

Continued Funding Application Fiscal Year 2020–21

Contractors must read the accompanying instructions when completing the Continued Funding Application (CFA). Failure to accurately complete the CFA may delay the issuance of the fiscal year 2020–21 contract(s). Instructions may be accessed on the CFA Web page at: <http://www.cde.ca.gov/sp/cd/ci/cfaforms2021.asp>

Section I - Contractor Information

Legal Name of Contractor: Chico Unified School District

Contractor "Doing Business As" (DBA):

Headquartered County: 04 Butte

Vendor Number: 6142

Executive Director Name: Kelly Staley

Executive Director Telephone Number: (530) 891-3000 ex 20235

Executive Director Fax Number: (530) 891-3220

Executive Director E-mail Address: kstaley@chicousd.org

Legal Business Address: 1163 East Seventh St

City: Chico

Zip Code: 95928

Mailing Address (if different from above):

City:

Zip Code:

Name of Person Completing Application: Kathleen Corbett

Title of Contact Person Completing Application: Child Development Coordinator

Contact Person Telephone Number: 530-592-8300

Contact Person E-mail Address: kcorbettchicousd.org

Contractor Name

Chico Unified School District

Vendor #

6142

County

04 Butte

Section II – Contract Types

Check all applicable boxes indicating the programs the contractor intends to continue to administer for the Fiscal Year 2020–21. The contractor agrees to continue implementation of these programs with funds provided by the California Department of Education.

Center-Based Programs

☒ California State Preschool Program (CSPP)

☒ Full-Year ☐ Part-Year

☐ California Center-Based (CCTR)

☐ Infant/Toddler

☐ School-age

☐ Program for Special Needs (Handicapped) Children (CHAN)

☐ Migrant Center-Based (CMIG) and Migrant Special Services (CMSS)

Alternative Payment Programs

☐ Alternative Payment Program (CAPP)

☐ CalWORKs Stage 2 (C2AP)

☐ CalWORKs Stage 3 (C3AP)

☐ Migrant Alternative Payment (CMAP)

Resource and Referral Programs

☐ Resource and Referral (CRRP)

Family Child Care Home Programs

☐ Family Child Care Home Education Network (CFCC)

Contractor Name

Vendor # County

Chico Unified School District

6142

04 Butte

Section III – Contractor’s Officers and Board of Directors Information				
Does the contractor have a board of directors?		<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No		
If no, please explain the entity type and the governance structure (i.e., number of owners and partnership)		List all officers and board members/governing individuals (i.e., owner, director, etc.). Attach additional sheets as necessary.		
Officer, Board Member, Owner or Governing Individual Name	Title	Telephone Number	Mailing Address	Email Address
Linda Hovey	President	(530) 891-3000 ex 20149	1163 E. 7th St Chico, CA 95928	lhovey@chicousd.org
Elizabeth Griffin	Vice President	(530) 891-3000 ex 20149	1163 E. 7th St Chico, CA 95928	egriffin@chicousd.org
Dr. Kathleen E Kaiser	Clerk	(530) 891-3000 ex 20149	1163 E. 7th St Chico, CA 95928	kkaiser@chicousd.org
Eileen Robinson	Member	(530) 891-3000 ex 20149	1163 E. 7th St Chico, CA 95928	erobinson@chicousd.org
Tom Lando	Member	(530) 891-3000 ex 20149	1163 E. 7th St Chico, CA 95928	tlando@chicousd.org

Contractor Name

Vendor # County

Chico Unified School District

6142

04 Butte

Section IV – Allocation of Funds

Contractor's Fiscal Contact Name:

Jaclyn Kruger

Contractor's Fiscal Contact Email Address:

jkruger@chicousd.org

Telephone Number:

(530) 891-3000 ex 20131

Date:

10/01/2019

If you have any questions regarding this form, please contact Kimi Conover, Fiscal & Administrative Services Unit by telephone at 916-445-1068 or by email at KConover@cde.ca.gov.

