

OCT 25 '19 AM 11:12

Application for Provisional Appointment to the Lemon Grove Board of Education

This Application is a Public Record.

The Appointee will hold office until the next Governing Board Member Election, which occurs at the next Statewide General Election on:

November 3, 2020 [EC§ 5091(e)]

Qualifications:

Applicant must be a registered voter and a resident living in the boundaries of the Lemon Grove School District. An employee of a school district may not be sworn into office as an elected or appointed member of that school district's governing board unless and until he or she resigns as an employee. (EC§ 35107)

Certification of qualifications on page 5 must be signed by the applicant.

Application Deadline:

This application must be received by the Secretary to the Board/Superintendent no later than October 25, 2019, at 4:30 p.m. and must be postmarked on or before 10/25/19 or hand-delivered to:

Erica Balakian
Secretary to the Lemon Grove Board of Education
8025 Lincoln St.,
Lemon Grove, CA 91945
Phone: 619-825-5600

(Please type or print)

Name: April A. Leon

Address: _____

Address 2: _____

City: Lemon Grove

State: California

Zip Code: 91945

Home Phone: _____

Mobile Phone: _____

Business Phone: _____

Years of residence within the boundaries of the 35 years
Lemon Grove School District: _____

****Please attach or include an updated resume and any other materials you feel are relevant to assist the Board of Trustees in their decision-making for the appointment process.**

Please answer the following questions:

1. Describe your educational, work and public service background.

I am a 35 year resident of the Lemon Grove District and graduate of it's schools. I have an Associates of Art Degree in Fashion design and have operated my own costume and fashion design business for 18 years; including work on theater productions for schools as well as at the Lyceum and The Globe.

I have worked in construction office management for 15 years with experience in public works projects and paperwork; my husband and I currently own and operate a construction company that specializes in maintenance and repairs of concrete at theme parks. I work part time for 2 businesses providing bookkeeping and financial advice services.

I coached Little League for 4 seasons with Lemon Grove Little League.

2. What skills, abilities, and experiences would you bring to the Board to assist in carrying out its responsibilities?

The skill to listen to things objectively and the willingness to find the best resolution for all parties through encouraging one another to consider a different perspective than their own. I never assume I know all there is about something. I will research and verify that the information I have been presented with, is accurate before speaking on it. I have experience in running PTA Board meetings which follows Robert's Rules. I also have firsthand experience with budgets and accountability of managing funds for charitable organizations and for state funded projects.

3. List your involvement in the schools of Lemon Grove (memberships on committees and/or organizations, offices held, volunteer work, etc.).

I was a student of the district from 1984 to 1991 and onto the GUHSD from 1991 to 1995. I have served as a classroom volunteer at Mount Vernon School for 5 years; currently assist in setting up breakfasts in the classrooms and served as PTA president for 2 years. I currently serve on the ICOC for the Lemon Grove School district as Vice Chair.

4. State briefly your philosophy of public education.

Public education should provide a quality education to all students with teachers who exemplify instructional rigor. No student should be denied the same opportunities as their peers because of their economic background, language differences or learning challenges.

5. List, in order of importance, the major issues confronting public education in general.

The notion that a private school education must be more valuable than a public school one.

Decline in parent involvement.

Resistance to adapt our classroom environments to match the ever-changing needs of the students.

6. List, in order of importance, the major issues confronting public education in the Lemon Grove School District.

Resistance by teachers and administrators to accept new curriculums or ways to teach the students. Being complacent and going with the "this is how we have always done it" type mindset. Our world is ever changing and evolving and so should the way we teach our students. Remind our educators that these changes are not a punishment or a reflection on their personal abilities but ways to enhance their teaching techniques

Low parent involvement in their student's education process as well as lack of knowledge on how school districts and school boards operate.

7. As a Board member how would you determine the priorities of the District?

I would speak to the parents, teachers and students to find out what their feelings are on the current atmosphere in our District. Seek out both positive and negative feed back to have an understanding of what are their priorities. I would then research my findings independently as well as with the District office to determine if there are already steps in place to remedy any of the concerns and to share the positive feedback I received for things already in place.

I would then share the information with my fellow Board Members to determine what our priorities are as a Board.

8. Why do you wish to serve on the Board and what do you hope to accomplish?

I wish to serve on the Lemon Grove School Board to offer perspective from an active parent with students currently enrolled in the district. To share my

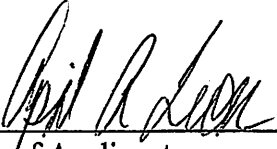
firsthand, day to day experiences on campus as well as concerns of fellow parents. I feel I represent a silent majority of parents who are very happy with the current direction of the school district.

My hope is to accomplish a better understanding between parents of how we can be proactive instead of reactive when it comes to our students education. Being a relatable familiar face that they feel they can voice their compliments and concerns to in a positive and constructive way.

To help ensure academic rigor for all Lemon Grove Learners to bring them to above basic State standard regardless of their economic or cultural background.

