

**SYLVAN UNION SCHOOL DISTRICT
REGULAR MEETING OF
THE BOARD OF TRUSTEES
September 10, 2019**

MINUTES

Members Present: Mmes. Christine Harvey and Cynthia Lindsey.
Messrs. David Collins and George Rawe.

Members Absent: Mmes. Jennifer Miyakawa.

District Administration Present: Debra Hendricks, Velma Beck, Didi Peterson, Laura Granger, Lizett Aguilar, Marti Reed, Laura Granger, Dawn Mori, Carrie Albert, Lemuel Vergara, Lisa Sandoval, and Tierra Crothers.

Audience Present: Amber Wethern, Black Bennett, Michael Stagnaro, Michael Maaske, Nikki Codromac, Joanna O'Brien, Michele Calton, Jennie Smith, Jami Vermeulen, Dawn Webster, Sean Smith, Ron Grim, Nicol Alvarado, John Fountain, Monica Aranda, Angela Quinteros, Val Nottbohm, Katie Bennett, Shelly Barlow, Jeremy, Lisa Perkins, Dina MaAagma, Deidre Blocher, Karen Camania, Karen Semple, Meg Labmert, Erica Amezcua, and about thirty (30) other people.

Call to Order: The meeting was called to order at 5:00 p.m.

Adjourn to Closed Session: The meeting adjourned to Closed Session for the following:

- a. **CONFERENCE WITH LABOR NEGOTIATOR
Title: Employee Organizations: All Groups (Sylvan Educators Association, California School Employees Association, Chapter 73, and Unrepresented**

Reconvene to Open Session: The meeting reconvened to Open Session at 7:00 p.m.

Board President Announcement: Mr. Rawe advised all attendees that in accordance with Board Policy, tonight's Board Meeting was being recorded. He also advised any persons wishing to address the Board on any agenda or non-agendized item must fill out a speaker card.

Report Out of Closed Session: Mr. Rawe reported that direction was given to staff regarding all matters.

Adoption of The motion was made by Mrs. Lindsey, seconded by MS. Harvey,

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ADOPTION OF AGENDA Continued

Agenda: adopting the Agenda.

AYES: Harvey, Lindsey, Rawe

NOES: None

ABSENT: Collins, Miyakawa

ABSTENTIONS: None

*Pledge of
Allegiance:*

Mr. Rawe welcomed everyone to the meeting. Mrs. Amber Wethern, principal at Crossroads Elementary School introduced Blake Bennett a 5th grader, who has been selected to lead the Pledge of Allegiance.

Blake led the audience in the Pledge of Allegiance.

Mrs. Wethern shared that Blake was selected to be recognized tonight because his is an excellent role model. She introduced his 5th grade teacher Mrs. Hank to explain why Blake is such an amazing student. Mrs. Hank, his current 5th grade teacher shared that Blake has mastered every standard. He continues to challenge himself and is a loyal and great friend. He has a love for sports and the heart of a giant. You will always find Blake with a smile on his face. She also shared that he is a creative writer and a problem solver. He exemplifies a hard working young man. He is the best example of a Crossroads Cougar.

Mr. Rawe presented Blake with a certificate for his accomplishment.

*Recognition
Presentation:*

The school selected to be recognized at tonight's Board Meeting was Crossroads Elementary School. Mrs. Wethern shared lots of good things happening at Crossroads Elementary School. She shared the new song created by Jesse Miller, music teacher. He created the 7 Habits songs for the Leader in Me Program at Standiford Elementary and is currently writing a friendship song for Crossroad Cougars students and staff. Mrs. Wethern and Mrs. Smith shared Crossroads focus for the 2019-20 school year. This year, they will be focusing on their social and emotional learning program, continue growth as a collaborative culture, continue student growth as leaders in their Leadership Program ran by Mrs. Bennett. Several students from Crossroads shared the events hosted by their Leadership Crew and roles leadership members have throughout the school. They were very excited to share about their Super Cougar, Pawesome

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RECOGNITION PRESENTATION Continued

Attendance Challenge, Principal's Award, Art Award, Music Award, Clean Room Award, and Spirit Magnet Award offered to students for being exceptional leaders. Mrs. Wethern closed the presentation with Crossroad's mission statement: "Crossroads is a welcoming neighborhood school where all students **engage** in rigorous, purposeful, standards-based curriculum. In our **collaborative** learning community, students develop a strong love of learning in a **safe and healthy** environment while becoming positive leaders."

Communications: COMMUNICATIONS

Written Communication: a. Mrs. Hendricks shared the following information with the Board:
▪ None.

Public Hearing: b. **PUBLIC HEARING: Sufficiency of Instructional Materials**

The hearing was opened by the Board President, Mr. Rawe at 7:15 PM.

