

# La Canada USD

## Board Policy

### Parental Notifications

BP 5145.6

#### Students

The Governing Board recognizes that notifications are essential to effective communication between the school and the home. The Superintendent or designee shall send students and parents/guardians all notifications required by law, ~~including notifications about their legal rights,~~ and any other notifications he/she believes will promote parental understanding and involvement.

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 5022 - Student and Family Privacy Rights)

~~(cf. 5124 - Communication with Parents/Guardians)~~

(cf. 6020 - Parent Involvement)

Notice of the rights and responsibilities of parents/guardians as specified in Education Code 48980 shall be sent at the beginning of each academic year and may be provided by regular mail, in electronic form when so requested by the parent/guardian, or by any other method normally used by the district for written communication with parents/guardians. (Education Code 48981)

No activity specified in Education Code 48980 shall be undertaken with respect to any particular student unless his/her parent/guardian has been informed of such action through the annual notification or other separate special notification. Such notice shall state the activity that will be undertaken and the approximate date on which the activity will occur. (Education Code 48983-48984)

The annual notification shall include a request that the parent/guardian sign the notice and return it to the school or, if the notice is provided in electronic format, that the parent/guardian submit a signed acknowledgment of receipt of the notice to the school. The parent/guardian's signature is an acknowledgment of receipt of the information but does not indicate that consent to participate in any particular program has been given or withheld. (Education Code 48982)

Whenever a student enrolls in a district school during the school year, his/her parents/guardians shall be given all required parental notifications at that time.

Notifications shall be presented in an understandable and uniform format and, to the extent practicable, in a language that parents/guardians can understand.

Whenever 15 percent or more of the students enrolled in a district school speak a single primary language other than English, as determined from the California Department of Education census data collected pursuant to Education Code 52164, all notices sent to the parent/guardian of any

such student shall, in addition to being written in English, be written in the primary language, and may be responded to either in English or the primary language. (Education Code 48981, 48985)

Whenever an employee learns that a student's parent/guardian is unable to understand the district's printed notifications for any reason, he/she shall inform the principal or designee, who shall work with the parent/guardian to establish other appropriate means of communication.

Legal Reference:

EDUCATION CODE

221.5 Prohibited sex discrimination

231.5 Sexual harassment policy

234.7 Student protections relating to immigration and citizenship status

262.3 Appeals; information re: availability of civil remedies

310 Structured English Immersion Program

313 Reclassification of English learners, parental consultation

313.2 Long-term English learner, notification

440 English language proficiency assessment; instruction in English language development

8483 Before/after school program; enrollment priorities

17288 Pupils: school buildings

17611.5-17612 Notification of pesticide use

~~17612 Notification of pesticide use~~

32221.5 Insurance for athletic team members

32255-32255.6 Right to refuse harmful or destructive use of animals

32390 Fingerprint program; contracts; funding; consent of parent/guardian

33479.3 The Eric Paredes Sudden Cardiac Arrest Prevention Act

35160.5 Extracurricular and cocurricular activities

35178.4 Notice of accreditation status

35182.5 Advertising in the classroom

35183 School dress codes; uniforms

35186 Complaints concerning deficiencies in instructional materials and facilities

35211 Driver training; district insurance, parent/guardian liability

35256 School accountability report card

35256 School Accountability Report Card

35291 Rules for student discipline

37616 Consultation

37616 Consultation regarding year-round schedule

39831.5 School bus rider rules and information

44050 Employee codes of conduct, employee interactions with students

44808.5 Permission to leave school grounds

46010.1 Notice re: excuse to obtain confidential medical services

46014 Regulations regarding absences for religious purposes

46600-46611 Interdistrict attendance agreements especially:

