

RAVENSWOOD CITY SCHOOL DISTRICT

BOARD OF TRUSTEES

REGULAR BOARD MEETING

Board Meeting Room
2120 Euclid Avenue
East Palo Alto, CA 94303

Board Members:

Tamara Sobomehin, President
Stephanie Fitch, Vice President
Marielena Gaona-Mendoza, Clerk
Ana Maria Pulido, Member
Sharifa Wilson, Member

Draft MINUTES June 13, 2019

1. **CALL TO ORDER/ROLL CALL.**

President Sobomehin called the meeting to order at 6:30 p.m. All Board Members were present.

2. **APPROVAL OF AGENDA.**

MSC (Fitch/Sobomehin) to approve the agenda with the following changes: Trustee Pulido asked the Board to pull Item 11.D from the Consent Agenda and place it in the regular order of business for discussion because in her packet she only saw the current job descriptions. They did not receive the summary highlights to identify the differences from the ones that were before, or at least the previous job descriptions so she could compare them. She wants to see that comparison of differences so she knows the changes. That also relates to another item; when they are approving the pay schedule she only got one page but she did not receive anything to compare to. She needs more information. She wants to see “what was” and “what is” so she can see what she is approving. Trustee Wilson asked the Board to pull Items 11.C.1, 2, 5, 7 and 9 from the Consent Agenda and place them in the regular order of business for discussion. Superintendent Gina Sudaria indicated that under Items 8.B and 8.C, change the word “Volunteer” for “Voluntary.” Motion carried unanimously.

The following individuals addressed the Board on Items in Closed Session:

- A. Mr. Jorge Prado, staff member, asked the Board to grant him more time because he needed more time than two minutes for his statement, but he would understand if they did not give him more time. Trustee Pulido noted that the Board received a binder with information from Mr. Prado on the topic. She asked him if that information was going to be part of his statement. Mr. Prado said yes. President Sobomehin indicated that if they give him more time, they have to do the same with everyone.
- Mr. Prado indicated that he appreciates that after almost one year and a half he had the opportunity to address the Board on this item. Per President Sobomehin request, he met with Interim Superintendent Gina Sudaria hoping that they could come to an agreement about his situation on how he was displaced from his position at HR without appropriate investigation. The order was basically in place to remove him according to the documentation he submitted. Ms. Sudaria told him that nothing wrong happened and that the entire process to select and eliminate his position was done according to the law and the County Counsel approved the process to select and eliminate his position. Mr. Prado disagrees with that because there are many facts in his documentation that prove that the elimination of his position was inadequate. The first one is when the previous Superintendent made an inappropriate statement about him when she found out that he was using his US-constitutional-warranted political right to support Dr. Charlie Mae Knight's Ravenswood Board Campaign, a candidate she did not like. Mr. Prado submitted a letter with the previous superintendent's statement about him for using his legal rights, indicating that she was going to get rid of him. Later, Mr. Prado refused to put her son in payroll because he did not submit several documents as a new employee. He told her that he was in HR and that it was wrong to put her son on payroll because he did

not submit the required documentation. She accused him of losing her son's papers and later he proved that her son did not submit them.

Mr. Prado pointed out that no one investigated that he served four years in HR doing both positions, Certificated and Classified Analyst. He believes that he had the right to the other position, but he was not given that opportunity. Mr. Prado requested that the Board do an investigation of his case.

The following individuals addressed the Board in support of Mr. Jorge Prado's request to do an investigation and find a favorable solution to the unjust decision to eliminate his position without the opportunity to exercise his bumping rights:

1. Marisela Landau,
2. Reyna Mendoza,
3. Leticia Alvarez, Van Driver.
4. Perla Garcia,
5. Rubén Africa, Community Member.
6. Irma Buccino, Parent and Former Staff Member
7. Emma Miranda, RCSD staff.
8. Gustavo Pérez,
9. Julián Garcia, Community Member.

Angelica, 6th Grade Student at the RMS, addressed the Board in support of the Ravenswood Afterschool staff, especially Ms. Cheadle.

The Board adjourned into Closed Session at 6:56 p.m. Open Session reconvened at 8:22 p.m.

3/4. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.1

President Sobomehin welcomed everyone in the audience, reported the changes to the Agenda and noted that Trustee Wilson was attending the Meeting via teleconference from Philadelphia.

A. PUBLIC EMPLOYEE APPOINTMENT

President Sobomehin reported that Items 3.A.1 through 3.A.3 were approved unanimously (5-0).