The hearing was closed at 7:15 PM.

Public Participation: c. None

INFORMATION AND DISCUSSION

Supt's Update: a. **Superintendent's Update – Focus Groups:**

Mrs. Hendricks shared she has begun meeting with Administrative Focus Groups for the 2019-20 school year. The first Parent Focus Group meeting will be held on September 16th at 6:00 PM at the district office. Meetings with Classified and Certificated Focus Groups will begin in October. The Parent, Classified, and Certificated Focus Groups are scheduled to meet three times a year.

Safety and Facilities Update: b. **Safety and Facilities Update: Board Questions:**

Board Questions: Mrs. Aguilar shared information about the weekly meetings with Boyer Construction, project record of architect, and staff are well on

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INFORMATION AND DISCUSSION Continued

their way for the Ustach Middle School Modernization Project. Mrs. Aguilar shared a few photos provided by Principal Deanne Andrade-Freitas that show the beginning stages of classroom remodeling. The small parking lot has been fenced off for the construction work.

Mrs. Aguilar and Mrs. Hendricks asked the Board if they had any questions. No questions were asked.

Action Items:

ACTION ITEMS

Approve 2018-2019 Unaudited Actual Financial Report:

- a. The motion was made by Ms. Harvey, seconded by Mrs. Lindsey, approving the 2018-2019 Unaudited Actual Financial Report presented by staff.

AYES: Harvey, Lindsey, Rawe

NOES: None

ABSENT: Collins, Miyakawa

ABSTENTIONS: None

Approve Budget Revisions for the period from March 1, 2019 through June 30, 2019:

- b. The motion was made by Mrs. Lindsey, seconded by Ms. Harvey, approving the Budget Revisions for the period from March 1, 2019, through June 30, 2019.

AYES: Harvey, Lindsey, Rawe

NOES: None

ABSENT: Collins, Miyakawa

ABSTENTIONS: None

Adopt Resolution 2019/2020 - #07: GANN Limit (Appropriations):

- c. The motion was made by Mrs. Lindsey, seconded by Ms. Harvey, adopting Resolution 2018/2020 - #07: GANN Limit (Appropriations).

AYES: Harvey, Lindsey, Rawe

NOES: None

ABSENT: Collins, Miyakawa

ABSTENTIONS: None

Approval of the Change Order No.1 with Boyer

- d. The motion was made by Ms. Harvey, seconded by Mrs. Lindsey, approving Change Order No.1 with Boyer Construction in the credit amount of <\$683,147.00> for the

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ACTION ITEMS Continued

*Construction for
the Ustach Middle
School
Modernization:*

Ustach Middle School Modernization Project.

AYES: Harvey, Lindsey, Rawe

NOES: None

ABSENT: Collins, Miyakawa

ABSTENTIONS: None

*Adopt Resolution
2019/2020 - #5
Sufficiency of
Instructional
Materials:*

e. The motion was made by Ms. Harvey, seconded by Mrs. Lindsey, adopting Resolution 2019/2020 - #5 Sufficiency of Instructional Materials as listed.

AYES: Harvey, Lindsey, Rawe

NOES: None

ABSENT: Collins, Miyakawa

ABSTENTIONS: None

*Adopt Resolution
2019/2020 - #8
Red Ribbon Week:*

f. The motion was made by Mrs. Lindsey, seconded by Ms. Harvey, adopting Resolution 2019/2020 - #8 Red Ribbon Week which declares October 23-31, 2019, as “National Red Ribbon Week” and the this year’s theme “Send A Message. Stay Drug Free.”

AYES: Harvey, Lindsey, Rawe

NOES: None

ABSENT: Collins, Miyakawa

ABSTENTIONS: None

*Adopt Resolution
2019/2020 - #9:
Week of
Administrator:*

g. The motion was made by Mrs. Lindsey, seconded by Ms. Harvey, adopting Resolution 2019/2020 - #9 Week of Administrator which declares the second full week in October 2019 as the “Week of the School Administrator”.

AYES: Harvey, Lindsey, Rawe

NOES: None

ABSENT: Collins, Miyakawa

ABSTENTIONS: None

*Approval of Job
Description for
Lead Payroll*

h. The motion was made by Ms. Harvey, seconded by Mrs. Lindsey, approving the job description and position of Lead Payroll Specialist.

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ACTION ITEMS Continued

Specialist:

AYES: Harvey, Lindsey, Rawe

NOES: None

ABSENT: Collins, Miyakawa

ABSTENTIONS: None

Adopt Revisions to AR 6158.1 – Short Term Independent Study:

- i.** The motion was made by Ms. Harvey, seconded by Mrs. Lindsey, adopting the revisions to Administrative Regulation 6158.1 – Short Term Independent Study.

