

**SYLVAN UNION SCHOOL DISTRICT  
REGULAR MEETING OF  
THE BOARD OF TRUSTEES  
February 10, 2015**

**MINUTES**

- Members Present:*** Mmes. Terriann Zeek and David Collins.  
Messrs. Cynthia Lindsey, George Rawe and Jennifer Miyakawa.
- Members Absent:*** None
- District Administration Present:*** Debra Hendricks, Bobbie Gregory, Marti Reed, Laura Grimm, Heidi Reyes, Deb Lazarri, Matthew Shipley, Yvonne Perez
- Audience Present:*** Didi Peterson, Laura Granger, Susie Watson, Bobby Watson, Beth Weston, Laurie Hulin, Carrie Albert, Ron Grim, Scott Ferreira, Nancee Davis, Tedde Vaupel, Audry Garza, Mitch Wood, Katie Bennett, Dave Menshew, Amber Leonetti, Kathy Friedmann, Niki Codormac, Randy Scoggins, Amber Mellow, Maureen Souza, Meredith Huerta, Jodie Paneda, Lisa Bosio, Julie Burchell and about 20 other people.
- Call to Order:*** The meeting was called to order at 5:40 p.m.
- Adjourn to Closed Session:*** The meeting adjourned to Closed Session for the following:
- a. PUBLIC EMPLOYEE EMPLOYMENT**  
**Title: Administrative Assignments**
  
  - b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
**Title: Number of Cases: One**
  
  - c. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
  
  - b. PUBLIC EMPLOYEE EMPLOYMENT**  
**Title: Administrative Assignments**
  
  - d. CONFERENCE WITH LABOR NEGOTIATOR**  
**Title: All Groups**
  
  - e. EXPULSION HEARING IN THE MATTER OF STUDENT: 2014/2015 – AH# 13**
  
  - f. EXPULSION HEARING IN THE MATTER OF STUDENT: 2014/2015 – AH# 14**

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## CLOSED SESSION Continued

**g. EXPULSION HEARING IN THE MATTER OF  
STUDENT: 2014/2015 – AH# 8**

**h. EXPULSION HEARING IN THE MATTER OF  
STUDENT: 2014/2015 – AH# 12**

***Reconvene to  
Open Session:***

The meeting reconvened to Open Session at 7:13 p.m.

***Board President  
Announcement:***

Mr. Rawe advised all attendees that in accordance with Board Policy, tonight's Board Meeting was being recorded. He also advised any persons wishing to address the Board on any agenda or non-agendized item must fill out a speaker card.

***Report Out of  
Closed Session:***

Mr. Rawe reported that direction was given to staff regarding all matters. The anticipated Litigation: Claim 2014/15 - #3 was accepted with the following votes:

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

***Adoption of  
Agenda:***

The motion was made by Mrs. Miyakawa seconded by Mr. Collins, adopting the Agenda.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

***Pledge of  
Allegiance:***

Mr. Rawe welcomed everyone to the meeting and Niki Lakestandi an eighth grader from Dan Savage Middle School was selected to lead the Pledge of Allegiance.

Niki Lakestandi led the audience in the Pledge of Allegiance. Mr. Wood, Principal at Savage Middle School shared some background on why Niki was chosen. He stated that when he asked teachers about students who could represent the school and program well, Niki's name quickly came up. Just this year she became a re-designated English Learner which is a reflection of her hard work and diligence. Niki came to the United States 4 years ago. Her family is from Iran. She spent a year and a half in Turkey and that was her first

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### STUDENT RECOGNITION Continued

exposure to English—a little bit of the language in the year and half she was there before coming to the United States. Her ELD teacher, Ms. Mello, suggested her immediately to represent Savage Middle School. Ms. Mello also shared that she can see that Niki could be an attorney some day because she loves to explore both sides of an issue and is not afraid to speak up about it.

Her elective teacher, Ms. Botan, praised her for her "diligent hard work, positive attitude, and the willingness to go the extra mile to get the work done!"