Contract Type	Contract Number
CSPP	CSPP-9041
County Name	% of Total
04 Butte	100 %
00 Select One	%
00 Select One	%
00 Select One	%
Total	%

Contract Type	Contract Number
Select One	
County Name	% of Total
00 Select One	%
00 Select One	%
00 Select One	%
00 Select One	%
Total	%

Contract Type	Contract Number
Select One	
County Name	% of Total
00 Select One	%
00 Select One	%
00 Select One	%
00 Select One	%
Total	%

Contract Type	Contract Number
Select One	
County Name	% of Total
00 Select One	%
00 Select One	%
00 Select One	%
00 Select One	%
Total	%

Contract Type	Contract Number
Select One	
County Name	% of Total
00 Select One	%
00 Select One	%
00 Select One	%
00 Select One	%
Total	%

Contract Type	Contract Number
Select One	
County Name	% of Total
00 Select One	%
00 Select One	%
00 Select One	%
00 Select One	%
Total	%

Contractor Name

Vendor #

County

Chico Unified School District

6142

04 Butte

Section V – Program Narrative

A. The following types of contracts **do not** have programmatic **or** calendar changes (select all that apply). **NOTE:** Program calendars must be submitted for all contract types.

- | | |
|---|--|
| <input checked="" type="checkbox"/> California State Preschool Program (CSPP) | <input type="checkbox"/> CalWORKs Stage 2 (C2AP) |
| <input type="checkbox"/> California Center-Based (CCTR) | <input type="checkbox"/> CalWORKs Stage 3 (C3AP) |
| <input type="checkbox"/> Program for Special Needs (Handicapped) Children (CHAN) | <input type="checkbox"/> Migrant Alternative Payment (CMAP) |
| <input type="checkbox"/> Migrant, Center-Based (CMIG) and Migrant Specialized Services (CMSS) | <input type="checkbox"/> Resource and Referral (CRRP) |
| <input type="checkbox"/> Alternative Payment Program (CAPP) | <input type="checkbox"/> Family Child Care Home Education Network (CFCC) |

B. The following types of contracts **do** have programmatic and/or calendar changes (select all that apply). For each contract type selected in this section, complete a separate form ELCD 3704A. This form is available on the CFA web page at: <http://www.cde.ca.gov/sp/cd/ci/cfaforms2021.asp>.

NOTE: Program calendars must be submitted for all contract types. Making changes to Minimum Days of Operation (MDO) does not change the contract Maximum Reimbursable Amount (MRA).

- | | |
|---|--|
| <input type="checkbox"/> California State Preschool Program (CSPP) | <input type="checkbox"/> CalWORKs Stage 2 (C2AP) |
| <input type="checkbox"/> California Center-Based (CCTR) | <input type="checkbox"/> CalWORKs Stage 3 (C3AP) |
| <input type="checkbox"/> Program for Special Needs (Handicapped) Children (CHAN) | <input type="checkbox"/> Migrant Alternative Payment (CMAP) |
| <input type="checkbox"/> Migrant, Center-Based (CMIG) and Migrant Specialized Services (CMSS) | <input type="checkbox"/> Resource and Referral (CRRP) |
| <input type="checkbox"/> Alternative Payment Program (CAPP) | <input type="checkbox"/> Family Child Care Home Education Network (CFCC) |

Contractor Name	Vendor #	County
Chico Unified School District	6142	04 Butte

Section VI – Personnel Certification for Center-Based Programs and Family Child Care Home Education Networks

The State of California requires any contractor receiving child care and development funds, disbursed by the CDE to employ fully qualified personnel as stipulated in *California Education Code (EC)*; *California Code of Regulations, Title 5 (5 CCR)*; and Funding Terms and Conditions.

I certify, as the authorized agent representing this contractor, that I have read and understand the staffing requirements for Program Director, Site Supervisor, and Teacher. All child care staff employed in CDE funded program(s) are fully qualified for their respective positions. The exception to this certification is a person employed as Program Director or Site Supervisor who possesses a current Staffing Qualifications Waiver approved by the Early Learning and Care Division (ELCD).

