

**SYLVAN UNION SCHOOL DISTRICT  
REGULAR MEETING OF  
THE BOARD OF TRUSTEES  
August 6, 2019**

# MINUTES

***Members Present:*** Mmes. Christine Harvey, Cynthia Lindsey, and Jennifer Miyakawa.  
Messrs. David Collins and George Rawe.

***Members Absent:*** None

***District Administration Present:*** Debra Hendricks, Velma Beck, Didi Peterson, Laura Granger, Lizett Aguilar, Marti Reed, Laura Granger, Dawn Mori, Carrie Albert, Lemuel Vergara, Lisa Sandoval, and Tierra Crothers.

***Audience Present:*** Michael Maaske, Sean Smith, Nicol Alvarado, Jami Vermeulen, Michele Calton, Mike Stagnaro, Kala Buck, Gary Granger, Rachel Granger, Tedde' Vaupel, Deanne Andrade-Freitas, Amber Wethern, Amber Hale, Alisa Eldridge, Jennie Smith, Jean Wiersema, Joanna O'Brien, Melinda Yegiyants, Brenda Flores, Suzette Sousa, Katie Bennett, Karen Herrick, Gretchen Griffin, Donna Tigrett, Marjorie Clagett, Mary Smyth, Tina Hollander, John Fountain, Kari Hendon, Angela Quinteros, Dawn Webster, Gary Rooney, and about ten other people.

***Call to Order:*** The meeting was called to order at 6:01 p.m.

***Adjourn to Closed Session:*** The meeting adjourned to Closed Session for the following:

- a. **CONFERENCE WITH LEGAL COUNSEL –  
POTENTIAL LITIGATION  
Number of Cases: Two (2)**
- b. **PUBLIC EMPLOYEE  
DISCIPLINE/DISMISSAL/RELEASE**
- c. **CONFERENCE WITH LABOR NEGOTIATOR  
Title: Employee Organizations: All Groups (Sylvan  
Educators Association, California School Employees  
Association, Chapter 73, and Unrepresented**

***Reconvene to Open Session:*** The meeting reconvened to Open Session at 7:00 p.m.

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**Board President Announcement:** Mr. Collins advised all attendees that in accordance with Board Policy, tonight's Board Meeting was being recorded. He also advised any persons wishing to address the Board on any agenda or non-agendized item must fill out a speaker card.

**Report Out of Closed Session:** Mr. Collins reported that direction was given to staff regarding all matters.

Mr. Collins reported on July 2, 2019, in closed session, the Board of Trustees did not sustain the records challenge appeal in the matter of Student 2018/2019 - #01.

**Adoption of Agenda:** The motion was made by Mr. Rawe, seconded by Mrs. Lindsey, adopting the Agenda.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

**Pledge of Allegiance:** Mr. Collins welcomed everyone to the meeting and lead the Pledge of Allegiance.

**Communications:** **COMMUNICATIONS**

**Written Communication:**

- a. Mrs. Hendricks shared the following information with the Board:
  - The Board of Trustees received a letter from the California Department of Education regarding the Final Plan Approval for the Elizabeth Ustach Middle School Modernization Project.

**Public Hearing:**

- b. **PUBLIC HEARING: SUSD Initial ("Sunshine") Proposal to Sylvan Educators Association (SEA)**

The hearing was opened by the Board President, Mrs. Cynthia Lindsey at 7:01 PM.

The hearing was closed at 7:01PM.

- c. **PUBLIC HEARING: Sylvan Union School District Initial ("Sunshine") Proposal to California School Employees**

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### COMMUNICATIONS Continued

#### Association/Sylvan Chapter #73 (CSEA)

The hearing was opened by the Board President, Mrs. Cynthia Lindsey at 7:01 PM.

The hearing was closed at 7:01 PM.

**d. PUBLIC HEARING: Sylvan Educators Association (SEA) Initial (“Sunshine”) Proposal to Sylvan Union School District for 2019-2020 Contract Negotiations**

The hearing was opened by the Board President, Mrs. Cynthia Lindsey at 7:01 PM.

The hearing was closed at 7:02 PM.

***Public Participation:***

- e.** None.

