



## **MINUTES**

### **Regular Meeting of the Governing Board**

March 14, 2019 6:00 PM

District Office

28131 Livingston Avenue  
Valencia, CA 91355

#### **Attendance Taken at 6:15 PM:**

##### Present:

Mayreen Burk  
Stacy Dobbs  
Fred Malcomb  
Laura Pearson  
John Richard

#### **I. CALL TO ORDER**

Minutes:

President Dobbs called the meeting to order at 5:24 P.M.

#### **II. ROLL CALL**

Quick Summary:

Mrs. Stacy Dobbs, President Mr. Fred Malcomb, Clerk Mrs. Mayreen Burk, Member

Mrs. Laura Pearson, Member

Mr. John Richard, Member

Mr. Steve Doyle, Superintendent

Mrs. Janene Maxon, Assistant Superintendent of Educational Services

Ms. Linette Hodson, Chief Business Official

Mr. Jaime Garcia, Director of Facilities

Ms. Kim Tredick, Director of Student Support Services

Mrs. Charmin Ortega, Executive Assistant to the Superintendent



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Minutes:

Superintendent Doyle was absent. Linette Hodson, Chief Business Official was his designee.

### III. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Quick Summary:

The President announces in Open Session the items to be discussed in Closed Session, and will ask if there are any public comments regarding closed session items.

### IV. CLOSED EXECUTIVE SESSION - 5:15 P.M.

Minutes:

The meeting convened to closed session at 5:25 P.M.

**Motion Passed:** Passed with a motion by Laura Pearson and a second by Mayreen Burk.

Yes Mayreen Burk

Yes Stacy Dobbs

Yes Fred Malcomb

Yes Laura Pearson

Yes John Richard

#### IV.1. Conference with Real Property Negotiators

Quick Summary:

With respect to every item of business to be discussed in closed session pursuant to GC Section 54956.8

#### IV.2. Conference with Legal Counsel: Fielder Trust

Quick Summary:

With respect to every item of business to be discussed in closed session pursuant to GC Section 54956.9(b)(1) (i.e. potential litigation)

#### IV.3. Public Employee Employment

Quick Summary:



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With respect to every item of business to be discussed in closed session pursuant to GC Section 54957

### **IV.3.a. Public Employee Discipline/Dismissal/Release**

Quick Summary:

With respect to every item of business to be discussed in closed session pursuant to GC Section 54957

### **IV.4. Instruct Board's Representatives in Labor Negotiations: CTA and CSEA**

Quick Summary:

With respect to every item of business to be discussed in closed session pursuant to GC Section 54957.6

## **V. RETURN TO OPEN SESSION - 6:00 P.M.**

Quick Summary:

Please be advised that this meeting is being recorded at the direction of the Board and may capture sounds of those attending the meeting.

Minutes:

The Board reconvened to open session at 6:18 P.M. and President Dobbs called the meeting to order.

## **VI. REPORT OF CLOSED SESSION ACTION**

Minutes:

President Dobbs reported that there was no action taken in closed session.

## **VII. PLEDGE OF ALLEGIANCE**

Minutes:

The Pledge of Allegiance was led by Castaic Elementary School student, Jeanelle Estrella.

## **VIII. APPROVAL OF AGENDA**

**Motion Passed:** Passed with a motion by Laura Pearson and a second by Fred Malcomb.

Yes Mayreen Burk

Yes Stacy Dobbs



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Yes Fred Malcomb  
Yes Laura Pearson  
Yes John Richard

### IX. SPECIAL ITEMS & RECOGNITIONS

#### IX.1. "Spotlight on Success"

Minutes:

Mrs. Mayreen Burk shared that she and Superintendent Doyle went to Sacramento to meet with local legislators to discuss issues currently affecting our schools and education.

Mr. Fred Malcomb stated that he recently visited Live Oak Elementary School and was able to see iReady in action.