**Signature of Contractor's
Authorized Representative:**



**Printed Name and Title of Contractor's
Authorized Representative:**

Kathleen Corbett,
Child Development Coordinator

Date of Signature:

10/01/2019

**Authorized Representative's
Telephone Number:**

530-592-8300

**Authorized Representative's Email
Address:**

kcorbett@chicousd.org

Contractor Name

Vendor #

County

Chico Unified School District

6142

04 Butte

Section VII – Subcontract Certification

A. The following types of contracts **do not** have subcontractors (check all that apply):

- ☒ California State Preschool Program (CSPP)
☐ California Center-Based (CCTR)
☐ Program for Special Needs (Handicapped) Children (CHAN)
☐ Migrant Center-Based (CMIG)

B. The following types of contracts **do** have subcontractors (check all that apply). For each contract type selected, submit a separate form ELCD 3704B. The form is available on the CFA web page: <http://www.cde.ca.gov/sp/cd/ci/cfaforms2021.asp>.

- ☐ California State Preschool Program (CSPP)
☐ California Center-Based (CCTR)
☐ Program for Special Needs (Handicapped) Children (CHAN)
☐ Migrant Center-Based (CMIG)

I certify that the contractual arrangement(s) listed above are made in adherence to the required subcontract provisions contained in the 5 CCR, and the Funding Terms and Conditions.

I understand that signing this certificate does not lessen the legal responsibility for the child care and development service contract requirements. As the contractor, it is my responsibility to monitor the performance of the subcontractor to ensure services are provided appropriately through the entire contract term.

Signature of Contractor's Authorized Representative:



Printed Name and Title of Contractor's Authorized Representative:

Kathleen Corbett, Child Development Coordinator

Date of Signature:

10/01/2019

Authorized Representative's Telephone Number:

(530) 592-8300

Authorized Representative's Email Address:

kcorbett@chicousd.org

Contractor Name	Vendor #	County
Chico Unified School District	6142	04 Butte

Section VIII – Contractor Certification

Under penalty of perjury, I certify the following:

- I am authorized by the Contractor's Board of Directors or other governing authority to execute this CFA.
- On behalf of the Contractor and its governing authority, we understand some information requested in this application is intended for use by CDE auditors in connection with future audit work and performance reviews and may not be used or even reviewed or considered by the CDE until well after the contract has expired, if ever. Therefore, we further understand that the information (and any underlying transactions) disclosed by this Application shall not be considered properly noticed to the CDE nor approved, accepted or authorized by the CDE, even if our request for continued funding by the CDE is subsequently approved.
- The governing board members have been trained in understanding conflict of interest requirements associated with their positions on the board and have reported all known conflicts of interest.
- I have supervisory authority over the child development program, have actual, personal knowledge of the information provided in this Application and certify that it is true and correct in all material respects.
- I am familiar with and will ensure that the Contractor complies with all applicable program statutes and regulations, including:
 - Subcontracting requirements, including competitive bidding, CDE approval, and audit requirements in 5 CCR, §18026 et. seq.
 - Prohibitions on conflicts of interests, including (i) the assurances required to establish that transactions with officers, directors and other related party transactions are conducted at arm's length, and (ii) employment limitations stated in *Education Code* §8406.9.
 - Cost reimbursement requirements, including reimbursable and non-reimbursable costs, documentation requirements, the provisions for determining the reimbursable amount and other provisions in 5 CCR, §18033 et. seq.
 - Accounting and reporting requirements in 5 CCR, §18063 et. seq.
 - Operational and programmatic requirements.

Signature of Contractor's Authorized Representative:



Printed Name and Title of Contractor's Authorized Representative:

Kathleen Corbett, Child Development Coordinator

Date of Signature:

10/01/2019

Authorized Representative's Telephone Number:

(530) 592-8300

Authorized Representative's Email Address:

kcorbett@chicousd.org

Contractor Name	Vendor #	County
Chico Unified School District	6142	04 Butte

Section IX – Required Attachments
All attachments must be completed and attached to the application. These attachments are located on the CFA web page at: http://www.cde.ca.gov/sp/cd/ci/cfaforms2021.asp
A. Fiscal Year 2020–21 Program Calendar (ELCD-9730)
B. Update and Certification of Contractor Information in the Child Development Management Information System (CDMIS) Database
C. Payee Data Record (STD. 204) (Non-public agencies only)
D. Secretary of State (Non-public agencies only)
E. Verification of School District Name and Address
F. Program Narrative Change (ELCD 3704A)
G. Subcontractor Certification (ELCD 3704B)

