

Pleasanton USD Minutes

Regular Board Meeting

September 24, 2019 5:30 PM

District Office, Board Room

4665 Bernal Avenue

Pleasanton, CA 94566

Attendance Taken at 5:30 PM:

Present:

Valerie Arkin

Joan Laursen

Steve Maher

Mark Miller

Jamie Yee

1. OPEN CEREMONY - MEETING OF THE BOARD IN PUBLIC - 5:30 p.m.

1.1. Call to Order

Minutes: President Arkin called the meeting to order at 5:30 p.m.

1.2. Public Comments on Closed Session Items

Minutes: There were no public comments. The Board adjourned into Closed Session at 5:30 p.m.

2. CLOSED SESSION - 5:30-7:00 p.m.

Minutes: Closed Session adjourned at 7:05 p.m.

2.1. Personnel Actions (Government Code 54957 and Education Codes 44909, 44929.1, and 44954)

2.1.1. Public Employee Appointment: Assistant Superintendent of Business Services

2.1.2. Public Employee Appointment: Vice-Principal, Donlon Elementary School

2.2. Conference with Labor Negotiator Pursuant to Government Code 54957.6

Agency Negotiator: Julio Hernandez Employee Organization: Association of Pleasanton Teachers (APT) California School Employees Association (CSEA)

2.3. Readmission Recommendation: Pursuant to Section 48916 of the Education Code, Case No. 2019-2020.001

2.4. Stipulated Suspended Expulsion: Pursuant to Section 48917 of the Education Code, Case No. 2019-2020.002

2.5. Stipulated Suspended Expulsion: Pursuant to Section 48917 of the Education Code, Case No. 2019-2020.003

2.6. Stipulated Suspended Expulsion: Pursuant to Section 48917 of the Education Code, Case No. 2019-2020.004

3. RECONVENE INTO OPEN SESSION - 7:00 p.m.

Minutes: The Board reconvened into Open Session at 7:11 p.m.

3.1. Pledge of Allegiance

Minutes: Student Board Member Mailya Mayate led the Board and audience in the Pledge of Allegiance.

3.2. Welcome by Board President: Valerie Arkin Vice President: Steve Maher

Members: Joan Laursen, Mark Miller and Jamie Yee

Minutes: President Arkin introduced the Board, Cabinet and Student Board Member.

3.3. Student Board Member: Mailya Mayate, Village High School

4. ACTION OF CLOSED SESSION (5 Minutes)

4.1. Report on Action Taken in Closed Session

Minutes: President Arkin reported the following action that was taken in Closed Session:

*Item 2.1.1, The Board voted unanimously to appoint Mr. Ahmad Sheikholeslami as the new Assistant Superintendent of Business Services. Trustee Miller made the motion. Trustee Yee seconded. The motion passed 5-0.

*Item 2.1.2, The Board voted unanimously to appoint Ms. Carole Stothers, as the Vice-Principal of Donlon Elementary School. Trustee Laursen made the motion. Trustee Maher seconded. The motion passed. 5-0.

*Item 2.3, In Closed Session the Board voted 5-0 with the motion made by Trustee Laursen and second by Trustee Miller to approve a readmission from expulsion for internal case number 2019-2020.001.

*Item 2.4, In Closed Session, the Board voted 5-0 with the motion made by Trustee Miller and second by Trustee Yee to approve a stipulated suspended expulsion agreement as amended to include independent study for 5 hours per week from the first semester in 2019-2020, for internal case number 2019-2020.002.

*Item 2.5, In Closed Session, the Board voted 5-0 with the motion made by Trustee Miller and second by Trustee Laursen to approve a Stipulated Suspended agreement as amended to include counseling sessions to be completed by January 1, 2020 for internal case number 2019-2020.-003

*Item 2.6, In Closed Session, the Board vote 4-1 with the motion made by Trustee Miller and second by Trustee Yee to approve a Stipulated Suspended Expulsion agreement as amended to include 10 hours of Community Service for internal case number 2019-2020.004. Trustee Maher voted "no".

5. APPROVAL OF THE AGENDA (5 Minutes)

5.1. Approval of the Agenda

Motion Passed: Passed with a motion by Mark Miller and a second by Joan Laursen.

Yes Valerie Arkin
Yes Joan Laursen
Yes Steve Maher
Yes Mark Miller
Yes Jamie Yee

6. RECOGNITIONS AND INTRODUCTIONS (15 Minutes)

6.1. Character Trait - "Responsibility"

Minutes: Student Board member Mailyna Mayate introduced the students were being recognized for the Character Trait, "Responsibility" and read a few excerpts from those who nominated them.

