



October 10, 2019

To: Edward Caballero, *Williams* District Contacts  
Lemon Grove School District

From: Patricia Karlin, San Diego County *Williams* Coordinator

Re: *Williams* Settlement Findings for 2019-20 Site Visits

California Education Code Section 1240 and Assembly Bill 1761 require the San Diego County Office of Education (SDCOE) staff to visit county schools identified in deciles 1, 2, and 3 based on the 2012 Base Academic Performance Index (API) and report the results of the visit. California Education Code (EC) requires visits for the purpose of:

1. Ensuring that students have access to “sufficient” instructional materials in four core subject areas (English/language arts, mathematics, history/social science, science) and, as appropriate, science laboratory equipment, world languages, and health education as defined in EC Section 60119. The standard set forth in the law defines “sufficient” instructional materials as every pupil, including English learners, having a textbook in the four core areas to use in class and to take home;
2. Assessing compliance with facilities maintenance using the Facilities Inspection Tool (FIT) to determine the condition of a facility that “poses an emergency or urgent threat to the health or safety of pupils or staff” as defined in EC Section 17592.72; assessing “the safety, cleanliness, and adequacy of school facilities, including good repair” as required by EC Sections 17014, 17032.5, 17070.75, and 17089;
3. Determining if a school has current teacher vacancies. The standard for “vacant teacher position” means a position to which a single designated certificated employee has not been assigned at the beginning of the year (first 20 days) as defined in [EC 33126(b)(5)(A)(B), EC 35186 (h)(3) and CCR Title 5 section 4600 (b)];
4. Ensuring that the school has the *Williams* Uniform Complaint Procedures posted in every classroom, and the *Williams* Complaint forms are available, in English and other languages as required by California Department of Education;
5. Determining if the school has provided accurate data for the annual School Accountability Report Card related to instructional materials, facilities maintenance, and teacher credentialing.

This report for 2019-20 site visits provides aggregate findings in these areas for the Lemon Grove School District deciles 1, 2, and 3 school visits conducted from August through September 2019. The Superintendent, School Board President, and principal of each school that was visited will also receive a letter and a report.

In addition, SDCOE is responsible for determining teacher misassignments in deciles 1, 2, and 3 ranked schools. SDCOE also receives quarterly reports on complaints filed from all school districts concerning insufficient instructional materials, teacher vacancies and misassignments, and emergency or urgent facilities issues. Our *Williams* office will continue to work with you in regard to quarterly Uniform Complaints and teacher misassignments and vacancies.

We appreciate the time you and your staff invested in making these school visits a positive experience. Thank you and have a rewarding school year.

Attachment: *Williams* Settlement Annual District Visit Summary 2019-20  
*Williams* Settlement Annual School Visit Summary Report(s) 2019-20

San Diego County Superintendent of Schools Dr. Paul Gothold

San Diego County Board of Education  
Paulette Donnellon    Guadalupe González    Alicia Muñoz    Mark Powell    Rick Shea

# WILLIAMS SETTLEMENT ANNUAL DISTRICT VISIT SUMMARY 2019-2020

## Lemon Grove School District

Erica Balakian, Superintendent  
Tim Shaw, School Board President

District Contact: Edward Caballero  
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School	School Principal	Date of Visit	Sufficient Instructional Materials	School Facilities Overall % and Rating	All Positions Filled on Visit Date	UCP Posted in all Classrooms	Accurate 2018-19 SARC
Vista La Mesa Academy	Dr. Bonita DeAmicis	9/5/2019	Yes	94.90% Good	Yes	Yes	Yes



# San Diego County Office of Education

## Williams Settlement Annual School Visit Summary

2019 – 2020

**District:** Lemon Grove School District  
**Name of School:** Vista La Mesa Academy  
**Date of Visit:** Thursday, September 5, 2019

**Instructional Materials:**

*School inventories and 20-25% of classrooms were checked for sufficiency of instructional materials.*

Sufficient Textbook and Instructional Materials were found:  Yes  No

**School Facilities:**

*The Facilities Inspection Tool (FIT) was used to determine the condition of the facility. Copies of the detailed report were left with the school site. The following 8 categories are ranked as good, fair, or poor based on the percentage of the 15 areas evaluated to be in good repair.*

Systems Inspected	Rating
<b>Systems:</b> Gas Leaks, Mechanical/ HVAC, Sewer	Good
<b>Interior:</b> Interior Surfaces	Fair
<b>Cleanliness:</b> Overall Cleanliness, Pest/Vermin Infestation	Good
<b>Electrical:</b> Electrical	Fair
<b>Restrooms/Fountains:</b> Restrooms, Sinks/Fountains	Good
<b>Safety:</b> Fire Safety, Hazardous Materials	Good
<b>Structural:</b> Structural Damage, Roofs	Good
<b>External:</b> Playgrounds/School Grounds, Windows/ Doors/ Gates/ Fences	Good
<b>Average Percentage of 15 Areas in 8 Categories:</b>	94.90%
<b>Overall School Rating</b>	Good

Extreme Deficiencies:

**Uniform Complaint Procedures:**

UCP posted in all classrooms in required languages:  Yes  No

Complaint form available to the public:  Yes  No

**Teacher Vacancies:**

All teaching assignments filled on day of visit:  Yes  No

*\*SDCOE's credentialing department will follow up in regard to teacher vacancies and misassignments.*

**School Accountability Report Card:**

*SARC included required information for the following categories:*

Instructional Materials:  Yes  No

Facility Maintenance:  Yes  No

Teacher Credentialing:  Yes  No

*In order to be sufficient for Fall 2020 visits the school SARC must be completed no later than February 2020 and include the following information:*

*Instructional Materials: Quality, currency, and availability of instructional materials and pupils who lack textbooks and instructional materials from SDCOE audit.*

*Facility Maintenance: SDCOE's facility audit or subsequent school site inspection of 100% of campus. Please indicate in SARC date of inspection used for publication. Provide description of repair needed or action taken when repair status is reported as less than "good".*

*Teacher Credentialing: SDCOE's audit of teacher vacancies and misassignments.*