1. Certificated Employment of Ashley Thigpen, Summer School Teacher, effective June 20, 2019 through July 19, 2019.
2. Probationary Certificated Employment of Raha Haghni, Teacher, effective August 13, 2019.
3. Probationary Certificated Employment of Lindsey Solenberger, Teacher, effective August 13, 2019.

B. PUBLIC EMPLOYEE RESIGNATION/RETIREMENT

No reportable actions on Items 3.B.1 through 3.B.6.

1. Notice of Accepted Resignation of Carmen Garcia, Teacher effective June 14, 2019.
2. Notice of Accepted Resignation of Patricia Bortolazzo, Teacher effective June 14, 2019.
3. Notice of Accepted Resignation of Guisella Nilo, Teacher effective June 14, 2019.
4. Notice of Accepted Resignation of Nivedita Krishnakumar, Teacher effective June 14, 2019.
5. Notice of Accepted Resignation/Retirement of Sydney Renwick, Teacher effective June 14, 2019.
6. Notice of Accepted Resignation of Shukhshma Dangol, District Nurse, effective June 14, 2019.

C. PUBLIC EMPLOYEE LEAVES OF ABSENCE

No reportable actions on Item 3.C.1

1. Notice of Pregnancy Disability Leave of Sophia Renteria, Teacher effective May 16, 2019 through August 28, 2019.

D. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.6

No reportable actions on Item 3.C.1

1. CONFERENCE WITH LABOR NEGOTIATOR.

District Negotiator: Gina Sudaria, Interim Superintendent, and Janae H. Novotny, Burke, Williams & Sorensen, LLP.

Employee Organization: RTA – CSEA-Unrepresented Parties (Management/Confidential)

E. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

President Sobomehin reported that the Board received a lot of information. A discussion was held on Item 3.E.1 and no reportable actions.

1. Public Employee Discipline, Dismissal, Release. (A and B)

F. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

No reportable actions on Item # 3F.1.

1. Chief Business Official

5. APPROVAL OF MINUTES.

- A. MSC (Wilson/Fitch) to approve the Minutes for the February 14, 2019 Regular Board Meeting. Motion carried unanimously.
- B. MSC (Fitch/Sobomehin) to approve the Minutes for the May 9, 2019 Regular Board Meeting. Motion carried unanimously.
- C. MSC (Fitch/Sobomehin) to approve the Minutes for the May 30, 2019 Special Board Meeting. Motion carried 4 Yes, 1 Abstain. Trustee Wilson abstained because she did not attend the Meeting.

6. FROM THE FLOOR. No one addressed the Board From the Floor.

7. PUBLIC HEARINGS:

- A. MSC (Pulido/Fitch) to open the Public Hearing on the 2019-20 Local Control and Accountability Plan (LCAP), LCAP Year 2019-20. Motion carried unanimously.

President Sobomehin stated that this is an opportunity for members of the public to comment on the Ravenswood City School District's 2019-22 LCAP, LCAP Year 2019-20.

Trustee Wilson indicated that on Goal 2, Page 23, under Decline Response to Student Behavior, Social Emotional and Academic Needs, she sees a significant decline in Pacific Islander and African-American students, so she was looking for an action plan related to that and she did not see one. On page 30, in the analysis, in the fourth section it states that a chronic absenteeism has increased among African-American students and she was looking again for an action plan that addresses that, but she did not see one.

MSC (Pulido/Fitch) to adjourn the Public Hearing. Motion carried unanimously.

- D. MSC (Fitch/Pulido) to open the Public Hearing on the 2019-20 Ravenswood City School District Proposed Budget. This is an opportunity for members of the public to comment on the Ravenswood City School District's 2019-20 Proposed Budget. Motion carried unanimously.