*Samantha Meyers, 4th Grade, Walnut Grove Elementary
*Connor Foley, 1st Grade, Walnut Grove Elementary
*Ansh Gupta, 4th Grade, Mohr Elementary
*Annabelle Hulme, 1st Grade, Mohr Elementary
*Viyaan Rajput, Kindergarten, Mohr Elementary
*Reval Raul, 7th Grade, Harvest Park MS
*Gustavo Islas, 8th Grade, Harvest Park MS
*Jasmine Dominguez, 12th Grade, Foothill HS
*Lily Mobraaten, 10th Grade, Foothill HS
*Trian Gunney, 10th Grade, Foothill HS
*Georgia Ball, 12th Grade, Foothill HS

6.2. U.S. Citizenship

Minutes: We recently had the pleasure to host a Naturalization ceremony in partnership with the U.S. Citizenship & Immigration Services Office for our very own Jorge Quero Aguilar, Foothill High School Head Track Coach with a ceremony in honor of Jorge Quero Aguilar earning his U.S. Citizenship. Originally from Mexico, Jorge moved to California in the 90's and has dedicated the last 11 years of his career to serving our Foothill Falcon track team - and the last decade as the Foothill Head Track Coach. He has touched the lives of thousands of students and families during his time at Foothill and the Pleasanton community. We were fortunate to have a number of former students attend the Naturalization Ceremony to speak about the impact Jorge's made on their lives. One former student athlete of Jorge's, Rachel

Reichenbach, who wasn't able to attend shared the following with us: Jorge is a role model not just for his athletes, his family, and his friends, but for this country. Although Jorge Quero may just now be an official citizen of the United States of America, he has been a model citizen for far longer. Jorge, from all of us, thank you. The world is a far better place with you in it. Please join us in welcoming and congratulating Jorge Quero Aguilar!

6.3. Purveyor of Hope

Minutes: It is our privilege to periodically recognize individuals and organizations who engage our schools to inspire hope and joy on our campuses through their work with our students. The Valley Humane Society has made an immeasurable impact on our students District-wide through promoting a human-animal bond with rescue animals that enhances our learning environments and supports the wellness and mental health of our students Districtwide. For our elementary school students, the Valley Humane Society's Paws to Read Program through the Pleasanton Library helps bring our students who are struggling to read a level of enjoyment and joy through a canine reading companion. Canine Comfort Teams also visit our middle schools as well as our Donlon Special Day Classes on a regular basis. Valley Humane Society Canines and their trainers visit our high schools during lunch at Amador for 'Furry Friend Fridays' and in the Foothill Counseling Office during Flex period for students that need a mental health break with a four-legged friend. Canine Comfort teams visit our middle and high school campuses during finals week and state testing periods to help our students relieve stress, as well as attend on-site counseling sessions which have yielded inspiring results for our students who need that extra connection to be comfortable and open up. The impact of these, and other efforts and supports provided by Valley Humane is immeasurable. For this and many other reasons, we are proud to recognize the Valley Humane Society with the Pleasanton Unified School District Purveyor of Hope Award.

I'd like to invite Melanie Sadek, Executive Director of the Valley Humane Society up to be recognized and to introduce her team.

*Chuck Deckert & Zoey

*Jocelyn Lewis & Shelby

*Kerri Hunter & Tasha

*Carl Wolfston & Seamus

*Joan Nibert & Hank

*Laura Van Wagner, Human Education Coordinator/Canine Comfort Program Coordinator

7. ASSOCIATIONS: Representatives from the Associations may address the Board. (10 Minutes)

7.1. California School Employees Association (CSEA)

Minutes: here was no representative.

7.2. Association of Pleasanton Teacher (APT)

Minutes: Here's a few highlights from APT President Michelle VerKuijen:

*She brought a few colleagues to represent the 800 members in the association.

*We need the personnel and staff to support the students that require mental health services, who have learning disabilities and behavioral challenges.

*Dr. Haglund said at our last board meeting that our organizational goals are now on the walls of the Board room and that our words (these words) matter. So continuity is something we can provide if we fulfill our organizational goal #4, of strengthening our employee recruitment and retention strategies to ensure continuity of a high quality work force.

*Trust is important.

*APT is glad to see the District is healthy financially, as at the last board meeting we were informed we had a \$7.2M savings from our bond sales, due to the demand and confidence in our schools.

*We, along with our community, applaud our children's achievements and celebrate our school and District's awards. Let's support our teachers and the environments that in which our students learn.

*We look forward to returning to the negotiation table soon in order to return to our partnership in supporting students and hope that our employers will show us that we can trust them.

8. COMMUNITY - COMMENTS FROM THE AUDIENCE Comments will be taken at 7:15 p.m., or as close to that time as possible.

Minutes: Steve McCoy-Thompson, Executive Director of PPIE shared the following updates:

*Great August registration with record donations from our families.

*We have been working with the school district in investing in wellness and are looking forward to the hiring of staff that will help our students in this area.

*We have been working with our business partners. We have created an Advisory Council Business Partners. Oracle recently hosted a lunch event and they are looking at doing more programming in Pleasanton. We have a campus of about 1000 employees and are looking to engage their employees to mentor and teach our students with design technology.

*We have a growing partnership with Chevron. They have a program called, "Fuel Your School". We want to encourage you to buy your gas at Chevron during the month of October, where a \$1 from every tank, will go into a fund, where our teachers can apply for grants, mostly STEM projects, for up to \$3K which is really exciting. This helps supplements our own grant program.

*We have launched our Pillars of Pleasanton Program. We want to showcase and encourage all business partners that operate in Pleasanton to support our schools in some way. It could be funding, volunteer work, or it could be an auction gift item. We are going to be showcasing them in partnership with the Chamber of Commerce and will officially be rolling this out in the Fall.

*On January 22, 2020, we will be having a State of the School District luncheon where Dr. Haglund will be making his first annual address. This is will be our first annual luncheon. All schools and business partners will be invited to this event.

