

San Mateo-Foster City School District

Minutes - Draft

REGULAR MEETING~BOARD OF TRUSTEES

April 18, 2019, 6:30 PM

1170 Chess Drive

Foster City, CA 94404

1. CALL TO ORDER: 4:30 P.M.

2. RECESS TO CLOSED SESSION

Closed Session started at 4:30 p.m.

2.1. GOVT. CODE 54957.6 CONFERENCE WITH LABOR NEGOTIATOR(S) Agency Designated Representative: Dr. Joan Rosas. Employee Organization: SMETA, CSEA and/or SMEAA.

2.2. GOVT. CODE 54957 - PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.

If these discussions are not completed before 5:00 p.m., the Closed Session will continue following the regular meeting.

3. RECESS TO SPECIAL BOARD MEETING: 5:00 P.M.

3.1. PUBLIC EMPLOYMENT: Grievance Conference

The Grievance Conference began at 5:10 p.m. and ended at 6:10 p.m.

4. CONVENE REGULAR MEETING

The Regular Board meeting began at 6:31 p.m.

4.1. Report out of Closed Session

Nothing reported from Closed Session.

4.2. Flag Salute

5th Grade Students (Green Committee) from Audubon Elementary School performed the Flag Salute: Tianyi Zhang, Nikhil Phillip, Darius Poess, Albina Baghirova.

4.3. Roll Call

All Board Members were present:

Kenneth Chin

Noelia Corzo

Rebecca Hitchcock

Audrey Ng

Shara Watkins

4.4. Approval of Agenda: April 18, 2019 (v)

The Agenda was approved with the following amendment:

Dr. Rosas asked that Item 6.3.3. - Resolution No. 32/18-19 be removed from the Consent Agenda.

Trustee Chin asked that Item 6.2.8. - 2019-2020 Budget Assumptions – FINAL also be removed from the Consent Agenda to allow Board comments.

Motion Passed: The amended Agenda passed with a motion by Audrey Ng and a second by Noelia Corzo.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Rebecca Hitchcock
Yes Audrey Ng
Yes Shara Watkins

4.5. Approval of the Minutes

4.5.1. March 21, 2019 (v)

4.5.2. March 28, 2019 - School Visitations (v)

Motion Passed: Passed with a motion by Kenneth Chin and a second by Audrey Ng.

Yes Kenneth Chin
Abstain Noelia Corzo
Yes Rebecca Hitchcock
Yes Audrey Ng
Yes Shara Watkins

5. STATEMENTS

5.1. Public Statements Related to Non-agenda Topics:

Robert Whitehair lives behind Borel Middle School. He stated that the school has been a good neighbor but that has not been the case recently due to construction noise, trucks, and dust. He explained that he was told that the trucks would start at regulated times and follow certain routes at a recent community meeting but they haven't honored that commitment. He asked for relief from the noise and dust and suggested that the Board hire a construction consultant to help with this project. He presented a petition from the neighbors.

Ricardo Pena stated that he is the District electrician. He passed out log sheets of what he had done this month to show his work and stated that the District says that there is not enough work for him but he is busy all the time. He stated that he wants to continue to work for the District as the electrician.

Mark Westerberg is the Labor Representative for CSEA Chapter 411. He stated that the District has asked the Board to lay off the electrician position but that the item has been tabled twice. CSEA believes that there is no lack of work and that the District is trying to assign the same work to a lower classification.

Tim Hilborn, Technology Teacher at Borel Middle School, stated that he felt that it was essential to update the Borel computer lab. Borel has been recognized as a Distinguished School and yet the lab is very outdated. He also stated that other middle schools have updated labs many utilizing chrome books. He shared the idea of a Chromebox lab and presented the cost. He explained that Measure V, LCAP, PTA funds could all be used. Tim Hilborn will go to his SSC to discuss this further.

Eleanor Lewis stated that on Tuesday, April 16, she and her husband, Steven Davis, received a letter from the California Department of Education effectively stated that her son can be permanently placed in Preschool by the District. She noted that they will challenge this decision as her child should have been enrolled in TK last August and now has lost a year of TK. She felt that the laws are good but the system is broken and that there is a need for accountability or consequences for quality of work in the District. She asked the Board to investigate the Special Education Program enrollment process to make sure that students with disabilities who should be enrolled in TK are in next year.

5.2. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time

5.3. Foundation/Committee Reports

Trustee Ng stated that the San Mateo Education Foundation is approaching partners to fund special programs. They are also launching a teacher appreciation week and looking to partner with SMETA to provide teacher grants. Trustee Ng also stated that she, Trustee Watkins, and Superintendent Rosas met with the Foster City Liaisons Councilmembers Sanjay Gehani, Catherine Mahanpour, and City Manager Jeff Moneda. The team talked about Bowditch celebrating their 50th Anniversary, the new elementary school, and how we can partner on initiatives.

