



**Board of Education**

September 12, 2019 7:00 PM

LOCATION: American Canyon High School - Theater  
3000 Newell Drive  
American Canyon, CA 94503

**Attendance Taken at 5:32 PM:**

Present:

Elba Gonzalez-Mares  
David T. Gracia  
Jose Hurtado  
Robin Jankiewicz  
Alondra Madrigal  
Icela Martin  
Joseph Schunk  
Cindy Watter

**A. Call to Order in Open Session - 5:30 PM**

Minutes:

The meeting was called to order by President Hurtado at 5:30 PM.

**B. Public Comments on Closed Session - Notice is hereby given that a closed session of the Board of Education will be held under the general provisions of Govt. Code Section 54957. This opportunity is provided to allow the public to comment prior to the Board's consideration (Govt. Code Section 54954.3)**

**C. Adjourn to Closed Session - The Board will hold a closed session to consider and/or take action upon any of the following items:**

Minutes:

With no one present for public comment, President Hurtado adjourned the meeting to closed session at 5:31 PM.

**D. Closed Session Agenda**

**D.1. Student Discipline - With respect to every item of business to be discussed in closed session pursuant to Ed. Code 35146 and 48912;20, Govt. Code Section 49060 and 49078 and the Family Rights and Privacy Act (U.S.C. Section 1232g): STUDENT MATTERS - Potential student expulsions and/or student reentry**

**D.1.a. Suspended Expulsions- Number of Cases: 0**

**D.1.b. Expulsions- Number of Cases: 0**

**D.1.c. Re-Admitted Expulsions- Number of Cases: 2**

**D.1.c.1. Readmission from Expulsion 9122019A**

**Motion Passed:** Staff recommends the approval of the readmission for student 9122019A. Passed with a motion by Icela Martin and a second by Elba Gonzalez-Mares.

Yes Elba Gonzalez-Mares  
Yes David T. Gracia  
Yes Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

**D.1.c.2. Readmission from Expulsion for student 9122019B**

**Motion Passed:** Staff recommends the approval of the readmission for student 9122019B. Passed with a motion by Icela Martin and a second by Elba Gonzalez-Mares.

Yes Elba Gonzalez-Mares  
Yes David T. Gracia  
Yes Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

**D.1.d. Student Record Expungement- Number of Cases: 0**

**D.2. Personnel**

**D.2.a. Public Employee Appointment - Pursuant to Section 54957[b] - Superintendent, Teacher(s), Administrator(s), Classified Management, and Classified Position(s)**

**D.2.b. Public Employee Discipline/Dismissal/Release/Assignments (Government Code Section 54956.8)**

**D.2.c. Public Employee Appointment/Employment (Government Code Section 54957[b])**

**D.2.d. Public Employee Performance Evaluation (Government Code Section 54957[b])**

**D.3. Conference with Labor Negotiator pursuant to Section 54957[a]: Agency Negotiator: Dana Page, Assistant Superintendent. Name of organizations representing employees: Gayle Young NVEA; Edgar Ventura, CSEA #184; Corinne Gomez, NAPS**

**D.4. Conference on Real Property (Government Code 54956.8)**

**D.5. Conference with Legal Counsel-Anticipated Litigation (Government Code Section 54956.9(b))- Number of Cases: 2**

**D.5.a. City of American Canyon existing Public Records Act request**

**D.6. Existing Litigation (Government Code Section 54956.9)-Number of cases: 0**

**D.7. Initiation of Litigation(Government Code Section 54956.9(d))-Number of cases: 0**

**D.8. Liability Claims (Pursuant to Section 54956)**

**E. Reconvene to Open Session - 7:00 p.m.**

Minutes:

President Hurtado reconvened open session to order at 7:12 PM.

**E.1. Report on Closed Session Items**

**Motion Passed:** Passed with a motion by Elba Gonzalez-Mares and a second by Robin Jankiewicz.

Yes Elba Gonzalez-Mares  
Yes David T. Gracia  
Yes Jose Hurtado

Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

Minutes:

See Action taken in closed session items.

