

SYLVAN UNION SCHOOL DISTRICT

JOB DESCRIPTION

Exempt

JOB CLASSIFICATION TITLE: LICENSED CLINICAL SOCIAL WORKER

DESCRIPTION OF POSITION

Under the direction of the Director of Student Support Services, provide comprehensive school social work services to parents, students, and school staff, addressing barriers that limit a student from receiving the full benefit from their educational experience. Respond to referrals from school administration, parents, teachers, and others by providing direct services and by assisting families in accessing appropriate community resources.

DIRECTLY RESPONSIBLE TO: Director of Student Support Services

REPRESENTATIVE DUTIES:

- Works as part of a team to assist the school sites to develop and implement social and behavioral interventions as part of a system of integrated Multi-Tiered Systems of Support (MTSS).
- Conducts assessments on the causes of student behaviors and other factors affecting the optimal student use of instructional time, and works to create an intervention/support plan for students with recurring behaviors.
- Supervises MSW university interns who are assigned to the district or school sites.
- Manages and implements behavioral interventions for students at the tier 2 and 3 level.
- Collaborates with school programs and outside agencies for the purpose of achieving program objectives for staff, parents, and/or students.
- Collects, gathers, sorts and analyzes data about students, parents, and the communities served by the district.
- Maintain appropriate records regarding assessments, services to students and trainings as required for legal documentation and Medi-Cal billing.
- Provides training to parents and staff on topics such as parenting, behavior management, emotional regulation, and de-escalation techniques.
- Accesses, diagnoses, and applies intervention techniques to child, family, and adult- related problems.
- Participates, upon request, in site team meetings such as counseling department meetings/collaboration, IEP's, 504's, SST's, and other staff development.

LICENSED CLINICAL SOCIAL WORKER

Job Description

Page 2

- Effectively provides crisis intervention to families and students in regards to suicide and homicide threats, truancy, medical issues, threat assessment, and other issues; and provides family consultation services and referrals when necessary.
- Conducts home visits and residency checks for the purpose of gaining or sharing information.
- Supports foster and homeless youth including monitoring progress.
- Coordinate meetings, including mailings, phone contacts, and sign-in sheets, for the purpose of increasing parent knowledge and skills regarding students' education with a focus on mental health issues.
- Maintains confidentiality of information for the purpose of meeting privacy requirements.
- Supports the DART and SARB processes, when appropriate, to assist in the prevention and remediation of attendance problems.
- Conduct individual, group and family counseling sessions with identified students, after having obtained the necessary parental consent.
- Consult and collaborate with school personnel to promote a school environment responsive to the needs of children and as appropriate, communicate plans regarding the student's treatment issues.
- Develop and maintain a professional relationship with colleagues and staff to include necessary collaboration, cooperation and clear professional communication.
- Attend individual and/or group supervision sessions, staff meetings and trainings as required.
- Other related duties as assigned.

MINIMUM EDUCATION AND EXPERIENCE:

The following are required:

- Completion of an accredited graduate program earning a Master's Degree in Counseling/Psychology, Social Work, or related field, is required.
- Obtain and maintain the required license for a Licensed Clinical Social Worker (LCSW) or Marriage and Family Therapist (MFT) in California.
- Two years of experience in a mental health setting, under clinical supervision, as required for the state-recognized license.
- Bilingual Skills desirable (English-Spanish).
- Possess a valid California Driver's License.

LICENSED CLINICAL SOCIAL WORKER

Job Description

Page 3

PHYSICAL REQUIREMENTS:

The physical requirements indicated below are examples of the physical aspects that this classification must perform in carrying out essential job functions.

1. Ability to lift, carry, push, or pull objects which may exceed 25 pounds.
2. Ability to sit, stand, walk, bend, stretch, kneel, stoop, twist, and balance without restriction for extended periods of time.
3. Visual acuity sufficient to read, write and work with printed information as well as information on a computer screen.
4. Sufficient depth perception to accurately judge distance and correctly perceive objects and/or people moving toward or away from the employee.
5. Auditory acuity sufficient to effectively understand information from others in person and/or over the telephone.
6. Ability to speak clearly with the ability to be heard and understood on the telephone and in work site conversations.
7. Sufficient dexterity to manipulate small objects and print and write legibly.
8. Sufficient physical ability to reach horizontally and vertically with arms.

PERSONAL QUALITIES:

1. Appearance, interpersonal and communication skills which establish a professional role model and example.
2. Ability to meet district standards for physical and mental health.
3. Ability to speak, understand, and write English clearly and accurately.
4. Ability to communicate effectively with parents and staff in a sensitive and effective manner.
5. Demonstrate good judgment, tact, patience, and confidentiality.
6. Ability to innovate and work cooperatively, collaboratively, and professionally with all stakeholders.

WORK YEAR:

182 Days

SALARY RANGE:

School Psychologist Salary Schedule
(Master and Doctorate Stipends available)

Board Approved: Pending