Her math teacher, Mr. Granger, said that she is: "One of my top students. Always completes her work, willing to ask questions, is involved in class discussions. A real pleasure to have in class."

In sum, we at Savage Middle School think that, just as her science teacher, Ms. Mabry described, "Niki is an awesome young lady, great choice to represent our school tonight and very dedicated to her learning." She also happens to reflect the ever-increasing efforts we are making to serve our English Learner students more effectively so that they become English fluent, academically successful, and engaged leaders for the future.

Mr. Rawe presented Niki with a certificate for her accomplishment.

### ***Recognition Presentation:***

The school to be recognized at tonight's Board Meeting is Dan Savage Middle School. Mr. Wood shared with the Board of Trustees about the English Language Learner program at Savage Middle School. Staff at Savage Middle School are getting traction and bringing together a more effective program by using a combination of all of the items listed below:

- Assistance from Marti Reed
- Monitoring and grouping of EL students
- Teaching strategies used
- Selection of teachers
- Professional development for teachers

### ***Special Presentation:***

Mrs. Reed introduced the Sylvan Union ELD Literacy Specialists. All of the ELD Literacy Specialists shared about integrated vs. designated ELD, professional development received, push in and pull

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### SPECIAL RECOGNITION Continued

out methods of support, and developing consistency in the middle school program to provide high academic achievement for all of their students.

#### *Employees Making a Difference Nominees:*

Mrs. Hendricks introduced Susie Watson, childcare teacher and noon duty and Randy Scoggins, night custodian at Orchard Elementary who were selected to represent Sylvan Union at the Employees Making a Difference Program last month. Randy was selected to represent Stanislaus County at the State event. Both employees are dedicated to Sylvan and go beyond the call of duty to put kids first.

#### *Student Discipline Action Item:*

### STUDENT DISCIPLINE ACTION ITEMS

- a. The motion was made by Mr. Collins, seconded by Mrs. Zeek approving the recommendation of the Administrative Hearing Panel in the matter of Student 2014/2015 – AH #13.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

- b. The motion was made by Mrs. Zeek, seconded by Mrs. Miyakawa approving the recommendation of the Administrative Hearing Panel in the matter of Student 2014/2015 – AH #14.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

- c. The motion was made by Mrs. Miyakawa, seconded by Mrs. Zeek approving the recommendation of the Administrative Hearing Panel in the matter of Student 2014/2015 – AH #8.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

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### STUDENT DISCIPLINE ACTION ITEMS Continued

- d. The motion was made by Mrs. Zeek, seconded by Mr. Collins approving the recommendation of the Administrative Hearing Panel in the matter of Student 2014/2015 – AH #12.

**AYES:** Collins, Miyakawa, Rawe, Zeek

**NOES:** Lindsey

**ABSENT:** None

**ABSTENTIONS:** None

### *Communications:* COMMUNICATIONS

*Written Communication:* The Board of Trustees received a letter from the Stanislaus County Office of Education (SCOE) Business Services Division and the CalSTRS Funding Coalition.

Mr. Rawe asked that the CalSTRS Funding Coalition letter be brought back as an Action Item at the March 10, 2015 Regular Board Meeting.

*Public Hearing:* The hearing was opened by the Board President, Mr. George Rawe at 8:02 p.m.

The hearing was closed at 8:02 p.m.

*Public Participation:* Mr. Ron Grim, Vice President of CSEA – Chapter 73, shared that classified staff want proper respect and fairness and he is confident that CSEA and the district will work cohesively. He thanked the teachers and principals. He invited the Board of Trustees to participate in Classified School Employees Week, May 18 – 22, 2015 by visiting school sites and interacting with classified employees.

Mr. Dave Menshew, teacher at Enochs High School thanked the Board for sending such outstanding students from Sylvan to Enochs and he also extended an invitation to the Board to the Fun with Science Night on Tuesday, February 24 from 6:00 p.m. to 7:30 p.m. at the Enochs Multipurpose Room.