*As a reminder, our PPIE GALA will be held on October 11, 2019 at the Castlewood Country Club. This fundraiser will help supplement our funding so we can return more to the schools. We thank you for all of your support.

9. STUDENT BOARD MEMBER REPORT (5 Minutes)

Minutes: Student Board Member Mailyana Mayate reported out on the following list of accomplishments and upcoming events for Village High School:

Academics:

*Sting Time: During our weekly Sting Time Advisory, students have an opportunity to go to classes with unfinished work and are able to get credits for classes.

-Mindfulness

-Long Term goal Setting

-"Catch Up" & "Relish"

Activities:

*Back to School BBQ was held on August 30, 2019.

-Hawaiian food was prepared.

-Leadership and Catering classes cooked all of the food.

*Leadership is doing broadcasts and getting students involved.

*Spirit Week will begin the week of October 7. Weekly events will include:

-Monday-PJ Day

-Tuesday-Crazy Hair Day

-Wednesday-Pink Day

-Thursdays-Sports Day

-Friday-Fancy Friday

*Green Team:

-Three staff members joined the team and we had our initial training by Jill Buck.

-Learned about the process of audits and looking at our energy star meter online.

10. SUPERINTENDENT REPORT (5 Minutes)

Minutes:

Community Meeting Follow Up: Thank you to our families and community members who attended our first PUSD Community Meeting of the Year. Had an opportunity to provide exciting updates on Measure I1 and facilities improvement projects that have been completed, are underway and in the pipeline. If you missed the meeting, the PowerPoint from this meeting is posted on the homepage of our District website. Great questions and conversation with the community members who attended - we'll be working on a Q&A document using these questions that will be posted on our District website in the near future. We appreciate the opportunity to connect with our community members in important conversations related to our schools and answer questions

Please save the date for our next Community Meeting on Wednesday, November 20, 6:30 p.m. at Pleasanton Middle School. We'll be providing additional Measure I1-related updates

as well as sharing information regarding school funding, which will be incredibly relevant to our community as we continue our conversation around pursuing a new bond in 2020.

Upcoming Events:

*Friday, September 27, 7:00 pm - Foothill High School Homecoming Game: Come enjoy some falcon spirit...and a great football game.

*Thursday, October 3, 6:30 p.m. - Alameda County Teacher of the Year Awards: Where the 2019-2020 PUSD Teacher of the Year, Harvest Park's Tessie Gonsalves, will be recognized by the Alameda County Office of Education

*Friday, October 11, 6 p.m. @ Castlewood Country Club - PPIE Fall Gala: Join us in supporting PPIE and our schools while entering for a chance to win Hamilton tickets and other exciting prizes

11. CONSENT AGENDA (5 Minutes)

Minutes:

*Item 11.12 was pulled by Trustee Laursen.

*Item 11.14 was pulled by Superintendent Haglund.

*Both items were pulled to be discussed further.

*The Consent Agenda was approved as blue sheeted.

11.1. Approval of Updated Non-Public School (NPS), Non-Public Agency (NPA), Consultant, Independent Contractor List, Rates and Master Contract for 2019-2020

Motion Passed: The Administration recommends the Board approve the Updated Non-Public School (NPS), Non-Public Agency (NPA), Consultant, Independent Contractor List and Rates and Master Contract for 2019-2020 Passed with a motion by Joan Laursen and a second by Jamie Yee.

Yes Valerie Arkin
Yes Joan Laursen
Yes Steve Maher
Yes Mark Miller
Yes Jamie Yee

Motion Passed: The Administration recommends the Board approve the Updated Non-Public School (NPS), Non-Public Agency (NPA), Consultant, Independent Contractor List and Rates and Master Contract for 2019-2020 Passed with a motion by Joan Laursen and a second by Jamie Yee.

Yes Valerie Arkin
Yes Joan Laursen
Yes Steve Maher
Yes Mark Miller
Yes Jamie Yee

11.2. Approval of Donations

Motion Passed: The Administration recommends that the Board of Trustees

approve the following donations. Passed with a motion by Joan Laursen and a second by Jamie Yee.

Yes Valerie Arkin
Yes Joan Laursen
Yes Steve Maher
Yes Mark Miller
Yes Jamie Yee

Motion Passed: The Administration recommends that the Board of Trustees approve the following donations. Passed with a motion by Joan Laursen and a second by Jamie Yee.

Yes Valerie Arkin
Yes Joan Laursen
Yes Steve Maher
Yes Mark Miller
Yes Jamie Yee

11.3. Approve Change Order for Contract BC-034 with State Roofing Systems Inc. for Summer 2019 Roofing Projects at Various Sites

Motion Passed: The Administration recommends approval of the change order with Stateline Roofing Systems for \$17K. Passed with a motion by Joan Laursen and a second by Jamie Yee.

Yes Valerie Arkin
Yes Joan Laursen
Yes Steve Maher
Yes Mark Miller
Yes Jamie Yee

11.4. Approval of Rollover- Produce Bid 2019-2020

Motion Passed: The Administration recommends that the Board approve the rollover of Bid 2018-19.03 Child Nutrition Services Produce to Daylight Foods. Passed with a motion by Joan Laursen and a second by Jamie Yee.