I understand, upon appointment, I would be required to file a Conflict of Interest Statement and to take an Oath of Office.


I attest the foregoing information is true to the best of my knowledge.





Signature of Applicant

10-24-2019
Date


Certification of Qualifications:

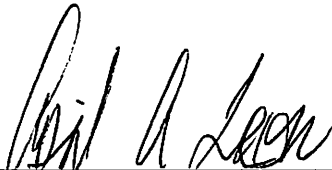
 ☒ I understand that this application is a public document and may be requested under provisions of the Public Records Act and/or be available to the public on the Lemon Grove School District website.

 ☒ I understand that, upon appointment, I would be required to file a Conflict of Interest statement and take an Oath of Office.

 ☒ I certify I am not disqualified to hold this office because of a conviction of any of the crimes on the attached list and further certify I am not otherwise disqualified from holding public office under the California Constitution or statutes.

 ☒ I certify I am a registered voter in the Lemon Grove School District and that I reside within the Lemon Grove School District boundaries.

 ☒ I attest the foregoing information is true to the best of my knowledge.



Signature of Applicant

10-24-2019
Date

Information contained on this application is subject to verification.

The following is a list of crimes, conviction of which precludes a person from holding public office in the State of California. Conviction of these crimes renders a person "forever disqualified from holding any office in this state."

- Bribing executive officer (Penal Code§ 67)
- Officer asking or receiving bribes (Penal Code§§ 68, 88)
- Receiving gratuity for appointment to office (Penal Code§ 74)
- Judicial Officer who has asked for or received emoluments, gratuities, rewards, or the fee of stenographer (Penal Code§ 94)
- Giving or offering bribe to Councilman or Supervisor (Penal Code§ 165)
- Misappropriation of public funds (Penal Code§ 424)
- Interference with work or discipline of, or giving certain articles to prisoners (Penal Code§ 2772)
- Interference with or giving certain articles to convicts (Penal Code§ 2790)
- Officer making contracts in which he or she is interested (Government Code§ 1097)
- Members of the Legislature convicted of any crime (Government Code§ 9055)
- Corrupting the voting process (Election Code§ 18501)

Please note that, in addition to the above restrictions, Government Code § 1126 prohibits any local agency official from engaging "in any employment, activity, or enterprise for compensation which is inconsistent, incompatible, in conflict with, or inimical to his or her duties as a local agency officer or employee or with the duties, functions, or responsibilities of his or her appointing power or the agency by which he or she is employed."

APRIL A. LEON

Dedicated and technically skilled business professional with a versatile administrative support skill set developed through experience as an office manager, secretary, and administrative assistant.

Key Skills

Office Management
Public Works projects
Certified Payroll

Report & Document Preparation
Accounts Payable/Receivable
Bookkeeping & Payroll

Records Management
Meeting & Event Planning
Innovative Problem Solver

Experience

Propane Company, El Cajon, CA 92021

January 2018 to present

Book Keeper, 2016 to present

Quickbooks data entry, invoicing customers, reconciling accounts, streamlining paperwork flow.

PTA President, Lemon Grove, CA 91945

July 2017 to June 2019

President, 2017 to 2019

Oversaw and ran Board meetings, established budgets, coordinated volunteers, scheduled and executed monthly events, chaired Book Fairs and Fundraisers

Construction Company, Lemon Grove, CA 91945

February 2017 to present

Co-Owner and Manager 2017 to present

Accounts receivable, accounts payable, estimating, invoicing, payroll processing, vendor paperwork, job costing, schedule work, manage bank accounts, maintain records, and all office procedures

Preschool, El Cajon, CA 92019

August 2016 to present

Book Keeper, 2016 to present

Quickbooks data entry, invoicing customers, processing accounts payable, tracking account receivables, reconciling accounts, auditing accounts, attendance sheets.

Construction Company, National City, CA 91950

2003 to June 2016

Office Manager & Personal Assistant to Owner 2003 to June 2016

During 13-year tenure with company, maintained responsibility for accounts receivable, accounts payable, invoicing, payroll processing, vendor paperwork, job costing, scheduled meetings, managed bank accounts, maintained records, and all office procedures

Electrical Company, San Diego, CA

2005 to 2008

Administrative Assistant 2005 to 2008

Entered records into Quickbooks to help improve company productivity, answered cold calls, scheduled estimates, reconciled accounts, processed payroll.

MPBT Management, Inc, Spring Valley, CA 91977

1996 to 2003

Assistant Office Manager

Repeatedly promoted during 6-year tenure with MPBT Management, Inc, culminating into responsibility for coordinating office functions, managed flow of patients, scheduling of appointments, handled a busy phone system, medical billing and collections.

Pulgacita Designs, Lemon Grove, CA 91945

2002 to present

Owner Operator, 2002 to present

Design and manufacture custom apparel, theatrical costume design and miscellaneous sewing projects including industrial sewing and commercial awnings for theme parks

Education

Fashion Careers of California College

2002

Associates of Arts in Fashion Design