Trustee Chin stated that he and Trustee Hitchcock attended the Communications Committee and had a great meeting. Three teachers and one parent have joined the Committee where they had a lively discussion of home to school communications and applications that could be utilized.

5.4. Announcements

Trustee Ng encouraged everyone to purchase certificates in honor of teachers through the San Mateo Education Foundation.

Trustee Chin announced three local events: Saturday, May 11 from 10:00 a.m. - 12:00 noon is the Family Fun Ride and Bike Rodeo at College Park. Saturday, May 11 at 9:00 a.m. is the PAL Run and Walk Event at Coyote Point, and Saturday, April 27 from 9:00-11:30 a.m. is a Community Conversation on Housing at SM High School.

6. PROPOSED CONSENT AGENDA (v)

Item 6.3.3 **Resolution No. 32/18-19 - Classified Layoff** was removed from Consent Agenda.

Item 6.2.8 **2019-2020 Budget Assumptions - FINAL** was removed from the Consent Agenda at the request of Trustee Chin to allow Board comments.

Motion Passed: The amended Consent Agenda passed with a motion by Kenneth Chin and a second by Audrey Ng.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Rebecca Hitchcock
Yes Audrey Ng
Yes Shara Watkins

6.1. EDUCATION/STUDENT SERVICES

6.1.1. Williams Quarterly Reports

6.2. BUSINESS/FINANCE

6.2.1. Abbott Middle School - New Gym and Classrooms Project - Soil Engineering Services during Construction.

6.2.2. Fiesta Gardens International School - Demolition of Existing Matting and Installation of New Matting - SofSurfaces, Inc.

6.2.3. Parkside Elementary School - Foster City Preschool - Amendment #3 for dsk Architects

6.2.4. Turnbull Child Development Center - Playground Matting Demolition and Installation - SofSurfaces, Inc.

6.2.5. Prop 39 District Wide Lighting Project - Vitality Construction Inc.

6.2.6. Resolution No. 33/18-19 Approving Certain Products or Manufacturers as District Standards

6.2.7. Instructional Technology Tablet Device Replacement

6.2.8. 2019-2020 Budget Assumptions - FINAL

6.2.9. Contracts & Consultants \$45,000 and Under

6.2.10. Listing of Payments to Meet District Expenditures

6.2.11. Gifts presented to the Schools

6.3. HUMAN RESOURCES

6.3.1. Assignments Noted for Individuals Listed

6.3.2. Resignations, Releases, and/or Retirees

6.2.8 - 2019-2020 Budget Assumptions – FINAL.

Board Comments:

Trustee Chin shared that the previous Board had reduced the reserve from 10% to 6% and he wanted the Board to think about incrementally increasing the reserve. He was also concerned that only 1% goes to deferred maintenance and with the issues of the aging sewers and roofs he felt that the Trustees should consider increasing this percentage also. Trustee Hitchcock reminded the Board that 10% was listed in Board Policy. Trustee Ng stated that the deferred maintenance used to be 3%.

Motion Passed: Item 6.2.8 passed with a motion by Kenneth Chin and a second by Audrey Ng.

Yes Kenneth Chin

Yes Noelia Corzo

Yes Rebecca Hitchcock

Yes Audrey Ng

Yes Shara Watkins

7. EDUCATION/STUDENT SERVICES

7.1. Local Control Accountability Plan (LCAP) Board Engagement

The Board and assembled participated in an LCAP engagement session patterned off of the recent LCAP sessions. Input gathered is to be incorporated with the other data collected and trends will be presented to the Board in a new LCAP format.

7.2. Professional Development Update

The Education Services staff provided an overview of the Professional Development (PD) offerings during the 2018-2019 school year.

The Trustees were interested in learning more and asked clarifying questions:

- How do staff determine what to offer? Alicia Heneghan stated that the District is starting this process now by first looking at the data to determine student need and by asking the sites what they

need. The District then partners with different organizations to bring high quality options to the staff.

- Why did the PD responses for October drop? Pam Bartfield felt that the issue was that it was site based.
- Did all staff attend? David Chambliss clarified that classified and certificated staff both attended the first PD and the next one was just certificated staff. He explained that the District does check attendance.
- Is timeliness an issue and would a TED talk format with a digital library so that staff could access the information as needed be helpful? Staff are looking at that option.
- Can teachers visit one another? Pam Bartfield stated that teachers visit other teachers in Lesson Study and that they are setting up opportunities for visitations throughout the District.
- How is data and teacher input used in determining PD needs? Pam Bartfield stated that one of the collaboratives that were set up was related specifically to address need in the area of math. Alicia Heneghan stated that this is the first year that the District had the F&P data and in the fall they looked at phonemic awareness in K and found students who weren't making growth so the Reading Teachers met with the K teachers to provide resources.
- What is the collaboration between special education and general education staff? Alicia Heneghan said that it was complicated to pull these two groups together but the dyslexia guidelines opened this conversation and added that in January there was a summit where special education and general education teachers worked together. Pam Bartfield stated that another connection between the teams occurs during curriculum adoption pilots.