Contractor Name

Vendor #

County

Chico Unified School District

6142

04 Butte

Section X – Application Checklist			
Section Number*	Section Description	Page Number	Check Box
Section I	Contractor Information	1	<input checked="" type="checkbox"/>
Section II	Types of Contracts	2	<input checked="" type="checkbox"/>
Section III	Contractor's Officers and Board of Directors Information	3	<input checked="" type="checkbox"/>
Section IV	Allocation of Funds	4	<input checked="" type="checkbox"/>
Section V	Program Narrative Change	5	<input checked="" type="checkbox"/>
Section VI*	Personnel Certification for Center-Based Programs and Family Child Care Home Education Networks	6	<input checked="" type="checkbox"/>
Section VII*	Subcontractor Certification	7	<input checked="" type="checkbox"/>
Section VIII*	Contractor Certification	8	<input checked="" type="checkbox"/>
Section IX A.	Program Calendar (ELCD-9730) (one for each contract type)	9	<input checked="" type="checkbox"/>
Section IX B.*	Certification of Contractor Information in the CDMIS Database	9	<input checked="" type="checkbox"/>
Section IX C.*	State of California, Payee Data Record (STD. 204) (non-public agencies only)	9	<input type="checkbox"/>
Section IX D.	Secretary of State search results (non-public agencies only)	9	<input type="checkbox"/>
Section IX E.	Verification of School District Name and Address search	9	<input checked="" type="checkbox"/>
Section IX F.	Program Narrative Change (ELCD 3704A)	Insert after page 5	<input type="checkbox"/>
Section IX G.	Subcontract Certification (ELCD 3704B)	Insert after page 7	<input type="checkbox"/>
*Bolded sections require a signature in blue ink			

Fiscal Year 2020-21 Program Calendar

Name of Contractor	Vendor Number	County	Contract Type
Chico Unified School District	6142	04 - Butte	CSPP - Full Year

Instructions: Enter an UPPERCASE X on each day your program will operate. Your days of operation will auto-calculate in the boxes below each month, and in the Total Days of Operation box at the bottom of the form. The asterisks (*) in the month tables refer to days which fall in either the preceding or the following month. Do not enter any values in boxes with an asterisk.

July 2020						
Sun	M	Tu	W	Th	F	Sat
*	*	*	X	X	3	4
5	X	X	X	X	X	11
12	X	X	X	X	X	18
19	X	X	X	X	X	25
26	X	X	X	X	X	*

August 2020						
Sun	M	Tu	W	Th	F	Sat
*	*	*	*	*	*	1
2	X	X	X	X	X	8
9	X	X	X	X	X	15
16	X	X	X	X	X	22
23	X	X	X	X	X	29
30	X	*	*	*	*	*

September 2020						
Sun	M	Tu	W	Th	F	Sat
*	*	X	X	X	X	5
6	7	X	X	X	X	12
13	X	X	X	X	X	19
20	X	X	X	X	X	26
27	X	X	X	*	*	*

July Days of Operation

August Days of Operation

September Days of Operation

First Quarter Subtotal

October 2020						
Sun	M	Tue	W	Th	F	Sat
*	*	*	*	X	X	3
4	X	X	X	X	X	10
11	X	X	X	X	X	17
18	X	X	X	X	X	24
25	X	X	X	X	X	31

November 2020						
Sun	M	Tu	W	Th	F	Sat
1	X	X	X	X	X	7
8	X	X	11	X	X	14
15	X	X	X	X	X	21
22	X	X	X	26	27	28
29	X	*	*	*	*	*

December 2020						
Sun	M	Tu	W	Th	F	Sat
*	*	X	X	X	X	5
6	X	X	X	X	X	12
13	X	X	X	X	X	19
20	X	X	X	24	25	26
27	X	X	X	31	*	*

October Days of Operation

November Days of Operation

December Days of Operation

Second Quarter Subtotal

January 2021						
Sun	M	Tu	W	Th	F	Sat
*	*	*	*	*	1	2
3	X	X	X	X	X	9
10	X	X	X	X	X	16
17	18	X	X	X	X	23
24	X	X	X	X	X	30
31	*	*	*	*	*	*

