

May 8, 2019

Deborah A. Flores, Ph.D.  
Superintendent  
Gilroy Unified School District  
7810 Arroyo Circle  
Gilroy, CA 95020

**SUBJECT: Proposal for Consulting Services – July 1, 2019 through June 30, 2020**

Dear Dr. Flores:

Thank you for the opportunity to present you with this Proposal for Consulting Services. The following is a list of proposed services to be provided by School Facility Consultants ("SFC") to the Gilroy Unified School District ("District") for assistance with the School Facility Program projects for the period of July 1, 2019 through June 30, 2020.

- Assist the Client to determine and maximize eligibility for State funding of new school construction and/or modernization of school facilities under the School Facility Program.
- Assist the Client with preparation and submittal of State applications required for eligible new construction and/or modernization projects.
- Monitor meetings of the State Allocation Board and the Office of Public School Construction and Legislative Committees on issues affecting the Client's applications.
- Work with the Client, architect and all applicable State agency staff to ensure projects are moving through the approval process in a timely manner.
- Assist the Client with planning services, as requested by the Client, and as accepted by the Contractor.

SFC proposes to provide the above services on a time and material basis at the hourly rate schedule. The fees shall cover all expenses incurred in Sacramento by SFC on behalf of the District. If it becomes necessary for a Consultant from SFC to visit the District, the District will pay for travel time at the rate schedule below. The District will also reimburse SFC for all necessary and pre-approved travel expenses.

### **Hourly Rate Schedule**

Principal	\$215 per hour
Director	\$200 per hour
Senior Consultant	\$190 per hour
Consultant	\$170 per hour
Research Analyst	\$140 per hour
Administrative Support	\$85 per hour

We look forward to continuing SFC's relationship with you and the Gilroy Unified School District. Please call me with any questions or concerns regarding the proposed services.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Alexander R. Murdoch', with a long, sweeping horizontal stroke extending to the right.

Alexander R. Murdoch  
President