



# GILROY UNIFIED SCHOOL DISTRICT

## Within the State and Out of State / Overnight Field Trip Request Form

| LEVEL 1   | LEVEL 2   |
|---|---|
| <b><i>Within the State / One-Day Trip<br/>(District Office information only)</i></b>  | <b><i>Out of State and/or Overnight Trip<br/>(Board Approval required)</i></b>  |
| <u>Submit (6) weeks in advance for Principal approval and District Office information.</u><br><br>Date of Trip: _____<br><br>Please check: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F <input type="checkbox"/> Sat <input type="checkbox"/> Sun<br><br><u>DEPARTURE DATE / TIME:</u> _____<br><u>RETURN DATE / TIME:</u> _____<br>Number of Students attending: _____<br>Names of Chaperones <u>mandatory!</u> | <u>Submit (4) months in advance for BOARD APPROVAL.</u><br><br>Dates of Trip: <u>1/9/2020 - 1/12/2020</u><br><br>Please check: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input checked="" type="checkbox"/> Th <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> Sat <input checked="" type="checkbox"/> Sun<br>Total Instructional Days Missed: <u>1</u><br><br><u>DEPARTURE DATE / TIME:</u> <u>1/9/20 - 4:00 PM</u><br><u>RETURN DATE / TIME:</u> <u>1/12/20 - 3:00 PM</u><br>Number of Students attending: <u>14</u><br>Names of Chaperones <u>mandatory!</u> |

Date: 10/2/2019 School Site: Gilroy High School Grade Level: 9 - 12

Name of Group / Organization: Gilroy High School Wrestling Team

Name of Lead Instructor(s): Daniel Cormier School Extension: \_\_\_\_\_

**DESTINATION** (Location / City / State):

Fountain Valley, CA

Does the trip involve any water related activities? ☐ Yes ☒ No

If yes, please describe as additional information/assurances may be required (GUS 67A).

According to GUSD's AR 6153 "Field Trips about trips involving water craft, the use of private and or non-commercial vessels is prohibited.

The teacher must verify the following:

- ☐ 1) The vessel must be properly licensed.
- ☐ 2) The Captain has a current valid license for the type and size of the vessel.
- ☐ 3) The vessel has adequate life jackets for the group.
- ☐ 4) The teacher must obtain a certificate of insurance naming the district as an additional insured. (Please attach to Field Trip Request Form #67)
- ☐ 5) The teacher must insist that emergency procedures and drills are reviewed by the boat personnel with the filed trip adults and participants.

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- ☐ 6) The teacher must review weather conditions and information prior to the trip and be aware of any warnings out.  
☐ 7) The teacher will assign adult chaperons to specific children.  
☐ 8) The teacher must have school's first aid kit.  
☐ 9) The trip shall be accompanied by a teacher, employee or agent of the school who has completed a first aid course which is certified by the American Red Cross

**Number of Chaperones attending:** Teachers \_\_\_\_\_ School Staff 5 Parents \_\_\_\_\_ Community Members: \_\_\_\_\_

**LIST NAMES OF ALL CHAPERONES**

- Teachers and other school staff: Daniel Cormier, Cassandra Clark, Deron Winn, William Newton and Santiago Saldate  
\_\_\_\_\_
- Community Members: \_\_\_\_\_  
\_\_\_\_\_
- Parent/Guardian Name: (Please **also** include GUSD Student) You may add another sheet, if necessary.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Academic Purpose of Field Trip:** (include curriculum and standards met by this field trip below).

**Wrestling Tournament - Non Academic**

**Lodging arrangements:**

**Hilton - Anaheim; 777 Convention Wy.; Anaheim, CA 92802**

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**MODE of Transportation** (please check below):

☐ School Bus   ☐ Charter Bus   ☐ District Vehicle   ☒ Private Car

If District vehicles or private vehicles are the mode of transportation, please check box below confirming all employees or volunteer drivers have been cleared by the District. All documents must be on file with the Transportation Department or with the Athletic Director at each site.

**List Names of Drivers:**

|                               |  |
|-------------------------------|--|
| Santiago Saldate - Cleared    |  |
| Cassandra Clark - In Progress |  |
| William Newton - In Progress  |  |

Documents required for clearance include: copy of driver's license, proof of insurance, GUSForm #110 and DMV H6 record

☐ All above documents are on file.

Estimated total cost of trip \$4500.00      Estimated total cost per student \$300.00


Transportation Costs:    Yes ☒ No ☐      Funding Source: GHS Wrestling Budget

Admission Fees:          Yes ☒ No ☐      Funding Source: GHS Wrestling Budget

Substitute Teacher required? YES ☐ If yes, check one: full day sub ☐ or ½ day sub ☐ NO sub required ☒

Funding Source: GHS Wrestling Budget

| LEVEL 1<br><i>Within the State / One-Day Trip</i><br><i>(Principal Approval only)</i>   | LEVEL 2<br><i>Out of State and/or Overnight Trip</i><br><i>Board Approval required (*)</i>                  |
|---|---|
| Signed: _____<br>Principal  | Signed: <u>[Signature]</u><br>Principal   |
| Dated: _____ Request approved: Yes <input type="checkbox"/> No <input type="checkbox"/> | Dated: <u>10/2/19</u> Request approved: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| Date received in Curriculum and Instruction Office: _____                               | Signed: _____<br>Director of Curriculum and Instruction   |
| Signed: _____ Dated: _____<br>Director of Curriculum and Instruction                    | Dated: _____ Request approved: Yes <input type="checkbox"/> No <input type="checkbox"/>                     |



**G.U.S.D. BOARD OF EDUCATION**

Approved: ☐ YES   ☐ NO

Rationale (if not approved): \_\_\_\_\_

Gilroy High School Wrestling

Head Coach: Daniel Cormier

Five Counties Tournament

January 9 – 12, 2020

Itinerary:

January 9, 2020:

4:00 PM – Departure from Gilroy High School

6:00 PM – Flight to Fountain Valley – Departure from SJC; Arrival SNA

7:30 PM – Rent Vehicles at SNA

8:00 PM – Arrival/Check-In – Hilton Anaheim

8:30 PM – Dinner

10:00 PM – Lights Out/Bed Check

January 10, 2020:

7:00 AM – Breakfast

7:45 AM – Departure

8:00 AM – Weigh-Ins

9:00 AM – Tournament Play Starts

7:00 PM - Dinner

9:00 PM - Lights Out/Bed Check

January 11, 2020:

7:00 AM – Breakfast

7:45 AM – Departure

8:00 AM – Weigh-Ins

9:00 AM – Tournament Play Starts

7:00 PM - Dinner

9:00 PM - Lights Out/Bed Check

January 12, 2020:

8:00 AM – Check-Out/Departure

11:00 AM – Flight to SJC - Departure from SNA; Arrival SJC

1:30 AM – Drive to Gilroy High School

3:00 PM – Arrival at Gilroy High School