### INFORMATION AND DISCUSSION

*Supt's Update:* a. **Superintendent's Update – ACSA Superintendents' Symposium and Dan Savage Middle School Band Performance:**

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### INFORMATION AND DISCUSSION Continued

Mrs. Hendricks thanked the Board for giving her the opportunity to attend the ACSA Superintendents' Symposium in January. She stated that it was a wonderful opportunity and reinforced that we are doing exactly what we should be doing at Sylvan.

She also shared that the Dan Savage Middle School Band was featured at the Modesto Chamber of Commerce Gala at the Gallo Center for the Arts. She stated that they were phenomenal, played for a packed house and the Board would have been very proud of them.

***Budget Update:***      **b.      Budget Update: Set Reserve Level**

Mrs. Hendricks shared the General Fund Reserve History (2002-2014) and asked the Board to provide direction to staff on their comfort level on a percentage for the unappropriated balance.

The Board of Trustees discussed and decided on 7% for the unappropriated balance.

***LCAP Update:***      **c.      Local Control Accountability Plan (LCAP) Update:**

Mrs. Reed shared that on Tuesday, January 20, the LCAP Steering Committee along with members from the Parent Advisory Committee and District English Language Advisory Committee met together for the second time this school year. There were 21 participants in attendance, 8 of the participants being parents. The Committee worked on the 2014-15 Annual Update section of the LCAP. In addition, the committee provided feedback on the current actions and made suggestions and asked questions as input for the 2015-2016 LCAP. The February School Site Council meetings will also provide feedback for the development of the 2015-2016 LCAP. We are preparing for the Town Hall Meetings on February 24, 2015 and will also have a table set up at the Sylvan Foundation Breakfast on February 28 for community feedback.

The LCAP Steering Committee will be presented with all of this feedback at the next meeting on March 5, 2015.

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## INFORMATION AND DISCUSSION Continued

*Second Reading of Board Policy Updates:*

**e. Second Reading of April 2014 Board Policy Updates:**

The Board and staff conducted a “second reading” of the April 2014 Board Policies updates. Adoption of the updates will be March 10, 2015.

*Special Day Class Movement:*

**f. Special Day Class Movement:**

The Board of Trustees asked questions to staff.

*Annual Review of Interdistrict Attendance:*

**g. Annual Review: BP/AR 5117 – Interdistrict Attendance:**

Per Board Policy and Administrative Regulation 5117, the Board must review this policy annually. The Board reviewed the policy and no changes were made.

*Annual Review of Intradistrict Open Enrollment:*

**h. Annual Review: BP/AR 5116.1 – Intradistrict Open Enrollment**

Per Board Policy and Administrative Regulation 5116.1, the Board must review this policy annually. The Board reviewed the policy and no changes were made.

*Action Items:*

### ACTION ITEMS

*Ratification of Tentative Agreement with CSEA for 2013-2014 Contract Negotiations:*

- a. The motion was made by Mrs. Zeek, seconded by Mrs. Lindsey, approving the ratification of tentative agreement with CSEA for 2013-2014 Contract Negotiations.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

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### ACTION ITEMS Continued

*Adopt Resolution  
2014/2015 - #14:  
Criteria for Order  
of Seniority:*

- b. The motion was made by Mrs. Miyakawa, seconded by Mr. Collins, adopting Resolution 2014/2015 - #14: Criteria for Order of Seniority.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Approve  
Certificated  
Seniority List:*

- c. The motion was made by Mrs. Lindsey, seconded by Mrs. Miyakawa, approving the Certificated Seniority List.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Adopt Resolution  
2014/2015 - #11:  
Recognition of  
School  
Nurses/Health  
Services:*

- d. The motion was made by Mrs. Lindsey, seconded by Mrs. Zeek, adopting Resolution 2014/2015 - #11: Recognition of School Nurses/Health Services.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