### INFORMATION AND DISCUSSION

***Supt’s Update:***

**a. Superintendent’s Update – Start of 2019-20 School Year:**

Mrs. Hendricks welcomed the district’s new cabinet members Laura Granger, Assistant Superintendent of Educational Services and Lizett Aguilar, Assistant Superintendent of Business Services. She shared that we had a wonderful day of learning at our district inservice. Staff will be gathering information and providing feedback on our keynote speakers from staff. Mrs. Hendricks reviewed the current enrollment numbers for the district and shared that many students have enrolled in the last few weeks. Staff has been monitoring our class sizes to ensure our grade span class average remains where it needs to be. She also shared we have had to overflow sixty one students thus far, many of which are TK students because their homeschool doesn’t offer TK classes on site. Savage and Somerset Middle School 7<sup>th</sup> grade incoming students will be overflowed to Ustach. District Office staff will be assisting sites the first day of school and on the 12<sup>th</sup> for closed campus support. The Aeries Parent Portal has experienced a few glitches, but Marti Reed and staff have been working diligently to address parent and staff concerns.

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### COMMUNICATIONS Continued

***2019-20 State  
Adopted Budget  
Impact (45-Day  
Revise):***

**b. 2019-20 State Adopted Budget Impact (45-Day Revise):**

Mrs. Sandoval informed the Board of Trustees and public of the changes in the State Budget that was adopted by the district on June 25, 2019. The district's LCFF remains constant with no changes at this time. We also didn't have any changes or impact on our COLA. However, we will see an influx of funding for Special Education. We are anticipating receiving \$1.1 million on a new grant for Special Education Early Intervention Preschool. The district is awaiting information from the county SELPA office. The STRS rate will have an increase while our PERS rate will decrease. Mrs. Sandoval will continue to revise the budget and keep the Board and stakeholders updated. The First Interim will be presented to all at the December 10, 2019, board meeting.

***Draft 2020 Board  
Meeting Schedule:***

**c. Draft 2020 Board Meeting Schedule:**

Mrs. Hendricks and the Board of Trustees conducted a second review of the draft 2020 Board Meeting Schedule. Staff will bring this item back for approval at the August 27, 2019 board meeting.

***Maintenance and  
Operations  
Update: Security  
Cameras (2019-20  
Governance  
Goal):***

**d. Maintenance and Operations Update: Security Cameras (2019-20 Governance Goal)**

Mr. Smith provided an update on the 2019-20 Governance Goal that pertains to installing security cameras at one school site as a pilot for the 2019-20 school year. Somerset Middle School has been identified as the site for this pilot. The camera system will consist of ten cameras total to cover roughly seventy-five percent of the campus. Staff is currently working to secure quotes from various vendors.

Mr. Smith asked the Board if they had any questions. The Board of Trustees shared their interest in researching if cameras could be placed in the office area and to get separate quotes for one-hundred percent coverage of a site.

***Safety and  
Facilities Update:  
Board Questions:***

**e. Safety and Facilities Update: Board Questions:**

Mrs. Hendricks shared and presented the Ustach Middle School Modernization scope of work and the site improvement plan. Mrs.

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### INFORMATION AND DISCUSSION Continued

Hendricks shared that portables are being used on site to move teachers and students to accommodate work needed to be done in specific areas on campus.

#### *Action Items:*

#### **ACTION ITEMS**

***Approval of SUSD Initial (“Sunshine”) Proposal with Sylvan Educators Association (SEA):***

- a.** The motion was made by Mr. Rawe, seconded by Mrs. Lindsey, approving the initial (“Sunshine”) Proposal to SEA to begin negotiations for 2019-20.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

***Approval of Sylvan Educators Association (SEA) Initial (“Sunshine”) Proposal for 2019-2020 with Sylvan Union School District:***

- b.** The motion was made by Mr. Rawe, seconded by Mrs. Miyakawa, approving Sylvan Educators Association (SEA) initial (“Sunshine”) Proposal to the district to commence negotiations for the 2019-20 school year.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

***Resolution 2019/2020 - #03: Designation of Authorized Agents of the Sylvan Union School District for 2019:***

- c.** The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, adopting amended Resolution 2019/2020 - #03: Designation of Authorized Agents of the Sylvan Union School District for 2019.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

***Resolution 2019/2020 - #01: Authorizing the Filing of Documents Under***

- d.** The motion was made by Mr. Rawe, seconded by Mrs. Lindsey, adopting the amended Resolution 2019/2020 - #01: Authorizing the Filing of Documents Under the State School Facility Program – Applications Received Beyond Bond Authority.

