

REGULAR BOARD MEETING

ALPINE COUNTY UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

4:30 PM, March 12, 2019
Hung-A-Lel-Ti New Community Building,

96 Washoe Blvd, Woodfords, CA 96120 / Board Member Nani Ellis appearing
telephonically from location: 1441 Canyon Del Ray, Seaside, CA 93955 Room
910

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Minutes:

President Mecak called the meeting to order at 4:31 pm

A. Agenda Approval

Motion Passed: Motion to approve the agenda Passed with a motion by
Mr. John Baker and a second by Rachael Brothers.

Yes Mr. John Baker
Yes Ms. Amber Bill
Yes Rachael Brothers
Yes Ms. Nani Ellis
Yes Amy Mecak

2. CLOSED SESSION ITEMS

A. Announcement of Items to be Discussed in Closed Session

Minutes:

President Mecak announced items in closed session

B. Public Comment on Items to be Discussed in Closed Session

C. Closed Session

1. Conference with Labor Negotiator per Government Code 54957.6

a. Employee Organization: Alpine County Teachers
Association

b. Employee Organization: ACUSD Classified Employee
Organization

c. Employee Organization: Unrepresented Classified
Employees

2. Public Employee Performance Evaluation per Government Code 54957

a. Title: Certificated Employee(s)

b. Title: Classified Employee(s)

3. Public Employee Employment per Government Code 54957

a. Title: Instructional Assistant

4. Discipline/Dismissal/Release Per Government Code 54957

D. Open Session - Call to Order

Minutes:

President Mecak called open session to order at 5:12 pm. President Mecak informed the public that the board took action in closed session. By unanimous vote the board accepted the resignation of a certificated employee, effective June 10, 2019.

Yes Rachael Brothers

Yes Amber Bill

Yes Nani Ellis

Yes John Baker

Yes Amy Mecak

E. Public Comment on Action Taken in Closed Session

Minutes:

No public comment

3. HEARING OF THE PUBLIC

Minutes:

No public comment

4. PRESENTATIONS

A. Issuance of the Bond a presentation by Chris Terry of Capitol Public Finance Group, LLC

Minutes:

Chris Terry of Capitol Public Finance explained the process of bond issuance.

B. Presentation on the School Construction Process and Measure B Implementation Plan by Heather Steer of Capitol Public Finance Group

Minutes:

Heather Steer presented on the school construction process.

5. STAFF/DEPARTMENT/BOARD REPORTS

6. CONSENT AGENDA ITEMS

Motion Passed: Motion to approve the consent agenda. Passed with a motion by Rachael Brothers and a second by Mr. John Baker.

Yes Mr. John Baker

Yes Ms. Amber Bill

Yes Rachael Brothers

Yes Ms. Nani Ellis

Yes Amy Mecak

- A. Special Board Meeting Minutes of March 5, 2019
- B. Regular Board Agenda Meeting Minutes February 12, 2019
- C. Board Payment Report (Formerly Monthly Warrants)
- D. Correction to three dates on approved 2019 Board Governance Calendar
- E. Budget revisions through January 31, 2019

- 1. General Fund
- 2. Adult Education
- 3. Deferred Maintenance
- 4. Pupil Transportation
- 5. Capital Facilities
- 6. Special Reserve for Capital Outlay

F. Approve Jennifer Munyan, Temporary Instructional Assistant (K), .55 FTE; District Classified salary schedule, effective February 26, 2019 through June 10, 2019

G. Approve Certificated Employee Resignation Request(s)

7. COMMUNICATIONS

- A. Diamond Digest, March 2018
- B. Governor's May Revision Workshop
- C. Letter from the California Department of Education certifying the 2018-19 First Interim Reports

8. ADMINISTRATIVE REPORTS

A. Superintendent's Report

Minutes:

Superintendent Traynor updated the board on the LCAP and current status of the DVES Principal position.

B. Principal's Report

Minutes:

Ms Lampson reported on a great ski week and praised the outstanding student leadership team at DVES. The leadership team's Kindness week went well and now they are planning basketball shoot out. Ms Lampson also thanked the Board for allowing her to be Interim Principal the last few months. Ms Moore has been shadowing and she is pleased to pass the position over to her.

Ms Moore reported that the 4th graders are very thrilled about their upcoming field trip and that parent teacher conferences are scheduled for next week. She is anticipating a smooth transition.

On behalf of the Board, President Mecak thanked Ms Lampson for her support and contributions to DVES.

