

# Los Gatos Union School District Minutes

**Regular Board Meeting**  
January 20, 2015, 6:30 PM  
Thomas P. O'Donnell District Office  
17010 Roberts Road  
Los Gatos, CA 95032-4510

## **Attendees:**

*Scott Broomfield*  
*Emi Eto*  
*Leigh-Anne Marcellin*  
*Alex Potts*  
*Peter Noymer*  
*Dr. Diana Abbati*      *Superintendent*      *non-voting*  
*Martin Fregoso*      *Assistant Superintendent-Business Services/CBO*      *non-voting*  
*Tom Gray*      *Director of Fiscal Services*      *non-voting*  
*Howard Greenfield*      *Director of Curriculum & Instruction*      *non-voting*  
*Maggi Reser*      *Director of Technology, Assessment & Accountability*      *non-voting*  
*Marla Rodriguez*      *Assistant Superintendent-Educational Services/HR*      *non-voting*

*Staff and Guests: Diana Hill, Deborah Weinstein, Cristina Burkett, Bianca Gruetter, Kathy Granger, and staff, parents and community members in the audience.*

## **A. CALL TO ORDER (5:00 p.m.)**

*President Marcellin called the meeting to order at 5:05 p.m.*

### **1. Roll Call**

*Trustees Present: Scott Broomfield, Emi Eto, Leigh-Anne Marcellin, Alex Potts, and Peter Noymer.*

### **2. Approval/Amendment of the Closed Session Agenda**

*Motion made by: Emi Eto*

*Seconded by: Alex Potts*

#### **Votes**

<i>Scott Broomfield</i>	<i>Yes</i>
<i>Emi Eto</i>	<i>Yes</i>
<i>Leigh-Anne Marcellin</i>	<i>Yes</i>
<i>Alex Potts</i>	<i>Yes</i>
<i>Peter Noymer</i>	<i>Yes</i>

## **B. CLOSED SESSION**

**1. Conference with Legal Counsel - Anticipated Litigation - Significant Exposure to litigation pursuant to subdivision(b) of Government Code Section §54956.9**

**2. Public Employee Performance Evaluation pursuant to Government Code §54957; Superintendent's Mid-Year Evaluation**

## **C. REGULAR SESSION (6:30 p.m.)**

**1. Flag Salute**

*Trustee Marcellin led the flag salute at 6:35 p.m.*

## **2. Report Out of Closed Session**

*Trustee Marcellin reported no action was taken during closed session.*

## **3. Approval/Amendment of Agenda**

*Motion made by: Scott Broomfield*

*Seconded by: Emi Eto*

### **Votes**

<i>Scott Broomfield</i>	<i>Yes</i>
<i>Emi Eto</i>	<i>Yes</i>
<i>Leigh-Anne Marcellin</i>	<i>Yes</i>
<i>Alex Potts</i>	<i>Yes</i>
<i>Peter Noymer</i>	<i>Yes</i>

## **4. New CSBA Agenda Online**

*Maggi Reser, Director of Technology, Accountability & Assessment, gave a brief overview on the new Agenda Online system used for the development of Board agendas.*

## **5. Public Comment**

*This is the opportunity for members of the public to address the Governing Board on any item described in this notice or any other issue. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may: 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next Board meeting agenda.*

*There were no public comments.*

## **6. Showcase of Daves Avenue Elementary School**

*Principal Kit Bragg showcased the unique program offerings at Daves Avenue Elementary School.*

*Board deliberation commenced at 7:13 p.m. and concluded at 7:32 p.m.*

## **7. Superintendent's Report**

*Superintendent Dr. Abbati welcomed parents, staff, and community members.*

*She stated: "February is registration month for Kindergarten and Transitional Kindergarten students in the Los Gatos Union School District. More information about residency requirements can be found on the District's website or in the Los Gatos Weekly Times. We encourage parents to return their completed packets by February 9<sup>th</sup> so we can plan accordingly for the 2015-2016 school year."*

