

**SYLVAN UNION SCHOOL DISTRICT  
REGULAR MEETING OF  
THE BOARD OF TRUSTEES  
May 21, 2019**

# MINUTES

***Members Present:*** Mmes. Cynthia Lindsey and Jennifer Miyakawa.  
Messrs. David Collins and George Rawe.

***Members Absent:*** Mmes. Christine Harvey.

***District Administration Present:*** Debra Hendricks, Velma Beck, Yvonne Perez, Laura Wharff,  
Didi Peterson, Marti Reed, Laura Granger, Dawn Mori, Carrie Albert,  
and Lemuel Vergara.

***Audience Present:*** Tedde' Vaupel, Michael Stagnaro, Gretchen Griffin, Katie Bennett,  
Nikki Codromac, Michele Calton, Kathy Friedmann, Monica Aranda,  
Mary Kelley, Joanna O'Brien, Debbie Moniz, Katie Lind, Gavin  
Lind, Jaime Villa, Linda Villa, Clint Lind, Carol Dali, Natalie  
Sordello, Daneal Valouch, Kenny Wong and about five other people.

***Call to Order:*** The meeting was called to order at 6:17 p.m.

***Adjourn to Closed Session:*** The meeting adjourned to Closed Session for the following:

- a. **EXPULSION HEARING IN THE MATTER OF  
STUDENT: 2018/2019 – AH# 10**
- b. **CONFERENCE WITH LABOR NEGOTIATOR  
Title: All Groups (Sylvan Educators Association;  
California School Employees Association, Chapter 73;  
Unrepresented)**
- c. **PUBLIC EMPLOYEE EMPLOYMENT  
Title: Administrative Assignments**

***Reconvene to Open Session:*** The meeting reconvened to Open Session at 7:04 p.m.

***Board President Announcement:*** Mr. Collins advised all attendees that in accordance with Board Policy, tonight's Board Meeting was being recorded. He also advised any persons wishing to address the Board on any agenda or non-agendized item must fill out a speaker card.

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### ***Report Out of Closed Session:***

Mr. Collins reported that direction was given to staff regarding all matters.

### ***Adoption of Agenda:***

The motion was made by Mrs. Miyakawa, seconded by Mr. Rawe, adopting the Agenda.

**AYES:** Collins, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** Harvey

**ABSTENTIONS:** None

### ***Pledge of Allegiance:***

Mr. Collins welcomed everyone to the meeting. Ms. Tedde' Vaupel, principal at Sylvan STEAM Academy introduced Gavin Lind a 5<sup>th</sup> grader, who has been selected to lead the Pledge of Allegiance.

Gavin led the audience in the Pledge of Allegiance.

Ms. Vaupel shared that Gavin was selected to be recognized tonight because he stands out as a natural leader when he joined Sylvan STEAM Academy two years ago. Gavin is quick to greet everyone on campus with his infectious smile, a kind word, and words of encouragement. He has made the Kindergarten students feel at home while on campus by being a big buddy and mentor. He is in the leadership program on campus. He gives up his recess to help Kindergarten students with learning with flash cards. Gavin and his sister have helped the Kindergarteners every day and the students love them both. His teacher Mrs. Sordello said that Gavin is the first to lend a helping hand and takes learning to the next level. In his spare time he enjoys running and participating in community runs with his family.

Gavin's mother Katy, a teacher in the district, father Clint and sister Haylie were there to support Gavin. Mr. Collins presented Gavin with a certificate for his accomplishment.

### ***Recognition Presentation:***

The school selected to be recognized at tonight's board meeting was Sylvan STEAM Academy. Ms. Vaupel shared lots of good things happening at Sylvan STEAM Academy. She shared that this year marks the second full year as a STEAM Academy. Two years ago, Sylvan's enrollment was at two hundred fifty students, they are now at four hundred fourteen students. Of the four hundred fourteen students, two hundred and ninety two are residential students.

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### RECOGNITION PRESENTATION Continued

The STEAM Academy was only able to bring in twenty three Kindergarten students and two fifth grade students for the upcoming school year. There is a waitlist for students and families that want to be enrolled. Ms. Vaupel shared a video highlighting the amazing learning opportunities offered to students, their amazing culture, and a parent's perspective who came in as a lottery parent.

#### *Student Discipline Action Items:*

### STUDENT DISCIPLINE ACTION ITEMS

- a. The motion was made by Mr. Rawe, seconded by Mrs. Miyakawa, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2018/2019 – AH # 10.

**AYES:** Collins, Miyakawa, Rawe

**NOES:** Lindsey

**ABSENT:** Harvey

**ABSTENTIONS:** None

#### *Communications:*

### COMMUNICATIONS

#### *Written Communication:*

- a. Mrs. Hendricks shared the following information with the Board:
  - Moody's Annual Report for Sylvan Union School District.

#### *Public Participation:*

- b. None.