C. Business Manager's Report

Minutes:

Klaus Leitenbauer thanked Ms Lampson for her efforts and welcomed Ms Moore. He provided an updated on maintenance, plowing, facility and safety updates. He also updated the board on the business services team roles.

9. ACTION ITEMS

Minutes:

President Mecak requested that Action Items 9.B.11, 9.B.12, and 9.B.13 be moved to the top of the New Business Agenda for the sake of our presenters.

A. Unfinished Business

B. New Business

1. Review and Discuss Board Requested Policy Changes

a. BP 4117.2/4217.2/4317.2

Motion Passed: Motion to approve change to option one on BP Passed with a motion by Ms. Nani Ellis and a second by Mr. John Baker.

Yes Mr. John Baker
Yes Ms. Amber Bill
Yes Rachael Brothers
Yes Ms. Nani Ellis
Yes Amy Mecak

b. AR 4218

Motion Passed: Motion to approve language changes in AR 4218 Passed with a motion by Mr. John Baker and a second by Rachael Brothers.

Yes Mr. John Baker
Yes Ms. Amber Bill
Yes Rachael Brothers
Yes Ms. Nani Ellis
Yes Amy Mecak

2. Public Hearing to take input on Public Disclosure Document of Collective Bargaining Agreement with the Alpine County Teachers Association for July 1, 2019 to June 30, 2021

Minutes:

President Mecak opened the public hearing. There were no comments from the public present. President Mecak closed the public hearing.

3. Approve Public Disclosure of Collective Bargaining Agreement with the Alpine County Teachers Association for July 1, 2019 to June 30, 2021

Motion Passed: Motion to approve collective bargaining agreement with the Alpine County Teachers' Association for July 1, 2019 - June 30 2021. Passed with a motion by Ms. Nani Ellis and a second by Rachael Brothers.

Yes Mr. John Baker
Yes Ms. Amber Bill
Yes Rachael Brothers
Yes Ms. Nani Ellis
Yes Amy Mecak

4. Public Hearing to take input on Classified Employee Organization Agreement with Alpine County Unified School District for July 1, 2019- June 30, 2020

Minutes:

President Mecak opened the public hearing. There were no comments from the public present. President Mecak closed the public hearing.

5. Approve Agreement with the Alpine County Unified School District Classified Employee Organization for July 1, 2019 to June 30, 2020

Motion Passed: Motion to approve agreement with the Alpine County Unified School District Classified Employee Organization for July 1, 2019 - June 30, 2020. Passed with a motion by Ms. Nani Ellis and a second by Mr. John Baker.

Yes Mr. John Baker
Yes Ms. Amber Bill
Yes Rachael Brothers
Yes Ms. Nani Ellis
Yes Amy Mecak

6. Public Hearing to take input on Unrepresented Classified staff agreement with Alpine County Unified School District for July 1, 2018 - June 30, 2021

Minutes:

President Mecak opened the public hearing. There were no comments from the public present. President Mecak closed the public hearing.

7. Approve Agreement and MOU with Unrepresented Classified Staff for July 1, 2018 to June 30, 2021.

Motion Passed: Motion to approve agreement and MOU with unrepresented classified staff for July 1 2018 - June 30, 2021 Passed with a motion by Ms. Nani Ellis and a second by Ms.

Amber Bill.
Yes Mr. John Baker
Yes Ms. Amber Bill
Yes Rachael Brothers
Yes Ms. Nani Ellis
Yes Amy Mecak

8. Approve request from Certificated Employees to Continue Job Share assignment for the 2019-2020 school year

Motion Passed: Motion to approve request to continue job share for 19-20 school year. Passed with a motion by Mr. John Baker and a second by Rachael Brothers.

Yes Mr. John Baker
Yes Ms. Amber Bill
Yes Rachael Brothers
Yes Ms. Nani Ellis
Yes Amy Mecak

9. Approve a five percent (5.00%) increase for Board of Trustees stipends effective March 1, 2018

Motion Passed: Motion to approve with effective date July 1, 2019. Passed with a motion by Rachael Brothers and a second by Mr. John Baker.

Yes Mr. John Baker
Yes Ms. Amber Bill
Yes Rachael Brothers
Yes Ms. Nani Ellis
Yes Amy Mecak

10. Approve the District certification of the 2018-2019 second interim financial reports

Motion Passed: Motion to approve the District certification of the 2018-2019 second interim financial reports. Passed with a motion by Mr. John Baker and a second by Rachael Brothers.

