

**SYLVAN UNION SCHOOL DISTRICT
REGULAR MEETING OF
THE BOARD OF TRUSTEES
October 8, 2019**

MINUTES

Members Present: Mmes. Christine Harvey, Cynthia Lindsey, and Jennifer Miyakawa.
Messrs. David Collins and George Rawe.

Members Absent: None

District Administration Present: Debra Hendricks, Velma Beck, Didi Peterson, Laura Granger, Lizett Aguilar, Marti Reed, Laura Granger, Dawn Mori, Carrie Albert, Lemuel Vergara, Lisa Sandoval, and Tierra Crothers.

Audience Present: Nikki Codromac, Kathy Friedmann, Michael Maaske, Tetiana Bogata, Kala Buck, Gretchen Griffin, Michele Calton, Debbie Persons, Mandy Smith, Katie Bennett, Marjorie Clagett, Alice Hunt, Sally Parrott, Megan Guss, Erik Pylman, Deanne Andrade-Freitas, Nichile Prom, Christine McGuire, Karen Herrick, Sean Smith, Donna Tigrett, Debbie Moniz, Erica Amezcua, Karyn Garcia and about twenty other people.

Call to Order: The meeting was called to order at 5:30 p.m.

Adjourn to Closed Session: The meeting adjourned to Closed Session for the following:

- a. **EXPULSION HEARING IN THE MATTER OF STUDENT: 2018/2020 – AH# 01**
- b. **EXPULSION HEARING IN THE MATTER OF STUDENT: 2019/2020 – AH# 02**
- c. **EXPULSION HEARING IN THE MATTER OF STUDENT: 2019/2020 – AH# 03**
- d. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Number of Cases: One (1)
Case Name: Ha
- e. **CONFERENCE WITH LABOR NEGOTIATOR**
Title: Employee Organizations: All Groups (Sylvan Educators Association, California School Employees

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CLOSED SESSION Continued

Association, Chapter 73, and Unrepresented

f. PUBLIC EMPLOYEE EMPLOYEMNT

Title: Administrative Assignments

Reconvene to Open Session:

The meeting reconvened to Open Session at 7:03 p.m.

Board President Announcement:

Mr. Collins advised all attendees that in accordance with Board Policy, tonight's Board Meeting was being recorded. He also advised any persons wishing to address the Board on any agenda or non-agendized item must fill out a speaker card.

Report Out of Closed Session:

Mr. Collins reported that direction was given to staff regarding all matters.

Adoption of Agenda:

The motion was made by Mr. Rawe, seconded by Mrs. Miyakawa, adopting the Agenda.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Pledge of Allegiance:

Mr. Collins welcomed everyone to the meeting. Mrs. Gretchen Griffin, principal at Sherwood Elementary School introduced Anna Bogata a 5th grader, who has been selected to lead the Pledge of Allegiance.

Anna led the audience in the Pledge of Allegiance.

Mrs. Griffin, shared that Anna was selected to be recognized tonight because she is an amazing archer. She demonstrates all the Sherwood Golden Archer character traits. She is described as polite, kind, respectful, and hard working by her peers. They appreciate her friendship and positive attitude. She is known on campus as being an excellent student leader. Anna strives to be her best in all that she pursues. Mrs. Griffin shared that Anna is a fantastic artist. Her design was chose for their annual jog-a-thon t-shirts. Mrs. Griffin presented Anna with a golden arrow for being a determined archer and Mr.

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PLEDGE OF ALLEGIANCE Continued

Collins presented Anna with a certificate for her accomplishment.

Recognition Presentation:

The school selected to be recognized at tonight's Board Meeting was Sherwood Elementary School. Mrs. Griffin shared a video giving the audience and Board of Trustees a quick glimpse of life as a Sherwood Archer. She shared that Sherwood's mission is to teach and motivate students to become lifelong learners, independent thinkers, and to promote positive leadership and growth in an environment of safety and respect. Staff strives to ensure that students reach their goals. While at school, archers are taught to set goals, be organized, loyal, determined, empathetic, noteworthy, assertive, responsible, respectful, optimistic, and well-mannered individuals.

Student Discipline Action Items:

STUDENT DISCIPLINE ACTION ITEMS

- a. The motion was made by Mr. Rawe, seconded by Mrs. Lindsey, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2019/2020 – AH # 01.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

- b. The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2019/2020 – AH # 02 as amended.

