



**Mary Sakuma**  
Superintendent  
msakuma@bcoe.org

**Ann Bates**  
Senior Executive Assistant  
abates@bcoe.org

## Board of Education

Amy Christianson

Mike Walsh

Brenda J. McLaughlin

Roger Steel

Alan White

Karin Matray

Alastair Roughton

1859 Bird Street  
Oroville, CA 95965  
(530) 532-5761  
Fax (530) 532-5762  
www.bcoe.org

An Equal Opportunity  
Employer

Date: October 3, 2019

To: District Executive Assistants

From: Ann Bates, Senior Executive Assistant to Mary Sakuma, Butte County  
Superintendent of Schools

Re: Date of Annual Organizational Board Meeting

**Education Code § 35143** *The governing board of each school district shall hold an annual organizational meeting. In a year in which a regular election for governing board members is conducted, the meeting shall be held on a day within a 15-day period that commences with the date upon which a governing board member elected at that election takes office.*

*Organizational meetings in years in which no such regular election for governing board members is conducted shall be held during the same 15-day period on the calendar. Unless otherwise provided by rule of the governing board, the day and time of the annual meeting shall be selected by the board at its regular meeting held immediately prior to the first day of such 15-day period, and the board shall notify the county superintendent of schools of the day and time selected. The clerk of the board shall, within 15 days prior to the date of the annual meeting, notify in writing all members and members-elect of the date and time selected for the meeting.*

**Education Code § 72000(c)(2)(A)** *makes the same provision for a community college district.*

To comply with this requirement, please note the action of your district governing board by completing the statement that appears below. Do indicate if local charter provisions or other rules prevail relative to such an organizational meeting. Please return one copy to Mary Sakuma, County Superintendent, within 10 days of the organizational meeting, retaining a copy for your district files.

Pursuant to **§ 35143 and § 72000(c)(2)(A)** of the **Education Code** the Governing Board of the \_\_\_\_\_ School District, at its meeting on \_\_\_\_\_, 20\_\_\_\_, has selected \_\_\_\_\_, 20\_\_\_\_, as the date of the annual organizational meeting of said board.

The meeting will be held at \_\_\_\_\_ beginning at \_\_\_\_\_.

\_\_\_\_\_  
Secretary/Clerk

\_\_\_\_\_  
Date

*"WHERE STUDENTS COME FIRST"*