

JUN 04 2019

For Business Services
San Mateo-Foster City SD

All personal property belonging to the San Mateo-Foster City School District must be declared surplus to the needs of the district before it can be disposed of or sold. Complete this form and forward it to M & O.

Abbott Middle School
School / Department / Program

Signature of Principal / Manager Date 6/4/19

Date approved by Board of Trustees

Inventory records updated

☐ Disposal ☐ Transferred to _____
(School Department)

☐ Storage ☐ Other _____

White copy: Fiscal Services Yellow Copy: FS will send back to School / Department Pink copy: M & O

DISPOSAL OR TRANSFER OF EQUIPMENT

All personal property belonging to the San Mateo-Foster City School District must be declared surplus to the needs of the district before it can be disposed of or sold. Complete this form and forward it to M & O.

Decal #	Description	Serial #	Condition	Approx. Value
9100	imac 12,1 (2011)	202DHJR	poor	0
9101	✓	203DHJR	poor	0
9102	✓	200DHJR	poor	0
9103	✓	234DHJR	poor	0
9104	✓	241RDHJR	poor	0
9105	✓	2411DHJR	poor	0
9106	✓	24MDHJR	poor	0
9107	✓	233DHJR	poor	0
9108	✓	15HDHJR	poor	0
9109	✓	24CDHJR	poor	0
9110	✓	24DDHJR	poor	0
9111	✓	1VMDHJR	poor	0
9112	✓	15NDHJR	poor	0
9113	✓	203DHJR	poor	0
9114	✓	1VXHJR	poor	0
9116	✓	1VFDHJR	poor	0

Bayside Academy
School/Department / Program

allery 6/12/19
Signature of Fiscal Services Administrator Date

[Signature] 6/12/19
Signature of Principal / Manager Date

Date approved by the Board of Trustees

Inventory records updated

For Maintenance & Operations Use Only

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 (School/Department)
- ☐ Storage
 ☐ Other _____

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Decal #	Description	Serial #	Condition	Approx. Value
9115	Imac 12/1/2011	1W2DHJR	POOR	0
9085	✓	24LDHJR	POOR	0
9086	✓	22UDHJR	POOR	0
9087	✓	1W3DHJR	POOR	0
9088	✓	1WJDHJR	POOR	0
9089	✓	1TPDHJR	POOR	0
9090	✓	1X0DHJR	POOR	0
9091	✓	245DHJR	POOR	0
9092	✓	205DHJR	POOR	0
9093	✓	1YRDHJR	POOR	0
9094	✓	1ZUDHJR	POOR	0
9095	✓	1ZHDHJR	POOR	0
9096	✓	1ZUDHJR	POOR	0
9097	✓	1ZMDHJR	POOR	0
9098	✓	1VTDHJR	POOR	0
9099	✓	1LXDHJR	POOR	0

Bayside Academy
School/Department/Program

Signature of Principal / Manager

6/12/19
Date

Signature of Fiscal Services Administrator
Date

Date approved by the Board of Trustees

Inventory records updated

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- ☐ Storage
 ☐ Other _____

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Pink copy: M & O

RECEIVED

JUN 10 2019

San Mateo-Foster City School District

DISPOSAL OR TRANSFER OF EQUIPMENTFor Business Services
San Mateo-Foster City SD

All personal property belonging to the San Mateo-Foster City School District must be declared surplus to the needs of the district before it can be disposed of or sold. Complete this form and forward to Cristina Winter and Robyn Chelsea-Seifert.

Decal #	Description	Serial #	Condition	Approx Value
07122	Epson 460	MSAF0Y0056L	DAMAGED	\$0
NA	Epson WP-4530	NYBY136005	DAMAGED	\$0
01974	HP Color Laser Jet 3700N	CNMB860365	DAMAGED	\$0
NA	Samsung Wall TV -large slim	NA	DAMAGED	\$0
NA	Fender Speaker System	NA	DAMAGED	\$0
NA	HP LasserJet 4100N	8120-8081	DAMAGED	\$0
NA	Spny DVD/VHS Player	0653205	DAMAGED	\$0
A000006392	Sony TV Desk TV	KV-27V20	DAMAGED	\$0
NA	Envision Monitor 1770	na	DAMAGED	\$0
NA	Elmo Doc Camera	963281	DAMAGED	\$0
NA	Elmo Doc Camera	963292	DAMAGED	\$0
NA	Dell Laser Printer 1720DN	27H08D1	DAMAGED	\$0
NA	3M Overhead Projector 1810	18040454	DAMAGED	\$0
NA	Tape Recorder	NA	DAMAGED	\$0
NA	25-30 headsets	na	DAMAGED	\$0
NA	ViewSonic Monitor	S9Z10405389	DAMAGED	\$0
NA	Dell Monitor	DN-00C323-71618-615-AG01	DAMAGED	\$0
NA	ViewSonic Monitor	S9Z11080681	DAMAGED	\$0

LEAD
School / Department / Program

Signature of Fiscal Services Administrator

Date

Signature of Principal / Manager

Date

Date approved by Board of Trustees

Inventory records updated _____

For Maintenance & Operations Use Only☐ Disposal☐ Transferred to _____

(School Department)

☐ Storage☐ Other _____

: Fiscal Services

: FS will send back to School / Department

☐ : M & O

DISPOSAL OR TRANSFER OF EQUIPMENT

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[illegible]

LEAD
School / Department / Program

Signature of Fiscal Services Administrator

Date _____

Signature of Principal Manager

Date _____

Date approved by Board of Trustees

Inventory records updated

For Maintenance & Operations Use Only

 **Disposal**

☐ Transferred to

(School Department)

Storage

☐ Other

: Fiscal Services

: FS will send back to School / Department

: M & O

DISPOSAL OR TRANSFER OF EQUIPMENT

[illegible]

Inventory records updated

☐ Disposal ☐ Transferred to _____
(School Department)

☐ Storage ☐ Other _____

: M & O

San Mateo-Foster City School District

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[illegible]

M&O

School/ Department/ Program

Signature of Principal / Manager

6/11/19

Date _____

Signature of Fiscal Services Administrator	
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Date _____

Date approved by Board of Trustees

Inventory records updated

For Maintenance & Operations Use Only

Disposal

☐ Transferred to

(School Department)

Storage

☐ Other

Original: Fiscal Services

Copy: FS will send back to School / Department

Copy: M & O

DISPOSAL OR TRANSFER OF EQUIPMENT

[illegible]

Inventory records updated _____

☐ Other

Copy: M & O

[illegible]

Inventory records updated _____

[illegible]

Pink copy: M & O