

MCCABE UNION ELEMENTARY SCHOOL DISTRICT

701 West McCabe Road, El Centro, California 92243

Phone: (760) 335-5200

www.muesd.net



JOB DESCRIPTION

JOB TITLE:	Title I Teacher
HOURS/MONTHS:	7hrs/185 days <i>Grant Funded: Contingent upon Funding</i>
SALARY/BENEFITS:	Certificated Teacher Salary Schedule District contribution toward Family Health, Dental, and Vision Benefit up to the District CAP

JOB SUMMARY

Qualifications

- Hold or possess an appropriate California teaching credential
- Hold or possess a Crosscultural, Language and Academic Development Certificate (CLAD/BCLAD or Equivalent)
- Knowledge of (ELA, ELD, math) core subject matter, standards and instructional materials
- Knowledge and understanding effective instructional strategies, classroom management, learning assessment and diagnosis, and research related to English language acquisition.

DUTIES

Duties may include, but are not limited:

- Coordinate the implementation and monitoring of Title I services and compliance mandates.
- Assist in the evaluation of Title I services and coordinate procedures to comprehensively monitor student progress.

- Plan, organize, and provide instruction in the Core Curriculum Content Standards and California English Language Proficiency Standards. Instruction shall be consistent and coordinated with the district's instructional program so that students meet and exceed learning targets and the requirements outlined in the state and federal law.
- Develop and deliver lesson plans utilizing a broad range of appropriate differentiated techniques and strategies addressing all aspects of communication. Develop each student's ability to read, write, speak, and listen in content areas at levels that ensure learners meet or exceed learning targets, and allow English learners to meaningfully access the district's instructional program.
- Administer academic and language assessments for the purpose of evaluating student progress in meeting academic learning targets and progress in language acquisition. Maintain complete and accurate records of student progress and evidence of growth and progress.
- Provide a nurturing, supportive, and positive learning environment with high expectations that encourage student responsibility, enhance motivation, clearly communicate classroom routines, and incorporate challenging instructional strategies.
- Facilitate frequent and effective home-school communication by coordinating, conferences, written communication. parent trainings and other meetings/events.
- Execute and prepare forms, records, and reports as needed for program management.
- Provide intervention to students through individual or small group instruction.
- Assist with parent involvement and parent education.
- Understand and comply with the policies, rules, and regulations regarding the English learners. Advocates for the program needs that are required to meet the learning needs of English learner.
- Serve as a resource and assist district and site administrators in the development, implementation, and monitoring of Local Control and Accountability Plan.
- Act as a resource in the area of curriculum, instruction and assessment with an emphasis on services for English Language Learners.
- Coordinate, conduct and/or facilitate professional development workshops.
- Work with professional, school and community committees, organizations, institutions and other agencies at the local, state and national level to promote improved practices in education.
- Attend professional meetings as well as serve on district committees.
- Facilitate the collection, submission and reporting of individual level, school level, and district level data for multiple data systems (CALPADS, Synergy, CAASPP) to meet state and federal mandates.
- Other duties as assigned.

KNOWLEDGE AND ABILITIES

- Knowledge of and ability to stay current with trends, innovations, and practices in elementary education.
- A command of knowledge in the field of English Language Development and a capacity for its promotion and expansion.
- Ability to work and communicate with people effectively and cooperatively.
- Command of English Language Acquisition theory and the capacity to be a skillful clinical observer and diagnostician in curriculum and instruction practices
- Possession of a broad range of pedagogical skills.
- Ability to make decisions based on a sound educational philosophy.
- Ability to establish appropriate working relationships and rapport with individuals and groups.

Board Approval: July 11, 2019