~~46601 Failure to approve interdistrict attendance~~

48000 Minimum age of admission  
48070.5 Promotion or retention of students  
48204 Residency requirements  
48205 Absence for personal reasons  
48206.3 Pupils with temporary disabilities; individual instruction; definitions  
48207-48208 ~~Pupils with temporary disabilities in hospitals outside of school district~~ Students with temporary disabilities in qualifying hospitals  
48213 Prior notice of exclusion from attendance  
48216 Immunization  
48260.5 Notice to parent re truancy  
48262 Need for parent conference regarding truancy  
48263 Referral to SARB or probation department  
48301 Interdistrict transfers  
48350-48361 Open Enrollment Act  
48354 Option to transfer from school identified under Open Enrollment Act  
48357 Status of application for transfer from school identified under Open Enrollment Act  
48412 Certificate of proficiency  
48432.3 Voluntary enrollment in continuation education  
48432.5 Involuntary transfers of pupils  
48850-48859 Education of foster youth and homeless students  
48900.1 Parental attendance required after suspension  
48904 Liability of parent/guardian for willful pupil misconduct  
48904.3 Withholding grades, diplomas, or transcripts  
48906 Notification of release of pupil to peace officer  
48911 Notification in case of suspension  
48911.1 Assignment to supervised suspension classroom  
  
48912 Closed sessions; consideration of suspension  
48915.1 Expelled individuals: enrollment in another district  
48916 Readmission procedures  
48918 Rules governing expulsion procedures  
48929 Transfer of student convicted of violent felony or misdemeanor  
48980 Required notification at beginning of term  
48980.3 Notification of pesticide use  
48981 Time and means of notification  
48982 Signature; return to school; effect of signature  
48983 Contents of notice  
48984 Activities prohibited unless notice given  
48985 Notices to parents in language other than English  
48987 Child abuse information  
49013 Use of uniform complaint procedures for complaints regarding student fees  
49063 Notification of parents of their rights  
49067 Regulations regarding pupil's achievement  
49068 Transfer of permanent enrollment and scholarship record  
49069 Absolute right to access  
49070 Challenging content of records

49073 Release of directory information  
49073.6 Student records, social media  
49076 Access to student records  
49077 Access to information concerning a student in compliance with court order  
49091.14 ~~Prospectus~~  
49302 ~~Parental consent~~  
49332 ~~Notifications of retention of object by school personnel; release~~  
49403 Cooperation in control of communicable disease and immunization  
49423 Administration of prescribed medication for pupil  
49451 Physical examinations: parent's refusal to consent  
49452.5 Screening for scoliosis  
49452.7 Information on type 2 diabetes  
49452.8 Oral health assessment  
49456 ~~Report to parent~~ Results of vision or hearing test  
49471-49472 ~~Medical and hospital services for pupils~~ Insurance  
49475 Student athletes; concussions and head injuries  
49480 Continuing medication regimen for nonepisodic conditions  
49510-49520 Duffy-Moscone Family Nutrition Education and Services Act of 1970  
49557.5 Child Hunger Prevention and Fair Treatment Act of 2017; notice of negative balance in meal account  
51225.1 Exemption from district graduation requirements  
51225.2 Course credits; foster youth, homeless youth, former juvenile court school students and military-connected students  
51225.3 Graduation requirements; courses that satisfy college entrance criteria  
51229 Course of study for grades 7-12  
51513 Personal beliefs  
51938 ~~Right of parent/guardian notice~~ HIV/AIDS and sexual health instruction  
52164 Language census  
52164.1 Census-taking methods; determination of primary language; assessment of language skills  
52164.3 ~~Notice of~~ Reassessment of language skills English learners; notification of results  
52173 ~~Consultation with parents or guardians; notice to parents or guardians; withdrawal of pupil~~  
52244 ~~Advanced Placement Program~~  
54444.2 Migrant education programs; parent involvement  
56301 Child-find system; policies re: written notification rights  
56321 Special education: proposed assessment plan  
56321.5-56321.6 Notice of parent rights pertaining to special education  
56329 Written notice of right to findings; independent assessment  
56341 ~~Individualized education program team~~  
56341.1 Development of individualized education program; right to audio record meeting  
56341.5 Individualized education program team meetings  
56343.5 IEP meetings  
56521.1 Behavioral intervention  
56346 ~~Parental notice and consent to special education program~~  
58501 Alternative schools: notice required prior to establishment

60615 Exemption from state assessment

60641 Standardized Testing and Reporting Program

~~60850 High School Exit Examination~~

~~66204 Certification of high school courses as meeting university admission criteria~~