AYES: Collins, Harvey, Lindsey, Miyakawa

NOES: Rawe

ABSENT: None

ABSTENTIONS: None

- c. The motion was made by Mr. Rawe, seconded by Ms. Harvey, approving the recommendations of the Administrative Hearing Panel in the matter of Student 2019/2020 – AH # 03.

STUDENT DISCIPLINE ACTION ITEMS Continued

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AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Communications: COMMUNICATIONS

Written

Communication:

- a.** Mrs. Hendricks shared the following information with the Board:
- A letter from the California Department of Education acknowledging the district's successful submission of their 2018-19 Performance Indicator Review.
 - Letters from Stanislaus Partners in Education recognizing Anna Haskell and Molli Kusiek for the successful completion of the internship program.

Public

Participation:

- b.** None.

INFORMATION AND DISCUSSION

Supt's Update:

a. Superintendent's Update – Somerset Middle School STEAM Update:

Mrs. Hendricks shared that the 7th grade STEAM program expansion at Somerset Middle School has been going well. Two classes have been added for 6th grade STEAM from the 2018-19 school year. Last year staff shared they identified a teacher for 7th grade ELA, Math, and Science. In addition ELA, Math, and Science, staff was able to add Social Studies to form a full core track for students in 6th and 7th grade. Somerset currently has one hundred thirty students in 6th grade and one hundred thirty students in 7th grade in the STEAM/Honors program. Data shows the 7th grade students are succeeding and of the one hundred thirty students, only six had to transition back into regular math.

Nutrition Services Annual Report:

b. Nutrition Services Annual Report:

Mr. Michael Maaske, Director of Food Services thanked and

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INFORMATION AND DISCUSSION Continued

recognized his amazing group of Food Service professionals in his department. They are the reason why their department has had so much success. He shared that the Food Service Department feeds more than just Sylvan Union School District students. They currently provide meals and services to eight Head Start Programs, Central California Child Development Services in Riverbank, six Stanislaus County Office of Education Special Education Programs, Free After School Snack Programs, Catering Services, Seamless Summer Feeding, Sylvan Educational Foundation, Boys & Girls Club, Middle School ASB, and Parent Organizations. Currently the Food Service department is at eighty percent capacity. Mr. Maaske also stated that the meal comparison reports indicated that they have had a tremendous increase in breakfast and lunch participation since last school year. The Community Eligibility Provision Program has allowed for the department to add two additional sites for this year. The restricted Cafeteria Fund Balance is \$1,306,495. Since the department has kept a sufficient fund balance over the years, breakfast and lunch prices haven't increased. Students have been a huge help during the student taste testing that began this year. Six tastings have taken place since the start of the 2019-20 school year. The Summer Feeding Program was busy again this summer. The department partnered with Stanislaus County Library this summer during their final Summer Feeding Program. Reptile Ron was there and was a huge hit with the community and attracted over six hundred people.

Special Education Update: SELPA Take Back – Occupational Therapy:

c. Special Education Update: SELPA Take Back – Occupational Therapy:

Mrs. Mori shared that SELPA informed districts that they will change the structure of their Occupational Therapy services beginning the 2020-21 school year. They plan to provide a fee for service model which could be a significant increase expense to the district. The district has been in a pool for SELPA services. Staff is considering taking back OT services beginning in 2020-21. In order to do so, the district will need to submit a take back referral notice to SELPA by November 1, 2019. Staff informed the Board of Trustees that SELPA is still gathering information for their program and will let the district rescind their request before the 2020-21 new program implementation.

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INFORMATION AND DISCUSSION Continued

***Governance Goal
Update: Staff
Development and
Ed Tech
Integration:***

d. Governance Goal Update: Staff Development and Ed Tech Integration:

Granger provided an update on the governance goal of increasing meaningful use of technology. Staff is proposing a program that establishes and initiates a district sponsored class that will be converted into units for advancement or movement across the salary schedule for certificated staff members. The proposal is one unit of professional growth for completion of each google certification. A total of fifteen hours is required for google certification. October through November is the planned development of district sponsored coarse content, with planned communication with staff in December and begin offering courses from January to October 2020. Staff shared that testing is done and supported by google. The district will be providing staff with the skills to successfully complete and pass the tests for certification.

***Annual
Interdistrict
Attendance
Request Reports:***

e. Annual Interdistrict Attendance Request Reports:

Mrs. Albert reviewed the annual Interdistrict Attendance Request Reports for 2019-2020 with the Board of Trustees.