## **E.2. Flag Salute**

Minutes:

Flag salute was led by Belia Ramos.

## **E.3. Announcement**

## **E.4. Approval of Agenda**

Minutes:

Approval of the agenda, with the amendment of pulling item I.2.a Location of Schools Serving New Subdivision. Passed with unanimous vote.

## **E.5. Recognition of Visitors & Employee Organizations**

No one present.

## **F. Recognition of Students of the Month**

**F.1. American Canyon High School: September, Lylah Awad; October, Federico Marquez Murrieta**

Minutes:

American Canyon High School students of the month were introduced by Principal Crystal Lopez.

## **G. Public Comments on Non-Agenda Items**

Minutes:

Debbie Altar-Starr spoke about the event calendar for Latino Heritage Committee; -Steve Green, Kasama Lee spoke to Educational Programming; -Hati Zipa thanked the Board for coming to American Canyon and encourage all come again and have fun; -Brian Teaff referred to news articles on county EARF; -April Dameron, Earl Knecht, Natasha Enderingward, Lydia Mondavi, Adrienne Boudreaux, Kristi Devine, Nora Heim, Alex Anderson, Jason Kishineff spoke on small school closures.

PUBLIC COMMENT ON AGENDA ITEMS

Demographic Analysis and Facility Study: Mark Joseph, Jason Hutchings, Sabrina Wolfson, Eric Altman.

Cancellation of construction of the new American Canyon Middle School: Mariam Aboudamous, Karina Servente, Mark Joseph, Ken Leary, Leon Garcia, Tammy Wong, Chris James, Denise Keller, Eric Altman, Belia Ramos, Gina Griggs, Steve Green, Hati Zipa, Sindy Biederman, Jeff Scott, Lisa Chu, Korey Nagel, Jason Kishineff, Kmi Wanous, Julie Mitchell.

## **H. Reports**

### **H.1. Board of Education and Student Board Representative**

Minutes:

Student Trustee Madrigal spoke of the trouble Valley Oak is facing with attendance and dress code.

Trustee Gracia attended Back to School Nights at Alta Heights, Mt. George and Napa High; toured the new Snow School facility and attended 7-11 Committee, as an observer.

Trustee Schunk attended American Canyon Middle School's Back to School Night, the ribbon cutting ceremony for the American Canyon High college classrooms and the Napa Junction construction update meeting.

Trustee Martin received numerous communications in regards to Small School Closures. Also, visited several Back to School Nights. Thanked Frank Silva for the inspiring work that he does.

Trustee Gonzalez-Mares visited Napa High and walked down memory lane. Visited old English classroom and saw art from her senior year. Thankful and grateful for the community.

Trustee Jankiewicz attended 7-11 meeting, which was very well attended. Also attended two Back to School Nights. Thanked those that emailed her regarding Small School Closures and other topics. Attended first football game of the season and the Vintage High Hall of Fame.

Trustee Watter visited Shearer Principal Gardner; toured classrooms and watched students interact; school looks great with new paint. Attended several Back to School Nights and Cowboy Poetry in Yountville. Visited a Leadership class at Phillips with Principal Manning. Thanked Hanlee's for donating a car to Napa and Vintage High Schools fundraiser event.

Superintendent Mucetti grateful to be in American Canyon for the second meeting in a row. Thanked everyone for the continued involvement and advocacy. Spoke of the strategic plan which in December laid out tactics for financial stabilization and the need to pivot because of declining enrollment and revenues. Hopes to see this level of involvement and response from the community even when things are going well.

## **H.2. Superintendent and Executive Staff**

Minutes:

Mary Ann Valles, Assistant Superintendent of Instructional Services, shared highlights: sixteen Behavioral Health Specialist spent 6 hours specialized training related to Art Therapy. Library Services launched the Blue Bin project last year to grades K-2 classrooms, which provides 30 paperback books of various reading levels. Last year 4,500 books were circulated! The Blue Bin project will expand this year.