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### ACTION ITEMS Continued

*the State School  
Facility Program –  
Applications  
Received Beyond  
Bond Authority:*

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Resolution  
2019/2020 - #02:  
Authorizing the  
Filing of  
Eligibility and  
Funding  
Documents Under  
the State School  
Facility Program:*

- e. The motion was made by Mr. Rawe, seconded by Mrs. Lindsey, adopting Resolution 2019/2020 - #02: Authorizing the Filing of Eligibility and Funding Documents Under the State School Facility Program.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Adopt Resolution  
2019/20 - #04  
Delegation of  
Authority to  
Approve Change  
Orders:*

- f. The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, adopting Resolution 2019/20 - #04 Delegation of Authority to (for Mrs. Hendricks and Mrs. Aguilar) Approve Change Orders above 10% of the original contract sum.

**AYES:** Collins, Harvey, Miyakawa

**NOES:** Lindsey, Rawe

**ABSENT:** None

**ABSTENTIONS:** None

*Ratification of  
Credit Change  
Order #3 with  
United Paving  
Maintenance, Inc  
for Paving  
Replacement  
Projects at  
Somerset Middle  
School, Stockard  
Coffee, Sylvan and  
Woodrow  
Elementary  
Schools:*

- g. The motion was made by Ms. Harvey, seconded by Mrs. Miyakawa, ratifying credit Change Order #3 with United Paving Maintenance, Inc for the paving projects at Somerset Middle School, Stockard Coffee, Sylvan, and Woodrow Elementary Schools in the credit of <\$ 29,461.89>.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

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### ACTION ITEMS Continued

*Approval of  
Purchase  
Agreement with  
Solution Tree, Inc.  
– Chris Weber –  
Behavior: The  
Forgotten  
Curriculum: An  
RTI Approach to  
Nurturing  
Essential Life  
Skills:*

- h.** The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the purchase agreement with Solution Tree, Inc., Chris Weber to partner with the district administrators and teacher leaders in implementing research-based instructional strategies for differentiation of student behavior for one day of onsite professional development.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Approve Mental  
Health Clinician  
and Licensed  
Social Worker  
Salary Schedule  
for 2019-2020:*

- i.** The motion was made by Ms. Harvey, seconded by Mrs. Lindsey, approving 2019-2020 Salary Schedule for Mental Health Clinician and Licensed Social Worker.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Ratification of  
Provisional  
Internship Permit  
for 2019-2020:*

- j.** The motion was made by Mr. Rawe, seconded by Mrs. Lindsey, ratifying the provisional internship permit for 2019-2020 for Martin Padilla for a Special Education Mild/Moderate teaching position for the 2019-2020 school year.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Ratify Provisional  
Internship Permit  
for 2019-2020:*

- k.** The motion was made by Mr. Rawe, seconded by Ms. Harvey, Ratifying the provisional internship permit for 2019-2020 for Tanisha Benefield for a Special Education Moderate/Severe teaching position for the 2019-2020 school year.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

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### ACTION ITEMS Continued

**ABSTENTIONS:** None

*Approve  
Memorandum of  
Understanding  
with Stanislaus  
County Office of  
Education (SCOE)  
for EquALLS  
Professional  
Learning:*

- l.** The motion was made by Mr. Rawe, seconded by Mrs. Miyakawa, approving the Memorandum of Understanding with Stanislaus County Office of Education (SCOE) for EquALLS Professional Learning for elementary and middle school art/music specialists to attend a 3-hour onsite professional development session for eighteen (18) participants on August 22, 2019.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Approve Contract  
with Community  
Hospice:*

- m.** The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the contract with Community Hospice for contract services for grief counseling for students for the 2019-2020 school year.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Annual Review of  
Board Bylaw  
9250:  
Remuneration,  
Reimbursement  
and Other  
Benefits:*

- n.** *This item didn't move forward and a motion was not made. Board Bylaw 9250 will remain as is.*

*Approve Service  
Agreement with  
SOAR Learning,  
Inc.:*

- o.** The motion was made by Mrs. Lindsey, seconded by Mrs. Miyakawa, approving the agreement with SOAR Learning, Inc for professional development training on August 28, 2019.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None



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### ACTION ITEMS Continued

**ABSTENTIONS:** None

***Approve Service Agreement with Kuypers Consulting Inc. for Zones of Regulation Training:***

- p.** The motion was made by Mrs. Lindsey, seconded by Ms. Harvey, approving the service agreement with Kuypers Consulting Inc. for Zones of Regulation Training.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

***Expenditure of Construction Funds:***

- q.** The motion was made by Mrs. Lindsey, seconded by Mrs. Miyakawa, approving the Expenditure of Construction Funds for the Paving Project, Somerset Paving Project, Sylvan Window Project, and Ustach Modernization Project.