Yes Valerie Arkin
Yes Joan Laursen
Yes Steve Maher
Yes Mark Miller
Yes Jamie Yee

11.5. Approval of Amendment to HKIT Architects Architectural Service Agreement amount for the Foothill High School Leased Portable Replacement and Science Labs Upgrade/Renovations Project Measure I1

Motion Passed: The Administration recommends the Board approve the increase to HKIT Architects Architectural Services Agreement by \$58,254.00 for the Foothill High School Leased Portable Replacement and Science Labs Upgrade/Renovations Project.

Passed with a motion by Joan Laursen and a second by Jamie Yee.

Yes Valerie Arkin
Yes Joan Laursen
Yes Steve Maher
Yes Mark Miller
Yes Jamie Yee

11.6. Approval of Amendment to HKIT Architects for the Amador Valley High School Leased Portable Replacement and Science Labs Upgrades/Renovations Project Measure I1

Motion Passed: The Administration recommends the Board approve the increase to HKIT Architects Architectural Services Agreement by \$58,191.00 for the Amador Valley High School Leased Portable Replacement and Science Labs Upgrades/Renovations. Passed with a motion by Joan Laursen and a second by Jamie Yee.

Yes Valerie Arkin
Yes Joan Laursen
Yes Steve Maher
Yes Mark Miller
Yes Jamie Yee

11.7. Approval of Credit Change Order 1 for the Fairlands Elementary School Security Fencing Project, Funded by Measure I1

Motion Passed: The Administration recommends that the Board Approve the Change Order 1 for Fairlands Elementary School Site Fencing Project, Funded by Measure I1. Passed with a motion by Joan Laursen and a second by Jamie Yee.

Yes Valerie Arkin
Yes Joan Laursen
Yes Steve Maher
Yes Mark Miller
Yes Jamie Yee

11.8. Approval of the Notice of Completion at Fairlands Elementary School Security Fencing Project, Funded by Measure I1

Motion Passed: The Administration recommends that the Board Approve the Notice of Completion for Fairlands Elementary School Security Fencing Project, Funded by Measure I1. Passed with a motion by Joan Laursen and a second by Jamie Yee.

Yes Valerie Arkin
Yes Joan Laursen
Yes Steve Maher
Yes Mark Miller
Yes Jamie Yee

11.9. Approval of the Notice of Completion for the Demolition of the Fire Damaged Library at Harvest Park Middle School, Funded by Keenan Insurance

Motion Passed: The Administration recommends that the Board Approve the Notice of Completion. Passed with a motion by Joan Laursen and a second by Jamie Yee.

Yes Valerie Arkin
Yes Joan Laursen
Yes Steve Maher
Yes Mark Miller
Yes Jamie Yee

11.10. Approval of the Personnel Document

Motion Passed: The Administration recommends that the Board consider each item and provide its approval, acceptance, or denial as recommended by Human Resources on the Personnel Document. Passed with a motion by Joan Laursen and a second by Jamie Yee.

Yes Valerie Arkin
Yes Joan Laursen
Yes Steve Maher
Yes Mark Miller
Yes Jamie Yee

11.11. Approval of the University - Organization Agreement (UOA) between San Jose State University and Pleasanton Unified School District for Dietetic Interns

Motion Passed: The Administration recommends that the Board of Trustees approve the attached Student Teaching/Internship Agreements. Passed with a motion by Joan Laursen and a second by Jamie Yee.

Yes Valerie Arkin
Yes Joan Laursen
Yes Steve Maher
Yes Mark Miller
Yes Jamie Yee

11.12. Approval of the Memorandum of Understanding between Alameda County Office of Education and the Pleasanton Unified School District for Tobacco Use Prevention Education (TUPE) programs and site coordinator stipends.

Motion Passed: The Administration recommends the Board of Trustees approve the Memorandum of Understanding between Alameda County Office of Education and Pleasanton Unified School District. Passed with a motion by Joan Laursen and a second by Steve Maher.

Yes Valerie Arkin
Yes Joan Laursen
Yes Steve Maher
Yes Mark Miller

Yes Jamie Yee

Minutes: Trustee Laursen pulled this item to note she's an employee of the ACOE.

*Trustee Laursen: When we have a contract with them I need to review it to see if it's a conflict of interest or not, however, this MOU doesn't conflict with the Financial Support Services Division.

**11.13. Approval of the 2019-20 Tri-Valley Educational Collaborative (TEC)
Pleasanton Unified School District Local Committee Team Members**

Motion Passed: The Administration recommends that the Board of Trustees approve the Tri Valley Educational Collaborative (TEC) Pleasanton Unified School District Local Committee Team Members for the 2019-20 School Year. A list of the members is included. Passed with a motion by Joan Laursen and a second by Jamie Yee.

Yes Valerie Arkin

Yes Joan Laursen

Yes Steve Maher

Yes Mark Miller

Yes Jamie Yee

**11.14. Approval of Resolution 2019-2020.11, Recognizing the Week of the
Administrator on October 7-11, 2019**

Motion Passed: The Administration recommends that the Board of Trustees approve Resolution 2019-2020.11, Recognizing the Week of the Administrator on October 7-11, 2019. Passed with a motion by Mark Miller and a second by Jamie Yee.

