

**LA CAÑADA UNIFIED SCHOOL DISTRICT
MINUTES OF THE SPECIAL MEETING OF THE GOVERNING BOARD**

May 28, 2019

The Special Meeting of the Governing Board of La Cañada Unified School District was called to order at 6:30 p.m. by President Brent Kuszyk on May 28, 2019, in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were Governing Board Members Brent Kuszyk, Joe Radabaugh, Ellen Multari, Dan Jeffries and Kaitzer Puglia, Superintendent Wendy Sinnette, Associate Superintendent Anais Wenn, Associate Superintendent Mark Evans, Chief Technology Officer Jamie Lewsadder and Executive Assistant to the Superintendent Kim Bergner. There were approximately 5 people in the audience. Mr. Kuszyk led the Pledge of Allegiance to the Flag.

REPORTS

1. Superintendent's Report

Ms. Sinnette reported that on May 2, 2019 LCHS Principal Jim Cartnal received a letter informing him that the high school has received a WASC accreditation through June 30, 2025. This was the first opportunity to recognize the staff involved in the WASC accreditation for their hard work. Ms. Sinnette thanked Jon Lyons and Daisy Kim for their leadership in this huge endeavor. Ms. Sinnette shared highlights from the WASC meeting. The Governing Board thanked the high school staff involved in the process for their hard work and their successful results with the 6-year accreditation.

2. Associate Superintendent of Business & Administrative Services' Report

Mr. Evans shared that several negotiations item are being presented this evening. However, the CSEA tentative agreement will be voted on by the association on Thursday, May 30 and will not be included in tonight's agenda.

REVIEW OF AGENDA

None.

OPPORTUNITY TO ADDRESS BOARD ON AGENDIZED ITEMS

The following audience members addressed the Board:

None.

PROPOSED ACTION ITEMS

1. First Reading

- a. ***La Cañada Teachers Association Contract Changes, R180-18-19.** It was moved and seconded (Multari/Jeffries) to approve the La Cañada Teachers Association Contract Changes. Mr. Evans reported on the contract changes being presented. The proposed changes include changes for term and in contract language. The contract will enter a new three-year period expiring on June 30, 2022. For the fiscal year 2017-18, the retroactive increase of 2.75% back to July 1, 2018 will cost approximately \$600,000 in salary and benefits. An additional 2.5% will be added to all salary schedules effective July 1, 2019. The cost in salary and benefits for this increase will be approximately \$560,000. Mr. Evans reported that through their joint collaborative process and with significant hard work, much was accomplished this year. The Governing Board thanked the negotiating teams for their commitment to the negotiations process. The motion to approve the La Cañada Teacher's Association Contract Changes was adopted unanimously.