Mr. Steve Eichman provided a PowerPoint presentation and answered questions on the highlights of the proposed budget. It included (1) Purpose of the Public Hearing: (a) Relevant state budget process; (b) 2019/20 Governor's budget revisions (May revise), (c) State budgetary conditions & potential impact on RCSD; (d) RCSD 2019/20 budget development; (e) Answer questions about elements of the budget and the budget development process. (2) Role of a Budget: (a) Legal Requirement: Sets appropriation (legal spending limit) for each fund; Adopted through public process; (b) Internal Control: (a) Enables current budget monitoring for each program, (b) Monthly review by leadership, (c) Budget status to Board (Monthly updates by object code). (3) Financial Plan: (a) Reflects district priorities, (b) Consistent with prior year plans, (c) Changes and additional requests filtered by district's strategic plan, (d) Guided by principles. (3) Timeline; (4) May Revise 2019/20; (5) Budget Assumptions 2019-20; (6) Enrollment and ADA; (7) Revenue; (8) Expenditures; (9) PERS/STRS Rates-SSC Dartboard; (10) Budget Reductions; (11) Multi-Year Projections (MYP) 2020/21 & 2021-22. (12) Preparing for the Slowdown-State Budget. The Governor is preparing for slower economic growth by: (a) Building a substantial reserve; (b) Evaluating new & ongoing Commitments; (c) Paying down debt; (d) Seeking new revenue sources. These strategies are also conceptually possible for school districts. Control of expenditures include: Accurate position control and staffing formulas, Evaluate existing programs. (13) Budget Development Guiding Principles: (a) Largest increases in LCFF funding are behind us; (b) Address ongoing expenditure needs with ongoing funds; (c) Be efficient with staffing (approximately 78.11% of budget); (d) Conservative revenue forecasting; (e) Multi-year obligations should have language that identifies potential cost increases. (14) General Fund

Guiding Principles: (a) Align ongoing expenditures with available ongoing revenue; (b) One-time expenditures to be funded by one-time resources (fund balance); (c) Fund balance management; (d) Portion of fund balance is unavailable -legal or commercial restrictions; (e) 3% or more of revenue reserve; (f) Use assignments to prepare for future costs. (15) Enrollment and Average Daily Attendance (ADA) Trends. (16) 2019/20 Revenue Assumptions. (17) 2019/20 General Fund Revenue Components: The majority of the District's General Fund dollars come from the LCFF. (18) 2019/20 General Fund Contributions & Transfers to Restricted Programs. Total Contributions & Transfers: \$7,331,547. (19) 2019/20 General Fund Expenditures: Salaries and Benefits make up 78.11% of the General Fund Budget. (20) 2019/20 Operating Expenditures. Unrestricted: \$20,078,632, Combined: \$38,563,265. Summary of Proposed 2019/20 Budget: **Ending Fund Balance.** Unrestricted: \$2,794,670; Restricted: \$1,358,591, Total: \$4,153,261. (21) 2020/21 Key Multi Year Budget Assumptions. COLA: 3.00%, GAP funding: NA -LCFF fully funded Enrollment Projection: 1,921, ADA: 1,825, Unduplicated Pupil Count: 94.15% Expenditures will be reduced by approximately \$993,410 from fiscal year 2019/2020. (22) Proposed General Fund Budget 2020-21. Ending Fund Balance: Unrestricted: \$3,454,375; Restricted: \$0, Total: \$3,454,375. (23) 2021 -22 Key Multi Year Budget Assumptions: COLA: 2.80%, GAP Funding: NA -LCFF fully funded, Enrollment Projection: 1,803, ADA: 1,713, Unduplicated Pupil Count: 94.95%, Expenditure reductions of \$1,700,000 from fiscal year 2020-2021 to ensure the District meets its 3% reserve for economic uncertainties. (24) Proposed General Fund Budget 2021-22. Ending Fund Balance: Unrestricted: \$1,684,815; Restricted: \$0, Total: \$1,684,815. (25) Summary: All districts are facing leaner years; LCFF Gap Funding is fully funded as of 2018-19. Annual revenue increases will only be for COLAs: COLAs for the two (2) out years are only 3% in 2020-21 and 2.80% in 2021-22. Ongoing cost increases for step and column and retirement costs will outweigh new LCFF funding moving forward; Local Control and Accountability Plan (LCAP) has been established for 2019-20; Items included in the LCAP are reflected in the proposed 2019-20 budget. (26) Conclusion: The District is projected to be able to meet its financial obligations for the current and subsequent years. For the District to be able to meet its financial obligations during 2020/21: Reductions of approximately \$700,000 in additional expenditures must be identified, Possible additional expenditure reductions of \$1,700,000 in 2021/22. Administration will continue to implement the Fiscal Reform Package to maintain a minimum economic uncertainty reserve of three (3) percent and have the necessary cash to ensure that the District remains fiscally solvent.

The Board indicated that they would like to have special meetings regarding the cuts for 2020/21 and 2021/22 with specific numbers associated to those cuts. They also need to look for ways to increase the revenues and make the district competitive so people want to stay here.

