

**Quarterly Report on 2018-2019 *Williams* Uniform Complaints
[Education Code § 35186]**

District: _____

Person completing this form: _____ Title: _____

Quarterly Report:

(check one)

- 1st Quarter** – 7/1/2018 through 9/30/2018 – **DUE October 31, 2018**
- 2nd Quarter** – 10/1/2018 through 12/31/2018 – **DUE January 31, 2019**
- 3rd Quarter** – 1/1/2019 through 3/31/2019 – **DUE April 30, 2019**
- 4th Quarter** – 4/1/2019 through 6/30/2019 – **DUE July 31, 2019**

Date for information to be reported publicly at governing board meeting: _____

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints. **Copies of the complaint and the district’s written response will be sent to SMCOE.**

General Subject Area	Number of Complaints Received	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials and Textbooks			
Teacher Vacancy or Misassignment			
Condition of Facilities			
TOTAL			

Print Name of District Superintendent

Signature of District Superintendent

Date

*Remember to sign and date the report **after** it is presented at the district’s board meeting.*

Please submit to Christian Morales-Aponte via email cmaponte@smcoe.org or via fax (650) 802-5363.