



10/3
306 - July

Early Field Trip Request Form For Governing Board

This form should be submitted as soon as the field trip is scheduled (at least 2 months before the trip) to the Board Secretary

District Sponsored Event (Attendance Voluntary)

Check all that apply:

- ☒ Overnight
☐ Out-of-State
☒ We plan to raise funds and have the fundraising activities approved by ASB.

Approximate Number of Students: 94 By Gender: M F Grade(s) of Students: 5

Educational Benefit/Purpose of Trip:

Mission Springs Outdoor Education School is a science-based camp. Students will take part in activities directly related to our NGSS standards.

Destination(s) City/State/ Foreign Country:

Mission Springs Outdoor Education School, Scotts Valley, CA

Place of Lodging:

" "

Date(s) of Trip:

02.11.20 - 2.14.20

Time of Departure and Return:

10:00 am 2/11 and approx. 2:00 pm 2/14

Name(s) of Staff Member(s) Attending:

Tiffany Anderson, Kelly Hughes, Christian Whitty

Approximate Number/Gender of Other Adults Attending that are Fingerprinted:

12 (approx) 6 Female & 6 Male

Transportation (Check all that apply):

- ☐ District Vans
☒ Hired Vehicle
☐ Private Passenger Vehicles

Estimated Total Cost of Field Trip: \$ 25,000 Est. Cost per Student (being paid by student): \$ 250.00

Approved By (Principal):

[Signature]

Date:

9/18/19

Approved By (Superintendent):

[Signature]

Date:

9/26/19

TO BE COMPLETED BY EXECUTIVE SECRETARY TO THE GOVERNING BOARD:

Date of Board Meeting: _____

Signature of Sec to Board upon Approval: _____