E. MSC (Pulido/Fitch) to adjourn the Public Hearing. Motion carried unanimously.

8. **SUPERINTENDENT'S OFFICE**

- A. Acknowledgment of Retirees. Superintendent Sudaria indicated that she had the great pleasure of introducing Mr. Sydney Renwick. She is proud to honor Mr. Renwick as an employee who served the District for six years. He served the District as an Academic Dean at Belle Haven, as a Science Teacher for K-8 at Los Robles, and most recently, has taught in an intervention class in the Ravenswood Middle School. She asked the Board to help her to acknowledge the work that Mr. Renwick has provided to the District for the last six years. The Board thanked him for his service to the RCSD.
- B. Volunteer Transfer Program (Tinsley Program) History/Presentation. Ms. Sudaria stated that because there are four of them who are new to their roles, and all of them are learning how to work together in the best interest of the children in Ravenswood, it is appropriate that as they plan to work in developing the strategic plan for 2019/2020 and for the subsequent fiscal years, it is in the best interest of the district to look at the strengths and weaknesses, opportunities and threats that impact the District as they move forward in the plans for 2019-2020, and she believes that it is appropriate to address the Tinsley Voluntary Transfer Program. She asked Mr. Tim Fox, Deputy County Counsel, to give them a historical background on the program.

Mr. Tim Fox introduced himself and indicated that in addition to working in the County Counsel Office, he is also the Attorney of Record in the Tinsley vs. State of California Law suit, so he qualifies as the Segregation Lawyer for San Mateo County. He indicated that the Superintendent asked him to give a brief historical overview about Tinsley and how it affects the RCSD. He stated that in 1954, the Supreme Court issued a decision in the case called Brown vs. Board of Education, which established for the first time that

an intentional policy of segregating school children into separate schools based on race violates the equal protection laws of the United States Constitution. Brown vs. Board of Education proved to be a very effective tool over very long term in addressing the problem of having a policy of segregating schools. In 1976, a group of plaintiffs lead by a woman named Margaret Tinsley, filed a lawsuit against all of the elementary districts in the southern part of the County, the County Superintendent of the Schools, the County Committee on School District Organization, Palo Alto Unified, Sequoia Union High School District and the State of California stating that the drawing of boundaries amongst the elementary school districts in the southern part of San Mateo County had the unintentional consequence of segregating the students. At that time the Ravenswood City School District had five elementary schools. Four of them had 98% of minority population and one of the elementary schools had 73% of minority population. In comparison, the elementary school districts adjacent to Ravenswood had elementary schools that had minority populations ranging from 1% to 64%. In 1986, all the districts that participate in Tinsley voluntarily signed the settlement that provides for a policy of voluntary busing which does not violate the Robins amendment and in 1987 the Voluntary Transfer Program began operations. Mr. Fox noted that the law in California on the elements of school segregation has not changed since 1979. At the request of President Sobomehin regarding other components of the settlement, Mr. Fox informed the Board that the original settlement agreement signed in 1986 contemplates three components as part of it. (1) There was a model school established which was operated at the Flood campus which was designed to attract students to attend Ravenswood from other areas in the southern part of the County. (2) Component requiring school districts to participate in the development of a Multi-culture Education Program so there would be a more inter-racial education experience for students under the program. (3) Ravenswood was ordered to do particular things as part of the School Improvement Plan (SIP).

The Board thanked Mr. Fox for the presentation.

- C. Superintendent Sudaria introduced Ms. Liz Woods who is from Santa Clara County but also works in San Mateo County and oversees the Tinsley Program, who came to provide Enrollment Data and to answer questions regarding the Voluntary Transfer Program (Tinsley Program). Ms. Woods provided copies of the enrollment data that the Superintendent asked her to bring. She informed the Board that the first chart begins with the graph that shows students who accepted a Tinsley Voluntary Transfer over the past ten years and the names of the receiving districts. She noted that you can see a reduction of transfer requests that are coming from families who applied for the Tinsley Transfer Program. The most recent data they have is from 2017-18. They can see that of the total transfer available (166), only 84% of the spots were filled, and that is a change over time. The numbers are decreasing in terms of the students who actually are transferring to other school districts. Below that chart are the assignments for the coming year 2019-20, and the percent of transfers accepted are 84% of the total available: 15 to Belmont, 17 Las Lomas, 22 Menlo Park, 63 Palo Alto, 5 Portola Valley, 11 San Carlos, 6 Woodside. Total: 166. On the back of the page, you can see the ethnicity of eligible Tinsley students from 1987-88 to 1993-94 and from 2007-08 to 2019-20.