***Annual
Intradistrict
Attendance
Request Reports:***

f. Annual Intradistrict Attendance Request Reports:

Mrs. Albert reviewed the annual Intradistrict Attendance Request Reports for 2019-2020 with the Board of Trustees.

***Transportation
Update: California
Highway Patrol
Visit:***

g. Transportation Update: California Highway Patrol Visit:

Mrs. Aguilar shared the CHP update. No questions were asked by the Board at this time.

***Safety and
Facilities Update:
Board Questions:***

h. Safety and Facilities Update: Board Questions:

Mrs. Aguilar shared that the Ustach Modernization project is on schedule and phase one is projected to be done in November. She also shared that the carpet at Ustach is in need of repair. We had taken the carpet replacement off the project as an alternate item and

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INFORMATION AND DISCUSSION Continued

staff has been looking at ways to add the replacement back in to the project. Staff would like to have the carpet replaced while the rooms are empty during phase one. Currently areas of the carpet near the entry ways have been torn out and now would be the perfect time to replace it while the rooms are completely empty rather than trying to match pieces of carpet later. Staff also suggested using the funds set aside for the 2020 Somerset carpet capital outlay project and delay the Somerset carpet replacement by one month. After discussion, the Board suggested comparing the conditions of the Ustach and Somerset carpet before moving forward. In the meantime, staff is waiting for a confirmation from Boyer on a price for replacement of carpets at both sites.

Action Items:

ACTION ITEMS

*Approval of
Selection of Nicro,
Inc for the
Installation of
Water Bottle Re-
Fill Stations
District Wide:*

- a. The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving to award a contract with Nicro, Inc. to install water bottle refill stations throughout the district through funds from the Kaiser Permanente grant.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

*Approve
Certificated
Substitute Pay
Rate Increase:*

- b. The motion was made by Mr. Rawe, seconded by Ms. Harvey, approving the increase to the daily rate for substitute pay for certificated substitutes by \$10.00.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

*Approve Revised
Job Description
for Classroom
Teacher Pre-
Formal Special
Day Class:*

- c. The motion was made by Ms. Harvey, seconded by Mrs. Lindsey, approving the revisions to the job description for the Classroom Teacher Pre-Formal Special Day Class that reflects the current job responsibilities and duties.

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ACTION ITEMS Continued

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

***Approve Revised
Job Description
for Classroom
Teacher
Moderate/Severe:***

- d.** The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the revised job description for the Classroom Teacher Moderate/Severe.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

***Adopt Resolution
2019/2020 - #11:***

- e.** The motion was made by Mrs. Lindsey, seconded by Mr. Rawe, adopting by roll call vote Resolution 2019/2020 - #11: authorizing the execution and delivery of a quitclaim deed with respect to the correction of a ministerial error in connection with vesting of title to a portion of the Mary Lou Dieterich Elementary School in Stanislaus Union School District.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

***Ratify Certica
Solutions
Subscription:***

- f.** The motion was made by Ms. Harvey, seconded by Mrs. Miyakawa, ratify the Certica Solutions subscription for Certify Applications Software for the 2019-2020 school year.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

***Adopt Resolution
2019/2020 - #12
Board Member
Absence:***

- g.** The motion was made by Mr. Rawe, seconded by Ms. Harvey, adopting by roll call vote Resolution 2019/2020 - #12: Board Member Absence, excusing Mrs. Miyakawa from the September 24, 2019 Fall Governance Retreat.

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ACTION ITEMS Continued

AYES: Collins, Harvey, Lindsey, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: Miyakawa

Expenditure of Construction Funds:

- h.** The motion was made by Mrs. Lindsey, seconded by Ms. Harvey, approving the Expenditure of Construction Funds for the Paving Project, Sylvan Freezer, Ustach Modernization Project, and the Ustach Portables Project.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Consent Agenda:

CONSENT AGENDA: The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the Consent Agenda after removing Consent Item “13c” (*Ratification of Checks*), Consent Item “13e” (*2020 Health, Dental, and Vision Benefit Rates*), and Consent Item “13g” (*Approval of Memorandum of Understanding and agreements for Western Governors University for Credentialing and Student Teacher Placements*) for a separate vote.

