

QUATTROCCHI KWOK
ARCHITECTS

May 30, 2019

Dan Zaich, Senior Director - Capital Improvements
San Rafael City Schools
310 Nova Albion Way
San Rafael, CA 94903

RE: Multi-Purpose Building, Davidson Middle School

Dear Dan,

Thank you for the opportunity to submit our proposal for Architectural Design services for the new Multi-Purpose Building on the Davidson Middle School Campus. We have enjoyed our work on the Davidson campus and look forward to continuing our working relationship with you.

We understand the project per the information forwarded to us from Bill Savidge, to include, a new Multi-Purpose Room with a stage, kitchen, and restrooms, and ancillary site development. In total, the building gross area will be approximately 11,250 square feet and will be located in the area indicated on the master plan drawing that we prepared dated July 21, 2017. The documentation provided indicates that, at this time, the District's Construction Budget is approximately \$10,000,000.00.

Our scope of services will include providing the Architectural Design of the building and surrounding site development and will include the necessary engineering disciplines. The design phases of the project will begin with Schematic Design, then move through the Design Development, Construction Drawings, Regulatory Approvals, Bidding or Negotiations, construction Administration and DSA Closeout. We understand that you would like to begin the design process this summer.

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Based on the above information we propose the following compensation for basic services be based on the cost of construction per the following compensation formula:

9% of the first \$500,000 of the cost of construction
8.5% of the next \$500,000 of the cost of construction
8% of the next \$1,000,000 of the cost of construction
7% of the remaining cost of construction

\$728,975

Reimbursable expenses will be billed at 1.1 times our direct cost. Invoices shall be rendered monthly in proportion to service provided the prior month. Terms and conditions will be per our Master Contract with the District dated August 22, 2016. A specific project Supplement to the Master Agreement will be executed specifying compensation and project schedule.

Please let me know if you have any questions or concerns on any of the above. We look forward to beginning work on this project soon.

Sincerely,

Steven Kwok, AIA