

Ralph W. Adams

Inspection Services

DSA Certified, Class 1, Inspector of Record, #2866

April 5, 2019

Kevin Sanders
Construction Project Manager - San Mateo-Foster City School District
<ksanders@smfc.k12.ca.us>

RE: New Elementary School in Foster City, DSA Application #01-117111
Proposal for Project Inspection Services

Dear Mr. Sanders,

Ralph Adams is pleased to submit this proposal to the San Mateo-Foster City School District (District) for project inspection services for the new Elementary School Campus single story buildings and site improvements project located in the City of Foster City, County of San Mateo. Services will be provided as an Independent Contractor.

Scope of Services:

Ralph Adams Inspection Services proposes the following services:

1. Provide all services required by DSA of an approved Project Inspector.
2. Inspect all work done and/or materials supplied by contractors, or its agents and employees and to observe and report as to conformity to the approved plans and specifications.
3. Carry out instructions of the Architect of Record.
4. To the best of my ability, and within the allowable parameters of a DSA approved Project Inspector, ensure that all phases of construction conform the California Building Code (Title 24).
5. Prepare all necessary reports as required by the California Building Code (Title 24).
6. Monitor activities of other District consultants, as directed, such as the Special Inspection Lab and the Geotechnical firm.
7. Administrative services required for the inspection of the Project.
8. Other duties as directed by Kevin Sanders, Construction Project Manager, or other authorized personnel of the District

The above services will be rendered, based on a project start date of June 1st, 2019 and completion of construction date of December 31, 2020 and project close out date of January 31, 2021, a period of twenty (20) months. The total Contract amount is Three hundred fifty thousand dollars (\$350,000.00) and is based on the following:

Hourly rate for services provided is \$110.00/hr. Monday – Friday from 6a.m. till 6p.m.

Hourly rate for services for extended daily hours or on weekends or holidays is \$110.00/hr.

Rates are subject to change upon mutual agreement between the District and Ralph Adams.

Invoices will be submitted the last day of the month reflecting services rendered during that month.

I look forward to the opportunity to provide project inspection services. If you have any questions or comments relating to this proposal, please contact me at your convenience.

Sincerely,



Ralph Adams
rwa01@earthlink.net
(650) 218-0888
217 Merritt Road
Los Altos, CA 94022

