

BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
September 26, 2019

BOARD MEMBERS PRESENT

Mrs. Rahila Passi, Mrs. Suvarna Bhopale, Ms. Amy Koo, Mr. Jim Howard, Mr. Sam Leinbach

STAFF

Dr. Michael Milliken, Superintendent, Mr. Craig A. Goldman, Chief Business Official,  
Mrs. Pamela Hopkins, Administrative Assistant to the Superintendent

CALL TO ORDER

President Passi called the meeting to order at 5:07 p.m.

OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD CONCERNING ITEMS ON THE  
CLOSED SESSION AGENDA

Megan Chaidez – BRSFA negotiations

CLOSED SESSION

At 5:08 p.m. President Passi and the Board adjourned to Closed Session.

CALL TO ORDER

President Passi called the meeting to order at 6:17 p.m.

FLAG SALUTE

Trustees, staff members and participants in the audience joined President Passi in the Pledge of Allegiance.

ANNOUNCEMENTS

President Passi announced the meeting was being recorded.

TRUSTEES REPORT

Mr. Howard

- Attended Nesbit's It's a Party PTA event.
- Working with Carlmont High School for a middle school night at the October 18<sup>th</sup> football game.

Ms. Koo

- Attended Sandpiper's Ice Cream Social.
- Attended a social team building event with the superintendent and other board members.
- Attended the Equity Network Workshop hosted by the San Mateo County School Boards Association.

Mr. Leinbach

- Attended the Equity Network Workshop hosted by the San Mateo County School Boards Association.

- Attended Ralston, Fox and Central PTA meetings.
- Attended the STEAM workshop at Redwood Shores Elementary.
- Attended CSBA's Masters in Governance class in Santa Rosa.
- Attended brown bag lunches with Superintendent Milliken at Fox, Redwood Shores and Cipriani

Mrs. Bhopale

- Attended the first PTA Council meeting of the school year.

Mrs. Passi

- Attended It's a Party PTA event at Nesbit.
- Reminded the Board and audience of the upcoming events Save the Music and the Waterdog Run.

SUPERINTENDENT'S REPORT

Mr. Goldman

- Announced the first parcel tax oversight committee meeting will be on September 30<sup>th</sup>. There are two vacancies on the committee currently.
- Has been working with the City of Belmont on an improved walking/biking path system at Central School.

Dr. Milliken

- Facilitating fundraising coordination between SchoolForce and PTA.
- Attended Belmont-Redwood Shores Faculty Association negotiations, working on an agreement for the current year.
- Attended the school safety luncheon hosted by the City of Belmont Police Department.

**10. Approval of the Agenda and Consent Agenda**

10.a. Educational Services – Approval of Service Agreements and Out of County Field Trips  
The Board of Trustees approved the service agreements and out of county field trips as presented.

10.b. Approval of Special Programs Contracts  
The Board of Trustees approved the Special Programs contracts as presented.

10.c. Extended School Year 2020 (ESY) and Preschool Intake Assessments, Summer 2020  
The Board of Trustees approved the Special Education Extended School Year for 2020 and Preschool Intake Assessments, Summer 2020, as presented.

10.d. Approval of Personnel Actions  
The Board of Trustees approved the personnel actions as presented.

10.e. Warrants  
The Board of Trustees approved warrant batches 18 through 27 as presented.

10.f. Business Services – Approval of Agreements, Contracts, Memoranda of Understanding,

Proposals, and Letters of Intent

The Board of Trustees approved the agreements, contracts, memoranda of understanding, proposals, and letters of intent, for the vendors listed below, as presented.

- San Carlos Children’s Theater (SCCT)

10.g. Integrated Pest Management Plan

The Board of Trustees approved the Belmont-Redwood Shores School District Integrated Pest Management Plan, as presented.

10.h. Acceptance of Donations

The Board of Trustees accepted the donation as presented.

Agenda item 12 Health and Safety Needs Assessment will be moved to after item 13 Security Camera Conceptual Design.

Moved by Mrs. Bhopale, seconded by Mr. Howard, the Board approved the amended Agenda and Consent Agenda. The vote was unanimous.