Ms. Woods stated that the next chart of the CAASPP Data from 2018 compares students by grade level who have met or exceeded standard on ELA and Math. The top line has data from Ravenswood and below that are the other districts. You can see the total number of students and the students who met or exceeded standard on ELA or Math compared with receiving districts.

Ms. Perla García asked if the Tinsley Program is going to stop in future years. Mr. Fox indicated that the program does not have an expiration date and the majority of the school district Boards that receive students from the Tinsley Program are very supportive of the continuation of the program.

Trustee Pulido noted that Palo Alto is having a conversation next week to discuss Tinsley, and there is a possibility that they can decide to withdraw from the agreement because they meet the threshold criteria.

Mr. Todd Collins, Resident of Palo Alto and Member of the School Board, stated that he was not addressing the Board on behalf of the Palo Alto School Board. He said that it was fantastic that the Board was discussing the Tinsley Program. It has been a very long standing program that was created under special circumstances that were in place 35 years ago. He believes that many of those circumstances have changed and the program has not. He thinks that it is good to examine the purpose and the methods of the program. Regarding the Academic Performance, it was a Stanford hesitation in 2011 to have access to the data of how District students perform versus Tinsley applicants that were accepted in the Program, and the answer was

that there was almost no difference in the performance of the students who were in the Tinsley Program and placed in Palo Alto. They did not do better on the State test than the students who stay at Ravenswood. Mr. Collins indicated that it was a misunderstanding and the Tinsley Program is not on the Agenda for the next Palo Alto Board Meeting.

The Board thanked Ms. Liz Woods for the presentation.

9. **EDUCATIONAL SERVICES**

- A. Stanford Jazz Workshop presentation. Superintendent Sudaria introduced Mr. David Miller, Executive Director of Stanford Jazz Workshop (SJW), who provided a PowerPoint and answered questions regarding the Stanford Jazz Partnership with Ravenswood. Mr. Miller informed the Board that SJW is a non-profit organization that collaborates, but are not affiliated with Stanford University or Stanford Live. They are entering its 48th year of presenting Jazz Education and performing opportunities at Stanford Campus. He indicated that since 1972, their mission is to educate, entertain, and inspire a community of artists, students, and audience members through the study, performance, and appreciation of jazz, an original American Music form. They will start the summer program with about 800 students attending at Stanford Campus on July 9. He noted that Music education, and Jazz in particular, emphasizes and improves soft skills that people need in all their career paths (creative thinking, problem solving, communication, collaboration) He stated that they teach music because it supports academic success, improves social skills, rewards discipline and it's fun. They began conversations with Ravenswood a couple of years ago, about bringing their program to this community. (1) Summer 2018: They started the program in Ravenswood last summer. 200 students were exposed to jazz in the Ravenswood Summer Program, and they were able to bring three students to the Giant Steps Day Camp at Stanford. (2) 2018-2019 School Year: The Afterschool band launched in the Fall, resumed in Spring 2019. The students performed in the VAPA (3) Summer 2019: Six students signed up for the Giant Steps Day Summer Camp 2019. They will join 90 students from around the area. For the Summer School Program 2019, they hope to have a music student cadre and other student cadre. Continue band program after school; add instrumental coaches' add master classes; increase performance opportunities; enlarge Ravenswood presence at SJW summer 2020 programs; plan High School expansion. (4) Impact: Band keeps kids engaged with school. Jazz keeps kids engaged with band. Student in the jazz program become band program leaders: They inspire and help other students. Music education improves academic success and soft skills like creative thinking and collaboration. Jazz enrichment can give students the experience and confidence to continue with music education in High School. (5) Long Term Plans: Prepare students for High School music; Develop pathways for SJW HS programs; Build HS band program; Continue to support Ravenswood music and arts enrichment programs.

Trustee Pulido indicated that she is happy to have presentations like this because when she and trustee Wilson came on board, music was not an option for Ravenswood students and during their time here, the Ravenswood students started having these opportunities that enhance their experience and prepare them better for the future.

The Board thanked him for the presentation.