#### IX.2. School Awards: Castaic Elementary School

Minutes:

Allison West, Principal at Castaic Elementary School, along with 6th-grade teacher, Kim Potter, introduced and recognized Jeanelle Estrella as Student of the Month. Mrs. West also recognized Lynne Peirce and Erin McGinnis as Volunteers of the Month, Krissy Deck as Classified Employee of the Month, and District Nurse, Laurie Farmer as Certificated Employee of the Month.

Each honoree received a gift of appreciation and framed certificate from the Board of Trustees.

##### IX.2.a. Student of the Month: Jeanelle Estrella

##### IX.2.b. Volunteer of the Month: Erin McGinnis

##### IX.2.c. Classified Employee of the Month: Krissy Deck

##### IX.2.d. Certificated Employee of the Month: Laurie Farmer

#### IX.3. Principal's Report: Allison West, Principal, Castaic Elementary School

Minutes:

Mrs. West, Principal at Castaic Elementary School (CES) shared a presentation of the current iReady data for both language and math, showing



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significant improvement in student performance and growth. She also advised the Board that the staff continues to focus on improving attendance by meeting with parents and rewarding students with great attendance. Mrs. West shared about some of the special programs, events, and fundraisers taking place on campus.

### **X. RECESS**

Minutes:

President Dobbs called for a recess at 6:52 P.M. during which photos were taken of all of our award recipients. The meeting reconvened at 7:06 P.M.

### **XI. CTA Comments**

Minutes:

Beth Smith spoke on behalf of Castaic Teachers Association President, Suzanne Graff. Mrs. Smith shared that Mrs. Graff is attending the TURN (Teacher Union Reform Network) conference with Mr. Doyle. Mrs. Smith shared that the teachers at each of the schools are preparing for open house and completing report cards, going home on Friday, April 22. She asked about the progress of the Bond Measure QS projects at Live Oak Elementary School.

### **XII. CSEA Comments**

Minutes:

Danielle Hernandez, President of California School Employees Association (CSEA), Chapter #401 is hopeful that during upcoming negotiations, they will be able to address the salary schedule to reflect the California wage increase.

### **XIII. HEARING SESSION**

Quick Summary:

State law prevents the Board from acting on any matter not listed on the agenda, or from discussing any such matter in any detail. Speakers who must have submitted their "Advance Request to Address the Board" prior to the start of the meeting, should limit their comments to a maximum of 3 minutes per speaker, 20 minutes per topic, and should only expect the Board to take their comments under advisement for possible future discussion and/or action.

#### **XIII.1. Advance Requests to Address the Board**

Minutes:

The Board of Trustees received five requests to address the Board as follows:



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1. Beth Smith, Teacher and Castaic Resident, voiced her concerns regarding the Board's consideration to redesign the Castaic Union School District (CUSD) logo.
2. Mary Edison, Teacher, shared the history of the current logo as part of the centennial celebration of CUSD and voiced her concerns and opposition regarding the Board's consideration to redesign the logo.
3. Sue Jackson, Teacher and Castaic Teachers Association (CTA) site representative at Northlake Hills Elementary School, voiced her concerns regarding the potential expense to redesign the CUSD logo.
4. Brian Malette, Teacher, voiced his opposition for the CUSD logo re-branding.
5. Deanda Giovannelli, Teacher and Castaic resident, shared her concerns and opposition for re-branding of the CUSD logo.

### **XIII.2. Comments and/or Questions on Agenda Items**

Minutes:

There were no questions or comments with regard to the agenda as presented.

## **XIV. PRESENTATIONS & REPORTS**

### **XIV.1. Superintendent's Report**

Minutes:

Chief Business Official, Linette Hodson presented the Superintendent's Report in Mr. Doyle's absence.

Ms. Hodson reported that CUSD has partnered with the William S. Hart High School District and applied for a grant to benefit the culinary arts, horticulture, and media arts labs as part of Career Tech Readiness at Castaic Middle School.



