



CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Ravenswood City Elementary (41 68999 0000000)

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2017-18 Title II, Part A Fiscal Year Expenditure Report, 24 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2017 through June 30, 2019.

Required fields are denoted with an asterisk (*).

2017-18 Title II, Part A entitlement: \$175,651

Professional Development Expenditures

Professional development for teachers:

Professional development for administrators:

All other professional development expenditures:

Recruitment, Training, and Retention Expenditures

Recruitment activities:

Training activities:

Retention activities:

All other recruitment, training, and retention expenditures:

Miscellaneous Expenditures

Class size reduction:

Administrative and indirect costs:

Total funds transferred out of Title II, Part A :

Equitable services for nonprofit private schools:

All other allowable expenditures and encumbrances:

Total expenditures and encumbrances: \$175,651

2017-18 Unspent funds: \$0

Last Saved: Steven Eichman (sjeichman), 6/21/2019 8:32 AM, Draft

Maxine Wheeler, Standards Implementation Support Office | mwheeler@cde.ca.gov | 916-323-4746
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2017-18 Title III English Learner YTD Expenditure Report, 24 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2017 through June 30, 2019.

Required fields are denoted with an asterisk (*).

Required and Authorized English Learners Sub-grantee Activities

Required

Section 3115 (c)(1) To increase the English proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.

Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

Authorized

(1) Upgrading program objectives and effective instruction strategies.

(2) Improving the instruction program for English learners by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.

(3) Providing tutorials and academic or vocational education for English learners and intensified instruction.

(4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.

(5) Improving the English language proficiency and academic achievement of English learners.

(6) Providing community participation programs, family literacy services and parent outreach and training activities to English learners and their families.

(7) Improving the instruction of English learners, which may include English learners with disabilities. Offering early college high school or dual or concurrent enrollment programs or courses designed to help English learners achieve success in postsecondary education.

2017-18 Title III English learner entitlement: \$203,880

Transferred-in amount: \$0

2017-18 Total allocation: \$203,880

Object Code - Activity

* 1000-1999 Certificated personnel salaries:

* 2000-2999 Classified personnel salaries:

* 3000-3999 Employee benefits:	<input type="text" value="39004"/>
* 4000-4999 Books and supplies:	<input type="text" value="684"/>
* 5000-5999 Services and other operating expenditures:	<input type="text" value="450"/>
* Direct administrative costs: (Amount cannot exceed 2% of the entitlement)	<input type="text" value="775"/>
* Indirect costs:	<input type="text" value="3989"/>
Total year-to-date expenditures:	\$203,880
2017-18 Unspent funds:	\$0

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2017-18 Title III Immigrant YTD Expenditure Report, 24 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2017 through June 30, 2019.

Required fields are denoted with an asterisk (*).

Approved Immigrant Sub-grantee Activities

(e) ACTIVITIES BY AGENCIES EXPERIENCING SUBSTANTIAL INCREASES IN IMMIGRANT CHILDREN AND YOUTH-

(1) IN GENERAL-An eligible entity receiving funds under section 3114(d)(1) shall use the funds to pay for activities that provide enhanced instructional opportunities for immigrant children and youth, which may include-

(A) family literacy, parent outreach, and training activities designed to assist parents to become active participants in the education of their children;

(B) support for personnel, including teacher aides who have been specifically trained, or are being trained, to provide services to immigrant children and youth;

(C) provision of tutorials, mentoring, and academic or career counseling for immigrant children and youth

(D) identification and acquisition of curricular materials, educational software, and technologies to be used in the program carried out with funds;

(E) basic instruction services that are directly attributable to the presence in the school district involved of immigrant children and youth, including the payment of costs of providing additional classroom supplies, costs of transportation, or such other costs as are directly attributable to such additional basic instruction services;

(F) other instruction services that are designed to assist immigrant children and youth to achieve in elementary schools and secondary schools in the United States, such as programs of introduction to the educational system and civics education; and

(G) activities, coordinated with community-based organizations, institutions of higher education, private sector entities with expertise in working with immigrants, to assist parents of immigrant children and youth by offering comprehensive community services.

