

SAN RAFAEL CITY SCHOOLS AGENDA ONLINE MINUTES

Regular Meeting - SRCS Board of Education

June 26, 2019 5:00 PM

Central Services - Boardroom

310 Nova Albion Way

San Rafael, CA 94903

Attendance Taken at 5:03 PM:

Present:

Linda M. Jackson

Rachel Kertz

Greg Knell

Maika Llorens Gulati

Natu Tuatagaloa

I. OPEN SESSION/ROLL CALL 5:00 PM

Minutes:

President Knell convened the meeting to Open Session at 5:03 PM.

II. PUBLIC COMMENT on Closed Session

Minutes:

Pursuant to Government Code section 54956.9 subd.(d)(2):(1), President Knell adjourned the Board to Closed Session at 5:04 PM.

III. CLOSED SESSION

III.1. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION (ESD/HSD)

Significant exposure to litigation pursuant to Gov. Code, 54956.9, subd. (d)(2): (1) one case

IV. RETURN TO OPEN SESSION: 6:00 PM (approximate time)

Minutes:

President Knell reconvened the meeting to Open Session at 6:10 PM.

V. PLEDGE OF ALLEGIANCE

Minutes:

Bill Welch of North Bay Security Group led the Pledge of Allegiance.

VI. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

(Public comment on items that appear on the agenda will be taken at the time the item is addressed by the Board.)

Minutes:

The following individual addressed the Board regarding a non-agendized item:

- Michele Hodge thanked the Board for the opportunity to work in SRCS.

VII. SPECIAL REPORT

VII.1. UPDATE: (ESD/HSD): Labor Unions: CSEA, SRTA, SRFT

Minutes:

SRFT Treasurer Kevin Sorley spoke about SRFT's contractual salary increase, asking the Board to make it a priority.

There were no updates at this time from CSEA or SRTA.

VII.2. UPDATE: (ESD/HSD) Capital Facilities Program

Minutes:

Senior Director Dr. Zaich presented the Board with the most recent CFP updates regarding Measure A Budget Adjustments and Design/Build Bridging Agreement.

VIII. CAPITAL FACILITIES PROGRAM CONSENT AGENDA: (ESD/HSD) (All items appearing on the Capital Facilities Program Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Capital Facilities Program Consent Agenda approval.)

VIII.1. CAPITAL FACILITIES PROGRAM: (ESD) Approval of Amendment 5 to Lease-Leaseback Agreement, Facilities Lease, for the San Pedro Elementary School Project Jeff Luchetti Construction

Motion Passed: Approval of Amendment 5 to the Facilities Lease, including Exhibit C, of the Lease-Leaseback Agreements with Jeff Luchetti Construction, Inc. for the San Pedro Elementary School Construction Project. Passed with a motion by Rachel Kertz and a second by Natu Tuatagaloa.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

VIII.2. CAPITAL FACILITIES PROGRAM: (ESD) Approval of Adjustments to Capital Facilities Program Budgets, Measure A

Motion Passed: Approval of adjustments to Measure A Capital Facilities Program Budgets. Passed with a motion by Rachel Kertz and a second by Natu Tuatagaloa.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell

Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

VIII.3. CAPITAL FACILITIES PROGRAM: (HSD) Approval of the Contract for Bridging Documents and Services on the Design-Build Process for the Terra Linda High School New Main Gym + Frontage Project Lionakis, Inc.

Motion Passed: Award a contract for Bridging Architect services and Design-Build project assistance to Lionakis, Inc. for the Terra Linda High School Main Gym and Frontage Design-Build Project. Passed with a motion by Rachel Kertz and a second by Natu Tuatagaloa.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

VIII.4. CAPITAL FACILITIES PROGRAM: (ESD) Approval of Supplemental Agreement No. 8 to Master Agreement for Architectural / Engineering Design Services for the Davidson Middle School Multi-Purpose Building Project Quattrocchi Kwok Architects

Motion Passed: Approval of the Architectural/ Engineering Design Services for the Davidson Middle School Multi-Purpose Building Project and approve Supplemental Agreement No. 8 to the Master Agreement of Quattrocchi Kwok Architects. Passed with a motion by Rachel Kertz and a second by Natu Tuatagaloa.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

VIII.5. CAPITAL FACILITIES PROGRAM: (ESD) Ratification of Field Approval for Modification No. 5 to the Independent Consultant Agreement for Supplemental Hazardous Materials Pre-Demolition Survey and Reporting Services at San Pedro Elementary School - Sensible Environmental Solutions (SES)

