

San Rafael City School District
Instructional Minutes Calculation Worksheet
Fiscal Year 2018-19

Amended
5/7/2019

School District: San Rafael High School District
School Site: Terra Linda

Regular Days:	Monday	A Days (T & Th)		B Days (W & F)				B Min Day (BTSN 9/6) 9/7 Minimum Day		
Start	8:00 AM	8:00 AM		8:00 AM				8:00 AM		
End	3:00 PM	3:35 PM		2:35 PM				12:55 PM		
Number of Hours	7:00	7:35		6:35				4:55		
Total Number of Minutes	420	455		395				295		
Less Recess	(15)	(15)		(15)				(15)		
Less Lunch	(40)	(40)		(40)				0		
Actual Net Daily Instructional Minutes	365	400		340				280		
Minimum Minutes Per Day	240	240		240				240		
Absolute Minimum	180	180		180				180		
Number of Regular Days***	32	69		60				1		
Annual Minutes ~ Regular Days	11,680	27,600		20,400				280		
Other Days:			11th SBAC Test Day 3/13	11th SBAC Test Day 3/21	Rally 9/14, 11/30, 5/31	Rally 8/31, 10/26, 1/18, 3/29	Fall PSAT Test Day (11th & 10th) 10/10/18	Mon 12/17 Min Day & Final	Finals 12/18 12/20 & 6/11-6/13	Mon 6/10 Min Day & Final
Start			8:00 AM	8:00 AM	8:00 AM	8:00 AM	8:00 AM	8:00 AM	8:00 AM	8:00 AM
End			3:00 PM	3:35 PM	2:35 PM	2:25 PM	2:35 PM	3:00 PM	12:50 PM	3:00 PM
Number of Hours			7:00	7:35	6:35	6:25	6:35	7:00	4:50	7:00
Total Number of Minutes			420	455	395	385	395	420	290	420
Less Recess			(15)	(15)	(15)	(15)	0	(15)	(15)	(15)
Less Lunch			(40)	(40)	(40)	(40)	(40)	(40)	0	(40)
Actual Daily Instructional Minutes			365	400	340	330	355	365	275	365
Minimum Minutes Per Day			240	240	240	240	240	240	240	240
Absolute Minimum			180	180	180	180	180	180	180	180
Number of Minimum Days & Wed.			1	1	3	4	1	1	6	1
Annual Minutes ~ Minimum Days			365	400	1,020	1,320	355	365	1,650	365
Statutory Required Number of Minutes							180		65,800	
1982-1983 Actual Minutes									64,800	
Required Minutes for District Board Policy									64,500	
									64,800	
									64,800	
(Under) Over									1,000	
									11th grade	

11th grade

9th & 12th grade
65,276
64,800
64,500
64,800
64,800
180
476

10th grade
65,450
64,800
64,500
64,800
64,800
180
650

Approved: _____
Principal: Patricia Dunlap
Reviewed: _____

Date: _____
Date: 5/8/19
Date: _____

Wednesday, March 13th all Juniors will be taking the Smarter Balanced Assessment.

Below is a modified bell schedule for late start day. All Juniors will arrive at 8am for testing. All 9th, 10th, and 12th graders will arrive to campus by 11am.

Wednesday, March 13th

Period	Time
All Juniors English Smarter Balanced Assessment	8am – 10:50am
Brunch for testers	10:50-11:05
Period 2	All 9th, 10th, and 12th grade students arrive 11:10-12:10 (60 minute classes)
Lunch	12:10-12:50
Period 4	12:55-1:55
Passing Period	1:55-2:00
Period 6	2:00-3:00

Thursday, March 21st all juniors will be taking the Smarter Balanced Assessment.

Below is a modified bell schedule for late start day. All juniors will arrive at 8am for testing. All 9th, 10th, and 12th graders will arrive to campus by 11am.

Thursday, March 21st

Period	Time
All Juniors Math Smarter Balanced Assessment	8am - 10:50am
Brunch for testers	10:50-11:05
Period 1	All 9 th , 10 th , and 12 th grade students arrive 11:10-12:00 (50 minute classes)
Lunch	12:00-12:40
Period 3	12:45-1:35
Period 5	1:40-2:35
Period 7	2:40-3:35

1 HOUR RALLY

NO TUTORIAL

0 Period	6:55-7:55
2 Period	8:00-9:30
Break	9:30-9:45
4 th Period	9:50-11:20
Rally	11:20-12:20
Lunch	12:20-1:00
6 th Period	1:05-2:35

30 Minute Rally

0 Period	6:55 - 7:55
2 nd Period	8:00 – 9:35
Brunch	9:35 – 9:50
4 th Period	9:55 – 11:30
Rally	11:35 – 12:05
Lunch	12:05 – 12:45
6 th Period	12:50 – 2:25