- b. ***CMSA and Contract Cabinet employees Tentative Agreement with LCUSD, R181-18-19.** It was moved and seconded (Jeffries/Puglia) to approve the CMSA and Contract Cabinet Employees Tentative Agreement with LCUSD. Ms. Sinnette reported on the CMSA and Contract Cabinet employee's tentative agreement with LCUSD. She requested that the tentative agreement be approved. The agreement coincides with the LCTA salary agreements. The cost of the retroactive increase to July 1, 2018 is approximately \$95,000 and an additional \$85,000 beginning July 1, 2019. The motion to approve the CMSA and Contract Cabinet Employees Tentative Agreement with LCUSD was adopted unanimously.
- c. ***Approval of AB1200 Public Disclosure Document Regarding the Costs Associated with the Collective Bargaining Agreements Between the District and the La Cañada Teachers Association (LCTA), and the Confidential, Managerial, Supervisory, and Administrative Association (CMSA), R182-18-19.** It was moved and seconded (Multari/Radabaugh) to approve the AB1200 Public Disclosure Document Regarding the Costs Associated with the Collective Bargaining Agreements Between the District and the La Cañada Teachers Association (LCTA), and the Confidential Managerial, Supervisory, and Administrative Association (CMSA). Mr. Evans clarified that this AB1200 only reflects costs associated with LCTA and CMSA. CSEA's AB1200 will be presented at a future meeting. The County has reviewed the proposed AB1200 and agreed that the district can sustain the projections. The motion to approve the AB1200 Public Disclosure Document Regarding the Costs Associated with the Collective Bargaining Agreements between the District and the La Cañada Teachers Association (LCTA, and the Confidential Managerial, Supervisory, and Administrative Association (CMSA) was approved unanimously.
- d. ***Letter of Support for Senate Bill 217 (Portantino) Special Education Early Intervention Grant Program, R186-18-19.** Ms. Sinnette provided background on Senate Bill 217 put forth by Senator Portantino. The Senate Bill establishes the Special Education Early Intervention Grant Program to increase inclusive access to early education programs for children with exceptional needs. The Governing Board discussed the bill and unanimously agreed to have Governing Board President Brent Kuszyk sign the Letter of Support for Senate Bill 217 on behalf of the Governing Board.
- e. ***Letter of Support for Senate Bill 729 (Portantino), R187-18-19.** Ms. Sinnette provided background on Senate Bill 729 put forth by Senator Portantino. Many school districts including LCUSD have long stressed that the base funding level in the Local Control Funding Formula (LCFF) was set too low from the outset. Senate Bill 729 is an attempt to increase the base level for this fiscal year and will become a permanent part of the funding formula moving forward. The Governing Board discussed the bill and unanimously agreed to have Governing Board President Brent Kuszyk sign the Letter of Support for Senate Bill 729 on behalf of the Governing Board.
- f. ***Approval of District Administrative Job Description – Director of Programs and Services, R1841-19.** It was moved and seconded (Multari/Jeffries) to approve the District Administrative job description for the Director of Programs and Services. Ms. Sinnette reported that the former Executive Director of Pupil Programs and Services has been appointed as the LCHS Principal. The appointment prompted a review of the exiting job description prior to posting for hiring the position. The Board approved a revised job description in March 2019. Since then, the Governing Board has directed the Superintendent to include in the job description specific duties related to the development and implementation of equity, inclusion, and diversity initiative and programs district-wide. The job description has been updated per Governing Board request. Interviews to fill the Director of Programs and Services position are scheduled for May 30, 2019. The motion to approve the updated job description for the District of Programs and Services was approved unanimously.

2. **Consent Agenda**

It was moved and seconded (Puglia/Jeffries) to approve the Consent Agenda as presented. The motion to approve the Consent Agenda was adopted unanimously.

- a. **Personnel Report, P24-18-19.** The Governing Board approved the Personnel Report as follows: *Certificated:* Leave of Absence: Christine Matthews. Extra Duty Stipend: Kevin Matthews, Mary Holt. *Classified:* New Hires: Corina Rittter, Jennifer Tkach. Resignation: Mike Anderson, Casey Hannum, Sharis Poulton.
- b. **Approval of Replacement of Pool Filters @ LCHS, R179-1-19.** The Governing Board approved the replacement of pool filters at La Canada High School.
- c. **Agreement with Geo-Advantec, Inc. for Materials Testing & Special Inspection Services, R183-18-19.** The Governing Board approved entering into an agreement with Geo-Advantec, Inc. for Materials Testing & Special Inspection Services.
- d. **Service Agreement with Sage, A Project of Impact Philanthropy Group, R185-18-19.** The Governing Board approved entering into an agreement with Sage, A Project of Impact Philanthropy Group.
- e. **Purchase Order List 18-18-19.** The Governing Board approved Purchase Order List 18-18-19.

GOVERNING BOARD WORKSHOP TO REVIEW AND DISCUSS THE DISTRICT'S MISSION, VISION, PRIORITIES AND INITIATIVES:

Ms. Sinnette stated that the Governing Board workshop is assigned to review the district's vision, mission and initiatives. Ms. Multari clarified that the Governing Board last visited its mission, vision and priorities in 2014 and after an in-depth discussion staff moved forward with successfully incorporating the ideas expressed by the Governing Board.

