

Paso Robles Joint Unified School District

**REVISED**  
~~Regular~~ Special Meeting  
July 16, 2019

**MINUTES**

A special meeting of the Board of Trustees of the Paso Robles Joint Unified School District was held July 16, 2019, at 4:00 p.m., in the Paso Robles Joint Unified School District Board Room, 800 Niblick Road, Paso Robles, CA.

Board President Peterson called the meeting to order at 4:00 p.m.

**A. Opening Ceremony**

**Attendance**

Trustees: Joel Peterson, Stephanie Ulibarri, Chris Bausch, Tim Gearhart\*, Lance Gannon,  
Joan Summers, Christopher Arend  
Absent: None  
Staff: Dr. Curt Dubost and Carol Kenyon  
Recording Secretary: Monica Silva

**Comments from the Public**

Peter Byrne expressed support for the Board Trustees school site visits. (4:03)

**B. Adopt Agenda**

1. Adopt Agenda

MOTION: Gearhart/Bausch

A motion was made to approve the agenda for the meeting of July 16, 2019.

Motion carried 7-0.

**C. Study Session**

The Board participated in a study session from 4:06 p.m. to 5:30 p.m. related to effective boardsmanship with a focus on best practices for Board member site visitations. The study session was facilitated by Ellen Sheffer, San Luis Obispo Office of Education Board Member Liaison and San Luis Obispo Coastal Trustee, and Donn Clickard, Atascadero Unified School District Trustee.

\*Trustee Gearhart joined the dais at 4:11 p.m.

Discussion included the role of the Board Member, the role of the Superintendent, and the role of the governance team as a whole; a review of the policies of other district Boards within the County.

Guidelines regarding site visits were discussed. Consensus was reached by the Board that at least through December 10th the following guidelines will be followed: members are free to go to campus with a one-day notice, copying the Board President; do not have to be accompanied by an administrator but will be informed if a record of complaints is started; reporting back will be at the discretion of the Superintendent and Board President. Board members are to be aware that there are specific evaluation procedure agreements with the Unions and Board members should not act outside of those procedures. At no time should the visiting Board member assume an administrative or evaluative role.

Feedback from Board members and administrators will be gathered and the guidelines will be reevaluated for the December organizational meeting.

**Comments from the Public**

Cody Ferguson supports the Board Trustees visiting school sites. (5:31)

Randall Jordan supports the Board Trustees visiting school sites. (5:33)

**D. Closed Session**

A closed session was called at 5:39 p.m.

The Board convened in closed session from 5:39 p.m. to 6:14 p.m. to discuss and consider Certificated Personnel Report; Classified Personnel Report; Public Employee Discipline/Dismissal/Release/Litigation/Complaints, Conference with Labor Negotiators - PRPE, and Conference with Labor Negotiators - CSEA.

**E. Reconvene in Open Session**

The Board reconvened in open session at 6:16 p.m. and reported out:

1. Certificated Personnel Report

MOTION: Bausch/Arend  
A motion was made to approve.  
Motion carried 7-0.

2. Classified Personnel Report

MOTION: Bausch/Gannon  
A motion was made to approve.  
Motion carried 7-0.

3. Public Employee Discipline/Dismissal/Release/Litigation/Complaints

Board received information; no reportable action.

4. Conference with Labor Negotiators - PRPE

Board received information; no reportable action.

5. Conference with Labor Negotiators - CSEA

Board received information; no reportable action.

Carol Kenyon introduced new certificated personnel Colonel Tim Vincent, Flamson Middle School Principal and Maggie Tatman, Virginia Peterson Elementary School Principal.

**F. Salute to the Flag**

**G. Comments from the Public**

No public comments at this time (6:22)

CSEA Representative Jeannine Manninger announced negotiations are under way, have been a positive experience and the addition of Dr. Dubost on the team has been very helpful. There are some scheduling conflicts so negotiations will resume in October. The team is encouraging applications for bus drivers. The CSEA conference will be held at the end of July and Ms. Manninger will report back to the Board at the August meeting. (6:22)

PRPE Representative Jim Lynette congratulated the newly-hired principals, reported on the state budget and current legislation, and supports the Superintendent's Goals and the Discipline Code Revision on today's agenda. (6:25)

**H. Consent Agenda Items**

All Consent Agenda items will be acted upon by one motion unless there are requests to remove them. Consent Agenda items are as follows: (6:31)

1. Approve Board of Trustees' Meeting Minutes for June 25, 2019.

2. Approve 2019-20 Agreement Renewal with Lozano Smith to Provide Legal Services for Business Department and Facility-Related Items.
3. Approve Non-Public Agency Agreement with Monarch Behavior Solutions.
4. Approve Non-Public School Agreement with Logan River Academy, LLC.
5. Approve Non-Public School Agreement with Great Circle.
6. Approve Non-Public School Agreement with Devereux Advanced Behavioral Health.
7. Approve Board Bylaw 9320: Meetings and Notices and Board Bylaw 9322: Agenda/Meeting Materials.

MOTION: Bausch/Gearhart  
 A motion was made to approve.  
 Motion carried 7-0.

