# San Rafael City Schools
## Instructional Minutes Calculation Worksheet
## Fiscal Year 2019-2020

6/11/2019

School District: San Rafael Elementary School District

8:10-2:45

School Site: Bahia Vista

| Regular Days | Grades TK-K | | Grades 1 | | Grades 2-3 | | Grades 4-5 | | |
|---|---|---|---|---|---|---|---|---|---|
| Start | 8:10 AM | | 8:10 AM | | 8:10 AM | | 8:10 AM | | |
| End | 2:40 PM | | 2:40 PM | | 2:45 PM | | 2:45 PM | | |
| Number of Hours | 6:30 | | 6:30 | | 6:35 | | 6:35 | | |
| Total Number of Minutes | 390 | | 390 | | 395 | | 395 | | |
| | *300 | | *300 | | *300 | | *320 | | |
| Less: | | | | | | | | | |
| AM Recess | (20) | | (20) | | (20) | | (20) | | |
| PM Recess | (20) | | (20) | | (20) | | 0 | | |
| Lunch | (45) | | (45) | | (45) | | (40) | | |
| Actual Daily Instructional Minutes | 305 | | 305 | | 310 | | 335 | | M,T,Th,F=134 |
| Number of Regular Days | 134 | | 134 | | 134 | | 134 | | W=34 |
| Annual Minutes ~ Regular Days | 40,870 | | 40,870 | | 41,540 | | 44,890 | | Min Day=12 |
| **Minimum Days** | **Min. Day** | **Wednesday** | **Min. Day** | **Wednesday** | **Min. Day** | **Wednesday** | **Min. Day** | **Wednesday** | |
| Start | 8:10 AM | 8:10 AM | 8:10 AM | 8:10 AM | 8:10 AM | 8:10 AM | 8:10 AM | 8:10 AM | |
| End | 12:05 PM | 1:20 PM | 12:05 PM | 1:20 PM | 12:10 PM | 1:25 PM | 12:10 PM | 1:25 PM | |
| Number of Hours | 3:55 | 5:10 | 3:55 | 5:10 | 4:00 | 5:15 | 4:00 | 5:15 | |
| Total Number of Minutes | 235 | 310 | 235 | 310 | 240 | 315 | 240 | 315 | |
| Minimum Minutes Per Day | 240 | 240 | 240 | 240 | 240 | 240 | 240 | 240 | |
| Absolute Minimum | 170 | 170 | 170 | 170 | 170 | 170 | 180 | 180 | |
| Less Recess | (20) | (20) | (20) | (20) | (20) | (20) | (20) | (20) | |
| Less Lunch | (30) | (45) | (30) | (45) | (30) | (45) | (30) | (40) | |
| Actual Daily Instructional Minutes | 185 | 245 | 185 | 245 | 190 | 250 | 190 | 255 | BTSN - Sept |
| Number of Minimum Days & Wed. | 12 | 34 | 12 | 34 | 12 | 34 | 12 | 34 | Open House |
| Annual Minutes ~ Minimum Days | 2,220 | 8,330 | 2,220 | 8,330 | 2,280 | 8,500 | 2,280 | 8,670 | 8 Conf |
| | | | | | | | | | Last 2 Days |
| **Total Annual of Instructional Minute** | 51,420 | | 51,420 | | 52,320 | | 55,840 | | |
| Statutory Required Number of Minute | 36,000 | | 50,400 | | 50,400 | | 54,000 | | |
| Minutes Required per Contract | 52,560 | | 52,560 | | 52,560 | | 55,920 | | |
| **Greater of:** | 52,560 | | 52,560 | | 52,560 | | 55,920 | | |
| **(Under) Over** | (1,140) | | (1,140) | | (240) | | (80) | | |
| | 180 | | 180 | | 180 | | 180 | | |

Approved: _____ Date: _____

Principal: Cecilia Pérez Date: 6/11/19

Reviewed: _____ Date: _____

| Kindergarten | | |
|---|---|---|
| 8:05 | Warning Bell | |
| 8:10 | Second Bell | |
| 8:10 | Instruction | 100 |
| 9:50-10:10 | Snack Recess | 20 |
| 10:10 | Instruction | 75 |
| 11:25 | Lunch | 45 |
| 12:10 | Instruction | 75 |
| 1:25-1:45 | Afternoon recess | 20 |
| 1:45 | Instruction | 55 |
| 2:40 | Dismissal | |
| | | 305 |

| First Grade | | |
|---|---|---|
| 8:05 | Warning Bell | |
| 8:10 | Second Bell | |
| 8:10 | Instruction | 120 |
| 10:10-10:30 | Snack Recess | 20 |
| 10:30 | Instruction | 75 |
| 11:45 | Lunch | 45 |
| 12:30 | Instruction | 75 |
| 1:45-2:05 | Afternoon recess | 20 |
| 2:05 | Instruction | 35 |
| 2:40 | Dismissal | |
| | | 305 |