The Governing Board and Cabinet brainstormed and discussed the district's core values, essential initiatives, and philosophy. It was agreed that the district's mission statement needs limited revision. The vision statement was discussed and revisions suggested. It was agreed to include the district's goal statement into the Local Control Accountability Plan (LCAP). Minor modifications to the district's commitment statement were requested.

During the discussion the Governing Board and Cabinet created the following bullet points regarding the district's vision, mission and initiatives.

<p style="text-align: center;">State of LCUSD</p> <ul style="list-style-type: none"> • Framework of Public Education • Evolving • Busy • Being More Predictive • Incremental Change – Growth • Service Oriented v. Reactionary 	<p style="text-align: center;">LCUSD Characteristics</p> <ul style="list-style-type: none"> • Agile/Responsive • Access • Nurturing • Building/Fostering Community • Love of Learning
<p style="text-align: center;">Essential District Initiatives</p> <ul style="list-style-type: none"> • Wellness & Challenge Success Load Vs. Rigor Self Sufficiency • Academic Excellence • Project Based Learning • Financial Stewardship • Outreach/Communication • Safe and Welcoming Schools 	<p style="text-align: center;">Outcomes</p> <ul style="list-style-type: none"> • Community Partnerships • Graduation Rates • Academic Programs • Parent Education • Depth/Breadth Curriculum • Parent Engagement • Extracurricular Programs • Technology

<p>District Values</p> <ul style="list-style-type: none"> • Commitment to student well-being • Helping students bring values to future goals (equipping students with skills) • Rigorous Instructional Program • Discourse, Dialogue, Engagement, Inquiry • Curiosity • Learning • Cycle of Continuous Growth • Research-based, data driven actions 	<p>What We Want For Our Students</p> <ul style="list-style-type: none"> • Learners • Well-Rounded • All students feel supported • Students leave us with core values developed • Care for world & community • Character, Integrity, Inclusiveness, innovation • Understanding of Interconnectedness • EQ + IQ • Active Listeners • Grit, thriving behaviors
<p>What's Missing</p> <ul style="list-style-type: none"> • Empathy/Inclusion/Diversity (Partnership Effort) Defining Diversity: Embracing/Celebrating • Recruiting and Retaining the Best Staffs • Continual PD/Growth for Teachers/Staff (Influencers) • Great Private Schools – Outreach, Partnerships, Synergy • Bringing Alums Back for Insights/Feedback 	<p>Areas for Improvement/Growth</p> <ul style="list-style-type: none"> • Meeting the Challenges of the “Middle Learner: • Love of “Grades” vs. Love of “Learning” • Doing School • Cheating/Pressures • Risk Taking Behaviors • Identification of Students <u>in need</u> Early Identification (Dyslexia) • Solving Issues at Initial Level w/Consistency • Reactionary w/ Time and Resources • Communication – Various Mediums

Ms. Sinnette stated that Cabinet will share tonight’s discussion with Leadership Team during the Leadership Retreat in June and will bring it back to the Governing Board at a later date for further discussion.

OPPORTUNITY TO ADDRESS THE BOARD ON CLOSED SESSION ITEMS

None.

CLOSED SESSION

The Governing Board adjourned to Closed Session at 8:57 p.m. in the Round Building at 4490 Cornishon Avenue in La Cañada, California. Present were the five Governing Board Members, Superintendent Wendy Sinnette, Associate Superintendent Anais Wenn, Associate Superintendent Mark Evans, and Chief Technology Officer Jamie Lewsadder. Closed Session adjourned at 10:10 p.m.

REPORT OUT OF CLOSED SESSION

Mr. Kuszyk stated there was nothing to report out of Closed Session.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 10:10 p.m. The Next Regular Meeting of the Governing Board will be held on Tuesday, June 18, 2019 at 7:00 p.m. in the Round Building at 4490 Cornishon Avenue in La Canada, California.

Wendy K. Sinnette, Superintendent
Secretary to the Governing Board

MINUTES APPROVED

Ellen Multari, Clerk

Date