

July 25, 2019

Mr. Harold Pierre, P.E.
Program Manager
Linik Corp. Builders Management
PO Box 803040 Santa Clarita, CA 91380-3040

Re: Sierra West Consulting Group, Inc. Proposal for the La Canada High School New Outdoor Pool and South Campus Improvements

Dear Mr. Pierre,

We are pleased to present this proposal to Linik Corp. Builders Management to provide cost estimating services to assist with the La Canada High School New Outdoor Pool and South Campus Improvements project. Our services will consist of preparing a schematic design level estimate along with review and reconciliation of the A/E estimate in an effort to reconcile any significant cost differences. Below is our proposed fee for the above mentioned scope of services.

- **Schematic Design Estimate with Reconciliation:** These estimates will be prepared in a CSI format and will include civil, architectural, structural, mechanical, landscape and electrical estimates. It does not include the preparation of new estimates or amendments to our estimate necessitated by changes in the design or by redesigns.

Schematic Design Estimate:

40/hrs for Sr. Cost Manager @ \$125/hr

\$ 5,000.00

Total: **\$ 5,000.00**

Review & Reconcile A/E Estimate:

8/hrs for Sr. Cost Manager @ \$125/hr

\$ 1,000.00

Total: **\$ 1,000.00**

Reconciliation Meeting:

4/hrs for Sr. Cost Manager @ \$125/hr

\$ 500.00

Total: **\$ 500.00**

Total Proposed Fee:	\$6,500.00
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Six Thousand Five Hundred Dollars



The client (owner, architect, CM, PM, contractor or other) is responsible for providing hard copies of the necessary program, design narrative, schematic drawings and narrative, design development drawings and outline specifications, construction document drawings and specifications for all of the disciplines (consultants) providing information for the project. Should any information from any discipline (consultant) be missing, the estimate will reflect the item and state the missing information with an allowance for the item. The estimator relies on its client for the data and does not coordinate the completeness of the information.

Should you require us to undertake additional work; we will charge you on an hourly basis. Our hourly rates for calendar year 2019 are:

	<u>\$/hour</u>
Principal Program Manager/Investigator	\$150
Principal / Sr. Cost Manager	\$125
Cost Manager / Quantity Surveyor	\$110
Mechanical / Electrical Estimator	\$110
Civil Engineer / Estimator	\$110
Administrative	\$ 78

Reimbursable Expenses:

Printing- "8.5 x 11"- \$0.10 per sheet

"13 x 19"- \$0.99 per sheet

Printing jobs larger than "13 x 19" will be outsourced and billed directly with an accompanying copy of the printing companies invoice.

If Sierra West Group is required to travel we will request the current authorized amount for the following items; Air Fare-(D Class), food and non-alcoholic beverages, gasoline for company vehicles, parking and tolls.

To signify your acceptance of this proposal, please sign the enclosed duplicate copy and return to this office. We welcome the opportunity to meet with you to clarify any questions you may have and to gain any additional insight into the above scope of work.

Best Regards,

SIERRA WEST CONSULTING GROUP, INC

John Moreno, Vice President

Accepted: _____

Position/Title: _____ Date: _____

CONDITIONS OF ENGAGEMENT AND PAYMENT OF ACCOUNTS

Accounts will be submitted when work is completed, unless otherwise agreed in writing.

Payment is due within 30 days of the invoice. Overdue accounts may have interest added, i.e. 1.0 percent per month on the outstanding balance.

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Estimates will be organized in a CSI format and prepared in unit prices or assemblies. Estimates will not include detailed labor and material cost delineation

Schedules shall include adequate time for the estimator to complete the cost analysis in a professional manner. No schedule less than one week will be acceptable. Anticipated minimum time frames to prepare cost reports:

Budget Estimates	2 weeks
Schematics	2 weeks
Design Development	3 weeks
Construction Documents	3 weeks

Depending upon the size and complexity of the project, additional time may be required.

Unless otherwise agreed, additional work is to be charged on a time basis.

All fees for work completed shall become due and payable by the Client, whether or not the project proceeds in whole or in part.

Instructions received by Sierra West Group, Inc from the Client's agent shall be deemed to be the Client's instructions.

The Client or his agent will provide Sierra West Group, Inc with all the drawings, specifications and instructions necessary to enable us to carry out the professional duties we are engaged to perform. The Sierra West Group is not responsible for errors, omissions or discrepancies in the documents provided to them.

The Sierra West Group, Inc is not responsible for errors or discrepancies that may arise as a result of difference between documents being issued Sierra West Group, Inc to carry out our professional duties. Any costs incurred in the preparation of amending documents necessary to correct such differences shall be the responsibility of the Client.