

NAMING OF FACILITY

The Board of Education shall name schools or individual buildings in recognition of:

1. Individuals, living or deceased, who have made outstanding contributions to the San Rafael City Schools community
2. Individuals, living or deceased, who have made contributions of state, national or worldwide significance
3. The geographic area in which the school or building is located

The Board encourages community participation in the process of selecting names. A citizen advisory committee composed of appropriate parent/guardian, staff, and student (6-12 representatives from site leadership teams as well as from the administration and the community shall be appointed to review name suggestions and submit recommendations for the Board's consideration.

The renaming of existing schools or major facilities shall occur only under extraordinary circumstances and after thorough study.

The Board discourages the remaining of existing facilities in the district. This is in recognition of existing community identity and of the students, staff, and families who have identified with a school or other facility for a period of years. The Board shall consider the renaming of an existing facility a rare event, to be brought before the Board only under extraordinary circumstances and following extensive study and review. The review would follow, in general, (but not limited to) the provision above for naming of facilities.

Memorials

Upon request, the Board shall consider naming buildings, parts of buildings or athletic fields in honor of the contributions of students, staff members and community members who have been deceased for at least one year.

*Legal Reference:***EDUCATION CODE**

35160 Authority of governing boards