



**Board of Education**  
September 26, 2019 7:00 PM  
Board Room  
2425 Jefferson Street, Napa, Ca 94558

**Attendance Taken at 5:00 PM:**

Present:

David T. Gracia  
Robin Jankiewicz  
Alondra Madrigal  
Icela Martin  
Joseph Schunk  
Cindy Watter

Absent:

Elba Gonzalez-Mares  
Jose Hurtado

**A. Call to Order in Open Session - 5:00 PM**

Minutes:

Meeting was called to order at 5:00 PM by Vice President Martin.

**B. Public Comments on Closed Session - Notice is hereby given that a closed session of the Board of Education will be held under the general provisions of Govt. Code Section 54957. This opportunity is provided to allow the public to comment prior to the Board's consideration (Govt. Code Section 54954.3**

**C. Adjourn to Closed Session - The Board will hold a closed session to consider and/or take action upon any of the following items:**

Minutes:

With no one present for public comment, Vice President Martin adjourned the meeting to closed session at 5:01 PM.

**D. Closed Session Agenda**

**D.1. Student Discipline - With respect to every item of business to be discussed in closed session pursuant to Ed. Code 35146 and 48912;20, Govt. Code Section 49060 and 49078 and the Family Rights and Privacy Act (U.S.C. Section 1232g): STUDENT MATTERS - Potential student expulsions and/or student reentry**

**D.1.a. Suspended Expulsions- Number of Cases: 0**

**D.1.b. Expulsions- Number of Cases: 2**

**D.1.b.1. Recommendation for Expulsion for Student 9262019B**

Absent Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

**D.1.b.2. Recommendation for Expulsion for Student 9262019A**

Absent Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

**D.1.c. Re-Admitted Expulsions- Number of Cases: 0**

**D.1.d. Student Record Expungement- Number of Cases: 0**

**D.2. Personnel**

**D.2.a. Public Employee Appointment - Pursuant to Section 54957[b] - Superintendent, Teacher(s), Administrator(s), Classified Management, and Classified Position(s)**

**D.2.b. Public Employee Discipline/Dismissal/Release/Assignments (Government Code Section 54956.8)**

**D.2.c. Public Employee Appointment/Employment (Government Code Section 54957[b])**

**D.2.d. Public Employee Performance Evaluation (Government Code Section 54957[b])**

**D.3. Conference with Labor Negotiator pursuant to Section 54957[a]: Agency Negotiator: Dana Page, Assistant Superintendent. Name of organizations representing employees: Gayle Young NVEA; Edgar Ventura, CSEA #184; Corinne Gomez, NAPS**

**D.4. Conference on Real Property (Government Code 54956.8)**

**D.4.a. Update on Offers for Vintage Farm/Van de Leur Property, 1185 Sierra Avenue, Napa, CA 94558**

**D.5. Anticipated Litigation (Government Code Section 54956.9(b))- Number of Cases: 2  
Motion Passed:**

Absent Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

**D.5.a. Mediated Settlement Special Education Student**

**D.6. Existing Litigation (Government Code Section 54956.9)- Number of Cases: 0**

**D.7. Initiation of Litigation (Government Code Section 54956.9(d))-Number of Cases: 0**

**D.8. Liability Claims (Pursuant to Section 54956)- Number of Cases: 0**

**E. Reconvene to Open Session - 7:00 p.m.**

Minutes:

Vice President Martin reconvened open session to order at 7:09 PM.

**E.1. Report on Closed Session Items**

Minutes:

See Action taken in closed session items.

**E.2. Flag Salute**

Minutes:

The flag salute was led by Student Trustee Madrigal.

**E.3. Announcement**

Minutes:

Vice President Martin asked for a moment of silence in remembrance of Browns Valley student Addie Dominici.