Motion Passed: Approval of Modification No. 5 to the Independent Consultant Agreement for Sensible Environmental Solutions, Inc. Passed with a motion by Rachel Kertz and a second by Natu Tuatagaloa.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

IX. CONSENT AGENDA: (All items appearing on the Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for

discussion prior to Consent Agenda approval.)**Minutes:**

President Knell noted the appointment of new Chief Technology Officer Sarah Ashton on the Personnel Action Reports, welcoming her to SRCS. Dr. Perez provided a brief bio for Ms. Ashton, introducing her to the Board.

Trustee Jackson requested items #6 and #20 be pulled from the Consent Agenda for discussion.

M/S/c (Jackson, Kertz) the Board approved the balance of the Consent Agenda, with the exception of items #6 and #20, by the following vote:

Greg Knell - YES

Rachel Kertz - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

IX.1. PERSONNEL:(ESD) Approval of Elementary School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the Elementary School District. Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.2. PERSONNEL:(HSD) Approval of High School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the High School District. Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.3. PERSONNEL: (ESD/HSD) Approval of Supervised Fieldwork Agreement With Brandman University For the Period of May 29, 2019 through May 28, 2022

Motion Passed: Approval of the Supervised Fieldwork Agreement with Brandman University for the period of May 29, 2019 through May 28, 2022. Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.4. PERSONNEL: (ESD/HSD) Approval of New Job Description - Account Clerk IV (Classified)

Motion Passed: Approval of new job description for Account Clerk IV. Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.5. PERSONNEL: (ESD/HSD) Approval of Intern Contract Agreement With Brandman University For the Period of May 29, 2019 - May 28, 2021

~~**Motion Passed:** Approval of the Brandman University Intern Contract Agreement for the period of May 29, 2019 – May 28, 2021. Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.~~

~~Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa~~

Minutes:

This item was pulled from the agenda. Staff will bring it back to the Board with additional information.

IX.6. THIRD READING: (ESD/HSD) Approval of Revisions to Board Policy and Adoption of New Administrative Regulation 5131.2 Bullying

Motion Passed: Approval of the revisions to Board Policy and adoption of new Administrative Regulation 5131.2 Bullying. Passed with a motion by Linda M. Jackson and a second by Maika Llorens Gulati.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

Trustee Jackson noted she was satisfied with the clarification of the term "visual bullying" that MCOE provided.

IX.7. EDUCATION SERVICES: (ESD) Approval of 2019 Local Control Accountability Plan (LCAP) Every Student Succeeds Act (ESSA) Federal Addendum

Motion Passed: Approval of the 2019 Local Control Accountability Plan (LCAP) Every Student Succeeds Act (ESSA) Federal Addendum. Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.8. EDUCATION SERVICES:(ESD) Approval of Renewal of Independent Contractor Agreement for Special Services with Bay Area Community Resources (BACR) for Additional Staff to Supervise and Monitor Buses and Bus Riding Students at San Pedro Elementary School for the 2019-2020 School Year.

Motion Passed: Approval of the Independent Contractor renewal Agreement for Special Services with Bay Area Community Resources (BACR) for additional staff to supervise and monitor buses and bus riding students at San Pedro Elementary School for the 2019-2020 school year. Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.9. EDUCATION SERVICES: (HSD) Approval of 2019 Local Control Accountability Plan (LCAP) Every Student Succeeds Act (ESSA) Federal Addendum

Motion Passed: Approval of the 2019 Local Control Accountability Plan (LCAP) Every Student Succeeds Act (ESSA) Federal Addendum. Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.10. EDUCATION SERVICES: (ESD) Approval of Memorandum of Understanding Between San Rafael City Schools, Short School and Bambini Yoga Project(BYP) for Mindfulness and Yoga Program for TK, Second, Third, Fourth and Fifth Graders From August 2019 -

December 2019

Motion Passed: Approval of the Memorandum of Understanding between San Rafael City Schools, Short School and Bambini Yoga Project(BYP) for Mindfulness and Yoga Program for TK, Second, Third, Fourth and Fifth Graders From August 2019 - December 2019. Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.11. EDUCATION SERVICES:(ESD) Approval of Elementary District Consolidated Application for Funding Categorical Aid Programs, 2019-2020

