

**LA CAÑADA UNIFIED SCHOOL DISTRICT
REQUEST FOR APPROVAL OF SCHOOL SPONSORED ACTIVITY**

TO: Superintendent
FROM: Jeff Brookey
DATE: June 7, 2019

Activity Name and Destination: LCHS Vocal Ensemble Performance Tour: No. California
Address: Overnight in Carmel and San Francisco, CA
Date(s) of Activity: March 05-08, 2020
School(s): La Canada High School
Number of Students Attending and Grade Level or Group: 51, 11th: 02; 10th: 18, 9th: 31
Supervising Certificated Employee(s): Jeff Brookey
How many administrators attending? 0 How many teachers attending? 1
Adult to Student Ratio: 1:8.5 Employee to Student Ratio: 1:51
How many substitutes? 1 How many days? 1.5 Charge Substitute to: District

Rationale for activity:

- A) Explain the educational value and relate to the instructional program or sponsoring organization and Policy 1100.

The performance tour will consist of a musical exchange and choral workshop at a university and high school, and a performance at a California mission and cathedral. In addition, students will gain a cultural experience through sight-seeing.

- B) Explain impact on instructional time and justification for any time lost.

The students will be missing 1.5 days of school. Teachers will be given advance notice of this absence and students will be responsible in making up any missed work.

- C) Complete Itinerary: Please be specific and include detailed activity time periods for each day. (Attach additional page(s) if necessary.)

Please see attached a proposed itinerary. A final itinerary will be available one month before the tour.

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Destination/Date(s): No, California: March 05-08, 2020

COMPLETE COST BREAKDOWN

<u>Complete Cost Breakdown Per Student</u>	<u>Amount</u>	<u>Group Cost</u>	<u>Amount</u>
Registration: 0	\$	Registration	\$ 0
Housing: hotel	\$ 225	Housing	\$ 11475.00
Transportation Method: bus	\$ 150	Transportation	\$ 7650.00
Miscellaneous Expenses:	\$ 75	Miscellaneous Expenses	\$ 3825.00
Meals:	\$ 100	Meals	\$ 5100.00
Total Student Cost	\$ 550	Total Group Cost	\$ 28050

Source of Funds


Self-funded, fund raising activities, and scholarships provided to those in need.

How is financial assistance provided to students in need?

CPA (Choral Parents Association) scholarship funds available upon request. No student will be left behind due to financial reasons.

If this activity is not planned for all your students, what learning activities will be planned for the students or classes that remain in session? Please attach lesson plans.

A substitute teacher will be provided an appropriate lesson plan. Please see attached.



Approved: Principal



Approved: Superintendent or Designee

June 7, 2019

Date

6/10/19

Date

To: Parents/Students of the LCHS VOCAL ENSEMBLE
From: Mr. Jeff Brookey (559) 361-0845
jbrookey@lcsd.net jeffbroomkey@sbcglobal.net
Re: Spring Tour
Date: March 5-8, 2020

THURSDAY, MARCH 05

10:00am Load buses at LCHS: 4463 Oak Grove Dr., La Canada
10:15am Depart for CSU Fresno: 5241 N. Maple Ave., Fresno, CA (*lunch en route*)
3:00pm Arrive at destination: Vocal Clinic with Dr. Anna Hamre
4:15pm Depart for Carmel Mission Inn: 3665 Rio Rd., Carmel (*dinner en route*)
8:15pm Arrive at hotel and check-in
8:45pm Group activity
10:30pm Room check
11:00pm Lights out!

FRIDAY, MARCH 06

8:00-9:00am Breakfast at hotel
9:15am Depart for Carmel High School: 3600 Ocean Avenue, Carmel
9:30am Choral exchange with the Carmel Chamber Singers
10:30am Depart for Carmel Mission: 3080 Rio Rd, Carmel-By-The-Sea
11:00am Mission tour and performance
12:00pm Lunch in Carmel- TBD
2:00pm Carmel sight-seeing, shopping, beach: on own
4:00pm Depart Radisson Hotel Fisherman's Wharf: 250 Beach Street, San Francisco
(*dinner en route*)
7:00pm Arrive at hotel and check-in
7:30pm Group activity
9:30pm Room check
10:00pm Lights out!

SATURDAY, MARCH 07

8:00-9:00am Breakfast at hotel
9:15am Depart for Grace Cathedral: 1100 California St. (bus drop-off only)
9:30am Self-guided tour of Grace Cathedral and performance
10:30am Ride the Ducks San Francisco City Tour
12:00pm Drop-off back at hotel. Students have the day to explore Fisherman's Wharf and/or other areas of interest in the downtown San Francisco area. Lunch and dinner are on own.
5:00pm Return to hotel and prepare for dinner cruise (should dress nicely)
6:00pm Depart for the docks (cruise line pick-up)
6:30pm Dinner cruise
9:00pm Return to hotel
10:00pm Room check- lights out!
10:30pm Lights out!

SUNDAY, MARCH 08

7:00am Breakfast at hotel
8:00am Depart for home (*lunch en route*)
3:00pm Arrive at LCHS