2017-18 Title III immigrant entitlement: \$18,229

Transferred-in amount: \$0

2017-18 Total allocation: \$18,229

Object Code - Activity

* 1000-1999 Certificated personnel salaries:

* 2000-2999 Classified personnel salaries:	<input type="text" value="14496"/>
* 3000-3999 Employee benefits:	<input type="text" value="3733"/>
* 4000-4999 Books and supplies:	<input type="text" value="0"/>
* 5000-5999 Services and other operating expenditures:	<input type="text" value="0"/>
* Direct administrative costs: (Amount should not exceed 2% of the entitlement)	<input type="text" value="0"/>
* Indirect costs:	<input type="text" value="0"/>
Total year-to-date expenditures:	\$18,229
2017-18 Unspent funds:	\$0

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2018-19 Title I, Part A Nonprofit Private School Students Served

This report collects nonprofit private school eligible students served by grade level (receiving Title I, Part A equitable services).

Required fields are denoted with an asterisk (*).

Students Served Count by Grade

Kindergarten Student Count:	<input type="text" value="0"/>
Grade 1 Student Count:	<input type="text" value="0"/>
Grade 2 Student Count:	<input type="text" value="1"/>
Grade 3 Student Count:	<input type="text" value="0"/>
Grade 4 Student Count:	<input type="text" value="1"/>
Grade 5 Student Count:	<input type="text" value="0"/>
Grade 6 Student Count:	<input type="text" value="1"/>
Grade 7 Student Count:	<input type="text" value="5"/>
Grade 8 Student Count:	<input type="text" value="3"/>
Grade 9 Student Count:	<input type="text" value="0"/>
Grade 10 Student Count:	<input type="text" value="0"/>
Grade 11 Student Count:	<input type="text" value="0"/>
Grade 12 Student Count:	<input type="text" value="0"/>

Students Served Total:

11

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Rina DeRose, Title I Policy and Program Guidance Office | RDeRose@cde.ca.gov | 916-323-0472
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2018-19 Title II, Part A Fiscal Year Expenditure Report, 12 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2018 through June 30, 2019.

Required fields are denoted with an asterisk (*).

2018-19 Title II, Part A entitlement:	\$153,899
Transferred-in amount:	\$0
Transferred-out amount:	\$0
2018-19 Total allocation:	\$153,899 <input type="button" value="Recalculate"/>

Professional Development Expenditures

Professional development for teachers:	<input type="text" value="101802"/>
Professional development for administrators:	<input type="text"/>
All other professional development expenditures:	<input type="text" value="29708"/>

Recruitment, Training, and Retention Expenditures

Recruitment activities:	<input type="text" value="2000"/>
Training activities:	<input type="text" value="1450"/>
Retention activities:	<input type="text" value="500"/>
All other recruitment, training, and retention expenditures:	<input type="text"/>

Miscellaneous Expenditures

Class size reduction:	<input type="text"/>
Administrative and indirect costs:	<input type="text" value="18439"/>
Equitable services for nonprofit private schools:	<input type="text"/>
All other allowable expenditures and encumbrances:	<input type="text"/>
Total expenditures and encumbrances:	\$153,899 <input type="button" value="Recalculate"/>
2018-19 Unspent funds:	\$0

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<input type="button" value="Save"/>	<input type="button" value="Return to List"/>
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2018-19 Title III English Learner YTD Expenditure Report, 12 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2018 through June 30, 2019.

Required fields are denoted with an asterisk (*).

Required and Authorized English Learners Sub-grantee Activities

Required

Section 3115 (c)(1) To increase the English proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.

Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

Authorized

(1) Upgrading program objectives and effective instruction strategies.

(2) Improving the instruction program for English learners by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.

(3) Providing tutorials and academic or vocational education for English learners and intensified instruction.

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(5) Improving the English language proficiency and academic achievement of English learners.

(6) Providing community participation programs, family literacy services and parent outreach and training activities to English learners and their families.

(7) Improving the instruction of English learners, which may include English learners with disabilities. Offering early college high school or dual or concurrent enrollment programs or courses designed to help English learners achieve success in postsecondary education.

2018-19 Title III English learner entitlement: \$173,796

Transferred-in amount: \$0

2018-19 Total allocation: \$173,796

Object Code - Activity

* 1000-1999 Certificated personnel salaries:

* 2000-2999 Classified personnel salaries:

* 3000-3999 Employee benefits:	<input type="text" value="18477"/>
* 4000-4999 Books and supplies:	<input type="text" value="4020"/>
* 5000-5999 Services and other operating expenditures:	<input type="text" value="46417"/>
* Direct administrative costs: (Amount cannot exceed 2% of the entitlement)	<input type="text" value="0"/>
* Indirect costs: (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	<input type="text" value="4882"/>
Total year-to-date expenditures:	\$173,796 <input type="button" value="Recalculate"/>
2018-19 Unspent funds:	\$0

Last Saved: Steven Eichman (seichman), 6/21/2019 8:25 AM, Draft

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2018-19 Title III Immigrant YTD Expenditure Report, 12 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2018 through June 30, 2019.