| Second and Third Grades | | |
|---|---|---|
| 8:05 | Warning Bell | |
| 8:10 | Second Bell | |
| 8:10 | Instruction | 140 |
| 10:30-10:50 | Snack Recess | 20 |
| 10:50 | Instruction | 80 |
| 12:10 | Lunch (Eat/Play) | 45 |
| 12:55 | Instruction | 70 |
| 2:00-2:20 | Afternoon recess | 20 |
| 2:20 | Instruction | 20 |
| 2:45 | Dismissal | |
| | | 310 |

| Fourth and Fifth Grades | | |
|---|---|---|
| 8:05 | Warning Bell | |
| 8:10 | Second Bell | |
| 8:10 | Instruction | 140 |
| 10:30-10:50 | Snack Recess | 20 |
| 10:50 | Instruction | 85 |
| 12:15 | Lunch (Play/Eat) | 40 |
| 12:55 | Instruction | 110 |
| 2:45 | Dismissal | |
| | | |
| | | 335 |

| Wednesday Early Release<br>Kindergarten | | |
|---|---|---|
| 8:05 | Warning Bell | |
| 8:10 | Second Bell | |
| 8:10 | Instruction | 100 |
| 9:50-10:10 | Snack Recess | 20 |
| 10:10 | Instruction | 75 |
| 11:25 | Lunch | 45 |
| 12:10 | Instruction | 70 |
| 1:20 | Dismissal | |
| | | 245 |

| Wednesday Early Release<br>First Grade | | |
|---|---|---|
| 8:05 | Warning Bell | |
| 8:10 | Second Bell | |
| 8:10 | Instruction | 120 |
| 10:10-10:30 | Snack Recess | 20 |
| 10:30 | Instruction | 75 |
| 11:45 | Lunch | 45 |
| 12:30 | Instruction | 50 |
| 1:20 | Dismisal | |
| | | 245 |

| Wednesday Early Release<br>Second and Third Grades | | |
|---|---|---|
| 8:05 | Warning Bell | |
| 8:10 | Second Bell | |
| 8:10 | Instruction | 140 |
| 10:30-10:50 | Snack Recess | 20 |
| 10:50 | Instruction | 80 |
| 12:10 | Lunch (Eat/Play) | 45 |
| 12:55 | Instruction | 30 |
| 1:25 | Dismissal | |
| | | 250 |

| Wednesday Early Release<br>Fourth and Fifth Grades | | |
|---|---|---|
| 8:05 | Warning Bell | |
| 8:10 | Second Bell | |
| 8:10 | Instruction | 140 |
| 10:30-10:50 | Snack Recess | 20 |
| 10:50 | Instruction | 85 |
| 12:15 | Lunch (Play/Eat) | 40 |
| 12:55 | Instruction | 30 |
| 1:25 | Dismissal | |
| | | 255 |

| Minimum Day<br>Kindergarten | | |
|---|---|---|
| 8:05 | Warning Bell | |
| 8:10 | Second Bell | |
| 8:10 | Instruction | 80 |
| 9:30-9:50 | Snack Recess | 20 |
| 9:50 | Instruction | 70 |
| 11:00 | Lunch/Recess | 30 |
| 11:30 | Instruction | 35 |
| 12:05 | Dismissal | |
| | | 185 |

| Minimim Day<br>First Grade | | |
|---|---|---|
| 8:05 | Warning Bell | |
| 8:10 | Second Bell | |
| 8:10 | Instruction | 100 |
| 9:50-10:10 | Snack Recess | 20 |
| 10:10 | Instruction | 65 |
| 11:15 | Lunch/Recess | 30 |
| 11:45 | Instruction | 20 |
| 12:05 | Dismissal | |
| | | 185 |

| Minimum Day<br>Second and Third Grades | | |
|---|---|---|
| 8:05 | Warning Bell | |
| 8:10 | Second Bell | |
| 8:10 | Instruction | 140 |
| 10:30-10:50 | Snack Recess | 20 |
| 10:50 | Instruction | 50 |
| 11:40 | Lunch (Eat/Play) | 30 |
| 12:10 | Dismissal | |
| | | 190 |

| Minimum Day<br>Fourth and Fifth Grades | | |
|---|---|---|
| 8:05 | Warning Bell | |
| 8:10 | Second Bell | |
| 8:10 | Instruction | 140 |
| 10:30-10:50 | Snack Recess | 20 |
| 10:50 | Instruction | 50 |
| 11:40 | Lunch (Play/Eat) | 30 |
| 12:10 | Dismissal | |
| | | |
| | | 190 |

Reviewed 6.4.18