

**SAN GABRIEL UNIFIED SCHOOL DISTRICT  
SAN GABRIEL, CALIFORNIA**

**Approve Essential Training Travel Report No. 3**

Administration recommends that the following District employees be authorized to attend the events attached. The representative of the District indicated will attend with no loss of salaries for District personnel, and with actual and necessary expenses paid for all attending as authorized by Education Code Sections 35172, 35173 and 44032, and the District's Board policies. Authorization for an advance of funds to cover actual and necessary expenses is hereby granted. Such advances shall be repaid or adjusted upon filing of a regular claim for the actual and necessary expenses incurred.

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*SUPERINTENDENT'S OFFICE***

<b>District Representative</b>	<b>Event</b>	<b>Purpose</b>	<b>Date of Travel and Location</b>	<b>Estimated Expense</b>	<b>General Fund, Categorical, or Other</b>	<b>State of Event</b>
James G. Symonds	Educational Excellence: Pathways to Equity Summit	Training	September 24, 2019 Alhambra	\$165.00 Registration Plus <i>Travel</i>	General Fund – Supt. Office	California
James G. Symonds	Superintendents Professional Collaborative	Annual Conference	October 10-11, 2019 San Gabriel	\$125.00 Registration Plus <i>Travel</i>	General Fund – Supt. Office	California