

December 11, 2018

Jennifer Brockman, Metteer Principal
Cliff Curry, Superintendent RBUESD
Members of the School Board, RBUESD
1755 Airport Blvd
Red Bluff, CA 96080

Dear Mrs. Brockman, Mr. Curry and Members of the School Board,

I would like to request to share the TK position at Metteer during the 2019-2020 school year. I would like to be in this position according to the Reduction of Workload policy under provisions of Education Code section 44922. I meet the three items of criteria including age, full time employment for the last five years prior to the last three years of sharing, and at least ten years being part of this District. I have shared this position this past school year with Joy Ferraris. I would like to share this position with Joy again in the upcoming school year. This would be a shared position of 60%/40%. Based on a 185 calendar of school days, I would work 111 and Joy would work 74 days.

Our proposal is for both of us to be present the first and last days of school, Back-to-School night, Open House and significant school events. Joy will work Monday and Tuesday of each week and I will work Wednesday, Thursday and Friday. We will assist each other with assessments, special events such as plays and celebrations, conferencing, field trips, etc. We will take a developmental approach to teaching early literacy and utilize GLAD units for developing knowledge and language in all subject areas. We are unified in our approach to curriculum and the developmental needs of the TK student. We will communicate with one another weekly to keep abreast of student progress and continuity of our program. We both agree to meet all responsibilities and requirements that may occur during our teaching assignment, including staff meetings, adjunct duties, etc.

We feel we are able to give the students the best of ourselves as well as keep refreshed and have more time with our families.

Thank you for your thoughtful consideration of this matter.

Sincerely,



Claudia Threlkeld

Joy Ferraris