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

***Consent Agenda:***

**CONSENT AGENDA:** The motion was made by Ms. Harvey, seconded by Mrs. Miyakawa, approving the Consent Agenda after removing Consent Item “11d” (*Approve List of Obsolete Property* ) for separate vote.

- a.** The Minutes from the June 25, 2019 Regular Board Meeting, July 2, 2019 Special Board Meeting, July 3, 2019 Special Board Meeting, and the July 8, 2019 Special Board Meeting;
- b.** The Ratification of the following Personnel Actions:

The employment of:

**Certificated:**

Certificated hired = 9

Certificated resignation = 1

**Classified:**

Classified resignation = 3

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### CONSENT AGENDA Continued

Classified hired = 3

Classified termination = 1

Classified change in assignment = 4

Non Classified hired = 3

- c. The ratification of checks as listed;
- d. **PULLED FOR A SEPARATE VOTE;**
- e. Ratification of the 2019-20 Food Service agreement between the Sylvan Union School District and Stanislaus County Office of Education;
- f. Approval of the Williams Act Quarterly Report;
- g. Ratification of the renewal agreement with Frontline Solutions;
- h. Ratification of the renewal agreement with Target Solutions;
- i. Ratification of the memorandum of understanding with Shasta County Office of Education for speaker at the District Inservice on August 5, 2019;
- j. Approval of the renewal agreement with N2Y LLC for Professional Development;
- k. Approval of the contract renewal with Joyful Classrooms – Writing with Benchmark Advance and StudySync;
- l. Approval of the contract renewal with SCOE for Foothill Horizons Outdoor Ed Program for the 2019-20 school year;
- m. Approval of the renewal of Data Sharing agreement with Clever;
- n. Ratification of the Sylvan Kitchen Conversion contract with Overhaul Construction;
- o. Approval of musical instruments for Sherwood, Standiford, and Stockard Coffee Elementary Schools for 2019-20;

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### CONSENT AGENDA Continued

- p. Ratification of the Boys & Girls Club of Stanislaus County contract for Somerset Middle School Exhibit A;

**AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Consent Item 11d.  
Approve List of  
Obsolete Property:*

### ITEM PULLED FOR A SEPARATE VOTE:

The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the Obsolete List of Property as listed.

**AYES:** Collins, Harvey, Lindsey, Miyakawa

**NOES:** Rawe

**ABSENT:** None

**ABSTENTIONS:** None

*Superintendent's  
Report:*

**SUPERINTENDENT'S REPORT:** Mrs. Hendricks shared the following information with the Board of Trustees:

- Shared the Back To School Night Dates for next week
- Upcoming Agenda items for the next Regular Board Meeting:
  - 2020 Board Meeting Schedule
  - Resolution for Sufficient Textbooks/Instructional Materials
  - Resolution for Attendance Awareness Month-September

*Board Reports:*

### BOARD REPORTS

*Ms. Harvey* shared how much she enjoyed her first district inservice and said the training was phenomenal. She thanked everyone for teaching our amazing students to be amazing humans.

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### BOARD REPORTS Continued

**Mrs. Miyakawa** thanked Mrs. Albert for coordinating the wonderful speaker at the district kick off. She said she will be using their Jedi, breathing, and butterfly strategies with her teenage confrontational discussions. It was great for parenting and teenagers for focusing on the social-emotional piece. She is grateful and appreciates the thoughtfulness that goes into our professional development opportunities and learning for our staff. Mrs. Miyakawa asked her fellow board members to review the Back to School Night schedule and sign up to make site visits as part of their board goals.

**Mrs. Lindsey** had to opportunity to have lunch with Ustach Middle School staff. She thanked Deanne Andrade-Frietas and staff for the invitation and the wonderful presentations.

**Mr. Rawe** no report.

**Mr. Collins** concurred with Ms. Harvey and Mrs. Miyakawa. He thanked everyone involved in the planning for the district inservice. Their hard work and energy made it a very successful day. He thanked Mrs. Hendricks for her genuinely wonderful and heartfelt presentation on Monday.

Mr. Collins thanked everyone for attending the meeting.

### **Future Agenda Items:**

### **FUTURE AGENDA ITEMS:**

- Next Regular Board Meeting: August 27, 2019 at 7:00 P.M.

### **Final Adjournment:**

The meeting was adjourned by Board President Mr. Collins at 8:21 p.m.

### WITNESS:

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Mr. Rawe, Vice President of the Board

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Date