8. BUSINESS/FINANCE

8.1. Resolution 34/18-19 Measure V Parcel Tax 2019-2020 (v)

CBO Chow presented the Trustees with a resolution accepting the certification of the November 6, 2018 Measure V Election, establishing the Measure V parcel tax rate for 2019-2020 and authorizing the San Mateo County Controller to place said taxes on the tax rolls and authorizing an equivalent increase in the District's GANN Limit.

Public Comments:

Julie MacArthur wanted to address what her colleague Tim Hilborn presented and wanted to encourage the District to hear about all needs as there may be areas that are in greater need than technology. She suggested that there is a need for more trauma support with counselors and nurses and encouraged the Board to be judicious in how the remaining Measure V funds are spent.

Motion Passed: IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE RESOLUTION 34/18-19 ACCEPTING THE CERTIFICATION OF THE NOVEMBER 6, 2018 MEASURE V ELECTION, ESTABLISHING THE MEASURE V PARCEL TAX RATE FOR 2019-2020, AUTHORIZING THE SAN MATEO COUNTY CONTROLLER TO PLACE SAID TAXES ON THE TAX ROLLS AND AUTHORIZING AN EQUIVALENT INCREASE IN THE DISTRICT'S GANN LIMIT. Passed with a motion by Audrey Ng and a second by Rebecca Hitchcock.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Rebecca Hitchcock
Yes Audrey Ng
Yes Shara Watkins

8.2. Facilities Master Plan Update

Dr. Rosas presented information on Facilities Master Plans (FMP) in the District and suggested that the Board:

- Continue and finalize Measure X Phase I Projects
- Review and plan for Measure X Phase II Project Plans

- Revisit and update the 2013 Facilities Master Plan
- Review Polling Options
- Discuss Staff Housing

The Trustees expressed interest in updating the FMP using the 2013 FMP as a base in order to look at what is needed and then to poll to see what the public would support. They also felt that would be wise to show finished projects before going out for another bond. Trustee Chin also expressed interest in staff housing and Trustee Corzo would like to poll our staff to see if they are still interested in staff housing and, if so, what type. Trustee Watkins pointed out that John Whitehurst had stated that some districts go out for Measures on a planned, systematic basis. Trustee Hitchcock asked if there are any Measure L and X funds needed to be spent from that list. Dr. Rosas responded that the items listed on the summary sheet were taken directly from the 2013 FMP binder and that some projects have been completed or planned using Measure L, X, and Deferred Maintenance funding.

Public Comments:

Randi Paynter brought up that John Whitehurst had mentioned having a Measure V debrief and wondered if that would be happening in order to really understand what helped Measure V pass.

She appreciated that Trustee Corzo asked for a staff poll to see what their needs are prior to engaging in a staff housing project. Related to the comments on polling, she felt that John Whitehurst was selling his services by encouraging a poll.

9. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Trustee Ng mentioned that the Board had visited North Shoreview Montessori and Audubon before spring break. Both schools brought up the need for student social emotional wellness support.

Trustee Chin enjoyed the visit also and is consistently interested in how diverse our schools are becoming. He stated that Audubon has 19 different languages spoken. He asked that the May 2 Board meeting be publicized for the discussion of magnets. He also reminded the Board that the SM Leadership program applications are due May 10.

Trustee Corzo would like to hear more about SRO program and whether we need more counselors rather than SRO's as the Board will have the SRO contract coming up. She would like to have an update on the counseling program and what is ideal.

10. SUPERINTENDENT REPORT AND FUTURE MEETING DATES

Dr. Rosas welcomed everyone back from Spring Break and noted that it is an exciting time of year in our schools because of the many activities and projects that the students are engaged in across the District. She noted that the April newsletter from the District presented many of these fun activities including: 80 girls from Borel attending the Expanding Your Horizons conference at Skyline College to explore career paths in STEAM, Bowditch Middle School students participating in MateoMatics which is a local math competition, the SF Gay Men's Chorus performing at Bayside Academy, a connection between students in the Hillsdale Drama class and Laurel's 4th and 5th graders where students at Laurel wrote stories that the high school students enacted and 26 peer helpers from all of our middle schools attending the 21st Annual Middle School Teens Tackle Tobacco: Alcohol, Drugs and Youth Wellness Conference at UC Berkeley through a TUPE grant. She also attended the NC Clean Up Day and Jackie Speier's Stop the Killing presentation where local legislators were asked to support legislation. San Mateo Councilmember Bonilla stated that he would bring the information forward to his Councilmembers.

11. ADJOURNMENT

11.1. Adjournment (v)

The Regular Board meeting adjourned 9:13 p.m.

Motion Passed: Passed with a motion by Kenneth Chin and a second by Rebecca Hitchcock.

Yes Kenneth Chin

Yes Noelia Corzo

Yes Rebecca Hitchcock

Yes Audrey Ng

Yes Shara Watkins

Board Secretary

Date