**E.4. Approval of Agenda**

**Motion Passed:** Passed with a motion by David T. Gracia and a second by Cindy Watter.

Absent Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

**E.5. Approval of Minutes**

**E.5.a. Board Meeting Minutes: August 8, 2019**

**Motion Passed:** Passed with a motion by David T. Gracia and a second by Robin Jankiewicz.

Absent Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

**E.6. Recognition of Visitors & Employee Organizations**

No one present.

**F. Recognition of Students of the Month**

**F.1. Napa High School: September, Alfredo Alcantar and October, Daisy Ramirez Zamora**

Minutes:

Napa High School Students of the Month were introduced by Principal Ready.

**F.2. New Technology High School: September, Isabel De Blois and October, Jonus Valenzuela**

Minutes:

New Tech High Students of the Month were introduced by Principal Miller.

**G. Public Comments on Non Agenda Items**

Minutes:

The following commented on Small School Closures: Acadia Leigon, Duggan Molnar, Krisi Devine, Denise Eugenio, April Damron, Francisco Torres, Mallon Macedo, Jen Heim, James Stuart, Sabrina Wolfson, Jason Hutchings. -Deb Wallace and Jim Bui both spoke in support of NVLA Charter.

**H. Reports**

## **H.1. Board of Education and Student Board Representative**

Minutes:

Student Trustee Madrigal reported that high school seniors are in the process of applying at colleges; High School campuses will be participating in College Week; Napa HS and Valley Oak attended walk for Alzheimer's; Vintage and Napa High Schools are waiting for Homecoming week; In October American Canyon HS will hold the PSAT for 11th graders, free of charge.

Trustee Gracia attended the 7-11 meeting; Masters in Governance workshop; Community Engagement at Alta Heights; District Branding meeting; Interest Based Problem Solving (IBPS) Workshop.

Trustee Schunk attended Napa County Administrators Association Meeting; Interest Based Problem Solving (IBPS) Workshop.

Trustee Jankiewicz gave a report out on the last 7-11 meeting; attended the Masters in Governance training in Santa Rosa; District Branding meeting; has had many one on one parent meetings.

Trustee Watter attended the 7-11 meeting; Master in Governance; Silverado Middle School where a valuable workshop on Restorative Practices was held for staff; received many emails and has enjoyed the interactions.

Trustee Martin thanked Mt George, Yountville and American Canyon communities for emails and calls; apologized to the American Canyon community for not moving the agenda item up on the agenda at the last meeting; held one on one meetings; watched 7-11 meeting online; thanked the board members for attending the Masters in Governance workshops.

## **H.2. Superintendent and Executive Staff**

Minutes:

Superintendent Mucetti spoke of the launch of school; continues school visits; had the joy of attending the Safeway Open dinner, the district was awarded \$101,000 to focus on College and Career Readiness ~ grateful to Chevron for the scholarships that will be awarded in the spring to our seniors; visited Browns Valley Elementary 1st grade classroom and teacher of Addie Dominici; met with Isabel Martin, New Tech High student, who will serve as potential chair on Schools for Climate Action, held Community Engagement meetings at Willow and Alta Heights and thanked the communities for their honesty, involvement and feedback.

Mary Ann Valles, Assistant Superintendent of Instructional Services, announced that the PSAT is being offered to all 11th graders on October 16; Professional Learning Day, October 11, currently has 641 signed up for the 85 unique training topics in 141 workshop sessions; last year 130 students participated in the Student Internship Program which has grown this year; Art Integration Federal Grant purchased \$150,000 in musical instruments and sheet music.

Rob Mangewala, Assistant Superintendent of Business Services, is working on financial projects, met with Moody's regarding credit rating; welcomed Manuel Ruiz, Chief Technology Officer, who is working diligently on bond related projects like rollout of Promethean boards, Chromebooks and the new projector in the Board Room.

Dana Page, Assistant Superintendent of Human Resources, worked with Maren Rocca-Hunt, Gayle Young and Courtney Garcia on delivering the Interest Based Problem Solving (IBPS) training to a large diverse group.