Yes Valerie Arkin

Yes Joan Laursen

Yes Steve Maher

Yes Mark Miller

Yes Jamie Yee

Minutes: Superintendent Haglund pulled this item for further discussion.

*Dr. Woodward shared a few words regarding the resolution. She asked if everyone on the dais would help her read the resolution.

*This resolution requires a roll call vote.

11.15. Approval of Out-of-State Conferences for Staff

Motion Passed: The Administration recommends that the Board of Trustees approve the out-of-state travel noted on Attachment A. Passed with a motion by Joan Laursen and a second by Jamie Yee.

Yes Valerie Arkin

Yes Joan Laursen

Yes Steve Maher

Yes Mark Miller

Yes Jamie Yee

11.16. Approval of the Memorandum of Understanding between the Portia Bell Hume Center and the Pleasanton Unified School District.

Motion Passed: The Administration recommends that the Board of Trustees approve the Memorandum of Understanding between Portia Bell Hume Center and Pleasanton Unified School District. Passed with a motion by Joan Laursen and a second by Jamie Yee.

Yes Valerie Arkin

Yes Joan Laursen

Yes Steve Maher

Yes Mark Miller

Yes Jamie Yee

12. REPORT/DISCUSSION and REPORT, DISCUSSION AND POSSIBLE ACTION

12.1. Report and Discussion on the Annual 9th Grade Math Placement Update (20 Minutes)

Minutes: The Board of Trustees will receive an annual report and update on the 9th grade Math Placement.

We strive to accurately evaluate and place students in appropriate mathematics courses. The purpose of PUSD's math placement policy is to establish a fair, objective, and transparent protocol that serves students entering grades 6-12 (Administrative Regulation 6152.1).

Organizational Goal 1: To ensure ongoing implementation of research-based assessment strategies that focus on student academic growth and are leveraged to help close achievement and opportunity gaps, as evidenced by CAASPP, District assessments, and other metrics.

Organizational Goal 2: To improve Multi-Tiered System of Supports (RTI and PBIS), including intervention and enrichment, as evidenced by California Dashboard and internal data sources.

*Dr. Janelle Woodward introduced the item.

*Mr. Ken Rocha highlighted the presentation.

12.2. Report, Discussion, Public Hearing, and Possible Action to Approve Resolution 2019-2020.08, Sufficiency of TK-12 Textbooks and Materials and Availability of Science Equipment (10 Minutes)

Motion Passed: The Administration recommends that after the Public Hearing, the Board of Trustees approve Resolution No. 2019-2020.08, which certifies the sufficiency of TK-12 textbooks and instructional materials and availability of science

laboratory equipment for science courses in grades 9-12 for the 2019-20 school year. Passed with a motion by Jamie Yee and a second by Mark Miller.

Yes Valerie Arkin
Yes Joan Laursen
Yes Steve Maher
Yes Mark Miller
Yes Jamie Yee

Minutes:

The Board of Trustees is required to make a determination, through a Resolution, that each pupil in every school has sufficient textbooks/instructional materials in the following subjects: mathematics, science, history-social science, English/language arts, including the English language development component of an adopted program, world language, and health. Our textbook inventory tracking system, Destiny, allows the monitoring of our textbooks.

*The Resolution also requires that laboratory science equipment is available as applicable to science laboratory courses in grades 9-12. The fulfills the requirements in Education Code 60119.

*The Board of Trustees is requested to conduct a Public Hearing.

Organizational Goal 2: To improve Multi-Tiered System of Supports (RTI2 and PBIS), including intervention and enrichment, as evidenced by California Dashboard and internal data sources.

*President Arkin opened the Public Hearing at 8:24 p.m. There were no public comments.

*President Arkin closed the Public Hearing at 8:24 p.m.

*This item required a roll call vote.

12.3. Report, Discussion and Update on the Child Nutrition Audit Results (10 Minutes)

Minutes: As part of the National School Lunch Program, Child Nutrition Services under goes an Administrative Review (AR) every 3 years. The audit began on 3/12/2019 and closed on 9/9/2019. The report includes details of the AR (Attachment A). The AR includes: Meal Access & Reimbursement, Meal Pattern & National Quality, Resource Management, General Program Compliance, and Other Federal Program Reviews (Attachment B). The finding and technical assistance issues have been resolved from the AR.

Organizational Goal 5: To improve overall customer service ratings and stakeholder perceptions of the District and of each school within, as evidenced by the ratings on the Annual Benchmark Survey.

*Director Mary Fell was not able to be in attendance tonight.

*Child Nutrition Services Coordinator Kelsey Perusse highlighted the presentation.

1. Meal Access and Reimbursement
2. Meal Pattern and Nutritional Quality
3. Resource Management
4. General Program Compliance
5. Other Federal Program Reviews

12.4. Report, Discussion and Update on the Pleasanton Community Survey Results (15 Minutes)

Minutes:

March 2016

The Pleasanton Unified School District (District) contracted with EMC Research, Inc. to provide a bond feasibility survey, and presented the results to the Board of Trustees at their March 22, 2016 meeting.

November 8, 2016

The voters of Pleasanton Unified School District passed a \$270 million General Obligation bond measure (Measure I1) to address facility needs, safety improvements, and building modernizations to support 21st-century learning environments. The District received the 1st issuance (Issuance A) in October 2017 and the 2nd issuance (Issuance B) in September 2019. The 3rd issuance (Issuance C) is scheduled for 2022 and the 4th issuance (Issuance D) is scheduled for 2024.