Required fields are denoted with an asterisk (*).

Approved Immigrant Sub-grantee Activities

(e) ACTIVITIES BY AGENCIES EXPERIENCING SUBSTANTIAL INCREASES IN IMMIGRANT CHILDREN AND YOUTH-

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(C) provision of tutorials, mentoring, and academic or career counseling for immigrant children and youth

(D) identification and acquisition of curricular materials, educational software, and technologies to be used in the program carried out with funds;

(E) basic instruction services that are directly attributable to the presence in the school district involved of immigrant children and youth, including the payment of costs of providing additional classroom supplies, costs of transportation, or such other costs as are directly attributable to such additional basic instruction services;

(F) other instruction services that are designed to assist immigrant children and youth to achieve in elementary schools and secondary schools in the United States, such as programs of introduction to the educational system and civics education; and

(G) activities, coordinated with community-based organizations, institutions of higher education, private sector entities with expertise in working with immigrants, to assist parents of immigrant children and youth by offering comprehensive community services.

2018-19 Title III immigrant entitlement: \$17,408

Transferred-in amount: \$0

2018-19 Total allocation: \$17,408

Object Code - Activity

* 1000-1999 Certificated personnel salaries:

* 2000-2999 Classified personnel salaries:	<input type="text" value="17408"/>
* 3000-3999 Employee benefits:	<input type="text" value="0"/>
* 4000-4999 Books and supplies:	<input type="text" value="0"/>
* 5000-5999 Services and other operating expenditures:	<input type="text" value="0"/>
* Direct administrative costs: (Amount should not exceed 2% of the entitlement)	<input type="text" value="0"/>
* Indirect costs: (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	<input type="text" value="0"/>
Total year-to-date expenditures:	\$17,408 <input type="button" value="Recalculate"/>
2018-19 Unspent funds:	\$0

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2018-19 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 U.S.C. 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the ESEA. This collection includes monitoring LEAs and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA's homeless liaison.

Required fields are denoted with an asterisk ().*

NOTE: Your LEA has previously certified this data collection as official. One or more other data collection(s) may be dependent on this data collection. Please be aware if a change is saved and certified, it may cause a dependent data collection to become obsolete and your LEA may have to revise and resubmit those data collection(s).

Homeless Education Certification

The LEA hereby assures that the LEA has met the following requirements:

1. Designated a staff person as the liaison for homeless children and youths
2. Developed a written policy that supports the enrollment and retention of homeless children and youths in schools of the LEA which:
 - a) Includes policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless;
 - b) Includes a dispute resolution process;
 - c) Ensures that transportation is provided for a homeless child or youth to and from the school of origin if requested by the parent, guardian or homeless liaison;
3. Disseminated public notice of the educational rights of homeless children and youths where such children and youths receive services under the provisions of the Education for Homeless Children and Youths Act.

Homeless Liaison Contact Information

* Homeless liaison first name:

* Homeless liaison last name:

* Homeless liaison title:

* Homeless liaison email address:
(Format: abc@xyz.zyx)

* Homeless liaison telephone number:
(Format: 999-999-9999)

Homeless liaison telephone extension:

* Enter the full-time equivalent (FTE) for all
personnel directly responsible for the
implementation of homeless education:
(Format: 0.00)

Homeless Liaison Training Information

* Has the homeless liaison attended and/or
participated in a homeless education liaison
training within the last two years: ☒ No ☐ Yes

Has the homeless liaison provided training to the following personnel:

Principals and other school leaders: ☒ No ☐ Yes

Attendance officers and registrars: ☒ No ☐ Yes

Teachers and instructional assistants: ☒ No ☐ Yes

School counselors: ☒ No ☐ Yes

Homeless Education Policy and Requirements

* Does the LEA have a written homeless
education policy: ☐ No ☒ Yes

No policy comment:
Provide an explanation why the LEA does
not have a homeless education policy.
(Maximum 500 characters)

Date LEA's board approved the homeless
education policy: (ex. MM/DD/YYYY)

* Does the LEA meet the above federal
requirements: ☐ No ☒ Yes

Compliance comment:
Provide an explanation why the LEA does
not comply with federal requirements.
(Maximum 500 characters)

Provide transportation for families receiving food at the food distribution center. Provide food via a food pantry at the District Office for homeless students and families in need. Provide uniforms for homeless students at no charge. Provide washers and dryers at all school sites for

Title I, Part A Homeless Expenditures

2018-19 Title I, Part A allocation: \$1,080,089

2018-19 Title I, Part A direct or indirect services to homeless children reservation: \$65,000

Amount of 2018-19 Title I, Part A funds expended or encumbered for direct or indirect services to homeless children: 65000

Homeless services provided:
(Maximum 500 characters)

Provide transportation for families receiving food at the food distribution center. Provide food via a food pantry at the District Office for homeless students and families in need. Provide uniforms for homeless students at no charge. Provide washers and dryers at all school sites for

No expenditures or encumbrances comment:
Provide an explanation why there are no Title I, Part A expenditures or encumbrances for homeless services.
(Maximum 500 characters)

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2019-20 Protected Prayer Certification

ESSA Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

Required fields are denoted with an asterisk (*).

NOTE: Your LEA has previously certified this data collection as official. One or more other data collection(s) may be dependent on this data collection. Please be aware if a change is saved and certified, it may cause a dependent data collection to become obsolete and your LEA may have to revise and resubmit those data collection(s).

Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

* The authorized representative agrees to the above statement:

☐ No ☒ Yes

Authorized Representative's Full Name:

Steven J. Eichman

Authorized Representative's Title:

Chief Business Official

Authorized Representative's Signature Date:

06/19/2019 (ex. MM/DD/YYYY)

Comment:

If the LEA is not able to certify at this time, then an explanation must be provided in the Comment field. (Maximum 500 characters)

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2019-20 LCAP Federal Addendum Certification

Required fields are denoted with an asterisk (*).

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To receive funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to apply for funds, the LEA must certify that the 2017/18–2019/20 LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification the LEA is agreeing to submit the LCAP Federal Addendum that has been approved by the local governing board or governing body of the LEA to the California Department of Education (CDE), and acknowledging that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

County Offices of Education and School Districts Enter the original approval date of the county office of education or school district 2017/18–2019/20 LCAP:

(ex. MM/DD/YYYY)

Note: For districts, the date should be the day your county office of education (COE) approved your 2017/18–2019/20 LCAP. For COEs, it should be the date the CDE approved your 2017/18–2019/20 LCAP.

Charter Schools Enter the adoption date of the charter school LCAP:

(ex. MM/DD/YYYY)

* Authorized Representative's Full Name:

* Authorized Representative's Title:

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2019-20 Application for Funding

Required fields are denoted with an asterisk ().*

NOTE: Your LEA has previously certified this data collection as official. One or more other data collection(s) may be dependent on this data collection. Please be aware if a change is saved and certified, it may cause a dependent data collection to become obsolete and your LEA may have to revise and resubmit those data collection(s).

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board: (ex. MM/DD/YYYY)

District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

DELAC representative's full name:
(non-LEA employee)

DELAC review date:

Meeting minutes web address:

Please enter the web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a web address is not available, then the LEA must keep the minutes on file which indicate that the application was reviewed by the committee.

DELAC comment:

If an advisory committee refused to review the application, or if DELAC review is not

applicable, enter a comment. (Maximum 500 characters)

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

*** Title I, Part A (Basic Grant):**

ESSA Sec. 1111 et seq
SACS 3010

☐ No ☒ Yes

*** Title II, Part A (Supporting Effective Instruction):**

ESEA Sec. 2104
SACS 4035

☐ No ☒ Yes

*** Title III English Learner:**

ESEA Sec. 3102
SACS 4203

☐ No ☒ Yes

*** Title III Immigrant:**

ESEA Sec. 3102
SACS 4201

☐ No ☒ Yes

*** Title IV, Part A (Student Support):**

ESSA Sec. 1112(b)
SACS 4127

☐ No ☒ Yes

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2019-20 Nonprofit Private School Consultation

The local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff enrolled in nonprofit private elementary and secondary schools under the programs listed below.

Required fields are denoted with an asterisk (*).

NOTE: Your LEA has previously certified this data collection as official. One or more other data collection(s) may be dependent on this data collection. Please be aware if a change is saved and certified, it may cause a dependent data collection to become obsolete and your LEA may have to revise and resubmit those data collection(s).

In accordance with the Every Student Succeeds Act (ESSA) sections 1117 and 8501, a local educational agency shall consult annually with appropriate private school officials and both shall have the goal of reaching agreement on how to provide equitable and effective programs for eligible private school children, teachers, and families. This applies to programs under Title I, Part A; Title I, Part C; Title II, Part A; Title III, Part A; Title IV, Part A; Title IV, Part B; and section 4631, with regard to the Project School Emergency Response to Violence Program (Project SERV).

The enrollment numbers are reported under penalty of perjury by each private school on its annual Private School Affidavit. The information in the Private School Affidavit is not verified, and the California Department of Education takes no position as to its accuracy. It is expected that districts engaged in private school consultation verify the accuracy of student enrollment data and the tax exempt status if it is being used for the purpose of providing equitable services.

Private School's Believed Results of Consultation Allowable Codes

Y1: meaningful consultation occurred

Y2: timely and meaningful consultation did not occur

Y3: the program design is not equitable with respect to eligible private school children

Y4: timely and meaningful consultation did not occur and the program design is not equitable with respect to eligible private school children

School Name	School Code	Enrollment	* Consultation Occurred	Was Consultation Agreement Met	Signed Written Affirmation on File	Consultation Code	Remove
Alto International School	7044936	181	<input checked="" type="radio"/> No <input type="radio"/> Yes				

Beechwood School	7016009	169	<input checked="" type="radio"/> No <input type="radio"/> Yes				
Open Mind School	6154504	21	<input checked="" type="radio"/> No <input type="radio"/> Yes				

Add a School

Download Schools Template

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Sylvia Hanna, Title I Policy and Program Guidance Office | shanna@cde.ca.gov | 916-319-0948
 Rina DeRose, Title I Policy and Program Guidance Office | RDeRose@cde.ca.gov | 916-323-0472
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2019-20 Title III English Learner Student Program Subgrant Budget

The purpose of this form is to provide a proposed budget for 2019-20 English learner (EL) Student Program Subgrant funds only per the Title III English Learner Students Program requirements (ESSA, Sections 3114, 3115, & 3116).

Required fields are denoted with an asterisk (*).

Estimated Entitlement Calculation

Estimated English learner per student allocation: \$107.75

* Estimated English learner student count:

Estimated English learner entitlement amount: \$148,911

Note: \$10,000 minimum program eligibility criteria

If the LEA's estimated entitlement amount is less than \$10,000, then it does not meet the minimum program eligibility criteria for direct funding status and requires further action. To receive instructions regarding the consortium application process, please go to the CDE Title III EL Consortium Details web page at <https://www.cde.ca.gov/sp/el/t3/elconsortium.asp>.

Budget

* Professional development activities:

* Program and other authorized activities:

* English Proficiency and Academic Achievement:

* Parent, family, and community engagement:

* Direct administrative costs:
(Amount cannot exceed 2% of the
estimated entitlement)

* Indirect costs:
(LEA can apply its approved indirect rate to
the portion of the subgrant that is not
reserved for direct administrative costs)

12240

Total budget:

\$148,911

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Kevin Webb, Language Policy and Leadership Office | kwebb@cde.ca.gov | 916-323-5838
General CARS Questions: Consolidated Application Support Desk | conappsupport@cde.ca.gov | 916-319-0297

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2019-20 Title III Immigrant Student Program Subgrant Budget

The purpose of this form is to provide a proposed budget for 2019-20 Immigrant Student Program Subgrant funds only per the Title III Immigrant Student Program requirements (ESSA, Sections 3114, 3115, & 3116).

Required fields are denoted with an asterisk (*).

Estimated Entitlement Calculation

Estimated immigrant per student allocation: \$97.90

* Estimated immigrant student count:

Estimated immigrant entitlement amount: \$26,629

Note: Eligibility criteria

An LEA which has 21 or more eligible immigrant students and has experienced a significant increase of two percent or more in eligible immigrant students enrollment in the current year compared with the average of the two preceding fiscal years, is eligible to apply.

Budget

* Authorized activities:

* Direct administrative costs:
(Amount should not exceed 2% of the estimated entitlement)

* Indirect costs:
(LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)

Total budget: \$26,629

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2019-20 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

Required fields are denoted with an asterisk ().*

NOTE: Your LEA has previously certified this data collection as official. One or more other data collection(s) may be dependent on this data collection. Please be aware if a change is saved and certified, it may cause a dependent data collection to become obsolete and your LEA may have to revise and resubmit those data collection(s).

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/tg/ac/sa/>.

* 2019-20 Request for authorization:

☐ No ☒ Yes

LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system:
(Maximum 500 characters)

No known deficiencies.

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