Mike Pearson, Assistant Superintendent of Operational Services, reported that the Maintenance, Operations, Grounds and Custodial staff continue to maintain a strong partnership; work orders are down significantly the last couple of weeks; staff attends monthly safety meetings; Food Service offers healthy lunch choices; California Department of Food and Agriculture visited filming a short film to be

released next month ~ Farm to School. NVUSD is the only California school to be featured in this film. Transportation applied for the Carl Moyer grant, 2 years ago, to replace existing buses with clean energy buses and received 86% of the funding. SPC received excellent news: the District secured \$7.9 million from the Office of Public Schools Construction in facilities hardship funding.

### **H.3. Facilities and Bond Program Update**

Minutes:

Kelli Jurgenson, Van Pelt Construction, shared milestones ~ Division of State Architect (DSA) gave final sign off on Willow and closed project. Second phase of finishing kitchens received initial comments on design from DSA. Official Snow ribbon cutting has been scheduled for October 24.

### **I. Approval of Consent Agenda**

Approval of Consent Agenda. Passed with a motion by David T. Gracia and a second by Joseph Schunk.

Absent Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

#### **I.1. General Services**

##### **I.1.a. Consultant Services Contracts under \$15,000.00**

**Motion Passed:** Approval of Consultant Services Contracts under \$15,000.00 listing. Passed with a motion by David T. Gracia and a second by Robin Jankiewicz.

Absent Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

##### **I.1.b. Field Trips (Long Distance, Overnight, Water Activity)**

#### **I.2. Business and Operations**

##### **I.2.a. Location of Schools Serving New Subdivision**

##### **I.2.b. Renewal of Licenses for District Apple products (iPads and MacBooks)**

##### **I.2.c. Renewal licenses of SolarWinds network support toolkit**

##### **I.2.d. Renewal of Annual Fire Alarm Monitoring Service**

#### **I.3. Human Resources**

##### **I.3.a. Human Resources Personnel Document**

#### **I.4. Instructional Services**

##### **I.4.a. Renewal of Memorandum of Understanding Between Child Start Inc. and NVUSD for Napa Valley Adult Education New Beginnings Program (Child Care)**

##### **I.4.b. Renewal of Memorandum of Understanding with Puertas Abiertas Community Resource Center**

## I.5. School Planning and Construction

## J. Presentations and Discussion Items

## K. Action Items

### K.1. General Services

### K.2. Business and Operations

#### K.2.a. Contract between Michael's Transportation and NVUSD 2019-20

**Motion Passed:** Approval of Contract between NVUSD and Michael's Transportation. Passed with a motion by Joseph Schunk and a second by David T. Gracia.

Absent Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

#### K.2.b. SolarWinds Helpdesk System

**Motion Passed:** Approval of SolarWinds Helpdesk System Passed with a motion by David T. Gracia and a second by Joseph Schunk.

Absent Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

### K.3. Human Resources

#### K.3.a. Request to Hire Less Than Fully Credentialed

**Motion Passed:** Approval of the Request to Hire Less than Fully Credentialed School Social Worker. Passed with a motion by David T. Gracia and a second by Robin Jankiewicz.

Absent Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

### K.4. Instructional Services

#### K.4.a. Memorandum of Understanding between Napa Valley Unified School District (NVUSD) Migrant Education Program and Napa Valley Education Foundation (NVEF)

**Motion Passed:** Approval of Memorandum of Understanding between Napa Valley Unified School District (NVUSD) Migrant Education Program and Napa Valley Education Foundation (NVEF). Passed with a motion by David T. Gracia and a second by Robin Jankiewicz.

Absent Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

**K.4.b. Resolution 20-06 Public Hearing and Certifying Compliance with Education Code Section 60119 and Education Code Section 60422**

**Motion Passed:** Approval of Resolution 20-06 Certifying Compliance with Education Code Section 60119 and Education Code Section 60422 Passed with a motion by David T. Gracia and a second by Cindy Watter.

