

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
MILLER CREEK SCHOOL DISTRICT**

October 8, 2019

District Office Board Room

380 Nova Albion Way

San Rafael, CA 94903

Closed Session 6:00

Open Session 6:30

Attendance

Trustees

Brad Honsberger

Alissa Chacko

Megan Hutchinson

Brooks Nguyen

(Marnie Gickman resigned on October 7th)

Absent

None

Administrators

Ms. Becky Rosales - Interim Superintendent

Tanya Michel – Chief Business Officer

Kristy Treewater – Asst. Superintendent

Approval of the Closed Session Agenda

On a motion by Ms. Nguyen, seconded by Ms. Hutchinson, the Trustees approved the closed session agenda. Vote: 4-0 (Hutchinson, Nguyen, Chacko, Honsberger)

Public Comment on Closed Session Agenda

None

Recess to Closed Session to Consider and/or Take Action Upon Any item in the Closed Session Agenda.

Government Code Section 54957 PUBLIC EMPLOYEE EVALUATION-Interim Superintendent

Reconvene to Open Session

Mr. Honsberger reconvened the meeting to open session at 6:35

Patriotic Salute

A recitation of the Pledge of Allegiance was said

Student Presentation: Performance by Miller Creek Band Students

Mr. Steinberg lead the Miller Creek band students in a performance. Mr. Honsberger thanks the Band, Mr. Steinberg and the parents for coming.

There is a short recess after the band performance. Mr. Honsberger reconvenes the meeting at 6:42. Mr. Honsberger shares that the Marnie Glickman resigned from the Board on October 7th.

Announcement of Any Reportable Item in Closed Session

None

Approval of Open Session Agenda

On a motion by Ms. Chacko, seconded by Ms. Nguyen the Trustees approved the open session agenda. Vote: 4-0 (Hutchinson, Nguyen, Chacko, Honsberger)

MCEA Report

Ms. Costello thanks the Board for its flexibility and Ms. Mary Krause for leading MCEA meetings and filling in. She shares that we need more yard duty staff. Ms. Costello added that some instructional assistant positions may need additional training before they start working with students. She concluded by saying that she is looking forward to the upcoming Board lunches.

King Consulting Discussion Regarding the Status of the District Application for the State Bond Funds

Representatives from King consulting came to discuss the State process for school modernization Proposition 51 bond funding. The School District submitted funding applications to the state for modernizing our three elementary schools in October of 2018. The estimated grant amount for those applications is just over \$4,800,000. While there are no guarantees, it is anticipated that the projects will receive their state funding within 12-24 months. The OPSC is currently notifying districts approximately 2 years following the submittal of their Modernization funding application. There is a priority funding round in May/June and November/December.

Discussion and Possible Action: Superintendent Search

Dr. Walt Buster presented options for the Superintendent search to the Board. The first alternative he explained involved hiring a search firm in late April or early May at a cost of \$30-40,000. The second alternative is to extend Ms. Rosales' MCOE/Miller Creek SD contract for an additional year.

Ms. Nguyen says that the Board has a lot of work to do and feels that finding a search firm would be overwhelming. Ms. Hutchinson says that the Board needs to work with the School District for the next several months to put systems in place that would allow the new Superintendent to succeed.

Mr. Honsberger thanks Dr. Buster for presenting the alternatives. He adds that the Board needs to set the table to make sure Miller Creek SD is an attractive place to come for a new Superintendent.

On a motion by Ms. Hutchinson, seconded by Ms. Nguyen the Board votes to ask the Marin County Superintendent of Schools to extend the interim Superintendent contract. Vote: 4-0 (Hutchinson, Nguyen, Chacko, Honsberger)

Consent Agenda Approval by Single Motion

- Approval of Minutes 9-10-19
- Review and Possible Approval: School Site Safety Plans
- Certificated Personnel: Updates
- Classified Personnel: Updates
- Revised 2019-20 Salary Schedules

- MOU Between the MCSD and the City of San Rafael
- Agreements: Associated Valuation Service, King Consulting; Dannis Woliver, Kelley and Marin County Office of Education
- Certification by the Board of Monthly Payroll Order and Bills
- Quarterly Report on Williams Uniform Complaints
- Approval of Overnight Band Trip November 15-17, 2019

On a motion by Ms. Nguyen, Seconded by Ms. Chacko the Board approved the consent agenda.
Vote: 4-0 (Hutchinson, Nguyen, Chacko, Honsberger)

Announcements and Special Items

Superintendent's Report

Ms. Rosales thanks Ms. Treewater for all her work with the San Rafael Public Library to make the book program come to fruition.

Ms. Rosales shares that we have been working to improve our school wide communications system. We have polled the District parents and results tell us that they prefer electronic communication. The system has been tested and parents who did not receive the test were encouraged to update their information within the parent portal. We are keeping tabs tonight on PG&E communication regarding a potential PSPS.

Ms. Rosales discusses the process for the provisional appointment that will be necessary following the recent resignation of Marnie Glickman.

Discussion and Possible Approval: Dixie Education Foundation Funds Distribution

Ms. Rosales communicates to the Board that the DEF has allocated additional funds to support science at Miller Creek Middle School. She asks the Board for permission to accept the donation of \$120,000. With a motion from Ms. Nguyen, seconded by Ms. Hutchinson the board approves receipt of the donation. Vote: 4-0 (Hutchinson, Nguyen, Chacko, Honsberger)

Ms. Rosales invites Greystone Project Manager Jamie Ferranti up to answer questions the board may have.

Ms. Chacko motions to reverse the order of item 6.2 and 6.1 on the agenda. Ms. Hutchinson seconds.