- B. New Teacher Center Presentation and Consideration to approve a Contract with the New Teacher Center. Superintendent Sudaria introduced The New Teacher Center Team who along with a Ravenswood Teacher and a Coach provided a PowerPoint presentation and answered questions about the Program. Kathleen Florida, Program Leader of the New Teacher Center, informed the Board that they have been partners with Ravenswood since 2004. The PowerPoint presentation included their (1) Vision: That every systemically underserved student, from preschool to high school, receives an equitable education from excellent educators who empower them to reach their full potential in classrooms, communities, and beyond. (2) Background information. (3) NTC's Theory of Change. (4) NTC's Theory of Action. (5) Where they work. (6) NTC + Ravenswood Partnership. (7) Partnership Goals: (a).Increase teacher leader capacity through robust training and support for TOSAs/coaches; (b)Ensure the professional growth and development through intensive individualized support based on his/her professional growth needs; (c) Improve learning outcomes for students who are culturally, linguistically, and academically diverse through increased access to effective teaching; (d) Ensure continuous program improvement through ongoing research, development, and evaluation in partnership with C & I (8) Key Partnership Objectives: (a) Implement comprehensive literacy professional learning; (b) Build coaching program to deliver high quality instructional coaching; (c) Support Math Instructional Leadership; (d) Develop facilitators to lead professional learning. (9) NTC

Support: Induction Teachers, Veteran Teachers, New Coaches and New Facilitators. (10) Implementation and Impact. (11) Voices from the Field: Ruby Delamano, Coach from Costaño, and Paige Richardson, Teacher from Willow. (12) Students Outcome.

The Board thanked them for the presentation.

MSC (Wilson/Fitch) to approve a Contract with the New Teacher Center. Motion carried unanimously.

- C. Consideration to approve the adoption of the Summit Platform and the Summit curricula for Mathematics, English Language Arts, Science and Social Studies for RMS for the 2019-20 school year.

Ms. Lara Burenin, Director of C&I, and Mr. Eric Edwards, Data & Assessment Coordinator, provided a PowerPoint presentation and answered questions regarding the Summit Adoption. Ms. Burenin informed the Board that after our piloting the Summit Curricula and gathering stakeholder feedback, the Curriculum & Instruction Department will recommend that the RCSD Board of Trustees adopt the Summit curricula for grades 6-8 at Ravenswood Middle School.

The PowerPoint included: (1) Ms. Burenin started by dispelling some misconceptions: Ms. Burenin indicated that it is important to know that Summit is not FaceBook. The platform, or Online Learning Environment, was developed by engineers at FaceBook, but is not part of FaceBook. The platform is managed by the Chan Zuckerberg Initiative. We have the same Memorandum of Understanding for student data usage that we have with other partners, for example the Gardner Center at Stanford. (2) The Platform is different from the Curricula: The curricula is developed by educators and aligns to the Common Core State Curricula. Summit is not about having students sit on computers all day. Student self-direction and empowerment is an important part of Summit. Teacher instruction and student interaction in small and whole group environments is also an essential part of Summit. (3) What are the curricula? Summit Learning provides course curricula for English, Math, Science and History. Each course is made up of projects and focus areas. Summit does not have English Language Development curriculum. We will continue to use StudySync for ELD. (4) She provided slides that showed how the platform presents the curriculum. (a) Student Learning and Reporting: The platform tells the student their progress and their current grade. (b) Student Goals and Progress: Students make goals and are able to track their progress. Students see their progress over the year in Projects, Power Focus Areas, and Additional Focus Areas. (c) Projects provide teachers with lesson plans for CCSS lessons. Teachers then teach these units. (d) Teaching and Learning in Summit. (e) During scheduled times during the week, students direct their own learning using Power Focus Areas. (f) Mentoring: While students are working on Power Focus Areas, teachers can Mentor or give small group instruction. All students have a mentor. This adult can be their teacher, an adult staff member at school, or another adult in the district. That adult meets with students to help them identify goals and what the students are doing that is supporting their success or might need to be changed. (g) The Summit Platform aggregates and analyzes data from both local assessments and Measures of Academic Progress testing to provide teachers with information about student instructional needs. (h) How have we been piloting it? Ravenswood Middle School used the Summit curricula and platform for the 2018-19 year. Staff trained in the summer of 2018 and staff that was not trained at that time will be trained this summer. (i) What stakeholders think, concerns and summary. (j) Next steps: RMS has been working hard all year to build experience and expertise in the Summit platform and curricula. They have attended training and professional development to support their work in teaching and learning. Our currently adopted middle school curricula is StudySync, Big Ideas for math, the CPO and the TCI History Alive for social studies. While some of these curricula provide a technological interface, they are not strongly aligned to our district goals of: Goals for Middle School Students: Take ownership of their work and learning. Be able to form goals and track their success in meeting these goals. Make changes in their study habits to meet their goals. Engage in succeed in rich Common Core State Standards (CCSS) curricula in English, Math, Science and Social Studies. Use technology productively and appropriately to learn and grow. The Department of Curriculum and Instruction recommend that the Board of Trustees of the Ravenswood City Elementary School District adopt the Summit curricula in English, Math, Science and Social Studies for the 2019-20 school year. The English Language Curriculum will continue to be the currently adopted StudySync ELD curriculum.