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### **XIV.2. Educational Services Report**

#### **Minutes:**

Janene Maxon, Assistant Superintendent of Educational Services, shared that she has been touring the classrooms looking for student engagement and she is pleased that the students are very engaged and busy learning. The iReady parent meetings were a success with parents asking important questions. Mrs. Maxon mentioned that Jacky Vasquez, Supervisor of Preschool Programs, held open enrollment and her classes are already half full for the fall school year. Mrs. Maxon concluded by sharing a slide presentation of the teacher workshops at the recent "Buy Back Day".

A copy of the slideshow is hereby made part of the minutes of this meeting by reference as if fully set forth herein.

Kim Tredick, Director of Student Support Services, advised the Board regarding the achievement gap related to special education students due to the structure of the system for special education. The effort is to look at how CUSD is addressing the needs of all of our students, especially those students with disabilities and closing that gap. Ms. Tredick and the Educational Services Department is creating a special education leadership team that will review the current special education program and discuss ways to improve the education of our students with disabilities. The thought is that all students are general education students with those with disabilities have additional support programs.

### **XIV.3. Business Services Report**

#### **Minutes:**

Ms. Hodson advised the Board that the BEST project is moving along with staff training beginning at the end of March.

Jaime Garcia, Director of Facilities, updated the Board about the locker room remodel at Castaic Middle School and shared a brief video of the demolition of the original building.

A copy of the video is hereby made part of the minutes of this meeting by reference as if fully set forth herein.



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### XV. REGULAR CONSENT CALENDAR

#### Quick Summary:

Unless a Trustee has a question concerning a particular item and asks that it be withdrawn from the Consent Calendar, the consent items are approved with a single motion by the Board of Trustees.

#### XV.1. Items removed from Consent Calendar

##### Minutes:

There were no items removed from the Consent Calendar.

#### XV.2. Approval of Consent Calendar

**Motion Passed:** Passed with a motion by Laura Pearson and a second by Mayreen Burk.

Yes Mayreen Burk  
Yes Stacy Dobbs  
Yes Fred Malcomb  
Yes Laura Pearson  
Yes John Richard

#### XV.2.a. Minutes of the Regular Board Meeting of February 7, 2019

Quick Summary:  
See attached.

Financial Impact:  
There is no fiscal impact on the District.

#### XV.2.b. Personnel Report - March 2019

Quick Summary:  
See attached.

Financial Impact:  
All positions shown are authorized by the Board and are included in the 2018-2019 budget.





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### XV.2.c. Financial Report - February 2019

Quick Summary:  
See attached.

Financial Impact:  
\$1,618,161.31 to the General Fund.

### XV.2.d. Donation

Quick Summary:  
Castaic Elementary School has received a donation of \$384.00 from the Los Angeles International Academy for the Winter Exchange Camp.

Financial Impact:  
Donation total: \$384.00

## XVI. ACTION ITEMS

### XVI.1. Approval of 2nd interim Budget Report

Quick Summary:  
The second interim budget report is due mid-March to LACOE. This second report provides an updated look at revenues and expenses through January as well as projected totals through the end of the current year and two out years.

Minutes:  
Ms. Hodson and Julia Phippen, Supervisor of Business Services presented the 2018-2019 Second Interim Report.

A copy of this report is hereby made part of the minutes of this meeting by reference as if fully set forth herein.

**Motion Passed:** Approve item as submitted. Passed with a motion by Laura Pearson and a second by Mayreen Burk.

Yes Mayreen Burk  
Yes Stacy Dobbs  
Yes Fred Malcomb  
Yes Laura Pearson  
Yes John Richard



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Financial Impact:

Ending fund balances are included in the report.

### **XVI.2. Approval to Close Fund 63.0 - Enterprise Fund**

Quick Summary:

Fund 63.0 is our Enterprise Fund and has been used for the accounting of our Preschool and RISE programs. RISE is preparing to assume the accounting duties for their program and in talking with our accounting consultant, VTD, we have determined our preschool programs can be folded into the General Fund and tracked by resource. Closing Fund 63 will also allow us to close the Bank of America pass through account maintained solely for this fund. This will eliminate time spent each month and at year end close reconciling Fund 63.