*Dr. Abbati invited any family with children in grades K-5, living within the district boundaries, and interested in the international baccalaureate program, to attend one of the upcoming information meetings scheduled at Lexington Elementary School to learn more about the process for an intradistrict transfer for the 2015-2016 school year.*

### **Upcoming Board Meetings**

- *February 10, 2015 – Special Board Meeting at 6:30 p.m.*
- *February 24, 2015 – Regular Board Meeting at 6:30 p.m.*
- *March 10, 2015 – Regular Board Meeting at 6:30 p.m.*

*For more information about Board meeting locations, please visit the District website.*

## **D. CONSENT AGENDA**

*Information concerning the consent items listed below has been forwarded to each Board member prior to the meeting for study. All items on the consent agenda will be approved with one motion which is not debatable and which requires unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, an item shall be removed from the section and placed on the regular order of business following the approval of the consent agenda.*

**Motion made by:** Scott Broomfield

**Seconded by:** Alex Potts

*The following items were approved on the consent agenda by a roll call vote.*

**Votes**

Scott Broomfield                      Yes

Emi Eto                                      Yes

Leigh-Anne Marcellin              Yes

Alex Potts                                      Yes

Peter Noymer                              Yes

**1. Minutes**

*The minutes for the Organizational Board meeting, December 9, 2014 and the Regular Board meeting December 9, 2014 are presented to the Governing Board for approval and action. It is the recommendation of the Superintendent that the Governing Board approve the minutes as presented.*

**2. Warrant Register**

*The warrant register for the month of December, 2014 is presented to the Governing Board for approval and action. It is the recommendation of the Assistant Superintendent-Business Services/CBO and the Superintendent that the Governing Board approve the warrant register for the payment of invoices for goods and services as presented.*

**3. Service Contracts**

*The service contracts as of January 20, 2015 are presented to the Governing Board for approval and action. It is the recommendation of the Assistant Superintendent-Business Services/CBO and the Superintendent that the Governing Board approve the service contracts for the payment of services as presented.*

**4. Personnel Report**

*The personnel report as of January 20, 2015 is presented to the Governing Board for approval and action.*

**1. Ratification of Superintendent's Contract**

*The Governing Board will take action on the Superintendent's contract pursuant to Government Code section 53262.*

**2. Ratification of Assistant Superintendent-Educational Services/HR Contract**

*The Governing Board will take action on the Assistant Superintendent-Educational Services/HR's contract pursuant to Government Code section 53262.*

**5. Certificated Seniority List for the 2014-2015 School Year**

*The Certificated Seniority list for 2014-2015 school year is presented to the Governing Board for approval and action. It is the recommendation of the Assistant Superintendent-Educational Services/HR and the Superintendent that the Governing Board approve the Certificated Seniority list for the 2014-2015 school year as presented.*

**6. School Accountability Report Cards (SARC) 2013-2014**

*The School Accountability Report Cards for 2013-2014 are presented to the Governing Board for approval and action. It is the recommendation of the Assistant Superintendent-Educational Services/HR and the Superintendent that the Governing Board approve the School Accountability Report Cards for 2013-2014 school year as presented.*

**7. Williams Quarterly Report**

*The Williams Uniform Complaints Quarterly Report as of December 31, 2014 is presented to the Governing Board for approval and action. It is the recommendation of the Assistant Superintendent-Educational Services/HR and the Superintendent that the Governing Board approve the report as presented.*

## 8. Overnight Study Trip

*The overnight study trip for Fisher Middle School is presented to the Governing Board for approval and action. It is the recommendation of the Assistant Superintendent-Educational Services/HR and the Superintendent that the Governing Board approve the overnight study trip as presented.*

## 9. Proposed Los Gatos Education Foundation (LGEF) Grants for 2015-2016 School Year

*It is the recommendation of the Superintendent that the Governing Board approve the proposed personnel grants for the 2015-2016 school year as presented. Upon approval by the Governing Board, the Superintendent will present grants to LGEF for final approval.*

## E. STRATEGIC INITIATIVE #5 (DISCUSSION/ACTION)

### 1. Public Hearing, 6:30 p.m. - Ratification of Negotiated Agreement Between LGUSD and LGUCEA and Between LGUSD and the Confidential and Classified Management Employees