Motion Passed: Approval of the Elementary School District consolidated application for funds Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.12. EDUCATION SERVICES: (ESD) Approval of Independent Contractor Agreement Renewal for Special Services Between San Rafael City Schools, San Pedro Elementary School and Kelsey Chandler for Coaching and Professional Development Focused on Implementing Social Emotional and Trauma Informed Practices July 15, 2019-June 30, 2020

Motion Passed: Approval of the Independent Contractor Agreement Renewal for Special Services between San Rafael City Schools, San Pedro Elementary School and Kelsey Chandler for Coaching and Professional Development Focused on Implementing Social Emotional and Trauma Informed Practices July 15, 2019-June 30, 2020. Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.13. EDUCATION SERVICES: (HSD) Approval of High School District Consolidated Application for Funding Categorical Aid Programs, 2019-2020

Motion Passed: Approval of the High School District consolidated application for funds. Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell

Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.14. EDUCATION SERVICES: (ESD) Approval of Contract Agreements between San Rafael City Schools, Laurel Dell Elementary and Youth in Arts for Artists in Schools Program for the 2019-2020 School Year

Motion Passed: Approval of the contract agreements between San Rafael City Schools, Laurel Dell Elementary and Youth in Arts for Artists in Schools Program for the 2019-2020 School Year. Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.15. EDUCATION SERVICES: (ESD) Approval of AVID Excel Services and Products for Davidson Middle School for the School Year 2019-2020

Motion Passed: Approval of AVID Excel for Davidson Middle School for the School Year 2018-2019 Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.16. EDUCATION SERVICES: (HSD) Approval of Out-of-State Travel for San Rafael High School Teacher Mark Baker to Attend the Bootstrap Algebra Conference in Golden, Colorado on July 22-26, 2019

Motion Passed: Approval of out-of-state travel for San Rafael High School Teacher Mark Baker to attend the Bootstrap Algebra Conference in Golden, Colorado on July 22-26, 2019. Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.17. EDUCATION SERVICES: (HSD) Approval of Renewal of Fuel Education Online Credit Recovery Curriculum, July 1, 2019 through June 30, 2020

Motion Passed: Approval of Renewal of Fuel Education Online Credit Recovery Curriculum, July 1, 2019 through June 30, 2020. Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natsu Tuatagaloa

IX.18. EDUCATION SERVICES: (ESD/HSD) Approval of Renewal for AVID College Readiness Systems Services and Products for the High School and Elementary Districts for the School Year 2019-2020

Motion Passed: Approval of Renewal for AVID College Readiness Systems Services and Products for Elementary and High school District for the School Year 2019-2020. Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natsu Tuatagaloa

IX.19. FINANCE: (ESD/HSD) Approval of Resolution #1819-44 through #1819-52 Authorization to Sign on Behalf of the Governing Board for the 2019-20 Fiscal Year

Motion Passed: Approval of the resolutions. Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natsu Tuatagaloa

IX.20. FINANCE:(ESD/HSD) Approval of Agreement between North Bay Security Group for Attendance, Truancy Plan, and Disaster Proposal from August 1, 2019, through June 30, 2022

Motion Passed: Approval of three (3) year contract with North Bay Security Group with an amendment to the contract to include a 30-day termination without cause statement. Passed with a motion by Linda M. Jackson and a second by Maika Llorens Gulati.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natsu Tuatagaloa

Minutes:

Trustee Jackson had inquiries regarding truancy statistics. There was discussion about this as a three-year contract and whether the contract could be amended. Mr Welch of North Bay

Security Group agreed that the terms of the contract could reflect a 30 day termination without cause. An amended contract will be sent to the Business Office.

President Knell reminded staff that the Board has asked for the data regarding, home visits, truancy, district residency. Trustee Jackson requested the last 5 years of data.

