



QUATTROCCHI KWOK  
ARCHITECTS

April 17, 2019

Dan Zaich  
Director of Strategic Initiatives  
San Rafael City Schools  
310 Nova Albion Way  
San Rafael, CA 94903

Project: Davidson Middle School  
Project No: 1630.00  
Subject: Request for Supplemental Services

Dear Dan,

The purpose of this letter is to request Supplemental Services for QKA and our consultant as our scope of work has changed due to the recently received pothole information from the Contractor (RFI 52) where the existing on-site domestic water service is a 3-inch line, not a 6-inch line as shown on the Survey Drawings. The District has requested that our civil engineer provide a study of the on-site water system to determine if the existing site facilities can be expected to provide sufficient flow and pressure for the new and existing on-site facilities. It will be a high-level analysis that will be approximate. This economical study is limited to analyzing anticipated system friction loss by limited system pipe size upgrades.

Our Civil engineer will provide the following additional services:

- Prepare preliminary water demand, flow and hydraulic loss calculations for the existing and proposed site condition to determine the impacts of the proposed improvements.
- Revise Increment 1 and Increment 2 drawing packages to include revisions to the water system.
- Project Management, project correspondence, and conference calls with the consultant team and District's representatives as required to complete the scope of work described herein.

A Preliminary Water Demand and Flow Calculations Memorandum with revised Increment 1 and Increment 2 Improvement Drawings shall be completed within five days of receipt of written authorization.

We propose to complete this Supplemental Service for a fixed fee amount of \$3,630.

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These Supplemental Services will be performed as defined in the existing Agreement between San Rafael City Schools and Quattrocchi Kwok Architects (QKA) dated January 10, 2017. When added to the current Total Fee of \$802,679, this Supplemental Service proposal (if approved) brings our new total fee to \$806,309.

If you are in agreement, please return one signed copy of this proposal to the attention of Carol Tonelli, our Contracts Manager. If you have any comments or questions, please do not hesitate to call.

Sincerely,

Agree to Services and Fee



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Steve Kwok, Principal, AIA  
Quattrocchi Kwok Architects, Inc.

Dan Zaich, Director of Strategic Initiatives  
San Rafael City Schools

Date

Copies to;  
Ter Mathers, Cumming  
William Gong, Cumming  
Joshua Thomas, Cumming  
Bill Savidge