**Motion Passed:** Approve item as submitted. Passed with a motion by Fred Malcomb and a second by John Richard.

Yes Mayreen Burk  
Yes Stacy Dobbs  
Yes Fred Malcomb  
Yes Laura Pearson  
Yes John Richard

Financial Impact:

There is no fiscal impact on the District.

### **XVI.3. Approval of Bids for Locker Room Expansion and Modernization at Castaic Middle School, CCC project #18-033**

Quick Summary:

The District and Colombo Construction Corporation (CCC) have solicited formal and informal bids under Public Contract Code 22002 for the Castaic Middle Locker Room Expansion and Modernization. Submitted for approval are the final contractors for the Locker Room project.

**Motion Passed:** Approve Item as submitted. Passed with a motion by Laura Pearson and a second by Fred Malcomb.

Yes Mayreen Burk  
Yes Stacy Dobbs  
Yes Fred Malcomb  
Yes Laura Pearson  
Yes John Richard



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### Financial Impact:

Felice Schiappa Construction \$279,250.00 Midstate Sheet Metal, Inc.  
\$131,300.00 John Pence Building Specialties \$22,400.00 Kern Glass &  
Aluminum \$2,444.00 \$435,394.00 from Measure QS funds.

### **XVI.4. Approval of 2019-2020 Memorandum of Understanding (MOU) between Castaic Union School District and RISE After School LLC**

#### Quick Summary:

The District would like to approve the 2019-2020 MOU with RISE After School to provide before and after school programs for Castaic Elementary, Live Oak Elementary, and Northlake Hills Elementary Schools, as well as a summer program at Castaic Elementary School. This agreement will be effective beginning June 1, 2019 through May 31, 2020.

#### Minutes:

Mrs. Pearson asked for clarification between a Memorandum of Understanding and a Contract, and when would one be used over the other. Ms. Hodson will research and report back to the Board.

**Motion Passed:** Approve item as submitted. Passed with a motion by Mayreen Burk and a second by Fred Malcomb.

Yes Mayreen Burk  
Yes Stacy Dobbs  
Yes Fred Malcomb  
Yes Laura Pearson  
Yes John Richard

### Financial Impact:

There is no fiscal impact on the District.

### **XVI.5. Approval of Invoice #3129 from Passantino Andersen for Kindergarten & Open House Mailers**

#### Quick Summary:

Kindergarten mailers to be sent to 1,390 households with children age 0-5.  
Open House mailers to be sent to 2,074 households with children age 3-11.  
Both 6" x 9" large postcards.

**Motion to Amend Passed:** To amend the motion from: "Approve item as



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submitted." to: "To approve the Kindergarten mailer only for ages 0-5 years of age with changes to the photos used to show children participating in hands-on activities; excluding the Open House mailer. Table discussion for future mailers." Passed with a motion by Laura Pearson and a second by Mayreen Burk.

Yes Mayreen Burk  
Yes Stacy Dobbs  
Yes Fred Malcomb  
Yes Laura Pearson  
Yes John Richard

Financial Impact:  
\$2,758.20 from the General Fund.

### **XVI.6. Approval of the 2018-19 District Re-opener Proposal for CSEA Chapter #401**

#### Quick Summary:

The District looks forward to negotiating the collective bargaining agreement with the Classified School Employee Association (CSEA) Chapter #401 during the 2018-19 school year. Article 19 of the Collective Bargaining agreement outlines the term and process for re-opening the process. CSEA has asked to re-open Article 2: Duty Hours; Article 3: Salary; Article 4: Employee Benefits; Article 8: Sick Time; Article 10: Vacation Time; Article 13: Rights of Exclusive Representation; and new article: Reclassification. At this time the District does not intend to open any additional articles. In the spirit of collaboration, additional articles may be re-opened as mutually agreed upon by both parties, CSUD reserves the right to freely submit alternative proposals with amendments or alterations to the aforementioned articles.

**Motion Passed:** Approve item as submitted. Passed with a motion by Fred Malcomb and a second by Stacy Dobbs.

Yes Mayreen Burk  
Yes Stacy Dobbs  
Yes Fred Malcomb  
Yes Laura Pearson  
Yes John Richard

Financial Impact:  
None at this time.



