



## ***Ravenswood City School District***

### **ADMINISTRATIVE OFFICE**

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#### *Board Members:*

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Ana Maria Pulido, Member  
Sharifa Wilson, Member

Ms. Gina Sudaria

*Interim Superintendent*

**Date:** July 9, 2019

**To:** Honorable Board of Trustees

**From:** Ms. Gina Sudaria, Interim Superintendent

**Re:** Consideration to Approve Change Orders #1 & 2 for the Contract with Lewis & Tibbitts, Inc. for the Los Robles-McNair Site Fence and Sidewalk Improvement Project

#### **QUICK SUMMARY/ABSTRACT:**

RCSD Administration in conjunction with SVA Architects requested a design change to add landscaping and a new irrigation system at the front of the school and along the classrooms adjacent to the driveway.

Based on the review and discussions of the proposal received, the recommendation is to award Change Order #1 to the contract with Lewis & Tibbitts, Inc. This work will be based on Time and Materials not to exceed \$150,000.00. This delivery method of Time and Materials is recommended due to the time constraint of completing the work before the start of school in the fall of 2019.

RCSD Administration in conjunction with SVA Architects requested a design change to add curbs at entrance and extend one sidewalk.

Lewis & Tibbitts began construction in June of 2019. There were necessary design changes required during construction due to mitigate existing conditions with the grades bordering the new ramp/stairs in order to ensure safety in that area. Based on the review and discussions of the proposal received, the recommendation is to award Change Order #2 to the contract with Lewis & Tibbitts, Inc. in the amount of \$ 30,670.00.

#### **RATIONALE:**

This is the next part of the continuing improvements to the Los Robles-McNair Elementary School campus, where one of the goals is ensuring that our students have a safe environment. The following is a brief description of the work that will be done for the campus site:

- New irrigation system
- New landscaping including colorful accent trees
- Concrete curbs between new ramp/stairs and adjacent landscaping
- Extend new sidewalk from behind classroom landings around building to connect to

Admin sidewalk

**FINANCIAL IMPACT:**

The total of these two (2) change orders is \$180,670 and will be paid for with Measure H bond funds.

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve Change Orders #1 & 2 for the Contract with Lewis & Tibbitts, Inc. for the Los Robles-McNair Site Fence and Sidewalk Improvement Project.