

DATE: October 17, 2019  
TO: Michael Milliken, Superintendent  
SUBJECT: Approval of Williams Uniform Quarterly Report

CONSENT ITEM

That the Board of Trustees approves the Williams Uniform quarterly report for the October 31, 2019 reporting period (covers 7/1/2019 through 9/30/2019).

BACKGROUND

The Belmont-Redwood Shores School District has not received any filed complaints during the quarter ending September 30, 2019. Such filing notification is required under the Williams Settlement case and the State of California. As required by the Williams Settlement, each school and classroom displays the areas and procedure for filing complaints. The attached reporting document outlines the general subject area of which complaints may be filed: Textbooks and Instructional Materials, Teacher Vacancy or Misassignment, or Facilities Conditions.



SAN MATEO  
COUNTY  
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EDUCATION

Excellence and Equity in Education

Quarterly Report on 2019-2020 *Williams* Uniform Complaints  
[Education Code § 35186]

District: Belmont-Redwood Shores

Person completing this form: Ching-Pei Hu

Title: Director, Education Services

Quarterly Report:

(check one)

- ☒ 1<sup>st</sup> Quarter – 7/1/2019 through 9/30/2019 – DUE October 31, 2019  
☐ 2<sup>nd</sup> Quarter – 10/1/2019 through 12/31/2019 – DUE January 31, 2020  
☐ 3<sup>rd</sup> Quarter – 1/1/2020 through 3/31/2020 – DUE April 30, 2020  
☐ 4<sup>th</sup> Quarter – 4/1/2020 through 6/30/2020 – DUE July 31, 2020

Date for information to be reported publicly at governing board meeting: October 17, 2019

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.  
☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints. **Copies of the complaint and the district's written response will be sent to SMCOE.**

General Subject Area	Number of Complaints Received	Number of Complaints Resolved	Number of Complaints Unresolved
<i>CPS</i> Textbooks and Instructional Materials	0	0	0
<i>af</i> Facility Conditions	0	0	0
<i>AK</i> Teacher Vacancy or Misassignment	0	0	0
TOTAL	0	0	0

\_\_\_\_\_  
Print Name of District Superintendent

\_\_\_\_\_  
Signature of District Superintendent

\_\_\_\_\_  
Date

*Remember to sign and date the report **after** it is presented at the district's board meeting.*

Please submit Quarterly Report via email to [cmaponte@smcoe.org](mailto:cmaponte@smcoe.org).