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### **XVI.7. Adoption of the 2020-2021 Castaic Union School District School Calendar**

#### Quick Summary:

It is recommended to adopt the calendar for the 2020-2021 school year. The draft of the calendar is attached.

**Motion Passed:** Approve item as submitted. Passed with a motion by Mayreen Burk and a second by Laura Pearson.

Yes Mayreen Burk  
Yes Stacy Dobbs  
Yes Fred Malcomb  
Yes Laura Pearson  
Yes John Richard

#### Financial Impact:

There is no fiscal impact on the District.

### **XVI.8. Adoption of the 2021-2022 Castaic Union School District School Calendar**

#### Quick Summary:

It is recommended to adopt the calendar for the 2021-2022 school year. The draft of the calendar is attached.

**Motion Passed:** Approve item as submitted. Passed with a motion by Stacy Dobbs and a second by John Richard.

Yes Mayreen Burk  
Yes Stacy Dobbs  
Yes Fred Malcomb  
Yes Laura Pearson  
Yes John Richard

#### Financial Impact:

There is no fiscal impact on the District.

### **XVI.9. Consider Nominations for 2019 CSBA Delegate Assembly Election**

#### Quick Summary:

Nominations for representatives to the CSBA Delegate Assembly are being accepted through March 15, 2019. The Board may vote up to the number of



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vacancies in the region as indicated on the ballot. Regardless of the number of vacancies, each Board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidate; their name and district must be clearly printed in the space provided). Election results and the names of all Delegates will be available on CSBA's website no later than Monday, April 1.

### Minutes:

President Dobbs recommended the nomination of Steve Sturgeon and Cherise Moore in accordance with correspondence received from Superintendent Vicki Engbrecht of the William S. Hart High School District.

**Motion Passed:** Determine whether vote shall be made. Passed with a motion by Mayreen Burk and a second by John Richard.

Yes Mayreen Burk

Yes Stacy Dobbs

Abstain Fred Malcomb

Yes Laura Pearson

Yes John Richard

### Financial Impact:

There is no fiscal impact on the District.

### **XVI.10. Adoption of Resolution #18/19-18: Board Policy to maintain a 5% reserve as a board approved stabilization plan to address the projected deficit spending**

#### Quick Summary:

Los Angeles County Office of Education is concerned that, if this deficit spending continues as projected, it will adversely affect the District's ability to meet its reserve requirement in future years. Therefore, we request that the District address deficit spending in a Board-approved Fiscal Stabilization Plan to be submitted with its 2018-19 Second Interim Report, due to our office by March 18, 2019.

**Motion Passed:** Approve Resolution as submitted. Passed with a motion by John Richard and a second by Stacy Dobbs.

Yes Mayreen Burk

Yes Stacy Dobbs

Yes Fred Malcomb

Yes Laura Pearson

Yes John Richard



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Financial Impact:

There is no fiscal impact on the District; for recording purposes only.

### **XVI.11. Adoption of Resolution #18/19-19: Authorization of Intent to Withdraw from Self Insurance Risk Management Authority (SIRMA I and SIRMA II)**

Quick Summary:

The District has obtained insurance coverage through Joint Powers Authority (JPA) serving schools within the Santa Clarita and Antelope Valleys. The District has been working with SIRMA I covering workers compensation and SIRMA II covering property and liability. Preliminary notices to withdraw were issued to each JPA with a notice to withdraw to be provided by April 1, 2019. This resolution will provide Board action to issue the withdrawal notices while the District continues to review proposals from vendors for these services.

Comments:

Due to the nature of language in by-laws and ability to obtain quotes, it is very difficult for vendors to issue pricing for a proposal to be submitted with the intent to withdraw.

**Motion Passed:** Approve Resolution as submitted. Passed with a motion by Laura Pearson and a second by Mayreen Burk.

Yes Mayreen Burk

Yes Stacy Dobbs

Yes Fred Malcomb

Yes Laura Pearson

Yes John Richard

Financial Impact:

Potential savings for the District.