MSC (Fitch/Sobomehin) to extend the Meeting to 11:25 p.m. Motion carried unanimously.

Trustee Fitch made the following statement: *“My job is not affected if Summit is adopted or not, but just to make sure that there is no confusion or worry, I am going to recuse myself from this vote, although I greatly support it.”*

MSC (Wilson/Sobomehin) to approve the adoption of the Summit Platform and the Summit curricula for Mathematics, English Language Arts, Science and Social Studies for RMS for the 2019-20 school year. Motion carried 4-0 (Trustees Sobomehin, Fitch, Gaona, and Pulido).

10. HUMAN RESOURCES

A. Consideration to approve the Amended 2019-2020 Academic School Year Calendar.

Ms. Toni Stone informed the Board that the 2019-2020 Ravenswood City School District Academic Calendar required amending to be complaint with a Tentative Agreement with the Ravenswood Teachers Association during negotiations. The calendar has been amended to change the two report card preparation days (work days/non-student days) to instructional days, resulting in the school year ending two days earlier than originally calendared (previously June 12, 2019, now June 10, 2019).

MSC (Fitch/Gaona Mendoza) to approve the Amended 2019-2020 Academic School Year Calendar. Motion carried unanimously.

B. MSC (Fitch/Pulido) to table the Updated Management/Confidential Salary Schedule Effective July 1, 2019, until further notice. Motion carried unanimously.

Before approval of the Agenda, the Board pulled Items 11.D and 11.C.1, 2, 5, 7 and 9 and from the Consent Agenda and placed them in the regular order of business for discussion.

- 11.C.1 Contract with Jose Valdez Math Foundation. Trustee Wilson pulled this item from the Consent Agenda because she wanted to know if the district is going to give them the money for the cost of transportation or if it will provide the buses. Ms. Sudaria said that the District will provide the buses. Item 4.E states that the Foundation would staff to ensure 25:1 student supervisory staff ratio, but Paragraph I states 20:1. Ms. Sudaria will check this with the Foundation and fix it.
MSC (Fitch/Pulido) to approve a Contract with Jose Valdez Math Foundation. Motion carried unanimously.

- 11.C.2 Trustee Wilson indicated that the contract with Canopy states that it starts on July 1st, and she wanted to know if they are going to be involved with Summer School. Ms. Sudaria indicated that they take care of the trees throughout the year.
MSC (Fitch/Pulido) to approve a Contract with Canopy. Motion carried unanimously.

- 11.C.5 Trustee Wilson stated that she needed more information on the contract with Zum. She needed clarification on the Transportation/Technology Platform. Ms. Chin indicated that the transportation is for two students who are living in a shelter.
MSC (Fitch/Pulido) to approve a Contract with Zum. Motion carried unanimously.

- 11.C.7 Trustee Wilson asked how the cost is covered on Contract with ERS since it states that there is not fiscal impact. Ms. Sudaria indicated that a private funder pays for it through REF.
MSC (Fitch/Pulido) to approve a Contract with ERS. Motion carried unanimously.

- 11.C.9 Trustee Wilson stated that the exhibits were not included in the contract with Instruction Partner.
MSC (Fitch/Pulido) to table the Contract with Instruction Partner until further notice. Motion carried unanimously.

- 11.D MSC (Pulido/ Fitch) to table the Consideration to approve the Following Job Descriptions: 1) Director of Technology, 2) Director of Student Services, 3) Technology System Administrator, 4) Student Services Coordinator, 5) Special Education Coordinator, 6) Director of Special Education, 7) Human Resources Coordinator, 8) Director of Human Resources, 9) Maintenance, Operations and Transportation Coordinator, 10) Middle School CTE -Makerspace Teacher, 11) Curriculum and Instruction District Lead Teacher.
Motion carried unanimously.

11. **CONSENT AGENDA.**

MSC (Pulido/Fitch) to approve the Consent Agenda as amended. Motion carried unanimously.

- A. Payments to Vendors, May 1 to 31, 2019
- B. Request to send Costaño School's Principal and two classroom teachers to the National Turnaround Arts Retreat in Virginia.
- C. Consideration to approve the Following Contracts:
3)Kepler's Literary Found., 4)Ed Sped Solutions, 6)Health Connected, 8)New Leaders, 10)49ers Academy, 11)Lewis & Tibbitts, 12) Rhythm & Moves.