APPROVAL OF THE MINUTES

A revision to the September 5th minutes was made to correct 2021 school year to 20-21 school year in the Tinsley announcement.

Moved by Mr. Howard, seconded by Ms. Koo, the Board approved the revised minutes for the September 5th board meeting as presented. The vote was unanimous.

SECURITY CAMERA CONCEPTUAL DESIGN

Sherry Sajadpour and Joseph Sterns from JK Architecture and Engineering and Deryle Rowe from the Engineering Enterprise provided the Board of Trustees with a presentation, and answered the Board's questions, on the proposed conceptual design for security cameras.

SPEAKERS WISHING TO ADDRESS THE BOARD

President Passi announced that this portion of the agenda provides Trustees, staff members and audience members an opportunity to address the Board on any item on the agenda or not included on the agenda. President Passi also stated that public comments would be limited to three (3) minutes per speaker per topic.

- Gunnar Counselman – Security Cameras
- Connie Wang – Security Cameras
- Dyuti Sengupta – Security Cameras
- Rashmi Gupta – Security Cameras
- Gerorge Runci - Security Cameras
- Katie Debski - Security Cameras
- Bruno Kurtic - Security Cameras
- Carly Loeb - Security Cameras
- Prachee Vignoles - Security Cameras
- Angela Sveda - Security Cameras

- Keith Cahalen - Security Cameras

#### HEALTH AND SAFETY NEEDS ASSESSMENT

Sherry Sajadpour from JK Architecture and Engineering provided the Board of Trustees with a presentation on suggested health safety improvements at school sites. Suggestions included improvements to play structures, exterior lighting, pick up and drop off areas, and installation of hydration stations.

Break: 8:30

Return from break: 8:45

#### EDUCATIONAL SERVICES UPDATE

Director of Educational Services Ching-Pei Hu provided the Board of Trustees with a preview of spring 2019 state test (CAASSP) results, as well as updates on the start of school, the upcoming professional development day and strategic plan implementation.

#### DISTRICT GOALS FOR 2019-20

The Board of Trustees finalized the District Goals for 2019-20, measures of progress and timeline documentation.

#### SEQUOIA 2X2 AGENDA INPUT

The Board discussed and agreed to the following agenda items for the upcoming 2x2 meeting with Sequoia Union High School District on October 10<sup>th</sup>.

- Update on Design Tech MOU between Sequoia and San Mateo Union High School Districts.
- Articulation between BRSSD and Sequoia Union High School District.
- Update on Health and wellness efforts.
- Communications and community engagement.
- Diversity/equity

#### CSBA BOARD POLICY REVISIONS MAY AND JULY 2019----- FIRST READING

The Board of Trustees reviewed the proposed policy revisions and discussed questions members had on AR 5132, AR 5131.2, and AR 6142. BP 5123 will be removed from this agenda item for further review. BP 6142.6 is recommended for deletion and should have been struck out on the board cover.

Revisions will be made to policies as requested and brought back for approval on October 17<sup>th</sup>.

#### GRAND JURY REPORT

Moved by Mrs. Bhopale, seconded by Mr. Howard, the Board of Trustees approved the District's response to the County's Grand Jury Report. The vote was unanimous.

#### UNAUDITED ACTUALS BUDGET REPORT

The Board of Trustees approved the Unaudited Actuals Budget Report of District revenues and expenditures, as required by law, for the 2018-19 fiscal year, as presented. This report was reviewed and discussed by the Board on September 5, 2019 but the Board did not vote to approve it. Because of this oversight, the item is back to the Board for formal approval with no revisions.

Moved by Mr. Leinbach, seconded by Mrs. Bhopale, the Board of Trustees approved the unaudited actuals budget report as presented. The vote was unanimous.

FUTURE BOARD ITEMS

10/17 – Equity network district profile

OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD CONCERNING ITEMS ON THE CLOSED SESSION AGENDA

No one wished to address the Board.

CLOSED SESSION

At 10:18 p.m. President Passi adjourned the Regular Board Meeting. At this time, the Board transitioned to Closed Session.

ANNOUNCEMENTS – REPORT ON CLOSED SESSION

There were no announcements.

ADJOURNMENT

The meeting was adjourned at 10:38 p.m.