

# **SYLVAN UNION SCHOOL DISTRICT JOB DESCRIPTION**

**JOB CLASSIFICATION TITLE:**

**MENTAL HEALTH CLINICIAN**

## **DESCRIPTION OF POSITION**

The Mental Health Clinician will provide mental health services including counseling, consultation, mental health evaluations, treatment and case management for individuals and families who require Educationally Related Mental Health Services (ERMHS).

## **ESSENTIAL FUNCTION:**

- Under the direct supervision of the Director of Student Support Services, the Mental Health Clinician will provide mental health services including counseling, consultation, mental health evaluations, treatment and case management for individuals and families who require Educationally Related Mental Health Services (ERMHS).

## **REPRESENTATIVE DUTIES:**

- Provide and administer assessments to determine if students are eligible for ERMHS and determine what level of service is needed
- Provide direct mental health services including oversight and case management
- Collaborate as part of the school and district team for counseling services
- Provide consultative support to teachers and administrators regarding mental health and/or behavioral issues
- Participate in Individual Education Plan (IEP) and Student Study Team (SST) meetings
- Act as liaison between clients, families, school personnel and community agencies
- Train and supervise counseling program interns, as needed
- Plan and conduct workshops for staff and families
- Maintain appropriate evaluation and treatment records
- Complete and submit a variety of forms, evaluations and program reports
- Perform related duties as assigned

## **MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS:**

- Valid Marriage Family Therapy (MFT) or Licensed Clinical Social Worker (LCSW) certification/license

## **WORK ENVIRONMENT**

Office environment; school site/classroom; workshop/training; 10 month work calendar with occasional travel required

**PHYSICAL REQUIREMENTS:**

*The physical requirements indicated below are examples of the physical aspects that this classification must perform in carrying out essential job functions.*

**With or without the use of aids:**

1. Ability to lift, carry, push, or pull objects which may exceed 25 pounds.
2. Ability to sit, stand, walk, bend, stretch, kneel, stoop, twist, and balance without restriction for extended periods of time.
3. Visual acuity sufficient to read, write and work with printed information as well as information on a computer screen.
4. Sufficient depth perception to accurately judge distance and correctly perceive objects and/or people moving toward or away from the employee.
5. Auditory acuity sufficient to effectively understand information from others in person and/or over the telephone.
6. Ability to speak clearly with the ability to be heard and understood on the telephone and in work site conversations.
7. Sufficient dexterity to manipulate small objects and print and write legibly.
8. Sufficient physical ability to reach horizontally with arms.

**PERSONAL QUALITIES:**

1. Must maintain a professional demeanor and appearance, and a positive, helpful, constructive attitude and working relationship with staff, coworkers, students and community members.
2. Must use initiative, good judgment, tact, patience and strong, positive communication skills.
3. Must maintain confidentiality.

**WORK YEAR:**

182 Days

**SALARY RANGE:**

Psychologist Salary Schedule \$97,458 - \$112,964 (Masters and Doctorate stipend available)

**Pending board approval: [DATE]**