- a.** The Minutes from the September 10, 2019, Regular Board Meeting; September 24, 2019 Special Board Meeting; September 24, Fall Governance Retreat; and the September 30, 2019, Special Board Meeting;

- b.** The Ratification of the following Personnel Actions:
The employment of:

Certificated:

Certificated hired = 5

Certificated resignation = 5

Classified:

Classified hired = 1

Classified resignation = 5

Classified termination = 2

Classified change in assignment = 2

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CONSENT AGENDA Continued

- c. PULLED FOR A SEPARATE VOTE;
- d. The ratification of the grant agreement with Stanislaus County Office of Education, California Learning Communities for School Success Program;
- e. PULLED FOR A SEPARATE VOTE;
- f. Approval of the memorandum of understanding and agreement for University of the Pacific for Speech and Language Pathologist Program;
- g. PULLED FOR A SEPARATE VOTE;
- h. Approval of destruction of records presented by staff;
- i. Approval of the renewal memorandum of understanding with Stanislaus County Office of Education, Head Start for 2019-2020;
- j. Approval of the Williams Act Quarterly Report;
- k. The approval of the listed donations:
 - The donation of \$1,504.47 from Crossroads PTA to Crossroads Elementary School to purchase PE equipment for 2nd grade classrooms.
 - The donation of library books – New beginning chapter books valued at \$478.64 from Mary Bates, Lori Windsor, Keith and Virginia Munroe, and Bill and Melinda Gates Foundation through Donors Choose to Sylvan STEAM Academy for the school library.
 - The donation of \$316.57 from Sherwood Parent Teacher Club to Sherwood Elementary School for the purchase of yoga mats for 4th grade teachers for PE/mindfulness.
 - The donation of \$350.00 from Rickey Holcombe to Somerset Middle School for student recognition and supplies.

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CONSENT AGENDA Continued

- The donation of a 55” television and wall mount valued at \$525.00 from Sean Smith to the Sylvan Union School District Corp Yard for training and presentation purposes for all staff at the Transportation and Maintenance & Operations Department.

TOTAL VALUE: \$1,670.21

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Consent Items Pulled for a Separate Vote:

Consent Items Pulled for a Separate Vote:

13c. Ratification of Checks:

The motion was made by Mrs. Lindsey, seconded by Ms. Harvey, ratifying the checks as listed.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

13e. Approval of 2020 Health, Dental, and Vision Benefit Rates

The motion was made by Ms. Harvey, seconded by Mrs. Miyakawa, approving the 2020 Health, Dental, and Vision Benefits.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

13g. Approval of the memorandum of understanding and agreements for Western Governors University for Credentialing and Student Teacher Placements

The motion was made by Ms. Harvey, seconded by Mrs. Miyakawa, approving the memorandum of understanding and agreements with Western Governors University for credentialing and

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CONSENT AGENDA Continued

student teacher placements.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Superintendent's Report:

SUPERINTENDENT'S REPORT: Mrs. Hendricks shared the following information with the Board of Trustees:

- The Stanislaus Partners Annual Recognition Luncheon will be held Thursday, October 10th. Somerset Middle School, Woodrow Elementary, and the District will be recognizing a few of their partnerships.
- The third VIP Tour will be held on October 17, 2019 from 8:10 AM to 1:00 PM.
- This week is Week of the School Administrator.
- Upcoming Agenda items for the next Regular Board Meeting:
 - Governance Goals and Superintendent's Goals Update
 - Presentation: SEF Mini Grants
 - Resolution: Developer Fees
 - Resolution: Making Findings

Board Reports:

BOARD REPORTS

Ms. Harvey thanked everyone for all they do. She shared she attended the Fall School Board Dinner and enjoyed meeting our Teacher of the Year.

Mrs. Miyakawa no report.

Mrs. Lindsey shared that she attended the Juliene School of Dance Fundraiser as a guest of the Sylvan Educational Foundation. She shared that it was such a great event. Gretchen Griffin's son was an

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BOARD REPORTS Continued

amazing performer. She encouraged families to look into the Juliene opportunities because students can audition for two different classes and if picked, they get a free class.

Mr. Rawe no report.

Mr. Collins thanked Standiford Elementary School for the wonderful site visit. Standiford will always be his favorites since his kids attended there.

Mr. Collins thanked everyone for attending the meeting.

Future Agenda Items:

FUTURE AGENDA ITEMS:

- Next Regular Board Meeting: October 29, 2019 at 7:00 P.M.

Final Adjournment:

The meeting was adjourned by Board President Mr. Collins at 8:53 p.m.

WITNESS:

Mr. Rawe, Vice President of the Board

Date