### INFORMATION AND DISCUSSION

#### *Supt's Update:*

#### **a. Superintendent's Update – Countywide Charter School Application from New Colossus Academy:**

Mrs. Hendricks shared that a new county charter, the New Colossus Academy Charter School, will be presented to the Modesto City Schools Board Meeting on June 11<sup>th</sup>. Mrs. Hendricks will be attending the meeting to gain more information on their request and will provide the Board of Trustees with an update. Modesto City Schools has been in contact with legal counsel. New Colossus is a

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### INFORMATION AND DISCUSSION Continued

brand new charter school intending to occupy a vacant church of College Avenue.

***Presentation:  
Perfect Attendance  
Awards:***

**b. Presentation: Perfect Attendance Awards:**

Mrs. Hendricks shared that we have three students in our district this year that have perfect attendance during their attendance in the Sylvan Union School District. Mrs. Hendricks and the Board of Trustees honored Kylie Villa, Raksmi Bun, and Angela Wong.

Mrs. Hendricks congratulated them and their parents for an outstanding accomplishment. Mrs. Hendricks and Mr. Collins presented Kylie and Angela's father Kenny Wong with their certificates.

***State of the  
District:***

**c. State of the District:**

Mrs. Hendricks shared the annual State of the District presentation and provided information on the current district stats, goals, areas for improvement, and areas of continued development.

***Instructional  
Coach Update:***

**d. Instructional Coach Update:**

Mrs. Granger provided an in depth overview of the 2018-19 Instructional Coaches support for the district. She explained the who, what, where, why and how of Instructional Coaches. We currently have six instructional coaches to support the needs of teachers and three induction intern mentors. Both play a huge role in supporting teachers. The instructional coaches will be offering a Sylvan Summer U over the course of four days and twenty three different workshops and sessions. As of right now, we have four hundred thirty five seats filled for this learning opportunity.

***Review and  
Information  
Regarding  
Proposed Position  
and Job  
Description for  
Speech Language***

**e. Review and Information Regarding Proposed Position and Job Description for Speech Language Pathology Assistant:**

Mrs. Peterson shared the proposed job description for a Speech Language Pathology Assistant (SLPA). Currently the district contracts out for one SLPA. The district doesn't have this position as a classification. This is a new position for the district. If approved by

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### INFORMATION AND DISCUSSION Continued

*Pathology  
Assistant:*

the Board of Trustees, staff would like to hire two individuals to fill this position to assist students in need.

*Translation and  
Interpreting  
Services:*

**f. Translation and Interpreting Services:**

Mrs. Peterson shared that staff has been researching the possibility of seeking translation companies to provide needed services to our parents and families that are non-English speakers. These providers would assist with parent conferences and Individualized Education Plan (IEP) meetings. Staff will continue to research outside companies and will provide more information at a future board meeting.

*Ustach Kitchen  
Modernization:*

**g. Ustach Kitchen Modernization:**

Mrs. Perez shared that Michael Maaske, Director of Food Services, has done research to find out how the Food Service Department could support the district to improve the kitchen at Ustach Middle School during the modernization project. According to his findings, the Food Service Department could provide the district with a loan using the excess cafeteria fund over the three month “net cash resources” allowed to maintain non-profitability. Staff is recommending using the excess funds to assist with modernization of the kitchen.

Additional information will be brought at the next meeting with a possible request for action. The project bid is estimated to cost \$300,000. The project would go out for bid prior to approving an agreement with the contractor.

The Board expressed their concerns regarding the excess cafeteria fund balance and the district taking a loan from these funds.

*Second Reading:  
Draft Air Quality  
Policy:*

**h. Second Reading: Draft Air Quality Policy:**

Mrs. Hendricks and the Board of Trustees conducted a second reading on the AR and Exhibit Air Quality Policy.

*Facilities and  
Safety Update:  
Board Questions:*

**i. Facilities and Safety Update: Board Questions:**

Mrs. Hendricks shared the results and parent feedback received during the Crossroads Parent Safety Drill. Overall, we had around twenty five parents attend the parent safety night and close to one

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### INFORMATION AND DISCUSSION Continued

hundred parents participated in the practice drill.

#### *Action Items:*

#### **ACTION ITEMS**

*Approve  
Employment  
Agreement:  
Superintendent:*

- a. The motion was made by Mr. Rawe, seconded by Mrs. Lindsey, approving the employment agreement between SUSD and Debra M. Hendricks to serve as the Superintendent for the period commencing July 1, 2019, and ending June 30, 2020. The updated contract reflects an annual salary of \$190,601.94 with an annual Master's stipend in the amount of \$2,232.

**AYES:** Collins, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** Harvey

**ABSTENTIONS:** None

*Approve  
Declaration of  
Need for Fully-  
Qualified  
Educators:*

- b. The motion was made by Mr. Rawe, seconded by Mrs. Lindsey, approving the annual Declaration of Need for Fully-Qualified Educators.

