

Piedmont Unified School District Administrative Regulation

Business and Noninstructional Operations

AR 3513.3

Tobacco-Free Schools

Information about the district's tobacco-free schools policy and enforcement procedures shall be communicated clearly to employees, parents/guardians, students, and the community. (Health and Safety Code 104420)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

(cf. 5145.6 - Parental Notifications)

Employee Notifications

The Superintendent or designee shall notify employees of the district's tobacco-free schools policy. The notification shall also inform them of:

1. Their need to abide by District policy as a condition of employment.
2. The dangers of tobacco use in the workplace, including its threat to the health and safety of employees, students and the public.
3. Available resources which may help employees stop using tobacco.
4. Possible disciplinary actions in accordance with Board policy, state law and applicable collective bargaining agreements.

The Superintendent or designee shall ensure that signs stating "Tobacco and electronic smoking device use is prohibited" are prominently displayed at all entrances to school property. (Health and Safety Code 104420, 104559)

Enforcement Procedures for Visitors Enforcement/Discipline

1. Any employee or student who violates the district's tobacco-free schools policy shall be asked to refrain from smoking and shall be subject to disciplinary action as appropriate.

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

~~A visitor who smokes on district property~~ Any other person who violates the district's tobacco-free schools policy shall be informed of the district's policy and asked to refrain from smoking. If the person fails to comply with this request, the following actions may ensue the Superintendent or designee may:

- ~~1. The matter may be referred to the superintendent or designee responsible for the area or the event.~~
- ~~2. The superintendent or designee may~~ Direct the person to leave school property.
- ~~3. If necessary, the superintendent or designee may~~ Request local law enforcement assistance in removing the person from school premises.
- ~~4. If the person repeatedly violates the tobacco-free schools policy, the Superintendent or designee may~~ prohibit him/her from entering district property for a specified period of time.

(cf. 1250 -Visitors/Outsiders)

(cf. 3515.2 -Disruptions)

The Superintendent or designee shall not be required to physically eject a nonemployee who is smoking or to request that the nonemployee refrain from smoking under circumstances involving a risk of physical harm to the district or any employee. (Labor Code 6404.5)

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