IX.21. FACILITIES: (ESD/HSD) Approval of Award of Contract to Allied Construction Services, Inc. for Repairing and Recoating at Venetia Valley and Terra Linda

Motion Passed: Approval of contract to Allied Construction Services for roof repairs to Venetia Valley and Terra Linda High School. Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.22. INFORMATION TECHNOLOGY: (ESD/HSD) Approval of the Annual License with Follett Technology Products for the 2019-20 School Year

Motion Passed: Approval of contract with Follett Technology Products for annual license for Library Manager and Resource Manager software. Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.23. BOARD BUSINESS: (ESD/HSD) Approval of Subscription Agreement between San Rafael City Schools and School Loop for Services from July 1, 2019 through June 30, 2020

Motion Passed: Approval of the proposal from School Loop, Inc. Master Subscription Agreement. Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.24. EDUCATION SERVICES: (HSD) Approval of Memorandum of Understanding Between Huckleberry Youth Services and SRCS for Health Education Support for the EL Academy Summer School Program During the 2018-2019 School Year

Motion Passed: Approval of Memorandum of Understanding Between Huckleberry Youth Services and SRCS for Health Education Support for the EL Academy Summer School

Program During the 2018-2019 School Year Memorandum of Understanding. Passed with a motion by Linda M. Jackson and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

X. DISCUSSION/ACTION SESSION

X.1. EDUCATION SERVICES: (ESD) Approval of the 2019-2020 Year for the 2017-2020 Local Control Accountability Plan for the San Rafael Elementary School District

Motion Passed: Approval of the 2019-20 year for the 2017-2020 Local Control Accountability Plan for the San Rafael Elementary School District. Passed with a motion by Rachel Kertz and a second by Linda M. Jackson.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

X.2. EDUCATION SERVICES: (HSD) Approval of the 2019-2020 Year for the 2017-2020 Local Control Accountability Plan for the San Rafael High School District

Motion Passed: Approval of the 2019-20 year for the 2017-2020 Local Control Accountability Plan for the San Rafael High School District. Passed with a motion by Natu Tuatagaloa and a second by Maika Llorens Gulati.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

X.3. FINANCE: (ESD) Approval of the San Rafael City Elementary School District Adopted Budget for the 2019-20 Fiscal Year and Approval of Budget Revisions for 2018-19

Motion Passed: Approval of the San Rafael Elementary School District 2018-19 Budget revisions and the final 2019-20 Adopted Budget. Passed with a motion by Maika Llorens Gulati and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

X.4. FINANCE: (HSD) Approval of the San Rafael City High School District Adopted Budget for the 2018-19 Fiscal Year and Approval of Budget Revisions for 2017-18

Motion Passed: Approval of the San Rafael High School District 2018-19 Budget revisions and the final 2019-20 Adopted Budget. Passed with a motion by Natu Tuatagaloa and a second by Rachel Kertz.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

X.5. EDUCATION SERVICES: (ESD/HSD) First Reading of New Courses: Independent Study Physical Education Contract; Spanish 2P-2HP Curriculum Revisions; TLHS Game Design and Production Management; Adult Education Credit for ELA (EL 1A/B-4A/B) and Algebra Readiness; Electronic Music, Honors Drama 4; Physics and the Universe; Textbooks: Economics: Principals in Action. Publisher Pearson; Fundamentals of Game Design. Publisher: New Riders; Just Enough Project Management. Publisher: McGraw Hill; Introduction to Programming with Greenfoot. Publisher: Pearson

Minutes:

A second reading of the new courses and textbooks will be brought to the next meeting for approval.

X.6. BOARD BUSINESS: (ESD/HSD) Approval of District Response to 2018-2019 Marin Civil Grand Jury Report, "Vaping: An Under-the-Radar Epidemic"

Motion Passed: Approval of District Response to the 2018-2019 Marin Civil Grand Jury Report, "Vaping: An Under-the-Radar Epidemic" Passed with a motion by Linda M. Jackson and a second by Maika Llorens Gulati.

Yes Linda M. Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Maika Llorens Gulati
Yes Natu Tuatagaloa

XI. CONFERENCE SESSION**XI.1. Report Out Action from Closed Session**

Minutes:

There was no reportable action taken in Closed Session.

XI.2. Agenda Items for Future Meetings

Minutes:

None.

XI.3. Board Member Reports

Minutes:

There were no Board member reports.

XI.4. Superintendent's Activity Report

Minutes:

Dr. Perez reported that she and the SEAL team attended an event in Sacramento regarding AB 1012; lobbying for funds for bilingual teachers.

XI.4.1. Williams Quarterly Report - April 2019 to June 2019

Minutes:

There were no complaints during this quarter.

XII. READJOURNMENT to Closed Session (if necessary)

XIII. NEXT REGULAR MEETING - July 15, 2019

XIV. ADJOURNMENT (and Closed Session Report Out, if necessary): 9:00 P.M. (approximate time)

Minutes:

There being no further business, President Knell adjourned the meeting at 7:18 PM.

President

Superintendent