Dana Page, Assistant Superintendent of Human Resources, reported district employees have complete the Mandated Reporter training. Thank you to over 1800 employees for completing this task. The first meetings of the Induction Program have taken place. The Induction Program provides support to thirty year one and year two teachers.

Rob Mangewala, Assistant Superintendent of Business Services, stated that the books are closed and thanked Melissa Cooke for the work that she did on this task.

Mike Pearson, Assistant Superintendent of Operational Services, talked about NVUSD maintenance and grounds working collaboratively to be sure that all 32 campuses operate efficiently. Enjoyed lunch at McPherson Elementary School and observed the students learning about Z Day, where they learned about zucchini.

## **H.3. Facilities and Bond Program Update**

Minutes:

Kelli Jurgenson spoke of the summer painting project at Shearer and McPherson. NVUSD is looking at standardizing a common color scheme at our schools. Schools will still look unique. Standardization helps employees with touch ups and patching.

## **I. Approval of Consent Agenda**

Minutes:

The following items were pulled from Consent:

I.2.a Location of Schools serving new Subdivision was pulled from the agenda.

I.4.k Memorandum of Understanding Between NVUSD and Opus One for Workplace Training Institute

I.4.1 Memorandum of Understanding Between NVUSD and American Canyon Chamber of Commerce for Workplace Training Institute.

**I.1. General Services**

**I.1.a. Consultant Services Contracts Under \$15,000.00**

**Motion Passed:** Approval of Consultant Services Contracts Under \$15,000.00 listing. Passed with a motion by David T. Gracia and a second by Cindy Watter.

Yes Elba Gonzalez-Mares  
Yes David T. Gracia  
Yes Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

**I.2. Business and Operations**

**I.2.a. Location of Schools Serving New Subdivision**

Minutes:

Item pulled.

**I.2.b. Location of Schools Serving New Subdivision**

**I.3. Human Resources**

**I.3.a. UC Davis Student Teacher Placement Agreement.19-24**

**I.3.b. Human Resources Personnel Document**

**I.4. Instructional Services**

**I.4.a. Amendment to the Agreement between Karen Junker and the Napa Valley Unified School District for the 2019-2020 academic year.**

**I.4.b. Agreement between USC Suzanne Dworak-Peck School of Social Work and NVUSD**

**I.4.c. Counseling Field Experience Agreement between NVUSD and Sonoma State University**

**I.4.d. Consultant agreement between Elena Toscano and NVUSD related to the Napa Valley Adult Education Consortium (NVAEC) for 2019-20**

**I.4.e. Memorandum of Understanding Between NVUSD & Napa Valley College (NVC)**

**I.4.f. Memorandum of Understanding between the NVUSD, Napa Valley Adult Education and St. Helena Unified School District concerning the California Adult Education Program (CAEP) for 2019-20**

**I.4.g. Memorandum of Understanding Between NVUSD, Napa Valley Adult Education Consortium (NVAEC) & Calistoga Joint Unified School District for 2019-20**

**I.4.h. Agreement Between Napa Valley Adult Education School and Monica Howard**

**I.4.i. Agreement Between Eric Magnani and the Napa Valley Adult Education School**

**I.4.j. Memorandum of Understanding between Napa County and NVUSD for ESL Class at Napa County Library**

**I.4.k. Memorandum of Understanding Between NVUSD & Opus One for Workplace Training Institute**

**Motion Passed:** Approval of MOU Between NVUSD & Opus One for Workplace Training Institute for ESL Employee Course Passed with a motion by David T. Gracia and a second by Joseph Schunk.

Yes Elba Gonzalez-Mares  
Yes David T. Gracia  
Yes Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

**I.4.1. Memorandum of Understanding Between NVUSD & American Canyon Chamber of Commerce for Workplace Training Institute**

**Motion Passed:** Approval of MOU Between NVUSD & American Canyon Chamber of Commerce for Workplace Training Institute Passed with a motion by David T. Gracia and a second by Joseph Schunk.