AYES: Harvey, Lindsey, Rawe

NOES: None

ABSENT: Collins, Miyakawa

ABSTENTIONS: None

Approve Purchase of Verkada Security Cameras from Macker Tek, Ltd.:

- j.** The motion was made by Mrs. Lindsey, seconded by Ms. Harvey, approving the purchase of forty-four (44) security cameras from Macker Tek, Ltd., for Somerset Middle School and the Food Service Department.

AYES: Harvey, Lindsey, Rawe

NOES: None

ABSENT: Collins, Miyakawa

ABSTENTIONS: None

Expenditure of Construction Funds:

- k.** The motion was made by Mrs. Lindsey, seconded by Ms. Harvey, approving the Expenditure of Construction Funds for the Paving Project, Ustach Middle School Modernization Project, and the Ustach Portables Project.

AYES: Harvey, Lindsey, Rawe

NOES: None

ABSENT: Collins, Miyakawa

ABSTENTIONS: None

******Mr. Collins joined the board meeting at 7:41 PM******

Consent Agenda:

CONSENT AGENDA: The motion was made by Mrs. Lindsey, seconded by Ms. Harvey, approving the Consent Agenda.

- a.** The Minutes from the August 27, 2019, Regular Board

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CONSENT AGENDA Continued

Meeting;

- b. The Ratification of the following Personnel Actions:

The employment of:

Nonclassified:

Nonclassified hired = 1

Classified:

Classified hired = 7

Classified resignation = 4

Classified change in assignment = 2

Classified terminations = 1

- c. The ratification of checks as listed;
- d. Approval of the Long Term Independent Study Contract over twenty (20) Days;
- e. The approval of the Elementary and Middle School Clubs, Sports, and Extra Duty Stipends for the 2019-2020 school year;
- f. Ratification of the portrait and yearbook contracts with Shoob Photography for Orchard and Woodrow Elementary Schools for the 2019-2020 school year;
- g. The approval of the listed donations:
- o The donation of \$40.00 from YourCause Corporate Employee Giving Programs to Freedom Elementary School for instructional materials, curriculum or interventions for students.
 - o The donation of \$449.72 from Sanders Parent Teacher Association to Mary Ann Sanders Elementary School for the purchase of Art supplies for the Art teacher.
 - o The donation of Grade 1 books-independent readers and picture books valued at \$348.00 from

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CONSENT AGENDA Continued

DonorsChoose.org to Standiford Elementary School for their library.

- The donation of \$1,000.00 from California Foundation for Agriculture in the Classroom to Woodrow Elementary School for the school garden.
- The donation of stationary and supplies valued at \$1,000.00 from John and Stacy Wyatt to the District Office.

TOTAL VALUE: \$2,837.72

AYES: Collins, Harvey, Lindsey, Rawe

NOES: None

ABSENT: Miyakawa

ABSTENTIONS: None

Superintendent's Report:

SUPERINTENDENT'S REPORT: Mrs. Hendricks shared the following information with the Board of Trustees:

- The Annual Fall School Board Dinner will be Wednesday, October 2nd at the Martin Petersen Event Center. Please RSVP to Velma by Friday, September 13, 2019.
- The district's first Parent Safety Night will take place on Tuesday, September 17th from 3:30-4:30 PM. Woodrow Elementary and Standiford Elementary will be the first two sites to participate in the Parent Safety Drill for the 2019-2020 school year.
- The Special Education Parent Workshops for 2019-2020 brochure has been placed by your desk. It lists the upcoming parent learning opportunities staff will be presenting this school year.
 - Upcoming Agenda items for the next Regular Board Meeting:
 - Governance Goals & Supt. Goals Update

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SUPERINTENDENT'S REPORT Continued

- Annual Food Services Financial Reporting
- Annual Workers Comp Report
- Inter/Intra Attendance Agreement
- Williams Act Quarterly Report

Board Reports: BOARD REPORTS

Ms. Harvey no report.

Mrs. Miyakawa was absent.

Mr. Rawe thanked everyone for their generous donations to our schools.

Mrs. Lindsey no report.

Mr. Collins apologized for arriving late to the board meeting. He was at the high school back to school night for his children.

Mr. Rawe thanked everyone for attending the meeting.

Future Agenda FUTURE AGENDA ITEMS:

Items:

- Fall Board Retreat: September 24, 2019 at Mr. Rawe's home at 6:00 P.M.
- Governance Team Site Visitation: October 7, 2019 at 7:55 A.M. at Standiford Elementary School.
- Next Regular Board Meeting: October 8, 2019 at 7:00 P.M.

Final
Adjournment:

The meeting was adjourned by Board President Mr. Rawe at 7:46 p.m.

WITNESS:

Mr. Rawe, Vice President of the Board

Date