69432.9 Submission of grade point average to Cal Grant program

#### CIVIL CODE

1798.29 District records, breach of security

#### HEALTH AND SAFETY CODE

1596.857 Right to enter child care facility

104420 Tobacco use prevention

104855 Availability of topical fluoride treatment

116277 Lead testing of school drinking water

120365-120375 Immunizations

~~120370 Immunizations~~

~~120375 Immunizations~~

120440 Sharing immunization information

~~124085 Certificate of receipt; health screening and evaluation services; waiver by parent/guardian~~

124100-124105 School districts and private schools; information to parents Health Screening and immunizations

#### PENAL CODE

626.81 Notice of permission granted to sex offender to volunteer on campus

627.5 Hearing request following denial or revocation of registration

#### ~~WELFARE AND INSTITUTIONS CODE~~

~~18976.5 Parental notice; right of refusal to participate~~

#### CODE OF REGULATIONS, TITLE 5

852 Exemptions from state assessments

863 Standardized Testing and Reporting Program

3052 Behavioral intervention

~~3831 General standards (Gifted and Talented Program)~~

4622 Notice requirements and recipients Notification of uniform complaint procedures

4631 Responsibilities of the local agency Uniform complaint procedures; notification of decision and right to appeal

4702 Student transfer from school identified under Open Enrollment Act

4917 Notification of sexual harassment policy

11303 Reclassification of English language learners

~~11309 Parental exception waivers~~

11511.5 English language proficiency assessment; test results

11523 Notice of proficiency examinations

18066 Policies and procedures absences for child care Child care policies regarding excused and unexcused absences

18094-18095 Notice of Action; child care services

18114 Notice of delinquent fees; child care services

18118-18119 Notice of Action; child care services

#### CODE OF REGULATIONS, TITLE 17

2951 Hearing tests

6040 Time period to obtain needed immunizations

UNITED STATES CODE, TITLE 20

1232g Family Educational and Privacy Rights Act

1232h Privacy rights

1415 Procedural safeguards

~~1681-1688 Title IX, discrimination based on sex or blindness~~

6311 State plans

6312 Local education agency plans

~~6316 Academic assessment and local education agency school improvement~~

6318 Parental involvement Parent and family engagement

7908 Armed forces recruiter access to students

UNITED STATES CODE, TITLE 42

~~2000d-2000d-7, Title VI, Civil Rights Act of 1964~~

1758 Child nutrition programs

11431-11435 McKinney-Vento Homeless Assistance Act

CODE OF FEDERAL REGULATIONS, TITLE 7

245.5 Eligibility criteria for free and reduced-price meals

245.6a Verification of eligibility for free and reduced-price meals

CODE OF FEDERAL REGULATIONS, TITLE 34

99.7 Student records, annual notification

99.30 Disclosure of personally identifiable information

99.34 Student records, disclosure to other educational agencies

99.37 Disclosure of directory information

104.32 District responsibility to provide free appropriate public education

104.36 Procedural safeguards

104.8 Nondiscrimination

106.9 Dissemination of policy, nondiscrimination on basis of sex

200.48 Teacher qualifications

300.300 Parent consent for special education evaluation

300.322 Parent participation in IEP team meetings

~~300.345 Parent participation~~

300.502 Independent educational evaluation of student with disability

300.503 Prior written notice regarding identification, evaluation, or placement of student with disability

300.504 Procedural safeguards notice for students with disabilities

~~300.505 Parental consent~~

~~300.507 Parent notice due process hearing~~

300.508 Due process complaint

~~300.523 Manifestation determination review~~

300.530 Discipline procedures

CODE OF FEDERAL REGULATIONS, TITLE 40

763.84 Asbestos inspections, response actions and post-response actions

763.93 Asbestos management plans

Management Resources:

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

Unpaid Meal Charges: Guidance and Q&A, SP 23-2017, March 2017

Civil Rights Compliance and Enforcement -- Nutrition Programs and Services, FNS Instruction 113-1, 2005

WEB SITES

U.S. Department of Agriculture, Food and Nutrition Service: <http://www.fns.usda.gov>

Policy LA CANADA UNIFIED SCHOOL DISTRICT

adopted: ~~June 4, 1996~~ May 14, 2019 La Canada Flintridge, California