Absent Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

**K.4.c. Memorandum of Understanding Between the Napa Valley Unified School District and the Napa County Office of Education (NCOE) for Differentiated Assistance**

**Motion Passed:** Approval of Memorandum of Understanding between Napa Valley Unified School District and Napa County Office of Education for Differentiated Assistance. Passed with a motion by Joseph Schunk and a second by David T. Gracia.

Absent Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

**K.4.d. Memorandum of Understanding with Burnett Therapeutic Services, Inc.**

**Motion Passed:** Approval to Memorandum of Understanding between NVUSD and Burnett Therapeutic Services, Inc. Passed with a motion by Joseph Schunk and a second by Robin Jankiewicz.

Absent Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

**K.5. School Planning & Construction**

**K.5.a. SPC 38.47-16 Award of Lease-Leaseback Contract for Phase 2 Construction of the New Napa Junction Elementary School**

**Motion Passed:** Approval to Award Lease Lease-Back Phase 2 Construction Contract to Lathrop Construction & Associates, of Benicia, for the New Napa Junction Elementary School Project. Passed with a motion by David T. Gracia and a second by Joseph Schunk.

Absent Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

**K.5.b. SPC 15.26-17 Call for Bids, Finishing Kitchens Phase 2**

**Motion Passed:** Approval to call for bids for the Finishing Kitchens Phase 2 Project. Passed with a motion by David T. Gracia and a second by Cindy Watter.

Absent Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

**K.5.c. SPC 15.27-17 Approval to Procure Kitchen Equipment for New Finishing Kitchen at McPherson Elementary School**

**Motion Passed:** Approval to procure kitchen equipment for McPherson Elementary School. Passed with a motion by David T. Gracia and a second by Robin Jankiewicz.

Absent Elba Gonzalez-Mares  
Yes David T. Gracia  
Absent Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

**K.5.d. SPC 15.28-17 Approval to Procure Kitchen Equipment for New Finishing Kitchen at Shearer Elementary School**

**Motion Passed:** Approval to procure kitchen equipment for Shearer Elementary School. Passed with a motion by David T. Gracia and a second by Joseph Schunk.

Absent Elba Gonzalez-Mares  
Yes David T. Gracia  
Absent Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

**K.5.e. SPC 26.108-17 City of Napa Water Fees for River School**

**Motion Passed:** Approval of the City of Napa Water Fees for River School. Passed with a motion by David T. Gracia and a second by Joseph Schunk.

Absent Elba Gonzalez-Mares  
Yes David T. Gracia  
Absent Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

**K.5.f. SPC 15.29-17 Materials Testing & Special Inspection Services for Finishing Kitchens Phase 1 at Shearer & McPherson Elementary Schools**

**Motion Passed:** Approval of materials testing & special inspection services to MatriScope Engineering Laboratories, of Sacramento, for the Finishing Kitchens Phase 1 Project at Shearer & McPherson Elementary Schools. Passed with a motion by David T. Gracia and a second by Joseph Schunk.

Absent Elba Gonzalez-Mares  
Yes David T. Gracia  
Absent Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

**L. Informational**

**L.1. Business & Operations**

L.1.a. Moody's Investors Service has assigned an A-1 Rating to NVUSD and a Stable Outlook

L.2. Instructional Services

L.2.a. Charter Council Meeting Minutes from NVLA and Stone Bridge, May-Aug 2019

M. Board Representatives Reports

M.1. Special Education Community Advisory Council (CAC)

M.2. City of Napa Liaison Representatives

M.3. City of American Canyon Liaison Representatives

M.4. Town of Yountville Liaison Representatives

N. Additional Suggestions & Comments from Board Members and Superintendent

Minutes:

Trustee Watter enjoyed the Masters in Governance; community appreciates the McPherson facelift.

O. Future Agenda Items

P. Adjournment

**Motion Passed:** Passed with a motion by Joseph Schunk and a second by Cindy Watter.

Absent Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

Minutes:

With no further business the meeting was adjourned by Vice President Martin at 9:14 PM.