

# SYLVAN UNION SCHOOL DISTRICT JOB DESCRIPTION

Exempt

## MILD/MODERATE SPECIAL DAY CLASS TEACHER

### Description of Position

Provide special educational setting and programs to enable special education students to function successfully in the least restrictive alternative.

### Directly Responsible To

Principal

### Major Duties and Responsibilities

1. Teaches basic perceptual and academic skills on the level of the pupil's needs as determined by the student's IEP.
2. Instructs students with academic needs in relation to their ability and who exhibit behavioral, neurological, and/or social and emotional needs.
3. Provides individualized and small group instruction in academic areas and other areas as identified by student's IEP.
4. Develops student competencies that promote personal hygiene, social skills, physical development, safety skills and vocational awareness, as needed by each individual student.
5. Provides support services to the regular classroom where students are integrated.
6. Seeks and/or plans outside curricular activities appropriate for special day class pupils when and if funding is available.
7. Gives pre- and post-assessment battery to each student as required by the student's IEP and student's needs.
8. Keeps student files current.
9. Writes IEP's and annual re-evaluation reports for each student.
10. Serves as a member of School Intervention & Study Study Teams (SST) as needed.
11. Confers with parents and professional staff members on each student's progress.
12. Responsible for instructing and directing aides and other individuals assigned to classroom procedures and duties.
13. Attends workshops, staff meetings, in-services, and professional development and training.

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**Major Duties and Responsibilities (continued)**

14. Evaluates, purchases, creates, and organizes materials appropriate to meet students' needs.
15. Acts as the liaison with school, county, outside agency and community-based services personnel.
16. Supports students in developing positive student behavior, attitudes and social skills recommended by their IEP's.
17. Arranges with school administrator and regular classroom teacher for integration of pupils into regular classes for instruction in areas where students can meet success; assumes monitoring of students' progress in regular class.
18. Input into general policies for classroom and equipment, instructional materials.

**Minimum Experience and Job Requirements**

Experience teaching and working with special education students desirable.

**Educational Requirements**

Education Specialist, Mild/Moderate Credential or equivalent.

Credential authorizing service as a Mild/Moderate teacher.

**PHYSICAL REQUIREMENTS:**

*The physical requirements indicated below are examples of the physical aspects that this classification must perform in carrying out essential job functions.*

**With or without the use of aids:**

1. Ability to lift, carry, push, or pull objects which may exceed 25 pounds.
2. Ability to sit, stand, walk, bend, stretch, kneel, stoop, twist, and balance without restriction for extended periods of time.
3. Visual acuity sufficient to read, write and work with printed information as well as information on a computer screen.
4. Sufficient depth perception to accurately judge distance and correctly perceive objects and/or people moving toward or away from the employee.
5. Auditory acuity sufficient to effectively understand information from others in person and/or over the telephone.
6. Ability to speak clearly with the ability to be heard and understood on the telephone and in daily conversations.
7. Sufficient dexterity to manipulate small objects and print and write legibly.
8. Sufficient physical ability to reach horizontally and vertically with arms.

SDEA Approved:  
Board Approved: