

# RAVENSWOOD CITY SCHOOL DISTRICT

## BOARD OF TRUSTEES

### REGULAR BOARD MEETING

Board Meeting Room  
2120 Euclid Avenue  
East Palo Alto, CA 94303

*Board Members:*

Tamara Sobomehin, President  
Stephanie Fitch, Vice President  
Marielena Gaona-Mendoza, Clerk  
Ana Maria Pulido, Member  
Sharifa Wilson, Member

### Draft MINUTES March 14, 2019

1. **CALL TO ORDER/ROLL CALL.**

President Sobomehin called the meeting to order at 6:30 p.m. All Board Members were present.

2. **APPROVAL OF AGENDA.**

MSC (Fitch/Sobomehin) to approve the agenda with the following changes: Trustee Wilson asked the Board to pull Item 10.C.1 Pacific Skyline Council from the Consent Agenda and place it in the regular order of business for discussion. Mr. Steve Eichman, CBO, asked the Board to change the name on Item 10.C.2 from Vendor X to Coaching Communications Inc. and on Item 10.C.3 from Vendor Y to Development Group Incorporated for DGI. Motion carried unanimously.

**The Board adjourned into Closed Session at 6:33 p.m. Open Session reconvened at 7:39 p.m.**

3/4. **REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE  
SECTION 54957.1**

President Sobomehin welcomed everyone in the audience and reported the changes to the Agenda.

A. **PUBLIC EMPLOYEE EMPLOYMENT**

**President Sobomehin reported that Items 3.A.1 and 3.A.2 were approved unanimously (5-0).**

1. Temporary Certificated Employment of Teacher, effective March 6, 2019 through June 14, 2019.
2. Certificated Substitute Employment of Substitute Teacher, effective March 1, 2019.

**No reportable action on Item 3.A.3**

3. Consideration to approve the Temporary Certificated Employment of Inclusion Specialist Teacher, effective March 11, 2019 through June 14, 2019.

B. **PUBLIC EMPLOYEE RESIGNATION**

**No reportable action on Item 3.B.1**

1. Notice of accepted Resignation of Teacher, effective June 14, 2019

C. **PUBLIC EMPLOYEE LEAVES OF ABSENCE**

**President Sobomehin reported that Item 3.C.1 was approved unanimously (5-0) and No reportable action on Items 3.C.2 and 3.C.3**

1. Extended Leave w/o Pay for Family Care for Teacher, effective March 4, 2019 through June 14, 2019.

2. Notice of Pregnancy Disability Leave concurrent with Family Medical Leave Act/California Family Rights Act and Parental Leave for CSEA Unit Member, effective March 1, 2019 through August 12, 2019.
3. Notice of Pregnancy Disability Leave concurrent with Family Medical Leave Act/California Family Rights Act and Parental Leave for Teacher, effective March 18, 2019 through June 14, 2019 and every Friday, effective September 6, 2019 through March 13, 2020 for the 2019/20 school year.

**D. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**No reportable action on Items 3.D.1**

1. Public Employee Discipline/Dismissal/Release.

**E. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.6**

**No reportable action on Items 3.E.1**

**1. CONFERENCE WITH LABOR NEGOTIATOR.**

- District Negotiator: Gina Sudaria, Interim Superintendent, and Janae H. Novotny, Burke, Williams & Sorensen, LLP.
- Employee Organization: RTA-CSEA  
Unrepresented Parties (Management/Confidential)

**F. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**No reportable action on Items 3.F.1**

1. Public Employee Discipline/Dismissal/Release.

**G. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9**

**No reportable action on Items 3.G.1**

1. Conference with Legal Counsel - Anticipated Litigation. Gov. Code Section 54956.9(d)(2)  
- One Potential case

**5. APPROVAL OF MINUTES**

- A. MSC (Pulido/ Wilson) to approve the Minutes for the November 15, 2018 Regular Board Meeting. Motion carried 3 Yes, 2 Abstain. Trustees Sobomehin and Fitch abstained because they did not attend this meeting as Board Members.
- B. Consideration to approve the Minutes for December 13, 2018 Regular Board Meeting. President Sobomehin indicated that under Roll Call, it states that Trustee Wilson was present. However, she attended the Meeting via teleconference. MSC (Fitch/Sobomehin) to approve the Minutes for the December 13, 2018 Regular Board Meeting with the change under Roll Call requested by President Sobomehin. Motion carried unanimously.
- C. MSC (Fitch/Sobomehin) to approve the Minutes for the March 4, 2019 Special Board Meeting. Motion carried unanimously.

**6. FROM THE FLOOR.**

- A. Ms. Kate Belden, KIPP Valiant Principal, indicated that she came with many families of KIPP Valiant who are part of this community. They value the KIPP Valiant Charter that was approved locally by the RCSD Board of Trustees. She indicated due to the Prop 39 process, the Board offered a split campus in February, at Brentwood and Ravenswood Middle School, with only 22 classrooms, which are four additional classrooms, for 150 additional District students. This is not a sufficient amount of space for the school to continue thrive, as they add two grades next year. She said the best option for everyone for next school year, is that KIPP Valiant continue at the current co-location with Brentwood and McNair. She said that in order to implement the quality education their students deserve, they need seven more classrooms at their current co-located site. They appreciate the Board's consideration of the offer and considering the time frame and the details necessary for the April 1<sup>st</sup> timeline, they are looking forward to meeting to any or all the Board Members to negotiate this further.

The following individuals came with Ms. Belden to ask the Board to keep KIPP Valiant at its current location:

- B. Miss Briana Velazquez, 7<sup>th</sup> grade student at KIPP Valiant.
- C. Miss Angélica Cortés, 7<sup>th</sup> grade student at KIPP Valiant.

- D. Ms. Scarlet Velázquez, Parent of a 7<sup>th</sup> grade student at KIPP Valiant.
  - E. Ms. Alina Arroyo, Parent of two students at KIPP Valiant and Chair of the School Site Council.
  - F. Ms. Katie Petterson, School Psychologist at KIPP Valiant.
  - G. Miss Betsy García, 7<sup>th</sup> grade student at KIPP Valiant.
  - H. Mr. Juan García, Former Ravenswood Student and Parent of two students at KIPP Valiant.
  - I. Miss Victoria Ochoa, 7<sup>th</sup> grade student at KIPP Valiant.
  - J. Mr. Raul Rivera, Parent of a student at KIPP Valiant.
  - K. Ms. Graciela Zárate, Parent of three students at KIPP Valiant.
  - L. Ms. Nicole Ingrant, Special Education Teacher at KIPP Valiant.
- M. Ms. Nicole Sbragia, Community Member, stated that there are some Ravenswood wonderful employees that should not be cut regardless of the budget problems. However, there are two employees that she believes they do not represent the District well. She noted that in April 2018, she filed a complaint and eleven months later, it has not been resolved. She provided a copy of her complaint to the Board. She informed the Board that in August 2018, another employee spoke inappropriately on social media about the District and our community. She provided a copy of what the staff member said. She believes that these two employees should not represent the District and they need to be considered in budget cuts in personnel.

President Sobomehin indicated that the speakers already spent 20 minutes on this item and asked the Board if they wanted to extend the comments From the Floor. MSC (Fitch/Pulido) to extend the Public comments From the Floor for the remaining of the speakers forms. Motion carried unanimously.

- N. Ms. Michelle Keely, 4<sup>th</sup> Grade Teacher at Los Robles-Ronald McNair Academy, asked the Board to please host a Board Meeting at Los Robles-Ronald McNair to allow the parents and families the opportunity to share what Los Robles as a Dual Immersion Program has to offer. She noted that the Board has held meetings at Brentwood, Costaño, Belle Haven and Willow. However, they did not have that opportunity. Therefore, she asked the Board to hold a Meeting at Los Robles-Ronald McNair so the parents and families can share their experiences and what the school has to offer.
- O. Ms. Ruth Cuellar, Teacher at Los Robles-Ronald McNair, wanted to make sure that everyone understands that this is not a fight with KIPP Valiant. They are trying to resolve this issue for the benefit of all of the students of East Palo Alto. She indicated that all the schools need to be accommodated in a way that they respect all the students. She noted that Los Robles is the only Dual Immersion School in Ravenswood and they are trying to keep the school open. She asked the Board to please hear what their parents have to share about the school.

The following individuals also came with Ms. Belden to ask the Board to keep KIPP Valiant at its current location:

- P. Miss Fonica Fushimaholi, Kindergarten Student at KIPP Valiant.
- Q. Ms. Paulina Salazar, Parent of a student at KIPP Valiant.
- R. Ms. Julieta Bravo, Parent of first grade student at KIPP Valiant.
- S. Ms. Lucila Nevarez, Parent of a Kindergarten and a 7<sup>th</sup> grade student at KIPP Valiant.
- T. Ms. Verónica Avalos, Parent of three students at KIPP Valiant.
- U. Ms. Liliana Chávez, Parent of three students at KIPP Valiant.
- V. Ms. Jamie Blandón, Parent of two students at KIPP Valiant.
- W. Ms. Ana Arreaga, Parent of a student at KIPP Valiant.
- X. Mr. Alejandro Ocegüera, 7<sup>th</sup> grade student at KIPP Valiant.
- Y. Ms. Jenifer Yáñez, Parent of a Kindergarten student at KIPP Valiant.
- Z. Mr. Bob Gómez, East Palo Alto Resident, said that if the Board separates the students it is going to be hard for the parents. He believes that Ravenswood has the best teachers in East Palo Alto if they let them work. The Board has great ideas of how to run a school, so they need to get together with the teachers. Mr. Gómez indicated that the parents only come when they need something. He asked them where are they when the Board needs them. They should come to the meetings all the time, so they can hear issues related to their children.

## 7. SUPERINTENDENT'S OFFICE

- A. Superintendent's Report.

Ms. Gina Sudaria indicated that for her first report as Acting Superintendent, she was going to share a personal statement follow by school highlights, and she will address the KIPP Valiant's response to our preliminary offer.

Ms. Sudaria informed the Board that she was honored to fill this role as the Acting Superintendent for Ravenswood. She noted that the last 10 days have been a humbling experience. As she expressed before, she will do her due diligence to ensure we not only move the district forward, but ensure they advance themselves to reach their goals. As a competitor, she was trained to win. The difference here is that we have lives we are responsible for and we must win. During this interim, with guidance and direction from the Board of Trustees, her immediate goals are to ensure: (1) We remain student-centered and revisit our Mission and Vision to refocus our purpose. We are here for the children and to ensure their success. (2) We must ensure we remain fiscally solvent not only for the next year and the following, but to set RCSD up for success to thrive 5 to 10 years from now and beyond. Our budget statement should be transparent and where we place our money should demonstrate what we value and believe to make the greatest impact on student achievement and on the social-emotional development. She reiterated that we must continue to build leadership capacity among certificated and classified personnel, for example, we need to consider the strengths of our administrator team to ensure staff is on position to courageously lead, encourage and transform our instructional program and schools.

She communicated with site principals and with the school community and she wants to keep her commitment to visit every site before the end of March and schedule meetings with school site Leadership teams between March 20, 2019 and March 28, 2019. She needs to do so and meet with Mr. Randy Jackson to schedule time to speak with the CSEA Union members and also with the community. She stated that we need all hands, heads and hearts working together toward establishing future goals; with the brilliance, the passion and dedication that stakeholders possess, as one Ravenswood, the District can succeed. Schools Highlights: Ms. Sudaria shared with the Board a weekly bulleting about the school/student activities that the principals created.

KIPP Valiant's response to our preliminary offer: Ms. Sudaria indicated that the District has received a response from KIPP to object to the District's preliminary proposal to split between Brentwood and RMS and instead suggested a facilities solution for the 2019-2020 school year. To remain at Brentwood/Los Robles-Ronald McNair location with the addition of the exclusive use of 7 more classrooms, with a total of 25 exclusive classrooms allocation. 15 at Brentwood and 10 at Los Robles-Ronald McNair. Their proposal is based in part on listening to the Board and the Community and wanted to take an action that would be least disrupted to the District. In consultation with CBO Steve Eichman, Brentwood Principal Jenifer Gravem, and Los Robles Principal Mr. Keith Bookwalter, they identified possible rooms at each site to determine if KIPP's alternative proposal was feasible. Ms. Sudaria and Mr. Eichman provided 7 maps of the schools that demonstrate that this proposal potentially works. With further review of the facilities from maintenance and technology, Ms. Sudaria recommended that they work with KIPP on its alternative proposal.

Legal Counsel, Lisa Mori, informed the Board that this is not an action item. They are just reporting that the District received KIPP's response to the District proposal that was specific and giving the short time frame that they are in, they wanted to make sure that the Board had all the information about the fact that it appear to be feasible for 2019-2020. In the absence of an objection from the Board, the next step would be to work with KIPP as well as to consult with other departments on any other issues that might be addressed.

## 8. HUMAN RESOURCES

Ms. Toni Stone, Director of Human Resources presented and answered questions about two job descriptions for Teachers on Special Assignments. She indicated that they felt the need to be more specific about the roles of each of them. One of them is a Reading Specialist/Literacy Coach and the other one is a Classroom Management Coach. The Classroom Management Coach would be a new position to Ravenswood and the Reading Specialist/Literacy Coach is what the current TOSAs do, but the job description was inadequate and they wanted to make it more robust and clear in the expectations and qualifications.

- A. MSC (Pulido/Fitch) to approve the Job Description for Teacher on Special Assignment: Reading Specialist/Literacy Coach. Motion carried unanimously.

Trustee Wilson requested a report on which teachers have been coached, what documentation is being kept and what are the results of the coaching (site by site, classroom by classroom.)

- A. MSC (Pulido/Fitch) to approve the Job Description for Teacher on Special Assignment: Classroom Management Coach. Motion carried unanimously.

9. **BUSINESS DEPARTMENT**

Mr. Steve Eichman, CBO, informed the Board that the Fresh Fruit & Vegetable Program (FFVP) began as the Fresh Fruit and Vegetable Pilot Program, authorized by Congress under the Farm Security and Rural Investment Act of 2002 (Public Law 107-171) in a limited number of states and schools. The purpose of the pilot was to identify best practices for increasing fresh fruit and vegetable consumption among students and to determine feasibility and student interest. The goal of the FFVP is to improve healthier school environments by providing healthier food choices and to: Expand the fruits and vegetables children experience; Increase children's fruit and vegetable consumption; Make a difference in children's diets to affect their present and future health. The program is seen as an important catalyst for change in efforts to combat childhood obesity and by helping children learn more healthful eating habits. The District's contract for the Fresh Fruit & Vegetable Program will expire on June 30, 2019.

- A. MSC (Fitch/Gaona Mendoza) to approve the Issuance of an RFP for the Fresh Fruit & Vegetable Program for the 2019-2020 School Year. Motion carried unanimously.
- B. Information Technology (IT) Department Update and Vision Overview. Mr. Steve Eichman, informed the Board that the presentation that will be provided by Mr. Solomon Hill, Director of Technology, will summarize the results of the December 2017 Technology Assessment & Recommendations Report and will inform the Board about the RCSD vision for technology & infrastructure upgrades throughout the District. In order to fulfill District LCAP & district strategic goals, these technology upgrades have been prioritized into five Phases which will be presented.

Mr. Solomon Hill provided a PowerPoint presentation and answered questions regarding the Information Technology (IT) Department Update and Vision Overview. The PowerPoint included: (1) RCSD IT History; (2) Overview on Where we are; (3) IT Assessment that was performed and presented to the Board in December 2017; (4) Progress made since 2017; (5) IT Future Planning and Potential Budget Implications for the Infrastructure Upgrades. Mr. Hill informed the Board that the current wiring in the classrooms was installed in the 1990's and needs to be upgraded. The IT staff has done a great job in working within the constraints of the systems and infrastructure today, but more requirements are being put on technology than what the current systems can withstand. The current IT infrastructure throughout the district is aging (~10 years) and has outlived its original design specification. The physical fiber cabling only supports 1Gbps throughput whereas today's standards and needs are 10Gbps. The cabling and network design at the schools is causing a slowdown for teachers and delays classroom lessons from beginning on time. The classroom tools are not up to today's education standards and are not adequate for modern teaching. There is not a reliable system in place today site/district wide for emergency notifications and paging for safety purposes.

**Local Control Accountability Plan (LCAP) Goals:** Working closely with stakeholders throughout the district, five goals have been identified for focus through 2020. Goal 1: All students will receive high quality instruction in Common Core State Standards (CCSS), Next Generation Science Standards (NGSS) and other California State Standards (ELD, Music, Art, Social Studies, and PE) from highly qualified, trained, and professionally supported teachers. Goal 2: All students, Pre-K through 8th grade, will have equitable access to programs, supports, and services as needed to respond to student behavioral, social emotional, and academic needs. Goal 3: Integrate technology into all subject areas to increase student achievement and engagement with 21<sup>st</sup> century skills and better prepare students for their future career choices. Goal 4: Ensure a smooth transition to high school for all students by developing systems and programs that monitor student progress towards social, behavior, attendance, and reaching academic goals.

Goal 5: Development and maintenance of warm, safe, and dry facilities to improve student experience and performance.

**Areas of Focus for the Assessment:** (a) Wide Area Network (WAN)/Metro Area Network (MAN) Upgrades; (b) Network infrastructure; (c) Voice Infrastructure; (d) Wireless infrastructure; (e) Internal wiring and physical infrastructure; (f) Battery/power backup infrastructure; (g) Server infrastructure; (h) Email Communications; (i) Backup and disaster recovery; (j) Security assessment; (k) Classroom tools.

**Areas not Included in the Assessment:** (a) An in-depth evaluation of the phone system; (b) Staff/Student computers and devices; (c) Student Information System (SIS) applications; Central Paging and Clock Systems; (d) Physical security pertaining to access control systems; (e) Business Intelligence software; (f) Digital Signage. **High-level End Goal of the IT Infrastructure. Districtwide:** Create a secondary Core Network at Costaño, expanding on its current use. This secondary core will utilize a non-Comcast ISP for failover purposes and have a load-balanced High-Availability network and server stack to match the District Office infrastructure. **Data Center Design:** Dual High Availability firewalls; Stacked core 10GbE switches; Load-balanced 10GbE fiber connectivity to each school MDF; Stacked 10GbE Distribution switches; Clustered Virtual Host servers; Stacked 10GbE Fiber Channel storage switches; Clustered Shared Storage; No single point of failure. **School IT Template:** The MDF will house a High Availability stack of 10Gb aggregation switches that will connect to each IDF with load-balanced 10Gb MM fiber. Each IDF will have a set of stacked PoE switches for access/distribution of 1Gb copper runs to the classroom and other offices, etc. The IDF locations will need to be within the 100m distance limits for copper Ethernet; Each Classroom will have a minimum of 12 Cat6 ports consisting of the following, IP Phone (1), Wireless AP (1), Desk computer (2), Printer (1), Clock/Intercom (2), Projector (1), Misc ports for the room (4). End goal is to reduce the equipment needed at each school and provide a quieter classroom environment without the need for an in-classroom switch.

**Budget for the IT Template.** Included Hardware Items per School: Cat6 cabling between IDFs/Classrooms and other locations in the schools; Multi-mode fiber cabling between MDFs/IDFs; New equipment racks/patch cables in both Data Centers, all IDFs and all MDFs; Secondary ISP at Costaño (7-year term); Data Center – Servers, Storage, Firewalls, Core and Aggregation Switches, UPS devices and battery replacement after 3 years, 7-year support licenses for all network equipment; School MDF/IDF – Server at each school, Aggregation and Distribution switches, UPS devices and battery replacement after 3 years, 7-year support licenses for all network equipment; Wireless Access Points and 7-year support licenses on the Aps; Classroom Tools - Wall mount projector, document camera, Clock/Paging device, and wireless microphone and speakers (NOTE – does not include a central paging system). Included Labor Budget per School: Includes the installation and configuration of all hardware and cabling. Facility Estimates per School – used to determine the quantity of necessary equipment for the budget. Quantities of classrooms, offices and libraries were estimated from the school maps and verified with the IT Staff. Mr. Hill provided information of the total cost by site. **Recommended Budget (Total Estimate + 25%) (Equipment/Cabling and Installation & Configuration Labor at all the schools and District Office):** \$ 7,363,689. Phases and Example Timeline that were presented to the Board and approved in September 2018. Priority projects identified through the facilities master plan using the 'IT template' layout. Timeline: Initial Bond Funding – Q1 2018, Upgrade of the Comcast EVPL – Q1 2018, Upgrade the primary data center – Q2 2018, Build out the secondary data center – Q3 2018, Build out the template IT plan for identified projects – Q1 2019, Upgrade physical cabling infrastructure at schools – Q2-Q3 2019, Continue building out timeline.

Mr. Hill stated that this upgrade will help RCSD to do a better job of preparing its students to work in the very high paying jobs in their own community. We need to give them access to reliable technology as early as possible so that we can better prepare them for High School and beyond. Immediate impacts that will help our students: Increase internet, speed, improve reliability, make the learning environment more

efficient, have more classroom space, paging and bells, improve safety in emergency communications, and give the students the access to the technology of tomorrow.

The Board thanked Mr. Hill for the presentation.

C. Consideration to Approve the 2018-19 Second Interim Financial Report.

Mr. Steve Eichman informed the Board that Education Code Section 42130 requires Local Educational Agencies (LEA) to submit two (2) interim financial reports to the District Governing Board during each fiscal year. The First Interim Report which is based on activity through October 31 and the Second Interim Report which is based on activity through January 31. After receiving the information, the Board is required to certify that the District "will" (positive certification), "will not" (negative certification), or "might" (qualified certification) meet its financial obligations for the current fiscal year and the two succeeding fiscal years. This Second Interim Report updates the 2018-19 budget and revises the projections for two (2) subsequent years (2019-20 & 2020-21). It is extremely important to understand the assumptions built into the projections, as they continue to change and may dramatically impact the financial projections. The actual LCFF calculation continues to be updated with the latest available information. In addition, the Local Control Accountability Plan (LCAP) guides the District's budget.

Mr. Eichman provided a PowerPoint presentation and answered questions regarding the This Second Interim Report. It included: (1) Fiscal Reform Package (FRP) – Why Needed. During the 2017-18 fiscal year the District's financial condition displayed risk of fiscal insolvency. To correct this, under the leadership of the Superintendent and the Chief Business Official, the District submitted to the Board the Fiscal Reform Package. The Board approved the Fiscal Reform Package at its January 18, 2018 meeting. Major components of the Fiscal Reform Package include the following: (a) A plan to reduce staffing levels proportional to enrollment using formula based staffing where appropriate; (b) Reduction in the number of consultants and Special Education contracted services proportional to the number of students served; (c) A freeze in hiring, overtime, conference/travel, and non- mission critical purchases in an effort to reduce current year costs; (d) Close review & monitoring of all budgets to identify other immediate on-going and one time savings, including identification of money budgeted but not yet spent; (e) Identification of additional unrestricted expenditures that are more appropriately charged to restricted programs.

(3) 2018-19 Projected Second Interim Revenues: \$43,804,389. (4) Second Interim Revenue Adjustments. Net increase in revenues at 2018-19 Second Interim: \$422,996. (5) 2018-19 Projected Second Interim Expenditures: \$44,012,783. (6) Multi-Year Projections. General Fund Revenues: 2018-19 1st Interim Combined Funds \$ \$43,381,393; 2018-19 2nd Interim Combined Funds \$ \$43,804,389; 2019-20 Combined Funds \$40,011,149; 2020-21 Combined Funds \$39,731,268. (7) Multiyear Projections (MYP) General Fund Expenditures: 2018-19 1st Interim Combined Funds \$ \$43,753,883; 2018-19 2nd Interim Combined Funds \$44,012,783; 2019-20 Combined Funds \$40,632,000; 2020-21 Combined Funds \$39,639,986. (8) Multiyear Projections (MYP) General Fund Ending Balance. Remaining Reserve Balance: 2018-19 1st Interim Combined Funds \$ \$3,267,508; 2018-19 2nd Interim Combined Funds \$3,425,991; 2019-20 Combined Funds \$3,095,892; 2020-21 Combined Funds \$3,216,934. Remaining Reserve Balance Percentage: 2018-19 1st Interim Combined Funds 7.47%; 2018-19 2nd Interim Combined Funds 7.78%; 2019-20 Combined Funds 7.62%; 2020-21 Combined Funds 8.12%. (9) Preparing for the Future – Multiyear Projections: (a) On the natural, staffing costs continue to rise: Annual step and column increase, Health and welfare, CalPERS/CalSTRS contributions; (b) Contributions to restricted programs continue to increase; (c) New revenues will not cover new costs (and it gets worse in the out years); (d) There is no such thing as a good budget without an adequate reserve. (10) Fiscal Reform Package Continuation: (a) Under the leadership of the Acting Superintendent and the Chief Business Official, the District will continue to implement the Fiscal Reform Package to ensure the following outcomes: Remain fiscally solvent. Maintain an appropriate level of reserve (State mandated minimum level is 3%). Continue regular

communications with the Board regarding cost savings and cost containment measures and their projected impact on the fiscal health of the District.

(11) Certification of Financial Condition: With the continuing implementation of the FRP by District staff, the District can show a positive certification based on the Second Interim projection of revenues and expenditures. The District will continue to make budget reprioritizations and reductions as needed and warranted and therefore a positive certification for the following two years can also be made. Positive Certification means that based upon the current assumptions and projections the District will meet its financial obligations for the current fiscal year and the subsequent two fiscal years.

Based on the current assumptions, and the continued implementation of the Fiscal Reform Package (FRP), it is expected that the District will be able to meet the financial obligations for the current and succeeding fiscal years and, therefore, it is recommended that the District file a positive certification.

MSC (Pulido/Fitch) to approve the 2018-19 Second Interim Financial Report with a Positive Certification. Motion carried unanimously.

- 10.C.1 MOU with Pacific Skyline Council. Trustee Wilson pulled this item from the Consent Agenda because she wanted to have a better understanding of the implementation of this item. She wanted to know if we were going to provide student report cards and information to... and it does not state to whom. Ms. Morales Ellis indicated that the information will be provided to the Boys and Girls Club. She noted that the parents sign a form indicating that they agree to share that information.

MSC (Pulido/Fitch) to approve the MOU with Pacific Skyline Council. Motion carried unanimously.

#### **10. CONSENT AGENDA.**

MSC (Gaona Mendoza/Sobomehin) to approve the Consent Agenda as amended. Motion carried unanimously.

- A. Approval of Payments to Vendors, February 1 to 28, 2019.
- B. Consideration to approve that Amanda Garcia, Art Teacher attend The National Art Education Association's National Convention.
- C. Consideration to Approve the Following Contracts: 2) Vendor X, 3) Vendor Y, 4) Think Connected, 5) Ed. Sped Solutions, Inc.
- D. Consideration to approve Two (2) Payment Applications with Lewis & Tibbitts, Inc. Related to the McNair Elementary School Campus Conversion.

#### **11. BOARD OF TRUSTEES**

- A. Consideration to approve Resolution 1253 – Board Members Excused Absences. **All Board Members were present.**
- B. Board Reports/Communications  
President Sobomehin reported that there was an article on the paper a week ago stating that the City of Menlo Park made an announcement of a proposal to the Sequoia Union High School District to take over Ravenswood. She wanted to know if any of the Board Members knew about it. She also wanted to let the audience know that this is not something that the RCSD Board is considering Superintendent Sudaria and President Sobomehin met with Mayor Ray Miller, who apologized for proposing that without contacted the RCSD Trustees.

Trustee Wilson indicated that this is the second or third time that Menlo Park has announced an effort to do something with our schools, and the third time that we received the apology.

- C. President Sobomehin reported that the next Regular Board Meeting will be held on March 28, 2019.

#### **12. ADJOURNMENT**



Minutes  
March 14, 2019

There being no further business to come before the Board, President Sobomehin adjourned the Meeting at 9:54 p.m.

\_\_\_\_\_  
June 27, 2019  
Date of Approval

\_\_\_\_\_  
Clerk's Signature

/nm