

**BYLAWS OF THE BOARD**  
**ORGANIZATION**

Each year, the Governing Board shall hold an annual organizational meeting. In any year in which a regular election of district Board members is conducted, the organizational meeting shall be held within a 15-day period beginning from the date upon which a Board member elected at that election takes office. During non-election years, the meeting shall be held within the same 15-day period on the calendar. (Education Code 35143)

The day and time of the annual meeting shall be selected by the Board at its regular meeting held immediately prior to the first day of the 15-day period. On behalf of the Board, the Superintendent shall notify the County Superintendent of Schools of the day and time selected. Within 15 days prior to the date of the annual meeting, the clerk of the Board, with the assistance of the Superintendent, shall notify in writing all Board members and members-elect of the date and time selected for the meeting. (Education Code 35143)

At this meeting the Board shall:

1. Elect a president and a clerk and/or vice president from its members
2. Appoint the Superintendent as secretary to the Board
3. Authorize signatures
4. Approve a schedule of regular meetings for the year and a Board governance calendar stating the time when the Board will address important governance matters
5. Designate Board representatives to serve on committees or commissions of the district, other public agencies, or organizations with which the district partners or collaborates  
(*cf. 9140 - Board Representatives*)

**Election of Officers**

The Board shall each year elect its entire slate of officers.

The following rotation shall be followed in the election of officers of the Board of Trustees:

1. George Rawe (President in 2020)
  2. Jennifer Miyakawa (Vice President in 2020)
  3. Christine Harvey
  4. Cynthia Lindsey
  5. David Collins
- (*cf. 9224 - Oath or Affirmation*)

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New Board Members are to be sworn in at the Organizational Meeting in December. After the election of the new President and Vice President, the new board member shall be placed at the end of the rotation list. In the event of more than one newly elected board member, the order shall be determined by lot.

## Legal Reference:

## EDUCATION CODE

5017 Term of office

35143 Annual organizational meeting date, and notice

35145 Public meetings

## GOVERNMENT CODE

54953 Meetings to be open and public; attendance

## ATTORNEY GENERAL OPINIONS

68 Ops.Cal.Atty.Gen. 65 (1985)

59 Ops.Cal.Atty.Gen. 619, 621-622 (1976)

**POLICY ADOPTION:**

Date First Presented:	02/22/00
Policy Adopted:	03/28/00
Policy Revised:	02/09/16 (Rotation list revised on 12-10-19)

**(Policy Share/BB 9100)**