There is a potential opportunity for another bond measure in 2020 that would continue the expiring tax rate from the previous bond measures from 1988/1997.

June 26, 2018

The Board of Trustees approved the District's Facility Master Plan (FMP Agenda Item 11.4). As part of that FMP, there were \$839.8 M in unfunded projects that were identified.

March 12, 2019

The Administration presented an update on the Unfunded Facilities and Capital Projects (Agenda Item 12.2). The traffic mitigation at the Donlon property was estimated at \$6.34 M and the back-up detail was provided in a weekend update and was posted to the District's website. At that time, the estimated total cost for these unfunded projects was \$856 M. The Board discussed potential next steps to conduct a community survey to assess community support for some of these projects.

August 13, 2019

The Board approved the contract with TBWB to provide Bond Strategy Advisory Services to the District. TBWB previously provided the District with Bond Advisory Services for Measure I1.

September 3 - 11, 2019

The District again contracts with EMC Research, Inc. (EMC) to work with TBWB to perform a Community Survey regarding a Potential Bond Measure.

September 24, 2019

The Administration would like to present the results of the September 2019 Community Survey (Attachment A).

Organizational Goal 3. To strengthen District Board Policies and Administrative Regulations which will ensure clarity of direction for staff, as evidenced by Board actions and other data sources.

*Andie Morehouse from ECM highlighted the item and survey results.

*Charles Heath, partner with TBWB Strategies was available for information regarding the bond, timelines and next steps.

*The Board and staff engaged in a lengthy discussion regarding this item and the Board agreed that March 2020 timeline would be the next steps.

12.5. Report, Discussion and Possible Action to Approve the Purchase of Certificated, Admin and Classified Devices (15 Minutes)

Motion Passed: The Administration recommends the Board of Trustees approve the purchase of Macbooks for certificated, classified and management staff device replacements Passed with a motion by Mark Miller and a second by Joan Laursen.

Yes Valerie Arkin
Yes Joan Laursen
Yes Steve Maher
Yes Mark Miller
Yes Jamie Yee

Minutes: Pleasanton Unified School District staff utilize internet enabled devices in order to complete many instructional and operational activities. In order to ensure that all staff are provided with the necessary resources to perform their assigned duties and communicate with colleagues and members of the public, the Administration will provide all staff with access to a device.

On June 26, 2018, the District Technology Plan for 2018-21 was approved by the Board of Trustees. This plan includes an objective that the Administration will present a Lifecycle Replacement Plan (Attachment A) that will outline the schedule, timeline and process for upgrading and refreshing staff devices.

Per the District Technology Plan, classified and management staff device replacement will begin in the 2019-20 school year. Measure I1 has funded replacements for certificated staff during the past two years. A final distribution of certificated replacements is planned for the current school year.

In accordance with these plans, the Administration recommends the purchase of Macbooks for staff. This will begin the replacement for classified and management staff, and will conclude the replacement for certificated staff. In order to streamline device distribution, purchases for additional Windows, iPad and Chromebook devices are pending, and will be presented to the Board of Trustees at future meetings.

Funding Source/Employee Group/Quantity/Costs

-Measure I1/Certificated/50/\$42,933

-Tech Plan/Management/26/\$22,325

-Tech Plan/Classified/24/\$20,608

Organizational Goal 3. To strengthen District Board Policies and Administrative Regulations which will ensure clarity of direction for staff, as evidenced by Board actions and other data sources.

12.6. Report, Discussion and Possible Action to Approve Pizza Bid RFP 2019-20.07 (5 Minutes)

Motion Passed: Administration recommends the approval of the Garlex Pizza bid. Passed with a motion by Jamie Yee and a second by Steve Maher.

Yes Valerie Arkin

Yes Joan Laursen

Yes Steve Maher

Yes Mark Miller

Yes Jamie Yee

Minutes: On August 2, 2019, staff advertised by inviting bids for the pizzas to be purchased by the Child Nutrition Department for the period of October 1, 2019 to September 30, 2020 for one year. The Pleasanton Unified School District reserves the right to extend the bid for a period of two (2) additional one (1) year terms for a total contract term of three (3) years maximum after issuance of a contract with all other terms and conditions remaining the same and mutually agreed upon by the vendor and the district. The bid packet was mailed out to seven (7) vendors and posted on the District website. Three (3) vendors submitted a bid.

The types of pizzas to be served are cheese, pepperoni, Hawaiian and vegetarian. The specifications require that the pizza crust contain at least 51% whole grain flour, 2 ounces of cheese per slice and the calorie equivalent per slice cannot exceed 400 calories. Daily volume can be up to 175 pizzas per day, and orders will be placed by no later than 2:00 p.m. for the next business day. Delivery is made to fourteen (14) school sites. Monday, Wednesday and Friday to Amador and Foothill High School, Hart Middle, Harvest Park Middle and Pleasanton Middle. The Elementary will receive pizza once a week on a rotating schedule.

The bidders were required to provide samples of their pizzas for evaluation on August 16, 2019. The Child Nutrition Services staff reviewed and evaluated the product making sure it met the specifications and reviewed the nutritional information provided. The Leadership Class of the Amador Valley High School students were asked to rate the taste and presentation of the pizzas.