Discussion and Possible Action: Change Order #2 for the Miller Creek Middle School Modernization MODULAR project.

Mr. Ferranti explains the change order was for a drinking fountain and relocating the lockers.

On a motion from Ms. Chacko, seconded by Ms. Hutchinson the Board approved the change order.
Vote: 4-0 (Hutchinson, Nguyen, Chacko, Honsberger)

Approve Staff to File Notice of Completion for the Miller Creek Middle School Modernization MODULAR project.

On a motion from Ms. Hutchinson, seconded by Ms. Chacko the Board approved the NOC for the Miller Creek Middle School Modernization MODULAR project. Vote: 4-0 (Hutchinson, Nguyen, Chacko, Honsberger)

Discussion and Possible Action: Cost Over run

Ms. Michel says that the costs of the modernization projects are going to be greater than the available bond funds. She expects the over run will be about 1 million dollars.

Ms. Rosales states that there are a few alternatives we can explore to cover the delta. One is to apply for financing, the second is to approach the Dixie Education Foundation. We would like direction from the Board regarding the best way forward.

On a motion from Ms. Hutchinson, seconded by Ms. Nguyen the Board authorizes Ms. Rosales to ask the DEF for the overrun amount and explore loan options. Vote: 4-0 (Hutchinson, Nguyen, Chacko, Honsberger)

Public Hearing Regarding Sufficiency of Textbooks and Instructional Materials

Public Hearing Opened at 7:57

Ms. Treewater shares the list of adopted textbooks.

Public Hearing Closes at 7:58

Consideration and Possible Action: Resolution No. 2019/20-15 Regarding sufficiency of text Books and/or Instructional Materials

On a motion from Ms. Nguyen, seconded by Ms. Hutchinson the Board approved Resolution #2019/20-15 Vote: 4-0 (Hutchinson, Nguyen, Chacko, Honsberger)

Discussion and Possible Action: Partnership Agreement with Facing History and Ourselves to Provide Professional Development and Facilitation.

Ms. Treewater shares that one aspect of August's professional development was about creating culturally responsive schools. Feedback on the professional development showed a high degree of satisfaction. Additionally, we are bringing forth a new District wide committee on equity. Facing History would facilitate the work we are planning with them.

On a motion by Ms. Nguyen, seconded by Ms. Hutchinson the Board Approved the agreement with Facing History and Ourselves. Vote: 4-0 (Hutchinson, Nguyen, Chacko, Honsberger)

For Discussion: Local Control Accountability Plan Dashboard Local Indicators

Ms. Treewater presented an update on the LCAP dashboard.

The Board took a 5-minute break. Mr. Honsberger reconvened at 8:33

2018/19 Developer Fees Report

Ms. Michel presented the 2018/19 Developer Fees Report

On a motion from Ms. Chacko, seconded by Ms. Nguyen the Board approved the 2018/19 Developer Fees report. Vote: 4-0 (Hutchinson, Nguyen, Chacko, Honsberger)

Public Comment on Items not Specified on the Agenda

Speaker #1 says she is still trying to get over what has happened with the District. She thinks there needs to be more training on white fragility.

Report on District Committees and Master Meeting Calendar

Budget Committee: The Board agrees to eliminate the budget committee in favor of budget workshops where parents and the community come to learn about the budget and have an opportunity to engage.

DELAC: Will continue as is with current representation

Green Committee: discontinued for the time being

Health and Wellness: This committee will be meeting after we have a draft of the policies from the workshop.

Property Committee: Will meet on an as needed basis

Safety Committee: Is a staff run committee

Bond Oversight Committee: Will meet in the Fall and Spring. The Spring meeting will conclude their work

Curriculum Council: Ms. Hutchinson would like to find a way to involve parents in the curriculum. Ms. Treewater suggests a parent education night and periodic education services updates.

Negotiations Committee: Ms. Chacko says that she is on this committee

Calendar Committee: Is staff managed in coordination with San Rafael City Schools

Transportation Committee: Ms. Michel recommends that this may be a great second semester committee. She has some internal research to do regarding transportation.

Discussion and Direction: Policy Workshop Subcommittee

Ms. Rosales explains that the Board will need to look at the 9000 section of the policies. If more than 2 members of the Board would like to be involved with the workshop, we will need to agendaize the meeting due to Brown Act rules. If the Board agrees on a committee we won't need to agendaize. Ms. Nguyen says she can attend. Ms. Chacko says she can also attend. Neither Ms. Hutchinson nor Mr. Honsberger are available for the policy workshop.

Community Activities

Lucas Valley and Vallecito Book fairs are going on.

On Halloween Vallecito will be holding a Trunk-n-treat

Reports by Board Members

Mr. Honsberger:

STEM presentation - MES

Fall Family Social - MC

Lunch at DO

Meet with Becky

Mary Jane Burke

Run as One

Meet with Becky, Walt, Bob

Meet with Becky, Alissa, Walt

MCOE DEF Meeting

Welcome New Teacher Event

Agenda planning

TL Planning Committee

Can Do!

Ms. Chacko
Vaping presentation at MCOE
Suicide Prevention

Ms. Nguyen
We are Lucas Valley
Mary Silveira Harvest Fair
Coordinating Council
New Teacher Welcome SR. Chamber of Commerce
Vaping @ MCOE

Ms. Hutchinson
We are Lucas Valley
Can Do Community Fun Run
Mary Silveira Site Visits
JLAC
E2

Identification of Items for Future Agenda

Smarter Balance Assessments
Calendar
Fill 5th Seat
Lunch Supervision

With no further business to discuss on a motion from Ms. Nguyen seconded by Ms. Chacko, the meeting was adjourned by Mr. Honsberger at 9:28pm