Yes Elba Gonzalez-Mares  
Yes David T. Gracia  
Yes Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

**I.4.m. Memorandum of Understanding Between NVUSD & Solano Napa Counties Electrical Workers Joint Apprenticeship & Training Trust**

**I.4.n. Discipline designees and teachers-in-charge at school sites for the 2019-2020 school year**

**I.5. School Planning and Construction**

**I.5.a. SPC 23.125-16: Notice of Completion for Willow Elementary School**

**I.5.b. SPC 38.47-16: Miller Pacific Engineering Group Proposal for Geotechnical Inspection Services at the New Napa Junction Elementary School**

**I.5.c. SPC 29.89-17: City of Napa Water Fees for Snow Elementary School**

**I.5.d. Ratification of California Uniform Public Construction Cost Accounting Act (CUPCCAA) Listing**

**J. Presentations and Discussion Items**

**J.1. Business & Operations**

**J.1.a. Presentation of Unaudited Actuals Report**

Minutes:

Rob Mangewala, Assistant Superintendent of Business Services, presented on the Unaudited Actuals Report.

**J.2. School Planning & Construction**

**J.2.a. SPC 1.2-20 Presentation of Facility Capacity in American Canyon Schools**

Minutes:

Mike Pearson, Assistant Superintendent of Operational Services, presented on Facility Capacity in American Canyon Schools.

**K. Action Items**

**K.1. Business and Operations**

**K.1.a. Demographic Analysis and Facility Capacity Study**

**Motion Passed:** Approval of the Demographic Analysis and Facility Capacity Study. Passed with a motion by Joseph Schunk and a second by Icela Martin.

Yes Elba Gonzalez-Mares  
Yes David T. Gracia  
Yes Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk

Yes Cindy Watter

**K.1.b. Resolution 20-03 Close Special Reserve Fund 17**

**Motion Passed:** Approval of Resolution 20-03 Close Special Reserve Fund 17. Passed with a motion by David T. Gracia and a second by Joseph Schunk.

Yes Elba Gonzalez-Mares  
Yes David T. Gracia  
Yes Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

**K.1.c. Resolution 20-04 for Adopting 2019-20 GANN Limit**

**Motion Passed:** Approval of Resolution 20-04 GANN Limit Report. Passed with a motion by David T. Gracia and a second by Elba Gonzalez-Mares.

Yes Elba Gonzalez-Mares  
Yes David T. Gracia  
Yes Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

**K.1.d. Unaudited Actual Report**

**Motion Passed:** Approval of the Unaudited Actual Report. Passed with a motion by David T. Gracia and a second by Cindy Watter.

Yes Elba Gonzalez-Mares  
Yes David T. Gracia  
Yes Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

**K.1.e. Resolution 20-05 Preliminary Official Statement and Authorizing the Preparation of a Final Official Statement in Connection with the Issuance of Napa Valley Unified School District Election of 2016 General Obligation Bonds, Series 2019C**

**Motion Passed:** Approval of Resolution 20-05. Passed with a motion by David T. Gracia and a second by Cindy Watter.

Yes Elba Gonzalez-Mares  
Yes David T. Gracia  
Yes Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

**K.2. Human Resources**

**K.2.a. Request to Hire Teacher Less than Fully Credentialed**

**Motion Passed:** Approval of the Request to Hire Teacher Less than Fully Credentialed. Passed with a motion by David T. Gracia and a second by Joseph Schunk.

Yes Elba Gonzalez-Mares  
Yes David T. Gracia  
Yes Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

### **K.3. Instructional Services**

#### **K.3.a. Agreement between Marisol Angel and the Napa Valley Unified School District for Mt. George**

**Motion Passed:** Approval of agreement with Marisol Angel. Passed with a motion by David T. Gracia and a second by Cindy Watter.