12. **BOARD OF TRUSTEES**

A. Consideration to approve Resolution 1253 – Board Members Excused Absences. **All Board Members were present.**

- B. Board Bylaw (BB) 9320(a) Dates of Meetings and Notices, Presented to the Board for First Reading and Action. President Sobomehin read BB 9320(a): Board Bylaws. BB 9320(a) MEETINGS AND NOTICES: Meetings of the Board of Trustees are conducted for the purpose of accomplishing district business. In accordance with state open meeting laws (Brown Act), the Board shall hold its meetings in public and shall conduct closed sessions during such meetings only as authorized by law. To encourage community involvement in the schools, Board meetings shall provide opportunities for questions and comments by members of the public. All meetings shall be conducted in accordance with law and the Board's bylaws, policies, and administrative regulations. (cf. 9321 - Closed Session Purposes and Agendas) (cf. 9321.1 - Closed Session Actions and Reports) (cf. 9323 - Meeting Conduct)

A Board meeting exists whenever a majority of Board members gather at the same time and place to hear, discuss, or deliberate upon any item within the subject matter jurisdiction of the Board or district. (Government Code 54952.2)

A majority of the Board shall not, outside of an authorized meeting, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. However, an employee or district official may engage in separate conversations with Board members in order to answer questions or provide information regarding an item within the subject matter jurisdiction of the Board, as long as that employee or district official does not communicate the comments or position of any Board members to other Board members. (Government Code 54952.2)

In order to help ensure participation in the meeting by disabled individuals, the Superintendent or designee shall provide appropriate disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. (Government Code 54953.2, 54954.1)

Meeting notices and agendas shall specify that any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)

Each agenda shall also list the address(es) designated by the Superintendent or designee for public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting. (Government Code 54957.5)

(cf. 9322 - Agenda/Meeting Materials)

Regular Meetings

The Board shall hold no fewer than one, and no more than two, regular meetings each month. In months where the Board holds one regular meeting, the meeting shall be held at 6:30 p.m. on the second or third Thursday of the month. In months where the Board holds two regular meetings, the meetings shall be held at 6:30 p.m. on the second and fourth Thursday of the month. All regular meetings shall be held at the District Office. Changes to the regular meeting schedule must be approved by the Board.

MSC (Fitch/Pulido) to waive the Second Reading of Board Bylaw (BB) 9320(a) Dates of Meetings and Notices. Motion carried unanimously.

MSC (Fitch/Pulido) to approve Board Bylaw (BB) 9320(a) Dates of Meetings and Notices. Motion carried unanimously.

- C. Consideration to approve the Schedule of the 2019-2020 Board Meetings.

MSC (Fitch/Pulido) to table Item 12.C until next Board Meeting. Motion carried unanimously.

D. **Board Reports/Communications.**

President Sobomehin reported that an MOU with an organization named Attuned Education Partners, to lead us in the RCSD Strategic Plan, will be coming at the next Board Meeting for the Board Consideration.

Trustee Pulido reported that she attended the Middle School Graduation. She noted that it will be the last time that RCSD will have multiple schools graduating from 8th grade. Next year there will only be RMS. She was happy to be there with families and get to celebrate the promotion.

Trustee Pulido indicated that she would appreciate that when they are dealing with LCAP, they have a presentation that gave the Board a summary and highlights as they have for the budget. It is very important for the Board that when they talk about goals and talk about which are going to continue and which are going to be added, they provide a condensed summary. The Board got the whole packet, but a summary is more digestible for the public as well. She indicated that when there is something important like the LCAP or the Budget, they should provide a presentation.

Trustee Pulido said that she mentioned in the past how they can also share with the Board the budget in a more strategic way. She will follow up and give them examples that she has seen that may be helpful to them as well.

Trustee Gaona Mendoza attended the RMS Promotion. It was really nice to attend again and see the hard work and the families and the students who were promoted enjoying the momentum.

Trustee Gaona Mendoza attended the Award Ceremony at Willow Oaks. It was a really nice celebration and she could still feel the sense of the families. Everyone was happy.

E. President Sobomehin reported that the next Regular Board Meeting will be held on June 27, 2019.

11. ADJOURNMENT

There being no further business to come before the Board, President Sobomehin adjourned the Meeting at 11:24 p.m.

September 12, 2019

Date of Approval

Clerk's Signature

/nm