## **I. Reports**

Proposed 2019-20 Superintendent Goals (Dubost) (6:32)

Dr. Dubost presented his personal goals that he has written to help to gain the confidence of staff and the public, understanding that the Board may have additional goals to manage the performance of the Superintendent.

Transportation Department Update (Dubost/Payton) (6:37)

Nelson Payton, Director of Maintenance, Operations & Transportation provided a presentation on transportation covering three key areas: staffing, fleet inventory and operation costs.

## **J. Action Items**

1. Approval of Establishment of Select Committee to Assist in the Update of the Facilities Master Plan. (Dubost) (6:59)

MOTION: Bausch/Gearhart  
 A motion was made to approve the formation of the committee with members William Krum and Stan Case, but to remove the language that the third member not have been an employee of the district.  
 Roll Call Vote:  
 Ayes: Bausch, Gearhart, Arend, Gannon, Peterson  
 Noes: Summers, Ulibarri  
 Absent: None  
 Motion carried 5-2.

2. Provide Direction After Reviewing Subcommittee Report Proposal Regarding Shared Services with San Miguel Joint USD. (Dubost) (7:29)

MOTION: Bausch/Gearhart  
 A motion was made to table this item to the August 13, 2019 Board Meeting.  
 Motion carried 7-0.

3. Approval to Hire a Grant Writer/Coordinator of Volunteers and Retirees Consultant. (Dubost) (7:50)

MOTION: Gearhart/Bausch  
 A motion was made to approve.  
 Motion carried 7-0.

4. Approval and Adoption of Child, Family, Community, School Curriculum. (Kenyon/Budd) (7:57)

MOTION: Gearhart/Bausch  
 A motion was made to approve.  
 Motion carried 7-0.

5. Approval of the Flamson Middle School Gymnasium Lighting and Electrical Upgrade. (Payton) (7:59)

MOTION: Bausch/Gannon  
 A motion was made to approve. Bid awarded to Rossi & Carr Electrical not to exceed \$21,000.  
 Motion carried 7-0.

6. Approval of the Flamson Middle School Overhang Demolition. (Payton) (8:03)

A motion was made by Trustee Bausch to award bid to Michael Bray Construction not to exceed \$24,725.

Roll Call Vote:

Ayes: Bausch

Noes: Arend, Summers, Gannon, Gearhart, Ulibarri, Peterson

Absent: None

Motion failed 1-6.

MOTION: Arend/Gearhart

A motion was made. Bid awarded to Smith Construction not to exceed \$24,250.

Motion carried 7-0.

7. Designation of Board Member Participation in the Preparation and Review of the Next Board Meeting Agenda. (Dubost) (8:11)

MOTION: Bausch/Arend

Due to the changes made in BP9320 and BP9322 in this meeting's consent agenda item 7, this item is no longer necessary on each agenda. A motion was made to table this item to the August 13, 2019 Board Meeting.

Motion carried 7-0.

**K. Information Items**

1. Discipline Code Revision (Dubost) (8:13)

This item will be discussed at length at the August 13, 2019 Board Meeting. Dr. Dubost asked for Board direction regarding several issues including repeat offenders, students who are not qualifying for rewards but are not disruptive to others, and students who are not only accepting what is offered but are also making it difficult for other students and teachers. Dr. Dubost has asked that additional input from the Board be brought to his attention prior to the meeting to encourage a robust discussion. Dr. Dubost will make sure that Shauna Cunningham is present at the meeting to answer questions and add legislative insight.

**L. Superintendent/Staff Comments**

Dr. Dubost thanked the staff and community for a warm welcome. Shared the sad news of the passing of Templeton Coach Jerry Reynolds. Dr. Dubost will be at an FBI training on intruders back East for the entire next week.

Carol Kenyon reported that staff is in full swing preparing for the start of school, and the upcoming Leadership Academy.

**M. Board Member Reports/Correspondence**

Chris Arend had nothing to report.

Joan Summers attended the celebration of life for Tom Maas. Reminder for the August 24<sup>th</sup> Kayla Peach Memorial Fun Run.

Lance Gannon reported that Mr. Arend and he did a walk through on the Flamson Middle School site and met with the transportation staff. Reminder that Thursday, July 18<sup>th</sup> the CTE students will have projects at the Mid-State Fair.

Tim Gearhart reported that summer school at Winifred Pifer Elementary is going well.

Chris Bausch along with Tim Gearhart attended the Capital Advisors meeting at the SLO County Office of Education. California School Boards Association announced their legislative awards and Mr. Bausch recommends that we consider nominating Jordan Cunningham. Reminder that a letter or email should be sent out to all employees regarding the new Whistleblowers Policy that is in place. Call to support our students at the fair, a huge part of the culture of Paso Robles.

Stephanie Ulibarri gave a shout out to the IT department for getting back to her right away after getting locked out of her email.

Joel Peterson gave a special thanks to Monica Silva for all of her help over the past few weeks.

**N. Information/Agenda Item Requests**

President Peterson asked the Board for any additional agenda item requests for the next meeting. A return of Ellen Sheffer for a study session to discuss the Board bylaws and policies for the selection of President of the Board and succession; head lice messaging, information item update on savings of installed solar panels, Joan Summers to email President Peterson.

**O. Adjournment**

The meeting adjourned at 8:37 p.m.

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Board President

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Board Clerk