*The public hearing is an opportunity for the public to provide input to the Governing Board regarding the ratification of the negotiated agreement between the Los Gatos Union School District and the Los Gatos Union Classified Employee Association and between the Los Gatos Union School District and the Confidential and Classified Management Employees.*

*Trustee Marcellin commenced the public hearing at 7:39 p.m.*

*No public comments were heard.*

*The public hearing concluded at 7:40 p.m.*

### 2. Ratification of the Negotiated Agreement between LGUSD and LGUCEA and the Confidential and Classified Management Employees

*An agreement was reached by the District and Classified Association regarding negotiations for the 2014-2015 school year. The agreements, which make up the changes to the contract, are attached to this item. The District and the Los Gatos Union Classified Employees Association, and the District and the Confidential and Classified Management Employees agreed to language changes in regards to bereavement leave, definition of immediate family members, and professional growth hours. In addition, agreement was made to an increase in salary and in District paid contributions to medical benefits. This is an action item.*

*There was no Board discussion and no public comment.*

**Motion made by:** Scott Broomfield

**Seconded by:** Emi Eto

#### **Votes**

Scott Broomfield	Yes
Emi Eto	Yes
Leigh-Anne Marcellin	Yes
Alex Potts	Yes
Peter Noymer	Yes

### 3. Presentation and Approval of the 2013-14 District Financial Audit and Measure E Audits

*Assistant Superintendent-Business Services/CBO, Martin Fregoso and Stephen Roatch, District Auditor presented the 2013-14 District Financial Audit Reports to the Governing Board as required by Education Code. This is an action item.*

*Board deliberation commenced at 7:50 p.m. and concluded at 7:59 p.m.*

*There were no public comments.*

**Motion made by:** Emi Eto

**Seconded by:** Alex Potts

#### **Votes**

Scott Broomfield	Yes
------------------	-----

<i>Emi Eto</i>	<i>Yes</i>
<i>Leigh-Anne Marcellin</i>	<i>Yes</i>
<i>Alex Potts</i>	<i>Yes</i>
<i>Peter Noymer</i>	<i>Yes</i>

## **F. STRATEGIC INITIATIVE #3 (DISCUSSION/ACTION)**

### **1. Sustainability Plan for Educational Technology for Student Devices - Attachment A Update**

*Director of Technology, Assessment & Accountability, Maggi Reser presented an update on the Sustainability Plan for Educational Technology for Student Devices - Attachment A to the Governing Board for approval and action.*

*Board deliberation commenced at 8:10 p.m. and concluded at 8:15 p.m.*

*There were no public comments.*

***Motion made by:*** *Scott Broomfield*

***Seconded by:*** *Alex Potts*

#### ***Votes***

<i>Scott Broomfield</i>	<i>Yes</i>
<i>Emi Eto</i>	<i>Yes</i>
<i>Leigh-Anne Marcellin</i>	<i>Yes</i>
<i>Alex Potts</i>	<i>Yes</i>
<i>Peter Noymer</i>	<i>Yes</i>

## **G. STRATEGIC INITIATIVE #5 (DISCUSSION/ACTION)**

### **1. GASB 45 - Other Post Employment Benefits (OPEB) 2014 Actuarial Report**

*Assistant Superintendent-Business Services/CBO, Martin Fregoso presented the 2014 GASB 45 Valuation Report to the Governing Board for approval and action.*

*Board deliberation commenced at 8:19 p.m. and concluded at 8:23 p.m.*

*There were no public comments.*

***Motion made by:*** *Alex Potts*

***Seconded by:*** *Scott Broomfield*

#### ***Votes***

<i>Scott Broomfield</i>	<i>Yes</i>
<i>Emi Eto</i>	<i>Yes</i>
<i>Leigh-Anne Marcellin</i>	<i>Yes</i>
<i>Alex Potts</i>	<i>Yes</i>
<i>Peter Noymer</i>	<i>Yes</i>