Yes Mr. John Baker
Yes Ms. Amber Bill
Yes Rachael Brothers
Yes Ms. Nani Ellis
Yes Amy Mecak

Minutes:

Mr Leitenbauer reviewed the second interim report for the board.

11. Approve Contract with School Facility Consultants

Motion Passed: Motion to approve contract with School Facility Consultants. Passed with a motion by Rachael Brothers and a second by Mr. John Baker.

Yes Mr. John Baker
Yes Ms. Amber Bill
Yes Rachael Brothers

Yes Ms. Nani Ellis
Yes Amy Mecak

Minutes:

Heather Steer informed the board on why this contract is important moving forward when applying for state funding.

12. Approve California Uniform Public Construction Cost Accounting Act (CUPCCAA) Contractors Listing

Motion Passed: Motion to approve the CUPCCAA Contractor's Listing. Passed with a motion by Mr. John Baker and a second by Ms. Amber Bill.

Yes Mr. John Baker
Yes Ms. Amber Bill
Yes Rachael Brothers
Yes Ms. Nani Ellis
Yes Amy Mecak

13. Approve Resolution D18-19-11 Authorizing the issuance and sale of the District's general obligation bonds, election of 2018, series A (2019) in an amount not to exceed \$2,300,000

Motion Passed: Motion to approve Resolution D18-19-11 authorizing the issuance and sale of the District's general obligation bonds, election of 2019, series A(2019) in an amount not to exceed \$2,300,000. Passed with a motion by Ms. Nani Ellis and a second by Mr. John Baker.

Yes Mr. John Baker
Yes Ms. Amber Bill
Yes Rachael Brothers
Yes Ms. Nani Ellis
Yes Amy Mecak

14. Approve Resolution D18-19-12: Resolution to Allow Board Members to be paid for Non-Attendance per EC 35120 for the CURRENT Board Meeting

10. OTHER REPORTS

11. INFORMATION/DISCUSSION ITEMS

A. Date reminder: March 26, 2019 Board LCAP Workshop

Minutes:

Correction to March 29, 2019

President Mecak will work with Ms Story to prepare the agenda.

B. Date reminder: Board Workshop, April 26, 2019; Administrative Annex

C. Date reminder: Form 700, Statement of Economic Interests; due no later than March 30, 2019

D. California Mental Health and Wellness Conference Summary from Kelsey Potorski, Counselor

E. Discuss and ask for direction on restructuring of Human Resources & Administrative Services Coordinator into two positions as Human Resources Coordinator and Executive Assistant to the Superintendent

Minutes:

The board requested that new job descriptions and budget implications be brought back for the board to review and approve.

Suggested changes:

Human Resources Coordinator to be reclassified as management or exempt.

Executive Assistant position be drafted as more of a low to mid level general office assistance.

This will allow better support and allow confidentiality for sensitive employee / HR issues.

12. HEARING OF THE PUBLIC

Minutes:

No public comment

13. SUGGESTED ITEMS FOR FUTURE AGENDA

14. CLOSED SESSION ITEMS (Items not completed in previous Closed Session)

A. Announcement of Items to be Discussed in Closed Session

B. Public Comment on Items to be Discussed in Closed Session

C. Closed Session

Minutes:

President Mecak adjourned to closed session at 7:24 pm.

1. Conference with Labor Negotiator per Government Code 54957.6

a. Employee Organization: Alpine County Teachers' Association

b. Employee Organization: ACUSD Classified Employees

c. Employee Organization: Unrepresented Classified Employees

2. Public Employee Performance Evaluation per Government Code 54957

a. Title: Certificated Employee(s)

b. Title: Classified Employee(s)

3. Public Employee Employment per Government Code 54957

a. Title: Instructional Assistant

4. Discipline/Dismissal/Release Per Government Code 54957

D. Open Session - Call to Order

Minutes:

President Mecak called the meeting to order at 8:19 pm.

E. Public Comment on Action Taken in Closed Session

Minutes:

President Mecak stated that there was no action taken during closed session.

15. ADJOURNMENT

Motion Passed: Motion to adjourn at 8:19 pm. Passed with a motion by Rachael Brothers and a second by Mr. John Baker.

Yes Mr. John Baker

Yes Ms. Amber Bill

Yes Rachael Brothers

Yes Ms. Nani Ellis

Yes Amy Mecak

Respectfully submitted:

Approved by:

Authorized District
Signer

Rachael Brothers
Clerk of the Board