February 2021						
Sun	M	Tu	W	Th	F	Sat
*	X	X	X	X	X	6
7	X	X	X	X	12	13
14	15	X	X	X	X	20
21	X	X	X	X	X	27
28	*	*	*	*	*	*

March 2021						
Sun	M	Tu	W	Th	F	Sat
*	X	X	X	X	X	6
7	X	X	X	X	X	13
14	X	X	X	X	X	20
21	X	X	X	X	X	27
28	X	X	X	*	*	*

January Days of Operation

February Days of Operation

March Days of Operation

Third Quarter Subtotal

April 2021						
Sun	M	Tu	W	Th	F	Sat
*	*	*	*	X	1	3
4	5	X	X	X	X	10
11	X	X	X	X	X	17
18	X	X	X	X	X	24
25	X	X	X	X	X	*

May 2021						
Sun	M	Tu	W	Th	F	Sat
*	*	*	*	*	*	1
2	X	X	X	X	X	8
9	X	X	X	X	X	15
16	X	X	X	X	X	22
23	X	X	X	X	X	29
30	31	*	*	*	*	*

June 2021						
Sun	M	Tu	W	Th	F	Sat
*	*	X	X	X	X	5
6	X	X	X	X	X	12
13	X	X	X	X	X	19
20	X	X	X	X	X	26
27	X	X	X	*	*	*

April Days of Operation

May Days of Operation

June Days of Operation

Fourth Quarter Subtotal

Total Days of Operation

ELCD Consultant Initials (for CDE use only)

Date approved by ELCD Consultant (for CDE use only)

Child Development Division Agency Information Certification

I certify, as the authorized representative of the agency listed below, I have reviewed all the information for **Chico Unified School District (6142)** and updates, additions, or deletions have been submitted as needed for information in all of the areas below:

Executive Director/Superintendent information
Program Director information
Sites and Licenses and/or Office information
Family Child Care Home summary information

To the best of my knowledge, the information on the CDMIS Web site reflects accurate information for **Chico Unified School District (6142)** as of the date this certification was signed.

Kath Corbett 10/1/19
Program Director/Authorized Representative Signature Date Signed



Kathleen Corbett
Printed Name of Program Director/Authorized Representative

Name of Agency User Generating Certification: Kathleen Corbett

Date Generated: 9/30/2019

Assigned CDD Consultant: Shellie MacColl

Chico Unified

County	Butte
District	Chico Unified List of active district's schools
CDS Code	04 61424 0000000
District Address	1163 East Seventh St. Chico, CA 95928-5903 Google Map 
Mailing Address	1163 East Seventh St. Chico, CA 95928-5903
Phone Number	(530) 891-3000
Fax Number	(530) 891-3220
Email	erica.smith@chicousd.org
Web Address	www.chicousd.org 
Superintendent	Kelly Staley Superintendent kstaley@chicousd.org
Chief Business Official	Kevin Bultema Assistant Superintendent, Business Services (530) 891-3000 Ext. 111 kbultema@chicousd.org
Status	Active
District Type	Unified School District
Low Grade	P
High Grade	12
NCES/Federal District ID	0608370
CDS Coordinator (Contact for Data Updates)	Rocio French (530) 891-3000 Ext. 202111 Update Data Request

DISCLAIMER: The California School Directory and related public school and district data files (collectively referred to as the "Directory"), contain information about California schools, districts, and school/district administrators that is voluntarily self-reported by local education agencies (LEAs) to the California Department of Education (CDE) as a public convenience. Because the information is voluntarily self-reported, the Directory does not contain information for every LEA and the information that is in the Directory may be outdated or have errors, omissions, typos and other inaccuracies. Therefore, information, or the absence of information, in the Directory should not be relied upon for any purpose and should be used only to contact the LEA. The CDE makes no representation or warranty, express or implied, with respect to Directory information.

For information regarding LEA accreditation, please visit the US Department of Education's [Accreditation and Quality Assurance](#)  web page.

Questions: CDS Administration | [cgsadmin@cde.ca.gov](mailto:cdsadmin@cde.ca.gov) | 916-327-4014