Yes Elba Gonzalez-Mares  
Yes David T. Gracia  
Yes Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

#### **K.3.b. Agreement between the Napa Valley Unified School District and Chris Hattich for Mt. George**

**Motion Passed:** Approval of contract for services with Chris Hattich. Passed with a motion by David T. Gracia and a second by Elba Gonzalez-Mares.

Yes Elba Gonzalez-Mares  
Yes David T. Gracia  
Yes Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

#### **K.3.c. Woodwind Brasswind Instrument Purchase**

**Motion Passed:** Approval of Woodwind and Brass Instrument Purchase for secondary instrumental/music programs. Passed with a motion by David T. Gracia and a second by Icela Martin.

Yes Elba Gonzalez-Mares  
Yes David T. Gracia  
Yes Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

#### **K.3.d. Agreement between the Napa Valley Unified School District and Marie Butler for Browns Valley**

**Motion Passed:** Approval of contract for services with Marie Butler. Passed with a motion by David T. Gracia and a second by Icela Martin.

Yes Elba Gonzalez-Mares  
Yes David T. Gracia  
Yes Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

#### **K.3.e. Napa Valley Adult Education Course of Study Adoptions**

**Motion Passed:** Approval of new Adult Education courses of study Passed with a motion by David T. Gracia and a second by Elba Gonzalez-Mares.

Yes Elba Gonzalez-Mares  
Yes David T. Gracia  
Yes Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

#### **K.3.f. Memorandum of Understanding with Napa County Office of Education for Learning Communities for School Success Program (LCSSP) Subagreement**



**Motion Passed:** Approval of this MOU with Napa County Office of Education. Passed with a motion by Icela Martin and a second by David T. Gracia.

Yes Elba Gonzalez-Mares  
Yes David T. Gracia  
Yes Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

#### **K.4. School Planning & Construction**

##### **K.4.a. SPC 1.18-17: EquoLogic Appeal for Reimbursement from the State of California Underground Storage Tanks Reimbursement Fund**

**Motion Passed:** Approval of consulting services by EquoLogic for the appeal and funding application through the State Water Resource Control Board. Passed with a motion by David T. Gracia and a second by Elba Gonzalez-Mares.

Yes Elba Gonzalez-Mares  
Yes David T. Gracia  
Yes Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

##### **K.4.b. SPC 38.46-16: Construction Testing Services Proposal for Special Inspection at New Napa Junction Elementary School**

**Motion Passed:** Approval of Construction Testing Services for the New Napa Junction Elementary School. Passed with a motion by David T. Gracia and a second by Joseph Schunk.

Yes Elba Gonzalez-Mares  
Yes David T. Gracia  
Yes Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

##### **K.4.c. SPC 28.41-17 Cancellation of the construction of the new middle school in American Canyon and removal of the project from the 2019 NVUSD Updated Implementation Plan**

**Motion Passed:** Approval to cancel the new middle school in American Canyon project and removal from the 2019 NVUSD Updated Implementation Plan. Passed with a motion by Joseph Schunk and a second by Icela Martin.

Yes Elba Gonzalez-Mares  
Yes David T. Gracia  
Yes Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

#### **L. Informational**

##### **L.1. Instructional Services**

###### **L.1.a. Charter Meeting Minutes Jan-Apr 2019 for NVLA, River School & Stone Bridge**

#### **M. Board Representatives Reports**

##### **M.1. Special Education Community Advisory Council (CAC)**

##### **M.2. City of Napa Liaison Representatives**

**M.3. City of American Canyon Liaison Representatives**

**M.4. Town of Yountville Liaison Representatives**

**N. Additional Suggestions & Comments from Board Members and Superintendent**

**O. Future Agenda Items**

**P. Adjournment**

**Motion Passed:** with a motion by Elba Gonzalez-Mares and a second by Cindy Watter.

Yes Elba Gonzalez-Mares

Yes David T. Gracia

Yes Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

Minutes:

With no further business the meeting was adjourned by President Hurtado at 11:58 PM.