*Adopt Resolution  
2014/2015 - #12:  
Week of the  
Administrator:*

- e. The motion was made by Mr. Collins, seconded by Mrs. Miyakawa, adopting Resolution 2014/2015 - #12: Week of the Administrator.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

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### ACTION ITEMS Continued

***Approve E-Rate  
Consultant:***

- f. The motion was made by Mrs. Zeek, seconded by Mrs. Lindsey, approving a contract for e-rate consulting services.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

***Approve 2015  
CSBA Delegate  
Assembly  
Election:***

- g. The motion was made by Mrs. Zeek, seconded by Mrs. Miyakawa, approving the vote of “Cynthia Lindsey” and “Eileen Hamilton” for the 2015 CSBA Delegate Assembly Election for Region 8C.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

***Adopt Resolution  
2014/2015 - #13:  
Board Member  
Absence:***

- h. The motion was made by Mrs. Miyakawa, seconded by Mr. Collins, adopting Resolution 2014/2015 - #13: Board Member Absence.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** Lindsey

**ABSTENTIONS:** None

***Consent Agenda:***

**CONSENT AGENDA:** The motion was made by Mrs. Miyakawa, seconded by Mr. Collins, approving the Consent Agenda after removing Consent Item “d” (*Service Agreement: Speech and Language Service Contract*) for separate vote.

- a. The Minutes of the January 13, 2015 Regular Board Meeting and January 27, 2015 Special Board Meeting;

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### CONSENT AGENDA Continued

- b. The Ratification of the following Personnel Actions:

#### Certificated

##### The employment of:

*Aileen Carbonell*, SDC-Learning Handicapped Teacher at Orchard Elementary, effective date January 27, 2015; *Jason Skeen*, SDC-Learning Handicapped Teacher at Standiford Elementary, effective February 2, 2015

##### The retirement of:

*Cyndy Davis*, Art Teacher at Savage Middle School, effective May 22, 2015; *Yolanda Borland*, 6th Grade Teacher at Somerset Middle School, effective May 22, 2015; *Patricia (Kerry) Phillips*, 3rd Grade Teacher at Crossroads Elementary, effective June 1, 2015; *Gary Beebout*, 7-8 Grade Science Teacher at Somerset Middle School, effective May 22, 2015; *Susan Harrison*, 7-8 Grade Science Teacher at Somerset Middle School, effective May 22, 2015

##### The leave of absence request of:

*Amanda Keller-Hunt*, 1st Grade Teacher at Freedom Elementary for the 2015-2016 school year; *Amanda Harvey*, 7-8th Grade English Teacher at Savage Middle School for the 2015-2016 school year; *Nicole Gingerich*, 1st Grade Teacher at Freedom Elementary for the 2015-2016 school year; *LeeAnn Croasdale*, 1st Grade Teacher at Freedom Elementary for the 2015-2016 school year

#### Classified

##### The employment of:

*Adriana Marquez*, Head Custodian at Woodrow Elementary, effective January 26, 2015; *Katherine Allen*, 4.25 hour School Bus Driver in the Transportation department, effective February 3, 2015

##### The resignation of:

*Adriana Marquez*, Lead Night Custodian at Somerset Elementary, effective January 23, 2015; *Aileen Carbonell*, Instructional Paraprofessional Learning Assistant at Somerset Middle School, effective January 26, 2015;

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### CONSENT AGENDA Continued

The Ratification of the following Personnel Actions: Continued

**Classified:**

The resignation of:

*Tiffany Ducker*, Behavior Specialist Paraprofessional at C.F. Brown, effective January 30, 2015; *Valerie Amador*, Instructional Paraprofessional Learning Assistant at Ustach Middle School, effective January 22, 2015

The change in assignment of work hours of:

*Veronica Corona*, Instructional Paraprofessional Learning Assistant at Sylvan Elementary, from 4 hours to 6 hours, effective January 12, 2015