### **XVI.12. Adoption of Resolution #18/19-20: Authorizing Absences for Participation in Religious Exercises or Instruction (BP 5113)**

Quick Summary:

We are adopting this resolution due to the requirements of BP 5113 Absences and Excuses, which is up for adoption on tonight's Agenda. This policy is in accordance with Education Code 46014 which requires a Board resolution allowing students' absences for participation in religious exercises



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or instruction.

**Motion to Amend Passed:** To amend the motion from: "Adopt Resolution as submitted." to: "TABLE item for a future Board of Trustees meeting to allow time for clarification of language." Passed with a motion by Laura Pearson and a second by John Richard.

Yes Mayreen Burk

Yes Stacy Dobbs

Yes Fred Malcomb

Yes Laura Pearson

Yes John Richard

Financial Impact:

There is no fiscal impact on the District.

### **XVI.13. First Reading to Adopt Revised Administrative Regulation 1220: Citizen Advisory Committees**

Quick Summary:

This regulation is being updated to clarify that the Parent Advisory Committee and English Learner Parent Advisory Committee established to review and comment on the LCAP are not subject to Brown Act requirements, but must comply with other, less complex procedural requirements. Legal cites for school site councils are revised pursuant to NEW LAW (AB 716).

**Motion Passed:** Adopt revised Administrative Regulation. Passed with a motion by Fred Malcomb and a second by John Richard.

Yes Mayreen Burk

Yes Stacy Dobbs

Yes Fred Malcomb

Yes Laura Pearson

Yes John Richard

Financial Impact:

There is no fiscal impact on the District.

### **XVI.14. First Reading to Delete Old Board Policy and Administrative Regulation, and Adopt New Board Policy and Administrative Regulation 3100: Budget**

Quick Summary:





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The contents of this policy and regulation are being deleted since they are severely outdated. The policy is being updated to reflect NEW LAW (SB 751) which provides that, if the amount of monies in the state Public School System Stabilization Account is 3 percent or more of the combined total of General Fund revenues appropriated for school districts and allocated local proceeds of taxes, the District's combined assigned or unassigned ending General Fund balance must not exceed 10 percent of those funds in the immediately following fiscal year, unless the District is a basic aid district, is a district with average daily attendance of 2,500 or less, or is exempted by the County Superintendent of Schools under extraordinary fiscal circumstances. The regulation is being updated to reflect the current CSBA requirements.

**Motion Passed:** Adopt new Board Policy and Administrative Regulation.  
Passed with a motion by John Richard and a second by Mayreen Burk.

Yes Mayreen Burk  
Yes Stacy Dobbs  
Yes Fred Malcomb  
Yes Laura Pearson  
Yes John Richard

Financial Impact:  
There is no fiscal impact on the District.

### **XVI.15. First Reading to Adopt New Board Policy and Administrative Regulation 3311.1: Uniform Public Construction Cost Accounting Procedures**

#### **Quick Summary:**

We are adding this new policy and regulation, which includes material formerly in BP/AR 3311 Bids, pertaining to requirements of the Uniform Public Construction Cost Accounting Act (UPCCAA). The policy also adds a prohibition against splitting a project or purchase into smaller work orders in order to evade requirements for competitive bidding, and legal authority to suspend the UPCCAA bidding process for the replacement or repair of a school facility in cases of emergency. The regulation also clarifies the requirement to disseminate the bid notice to the District's list of contractors. The regulation has been updated to reflect NEW LAW (AB 2249) which revises the threshold amounts that determine the process that may be used to award contracts for public works. It also is being revised to clarify requirements for informal bid notifications that must be sent to contractors and/or construction journals.



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**Motion Passed:** Adopt new Board Policy and Administrative Regulation. Passed with a motion by Mayreen Burk and a second by Laura Pearson.

Yes Mayreen Burk  
Yes Stacy Dobbs  
Yes Fred Malcomb  
Yes Laura Pearson  
Yes John Richard

Financial Impact:

There is no fiscal impact on the District.