Terra Linda High School 2018-19 Bell Schedule

Traditional (Monday)

0 Period: 6:55 – 7:55 AM

1st Period: 8:00 – 8:48 AM

2nd Period: 8:53 – 9:41 AM

Brunch: 9:41– 9:56 AM

3rd Period: 10:01 – 10:49 AM

4th Period: 10:54 – 11:42 AM

Lunch: 11:42 AM – 12:22 PM

5th Period: 12:27 – 1:15 PM

6th Period: 1:20 – 2:08 PM

7th Period: 2:13 – 3:00 PM

A Day (Tuesday/Thursday)

0 Period: 6:55 – 7:55 AM

1st Period: 8:00 – 9:35 AM

Brunch: 9:35 – 9:50 AM

3rd Period: 9:55 – 11:30 AM

Lunch: 11:30 AM – 12:10 PM

5th Period: 12:15 – 1:50 PM

Break: 1:50 – 1:55 PM

7th Period: 2:00 – 3:35 PM

B Day (Wednesday/ Friday)

0 Period: 6:55 – 7:55 AM

2nd Period: 8:00 – 9:35 AM

Brunch: 9:35 – 9:50 AM

Tutorial: 9:55 – 10:35 AM

4th Period: 10:40 AM – 12:15 PM

Lunch: 12:15 – 12:55 PM

6th Period: 1:00 – 2:35 PM

September 7, 2018

FRIDAY MINIMUM DAY SCHEDULE

0 PERIOD	6:55-7:55
2 PERIOD	8:00-9:30
BRUNCH	9:30-9:45
4 PERIOD	9:50-11:20
6 PERIOD	11:25-12:55

FINALS WEEK DECEMBER 2018

Monday December 17, 2018

0 period (final part 1) 6:55 - 7:55
1st FINAL 8:00- 10:15
Brunch 10:15 - 10:30
2nd period 10:35 - 11:08
3rd period 11:13 - 11:46
4th period 11:51- 12:26
Lunch 12:26 - 1:06
5th period 1:11 - 1:44
6th period 1:49 - 2:22
7th period 2:27 - 3:00

Tuesday December 18, 2018

0 period (final part 2) 6:55-7:55
2nd Final 8:00-10:15
Brunch 10:15-10:30
3rd Final 10:35-12:50

Wednesday December 19, 2018

4th Final 8:00-10:15
Brunch 10:15-10:30
5th Final 10:35-12:50

Thursday December 20, 2018

6th Final 8:00-10:15
Brunch 10:15-10:30
7th Final 10:35-12:50

Make-Up Exam Sessions:

Monday January 7th, 2019 8:00am-10:15am

Wednesday January 9th, 2019 2:45pm-5:00pm

FINALS WEEK JUNE 2019

Monday June 10, 2019

0 period (final part 1) 6:55 - 7:55
1st FINAL 8:00- 10:15
Brunch 10:15 - 10:30
2nd period 10:35 - 11:08
3rd period 11:13 - 11:46
4th period 11:51- 12:26
Lunch 12:26 - 1:06
5th period 1:11 - 1:44
6th period 1:49 - 2:22
7th period 2:27 - 3:00

Tuesday June 11, 2019

0 period (final part 2) 6:55-7:55
2nd Final 8:00-10:15
Brunch 10:15-10:30
3rd Final 10:35-12:50

Wednesday June 12, 2019

4th Final 8:00-10:15
Brunch 10:15-10:30
5th Final 10:35-12:50

Thursday June 13, 2019

6th Final 8:00-10:15
Brunch 10:15-10:30
7th Final 10:35-12:50

Make-Up Exam Sessions:

Monday January 7th, 2019 8:00am-10:15am

Wednesday January 9th, 2019 2:45pm-5:00pm



Terra Linda High School

October 10, 2018

(No Tutorial)

ALL STUDENTS WILL REPORT TO THEIR 4th PERIOD CLASSROOM AT 8:00am

Receiving of Students & Roll	8:00-8:10	10 min
Pre-Test Administration	8:10-8:55	45 min
Section 1	8:55-9:55	60 min
Break	9:55-10:00	5min
Section 2	10:00-10:35	35 min
Section 3	10:35-11:00	25min
Break	11:00-11:05	5 min
Section 4	11:05-11:50	45 min
Collection and Wrap Up	11:50-12:05	15 min
Lunch	12:05-12:45	40 mins
Period 2	12:50-1:47	57 mins
Period 4	1:52-2:49	57 mins
Period 6	2:54-3:51	57 mins