- c. The ratification of checks as listed;
- d. **PULLED FOR SEPARATE VOTE;**
- e. Ratification of 2014-2015 Yearbook Agreement for Elizabeth Ustach Middle School;
- f. The approval of the listed donations:
  1. The donation of \$123.00 from Ryan Gutierrez to Crossroads Elementary School.
  2. The donation of \$1,052.12 from Dorian Photography to Crossroads Elementary School for extra support in the form of instructional materials, curriculum or interventions for students.
  3. The donation of \$2,347.00 from Sanders PTA to Mary Ann Sanders Elementary School for soccer goals.
  4. The donation of \$200.00 from Stanislaus Partners in Education to Mary Ann Sanders Elementary School for supplies for students.
  5. The donation of \$213.60 from Save Mart SHARES Program to Mary Ann Sanders Elementary School for supplies for students.
  6. The refund of \$5.75 from Coca-Cola Refreshments to Sherwood Elementary School from removal of vending machine from teachers' lounge.
  7. The donation of \$237.63 from Save Mart SHARES Program to Sherwood Elementary School.

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### CONSENT AGENDA Continued

#### Donations Continued

8. The donation of \$290.41 from Box Tops for Education Program to Standiford Elementary School.
9. The donation of \$232.68 from Save Mart SHARES Program to Standiford Elementary School.
10. The donation of \$200.00 from Stanislaus Partners in Education to Woodrow Elementary School.
11. The donation of one (1) leather back desk chair valued at \$100.00 from Cassi Sparks to Elizabeth Ustach Middle School.
12. The donation of \$899.99 from Round Table Pizza to the Sylvan Union Special Education Department.

TOTAL VALUE: \$ 5,902.18

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

- d. The motion was made by Mrs. Zeek, seconded by Mrs. Lindsey, tabling Consent Item “*d*” (*Service Agreement: Speech and Language Service Contract*) for the March 10, 2015 Regular Board Meeting.

**AYES:** Collins, Lindsey, Miyakawa, Rawe, Zeek

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

#### ***Superintendent’s Report:***

**SUPERINTENDENT’S REPORT:** Mrs. Hendricks shared the following information with the Board:

- Last week was National School Counseling week.
- The annual Sylvan Educational Foundation Gourmet Breakfast and Kids Fun Run will be held on Saturday, February 28 in the Multi Purpose Room of Ustach Middle School from 8:00 AM to 11:00 AM. Information is available on the Sylvan website and facebook.

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### **Board Reports:** BOARD REPORTS

*Mrs. Miyakawa* thanked staff who was involved in a successful Kindergarten Registration. She also shared that the Modesto City Feeder Committee has met three times and implemented an 8<sup>th</sup> grade tour of the Modesto City School high schools and programs at Downey High School. Another collaboration was Enochs High School band invited Ustach and Savage bands for a joint concert that was very well done.

*Mr. Collins* reminded everyone to attend the SEF Annual Gourmet Breakfast on February 28 at Ustach Middle School, it will be the best yet.

*Mrs. Zeek* congratulated Susie Watson and Randy Scoggins.

*Mrs. Lindsey* nothing to report.

*Mr. Rawe* nothing to report.

Mr. Rawe thanked everyone for attending the meeting.

### **Future Agenda Items:**

#### **FUTURE AGENDA ITEMS:**

- Governance Retreat: March 17, 2015 (Location: TBD)
- Town Hall Meetings: February 24, 2015
  - 10:00 AM - Sylvan District Office (605 Sylvan Avenue, Modesto)
  - 6:30 PM - Mary Ann Sanders Elementary School (3101 Fine Avenue, Modesto)
  - 6:30 PM - Somerset Middle School (1037 Floyd Avenue, Modesto)
- SEF Annual Gourmet Breakfast and Kids Fun Run: February 28, 2015 from 8 AM – 11 AM at Ustach Middle School

### **Final Adjournment:**

The meeting was adjourned by Board President Mr. Rawe at at 9:28 p.m.

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WITNESS:

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Mrs. Miyakawa, Vice President of the Board

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Date