*Evaluation Criteria/ Maximum Points/ Vendor A/ Vendor B/Vendor C/

-Nutritional Value & Analysis: 10/10/10/10

-Taste and Appearance: 10/5/10/5

-Customer Preference: 10/5/5/10

-Price: 70/60/70/50

*Total: 100/80/95/75

Based on the evaluation criteria, Child Nutrition Service recommends Garlex Pizza as the vendor for box pizza for Pleasanton Unified School District Child Nutrition Services Department. This recommendation is made based on pricing, student preference for taste and appearance, and the nutritional components of the pizza. After a thorough analysis, it is the belief of the Child Nutrition Department that in choosing Garlex Pizza, students will benefit from being offered a nourishing and delicious entree that is also compliant with the USDA meal pattern requirements. The award of this contract is approximately \$200,000.

Organizational Goal 5: To improve overall customer service ratings and stakeholder perceptions of the District and of each school within, as evidenced by the ratings on the Annual Benchmark Survey.

12.7. Report, Discussion and Possible Action to Approve the New Job Description for Public Information Officer (5 Minutes)

Motion Passed: The Administration recommends that the Board of Trustees approve the attached new job description for Public Information Officer. Passed with a motion by Mark Miller and a second by Joan Laursen.

Yes Valerie Arkin

Yes Joan Laursen

Yes Steve Maher

Yes Mark Miller

Yes Jamie Yee

Minutes: In an effort to provide a clear description of qualifications and responsibilities, the Human Resources Division will periodically update and/or develop job descriptions for district positions.

Attached is the new job description for Public Information Officer. This new job description reflects the responsibilities, functions and qualifications necessary to provide the services described.

This agenda item aligns with District Organizational Goal 4: To build our Professional Learning Community through strengthening employee recruitment, development, and retention strategies to ensure continuity of a high-quality workforce, as evidenced by hiring data, professional development participation, and exit surveys.

*This item was approved as blue sheeted.

12.8. Report, Discussion, and Possible Action to Approve the Northern California Cement Masons Joint Apprenticeship and the Pleasanton Unified School District (5 Minutes)

Motion Passed: The Administration recommends that the Board of Trustees approve the contract with the Northern California Cement Masons Joint Apprenticeship for 2019-20. Passed with a motion by Mark Miller and a second by Joan Laursen.

Yes Valerie Arkin
Yes Joan Laursen
Yes Steve Maher
Yes Mark Miller
Yes Jamie Yee

Minutes: Per Board Policy 3312, Pleasanton Unified School District (PUSD) Board of Trustees reviews and approves Contracts over \$45,000 annually. PUSD contracts with the Northern California Cement Masons Joint Apprenticeship Committee as part of PUSD's work through Adult & Career Education Department. The indirect amount of 17% helps fund the Adult & Career Education Department.

The California Community Colleges Chancellor's Office Workforce and Economic Development Division has allocated Related Supplemental Instruction (RSI) hours to PUSD for contracted apprenticeship committees for the coming 2019-20 school year. For Fiscal Year 2019-20 commencing July 1, 2019, the reimbursement rate for RSI increased to \$6.45 per student instructional hour. The amount agreed upon between PUSD and the California Cement Masons Joint Apprenticeship Committee is for 40,000 hours which comes to a total of \$258,000 for the 19/20 school year. PUSD collects 17% of this amount for a total of \$43,860 to the General Fund 01 for Apprenticeship Programs.

Organizational Goal 4: To build our Professional Learning Community through strengthening employee recruitment, development, and retention strategies to ensure continuity of a high-quality workforce, as evidenced by hiring data, professional development participation, and exit surveys.

12.9. Report, Discussion, and Possible Action to Approve the Northern California Journeyman and Apprenticeship Training Trust Fund (NCJATTF) (5 Minutes)

Motion Passed: The Administration recommends that the Board of Trustees approve the contract with the Northern California Journeyman and Apprenticeship Training Trust Fund for 2019-20. Passed with a motion by Mark Miller and a second by Joan Laursen.

Yes Valerie Arkin
Yes Joan Laursen
Yes Steve Maher
Yes Mark Miller
Yes Jamie Yee

Minutes: Per Board Policy 3312, Pleasanton Unified School District (PUSD) Board of Trustees reviews and approves Contracts over \$45,000 annually. PUSD contracts with the Northern California Journeyman and Apprenticeship Training Trust Fund as part of PUSD's work through the Adult & Career Education Department. The indirect amount of 17% helps fund the Adult and Career Education Department.

The California Community Colleges Chancellor's Office Workforce and Economic Development Division has allocated Related Supplemental Instruction (RSI) hours to PUSD for contracted apprenticeship committees for the coming 2019-20 school year. For Fiscal Year 2019-20 commencing July 1, 2019, the reimbursement rate for RSI increased to \$6.45 per student instructional hour. The amount agreed upon between PUSD and Northern California Journeyman and Apprenticeship Training Trust Fund is for \$155,022 hours which comes to a total of \$999,891.90 for the 19/20 school year. PUSD collects 17% of this amount for a total of \$169,981.62 to the General Fund 01 for Apprenticeship Programs.