**AYES:** Collins, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** Harvey

**ABSTENTIONS:** None

*Approval of Job  
Description for  
Licensed Clinical  
Social Worker:*

- c. The motion was made by Mrs. Miyakawa, seconded by Mrs. Lindsey, approving the job description for Licensed Clinical Social Worker.

**AYES:** Collins, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** Harvey

**ABSTENTIONS:** None

*Approve contract  
with Securly:*

- d. The motion was made by Mrs. Miyakawa, seconded by Mr. Rawe, approving the three (3) year contract with Securly.

**AYES:** Collins, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** Harvey

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### ACTION ITEMS Continued

**ABSTENTIONS:** None

***Expenditure of  
Construction  
Funds:***

- e. The motion was made by Mr. Rawe, seconded by Mrs. Lindsey, approving the Expenditure of Construction Funds for the Ustach Modernization Project and the Paving Project.

**AYES:** Collins, Lindsey, Rawe

**NOES:** None

**ABSENT:** Harvey

**ABSTENTIONS:** Miyakawa

***Consent Agenda:***

**CONSENT AGENDA:** The motion was made by Mrs. Miyakawa, seconded by Mr. Rawe, approving the Consent Agenda after removing Consent Item “13h” (*Approval of Obsolete Items*) for separate vote.

- a. The Minutes from the May 7, 2019, Regular Board Meeting;
- b. The Ratification of the following Personnel Actions:

The employment of:

**Certificated Management:**

Certificated management hired = 1

Certificated management resignation = 1

**Certificated:**

Certificated hired = 1

Certificated resignation = 2

Certificated termination = 1

Certificated ESY = 17

Certificated 39 month rehire = 1

**Classified Management:**

Classified management resignation = 1

**Classified:**

Classified hired = 3

Classified resignation = 3

Classified retirement = 2

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### CONSTENT AGENDA Continued

Classified termination = 1

Classified ESY = 63

- c. The ratification of checks as listed;
- d. Approval to award the bid to Summit Roofing for the Stockard Coffee Elementary Roof Project;
- e. Approval of the agreement with Central California Child Development Services Food Service/Vending contract;
- f. Approval of the staffing agreement with Maxim Healthcare Services;
- g. Approval of the agreement with Health Solutions;
- h. PULLED FOR A SEPARATE VOTE;
- i. The approval of the listed donations:
  - The donation of \$340.00 from Sherwood Parent Teacher Club to Sherwood Elementary School for teacher use in the work room.
  - The donation of \$3,500.00 from Standiford Parent Teacher Club to Standiford Elementary School for the Leader in Me fees.
  - The donation of \$87.00 from Vickie and Sues Kona Ice LLC to Standiford Elementary School for Standiford's Open House.

TOTAL VALUE: \$3,927.00

**AYES:** Collins, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** Harvey

**ABSTENTIONS:** None

*Consent Item  
Pulled for a  
Separate Vote:*

**CONSENT ITEM PULLED FOR A SEPARATE VOTE:  
13h. Approval of Obsolete Items**



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### CONSENT AGENDA Continued

#### *13h. Approval of Obsolete Items:*

The motion was made by Mrs. Lindsey, seconded by Mrs. Miyakawa, approving the Obsolete item list.

**AYES:** Collins, Lindsey, Miyakawa

**NOES:** Rawe

**ABSENT:** Harvey

**ABSTENTIONS:** None

#### *Superintendent's Report:*

**SUPERINTENDENT'S REPORT:** Mrs. Hendricks shared the following information with the Board of Trustees:

- The 8<sup>th</sup> Grade Promotions:
  - Thursday, May 23<sup>rd</sup>:
    - Savage: 6:30 PM at Savage Middle School
    - Somerset: 6:30 PM at Somerset Middle School
  - Friday, May 24<sup>th</sup>:
    - Ustach: 6:00 PM at Johansen High School
- Upcoming Agenda items for the next Regular Board Meeting:
  - LCAP Hearing
  - Budget Hearing

#### *Board Reports:*

### BOARD REPORTS

*Ms. Harvey* was absent.

*Mrs. Miyakawa* gave a heartfelt thank you to those involved in the education of her children through the years. She is very grateful for everyone.

*Mr. Rawe* no report.

*Mrs. Lindsey* shared that she attended the annual CSBA Delegate Assembly meeting this past week. There is a huge rally taking place tomorrow for Fair and Full Funding for California Schools. She hopes it's a huge success and that we catch the ears of legislators.

*Mr. Collins* concurred with Mrs. Miyakawa. He thanked everyone for another amazing year.

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Mr. Collins thanked everyone for attending the meeting.

*Future Agenda  
Items:*

## **FUTURE AGENDA ITEMS:**

➤ Next Regular Board Meeting: June 4, 2019 at 7:00 P.M.

*Final  
Adjournment:*

The meeting was adjourned by Board President Mr. Collins at 9:00 p.m.

WITNESS:

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Mr. Rawe, Vice President of the Board

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Date