### **XVI.16. First Reading to Adopt Revised Administrative Regulation 4200: Classified Personnel**

Quick Summary:

This regulation is being updated to reflect NEW LAW (AB 2160) which eliminates the exemption of part-time playground positions from the classified service in merit system districts, thereby making those positions part of the classified service. It also reflects NEW LAW (AB 2261) which eliminates the exemption from the classified service, in merit system districts, of community representatives employed in advisory or consulting capacities for not more than 90 working days per fiscal year. Paragraph moved to emphasize that employees in either merit or non-merit system districts who are exempted from the classified service must fulfill obligations related to physical examinations, fingerprinting, and tuberculosis tests.

**Motion Passed:** Adopt revised Administrative Regulation. Passed with a motion by Mayreen Burk and a second by Laura Pearson.

Yes Mayreen Burk  
Yes Stacy Dobbs  
Yes Fred Malcomb  
Yes Laura Pearson  
Yes John Richard

Financial Impact:

There is no fiscal impact on the District.

### **XVI.17. First Reading to Delete Old Board Policy and Administrative Regulation, and Adopt New Board Policy and Administrative Regulation 5113: Absences and Excuses**



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### Quick Summary:

The contents of this policy and regulation are being deleted since they are severely outdated. The policy is being updated to reflect the requirement for a Board resolution approving reasonable methods by which students can verify absences due to illness or quarantine. It also deletes the section on "Effect of Absence on Grades/Credits," as that material is covered in BP/AR 5121 Grades/Evaluation of Student Achievement and BP 6154 Homework/Makeup Work. This regulation is being updated to reflect NEW LAW (1593, 2016) which provides that a student's attendance at his/her own naturalization ceremony constitutes an excused absence. It also includes parent notification requirement formerly in the BP, and adds notifications that a student may be excused for religious exercises or instruction and that a student's grade will not be lowered following an excused absence provided that missed schoolwork is completed within a reasonable period of time. The regulation reflects NEW LAW (AB 2289) which (1) amends the definition of "immediate family" for the purpose of authorizing certain excused absences, (2) prohibits a district from requiring a physician's note for an absence by a parenting student to care for a sick child, and (3) clarifies that students may be excused from school, under specified conditions, for work in the entertainment or allied industry, participation with a nonprofit performing arts organization in a performance for a public school audience, or other reasons at the discretion of school administrators.

**Motion to Amend Passed:** To amend the motion from: "Adopt new Board Policy and Administrative Regulation." to: "TABLE this item for clarification as it relates to previously reviewed Resolution #18/19-20." Passed with a motion by Stacy Dobbs and a second by Mayreen Burk.

Yes Mayreen Burk  
Yes Stacy Dobbs  
Yes Fred Malcomb  
Yes Laura Pearson  
Yes John Richard

### Financial Impact:

There is no fiscal impact on the District.

### **XVI.18. First Reading to Adopt Revised Board Policy and Administrative Regulation 5144: Discipline**

### Quick Summary:

This policy is being updated to reflect NEW LAW (AB 2657) which prohibits seclusion and behavioral restraint of students as a means of discipline, and to



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encourage staff development regarding equitable implementation of discipline. The regulation is being updated to revise the section on "Detention After School" to more directly reflect state regulations and delete a specific timeline for advance notice to parents/guardians of a student's detention.

**Motion Passed:** Adopt revised Board Policy and Administrative Regulation. Passed with a motion by Laura Pearson and a second by Mayreen Burk.

Yes Mayreen Burk  
Yes Stacy Dobbs  
Yes Fred Malcomb  
Yes Laura Pearson  
Yes John Richard

Financial Impact:  
There is no fiscal impact on the District.