### **2. Fisher Sports Complex - Inspector Contracts**

*Assistant Superintendent-Business Services/CBO, Martin Fregoso presented inspector contracts for the Fisher Sports Complex to the Governing Board for approval and action.*

*There was no Board discussion and no public comment.*

***Motion made by:*** *Scott Broomfield*

***Seconded by:*** *Emi Eto*

*To award inspector contracts for the Fisher Sports Complex to Acrell Inspection Services Ltd., and Inspectacon with a not to exceed \$270,630.*

#### ***Votes***

<i>Scott Broomfield</i>	<i>Yes</i>
<i>Emi Eto</i>	<i>Yes</i>
<i>Leigh-Anne Marcellin</i>	<i>Yes</i>

Alex Potts                      Yes  
Peter Noymer                  Yes

### **3. Board of Trustees Meeting Schedule for the 2015-2016 School Year**

*Superintendent Dr. Abbati presented a proposed meeting schedule for the Board of Trustees meetings for the 2015-2016 school year for discussion and action.*

*There were no public comments.*

*Board deliberation commenced at 8:28 p.m. and concluded at 8:33 p.m.*

*Board requested staff to revise the meeting schedule to Mondays.*

### **4. Board Policies - First Reading**

*Board Policies set guidelines and procedures for Governing Boards and school officials to follow and enforce. The California School Boards Association (CSBA) sends quarterly updates to School Districts with recommended changes per mandates. A first reading of the revised Board Policies were presented to the Governing Board for discussion.*

*There was no Board discussion and no public comment.*

## **H. BOARD ITEMS**

### **1. Subcommittee Reports of the Board of Trustees**

- Trustee Eto and Trustee Marcellin reported they attended FAC meetings, discussions included the upcoming Summit and the Citizen's Guide Report.*
- Trustee Potts and Trustee Broomfield reported they attended the LGEF meeting.*
- Trustee Broomfield met with the Town of Los Gatos council members. A Special Joint Study Session with the LGUSD Board of Trustees and the Town of Los Gatos is scheduled for March 3, 2015 at 6:00 p.m.*
- Trustee Eto reported that she along with Trustee Broomfield attended the CBOC meeting, discussions included the upcoming Summit, the Citizen's Guide Report, Fisher Sports Complex and the transition from CBOC to the Facility Committee.*

### **2. Correspondence**

- Town of Los Gatos, letter dated December 16, 2014*
- Division of State Architect, letter dated January 5, 2015*
- Santa Clara County Office of Education, letter dated January 15, 2015*

### **3. Board Comments**

- Trustee Eto reported she attended the Blossom Hill Elementary School Science Fair and enjoyed it.*
- Trustee Broomfield gave a shout out to LGEF and the SARC Reports scores are solid.*
- Trustee Noymer thanked Principal Bragg for his presentation and visited Daves Avenue Elementary School.*

### **4. LGUSD Governance and Planning Calendar**

*This information is provided to the Governing Board for discussion and planning purposes. Agenda items are subject to changes and modifications throughout the year.*

*Superintendent Dr. Abbati stated that there would be a Closed Session on February 10, 2015 at 5:00 p.m.*

### **5. Future Board Meeting**

- Special Board Meeting – February 10, 2015 at 6:30 p.m.*
- Special Board Meeting – February 12, 2015 at 8:00 a.m. (Summit 5 at Los Gatos Lodge)*
- Special Board Meeting – March 3, 2015 at 6:00 p.m. (Special Joint Study Session with the Town of Los Gatos at Town Hall)*

- *Regular Board Meeting – February 24, 2015 at 6:30 p.m.*
- *Regular Board Meeting – March 10, 2015 at 6:30 p.m.*

**I. ADJOURNMENT (10:30 p.m.)**

*Trustee Marcellin adjourned the meeting at 8:48 p.m.*

Respectfully Submitted,

Approved and ordered into proceedings of the LGUSD on  
February 24, 2015

---

Diana G. Abbati, Secretary  
Board of Trustees

---

Scott Broomfield, Clerk  
Board of Trustees

---

Date