Organizational Goal 4: To build our Professional Learning Community through strengthening employee recruitment, development, and retention strategies to ensure continuity of a high-quality workforce, as evidenced by hiring data, professional development participation, and exit surveys.

12.10. Report, Discussion, and Possible Action to Approve the California Firefighter Joint Apprenticeship Committee and the Pleasanton Unified School District (5 Minutes)

Motion Passed: The Administration recommends that the Board of Trustees approve the Contract with the California Firefighter Joint Apprenticeship Committee for 2019-20. Passed with a motion by Mark Miller and a second by Joan Laursen.

Yes Valerie Arkin
Yes Joan Laursen
Yes Steve Maher
Yes Mark Miller
Yes Jamie Yee

Minutes: Per Board Policy 3312, Pleasanton Unified School District (PUSD) Board of Trustees reviews and approves Contracts over \$45,000 annually. PUSD contracts with the California Firefighter Joint Apprenticeship Committee as part of PUSD's work through the Adult & Career Education Department. The indirect amount of 10% helps fund the Adult & Career Education Department.

The California Community Colleges Chancellor's Office Workforce and Economic Development Division has allocated Related Supplemental Instructions (RSI) hours to PUSD for contracted apprenticeship committees for the coming 2019-20 school year. For Fiscal Year 2019-20 commencing July 1, 2019, the reimbursement rate for RSI increased to \$6.45 per student instructional hour. The amount agreed upon between PUSD and the California Firefighter Joint Apprenticeship Committee is for 292,000 hours which comes to a total of \$1,883,400 for the 19/20 school year. PUSD collects 10% of this amount for a total of \$188,340 to the General Fund 01 for Apprenticeship Programs.

Organizational Goal 4: To build our Professional Learning Community through strengthening employee recruitment, development, and retention strategies to ensure continuity of a high-quality workforce, as evidenced by hiring data, professional development participation, and exit surveys.

12.11. Report, Discussion and Possible Action to Approve the Contract for Assistant Superintendent of Business Services (10 Minutes)

Motion Passed: The Administration recommends that the Board of Trustees Approve the Contract for the Assistant Superintendent of Business Services. Passed with a motion by Joan Laursen and a second by Jamie Yee.

Yes Valerie Arkin
Yes Joan Laursen
Yes Steve Maher
Yes Mark Miller
Yes Jamie Yee

Minutes: In closed session, the Board appointed TBD as the Assistant Superintendent of Business Services. This item presents the initial employment contract (Attachment A) between the District and the Assistant Superintendent, commencing on November 1, 2019 and continuing through June 30, 2022.

The Agreement contains the following language, among other items, and contains the terms and benefits granted to other employees in the same job classification.

*The initial contract term is set for 3 years.

*The 2019-2020 base salary at \$208,992.

Organizational Goal: 4. To build our Professional Learning Community through strengthening employee recruitment, development, and retention strategies to

ensure continuity of a high-quality workforce, as evidenced by hiring data, professional development participation, and exit surveys.

*Superintendent Haglund read the details of the contract, as suggested by Trustee Laursen.

13. BOARD REPORTS AND REQUESTS - Board Members will report on meetings they have attended and request possible future agenda items.

Minutes:

*Trustee Maher: Requested this twice last year but it never came to fruition. I'd like to get an update on our Intervention Programs at our sites. I'd like to know how many students in each grade level are in a program, are receiving intervention services and in addition, I'd like to know how many students are going more than 1 year, 2 years, or more, yet they are still struggling. I'd like a board report on that topic.

*Trustee Laursen: I really appreciated the report from Child Nutrition Services this evening, however, I'd like to see a presentation so the public can see how what kind of food (menu) we are serving to our students, etc. Trustee Yee: I would like to see what the roles are and the goals of the department.

*Trustee Laursen: I'd like to briefly report and give us a heads up this is the year that we need to renew the SELPA plan. It will also need approval from every LEA. An agenda item in April 2020 will be asked to be approved by the PUSD Board of Trustees.

*President Arkin: I'd like a presentation from the Kids Club and the Wilson Reading Program and Intervention Programs. Presentations on both of those items. I'd like to see the policy on texting to be brought forward for review. Trustee Yee: This may be bigger with social media, civility and texting. President Arkin: This should be sooner than later because we have had issues with this.

*Trustee Yee: At our Economic Vitality Committee, Superintendent Julie Duncan, of TVROP gave a really great presentation. There has been a lot of discussion and requests on how we can get high school students, not necessarily into an internship, but maybe job shadowing or mentoring from our local corporate business community. Her presentation included Middle College and all of the different programs at ROP. They were all amazed on what we have to offer, how our students who are out there in our workforce are doing, etc. They were really impressed. I hope we see some connections with the business community that will come from that discussion.

*President Arkin: As a member of the TVROP Board, that discussion has been going on for a while and a lot of talk specifically on the outreach to high schools. There has been increased enrollment at the ROP which includes classes as well.

*Trustee Yee: How she presented the information with middle college, dual enrollment and the tech programs is something that people didn't really understand, and may be a hidden gem in our district. It would be great to be able to explore that more and educate people about the program.

14. UPCOMING BOARD MEETINGS - The next board meeting will take place on October 8, 2019.

15. Adjournment Minutes: The meeting adjourned at 9:54 p.m.