### **XVI.19. First Reading to Delete Old Board Policy and Administrative Regulation, and Adopt New Board Policy and Administrative Regulation 6020: Parent Involvement**

#### Quick Summary:

We are deleting the contents of this policy and regulation since they have never been updated, the title has changed, and it is referenced in recently adopted Board policies. CSBA has updated the policy and regulation to reflect requirements for parent involvement in schools receiving Title I, Part A funding, as amended by the Every Student Succeeds Act, including expanding activities to include engagement of family members. The policy also reflects parent involvement as a state priority that must be addressed in the District LCAP.

**Motion Passed:** Adopt new Board Policy and Administrative Regulation. Passed with a motion by Stacy Dobbs and a second by Mayreen Burk.

Yes Mayreen Burk  
Yes Stacy Dobbs  
Yes Fred Malcomb  
Yes Laura Pearson  
Yes John Richard

Financial Impact:  
There is no fiscal impact on the District.



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### **XVI.20. First Reading to Delete Administrative Regulation 6162.5: Student Assessment**

#### Quick Summary:

In updating our Board Policies manual, we found that this regulation no longer exists in CSBA. Therefore, we are deleting it from our files.

**Motion Passed:** Delete this Administrative Regulation. Passed with a motion by Mayreen Burk and a second by John Richard.

Yes Mayreen Burk  
Yes Stacy Dobbs  
Yes Fred Malcomb  
Yes Laura Pearson  
Yes John Richard

#### Financial Impact:

There is no fiscal impact on the District.

## **XVII. REPORTS/INFORMATION**

### **XVII.1. Announce the Receipt of the 2018-2019 Initial Proposal from the California School Employees Association (CSEA), and therefore "Sunshine" the Proposal at this Public Meeting**

#### Quick Summary:

The California Government Code 3547 requires that the initial proposals of both a Union and a Board of Trustees be "sunshined" at public meetings, that a public hearing be held at a subsequent meeting to allow for public comment on each proposal, and that a board publicly acknowledge receipt of the proposal from the Union. After the public hearing, this item is that final step in the process for the Union's proposal.

#### Financial Impact:

No direct impact from this action separate from the overall impact of the collective bargaining process.

## **XVIII. DISCUSSION**

#### Minutes:

President Dobbs collected "Future Board Agenda Requests" from the Board members and read them aloud as follows:



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Trustee Pearson: Hear more about the District adviser Becky Wetzel and discuss contract with Passantino Andersen and how to track marketing success.

Trustee Richard: Review contract with Passantino Andersen

Trustee Burk: Discuss generic flyer not related to Open House (marketing)

All Trustees were in agreement to add the items as submitted for discussion on the April 11, 2019 board agenda.

President Dobbs will ask Superintendent for clarification of the process for adding these items to future agendas.

### **XVIII.1. Touch Screens for Raptor Systems**

Quick Summary:

Mrs. Pearson asked that this item is discussed and considered as she believes touch screens may be easier on the staff.

Minutes:

Touch screen monitors have been installed at all school sites to assist visitors and staff with registration as visitors are admitted to the campuses.

### **XIX. RETURN TO CLOSED EXECUTIVE SESSION (If Needed)**

Minutes:

The Board convened to closed session at 9:08 P.M.

**Motion Passed:** Passed with a motion by Laura Pearson and a second by Mayreen Burk.

Yes Mayreen Burk

Yes Stacy Dobbs

Yes Fred Malcomb

Yes Laura Pearson

Yes John Richard

### **XX. RETURN TO OPEN SESSION**

Minutes:

The Board of Trustees reconvened to open session at 9:34 P.M.



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**Motion Passed:** Passed with a motion by Fred Malcomb and a second by John Richard.

Yes Mayreen Burk

Yes Stacy Dobbs

Yes Fred Malcomb

Yes Laura Pearson

Yes John Richard

### XXI. REPORT OF CLOSED SESSION ACTION

### XXII. ADJOURNMENT

Minutes:

President Dobbs adjourned the meeting at 9:35 P.M.

**Motion Passed:** Passed with a motion by Laura Pearson and a second by John Richard.

Yes Mayreen Burk

Yes Stacy Dobbs

Yes Fred Malcomb

Yes Laura Pearson

Yes John Richard

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Chairperson

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Superintendent