

**TO:** Brent Stephens, Ed.D., Superintendent  
**FROM:** Samantha Tobias-Espinosa, Assistant Superintendent, Human Resources  
**DATE:** November 20, 2019  
**SUBJECT:** APPROVAL OF HUMAN RESOURCES REPORT  
 FOR CLASSIFIED EMPLOYEES  
 The following is submitted for approval.

**CLASSIFIED EMPLOYEES**

Name	Classification (Limited Term, Provisional, Temporary, Probationary, or Permanent)	Position	FTE	Location	Date (From)	Date (To)
<b><u>SEPARATIONS</u></b>						
Guillen, Saidy	Permanent	Clerical Assistant III	1.00	Business Services	10/31/2019 Hire Date: 9/15/2018	
Schmaus, Alexander	Probationary	Instructional Assistant II - Special Education	0.80	Berkeley High	10/25/2019 Hire Date: 9/11/2019	
Theard, Sally	Permanent	Instructional Assistant I - Special Education	0.80	Martin Luther King	11/11/2019 Hire Date: 12/7/2007	
<b><u>NEW HIRE</u></b>						
Bolton, Bre'on	Probationary	School Campus Aide	0.27	Berkeley Arts Magnet	10/30/2019	*
Brown, Norman	Probationary	Behavioral Intervention Specialist	0.80	Special Education	12/2/2019	*
Chua, Wilma	Probationary	Behavioral Intervention Specialist	0.80	Special Education	10/30/2019	*
Fletcher, Ronald	Probationary	School Safety Officer	1.00	Martin Luther King	11/8/2019	*
Walker, Louis	Probationary	Instructional Technician - Before and Afterschool	0.27	Willard	11/1/2019	*
Young-Sligh, Kristina	Probationary	Instructional Assistant	0.70	Rosa Parks	11/8/2019	*
<b><u>NEW ASSIGNMENTS</u></b>						
Guillen, Saidy	Permanent-Probationary	Accounting Technician	1.00	Business Services	11/1/2019	*
Owens, Jennifer	Permanent-Probationary	Instructional Technician - Before and Afterschool	0.20	Martin Luther King	11/5/2019	*
Schmaus, Alexander	Permanent-Probationary	Behavioral Intervention Specialist	0.80	Special Education	10/28/2019	*
Theard, Sally	Permanent-Probationary	Behavioral Intervention Specialist	0.80	Martin Luther King	11/12/2019	*
Theard, Sally	Permanent-Probationary	Instructional Technician - Before and Afterschool	0.20	Martin Luther King	11/12/2019	*
<b><u>LEAVES</u></b>						
James Sr., Don	Permanent	Custodian I	1.00	Berkeley High	11/1/2019	11/12/2019
Johnson, Janice	Permanent	Instructional Assistant ECE	0.80	King CDC	10/24/2019	6/30/2020
Kahil, Mary	Permanent	School Bus Driver	0.90	Transportation	11/23/2019	6/12/2020
Shenson-Steadman, Leah	Permanent	Instructional Assistant II - Special Education	0.80	Berkeley High	11/2/2019	1/20/2020
Stewart, Patricia	Permanent	High School Liaison	1.00	Berkeley High	11/20/2019	1/8/2020
<b><u>LIMITED TERM/PROVISIONAL/TEMPORARY</u></b>						
Christoff, Marquis	Limited Term - V	Instructional Technician - Before and Afterschool	0.53	Washington	9/3/2019	12/20/2019
Donahue, Barret	Limited Term - E	Administrative Assistant III	1.00	CTE Program	10/1/2019	12/31/2019
Foster, Arlene	Limited Term - P	Behavioral Intervention Specialist	0.60	Martin Luther King	9/1/2019	12/20/2019
Hoang, Jimmy	Limited Term - P	Business Systems Analyst	1.00	Technology	11/1/2019	12/20/2019

**LIMITED TERM/PROVISIONAL/TEMPORARY CONT**

Johnson, Adrienne	Limited Term	Cook	1.00	Nutrition Services	10/7/2019	12/20/2019
Johnson, Samuel	Limited Term - V	Instructional Technician - Before and Afterschool	0.67	Oxford	8/26/2019	12/20/2019
Mcclinton, Monica	Limited Term - V	Budget Analyst II - Confidential	1.00	Business Services	9/20/2019	12/20/2019
Pacheco, Carol	Limited Term	Executive Assistant- Board of Ed. (Confidential)	1.00	Superintendents Office	11/12/2019	2/28/2020
Tanus-Trevilla, Josseline	Limited Term - E	Instructional Specialist - Drama	0.67	CTE Program	9/7/2019	12/20/2019

**REVISION OF LIMITED TERM/PROVISIONAL**

	<b><u>CURRENT REPORT</u></b>	<b><u>PRIOR REPORT</u></b>			<b><u>BOARD REPORT</u></b>
Romo, Maria - School Administrative Assistant ECE	Limited Term - V	Limited Term - E	0.47	Hopkins CDC	8/21/2019
Sweet, Alisha - School Administrative Assistant ECE	Limited Term - V	Limited Term - E	0.47	Hopkins CDC	8/21/2019
Gibson, Takisha - Instructional Technician - Before and Afterschool	Limited Term - V	Limited Term - E	0.20	Longfellow	9/4/2019
Hodges, Anne Marie - School Campus Aide	Limited Term - V	Limited Term - E	0.27	Jefferson	9/4/2019
Hunter, Destini - Instructional Assistant -ECE	Limited Term - V	Limited Term - E	0.40	Rosa Parks	9/4/2019
Kim, Myong-Ah - Instructional Technician - Before and Afterschool	Limited Term - V	Limited Term - E	0.67	Malcolm X	9/4/2019
Kraus, Carla - Instructional Assistant II, Special Education	Limited Term - V	Limited Term - E	0.80	Martin Luther King. Jr.	9/4/2019
Landry, Melina - Instructional Technician - Before and Afterschool	Limited Term - V	Limited Term - E	0.67	Malcolm X	9/4/2019
Lee, Rayuan - School Campus Aide	Limited Term - V	Limited Term - E	0.20	Oxford	9/4/2019
Moore, Sonya - Instructional Assistant -ECE	Limited Term - V	Limited Term - E	0.60	Malcolm X	9/4/2019
Sanders, Karreimah - Instructional Assistant -ECE	Limited Term - V	Limited Term - E	0.20	John Muir	9/4/2019
Sweet, Alisha - Instructional Assistant -ECE	Limited Term - V	Limited Term - E	0.50	Sylvia Mendez	9/4/2019
Bagum, Saeeda - Instructional Assistant II - Special Education	Limited Term - V	Limited Term - E	0.80	Willard	9/18/2019
Baird, Kiegan - School Campus Aide	Limited Term - V	Limited Term - E	0.27	Berkeley Arts Magnet	9/18/2019
Finney, Reina - Instructional Technician	Limited Term - V	Limited Term - E	0.40	Berkeley Arts Magnet	9/18/2019
Gonzalez Frias, Ivonne - Instructional Assistant II - Special Education	Limited Term - V	Limited Term - E	0.40	Franklin CDC	9/18/2019
Jones-Tollfree, Ronda - Attendance Technician	Limited Term - V	Limited Term - E	0.80	Berkeley Technology	9/18/2019

**REVISION OF LIMITED TERM/PROVISIONAL**

	<b><u>CURRENT REPORT</u></b>	<b><u>PRIOR REPORT</u></b>			<b><u>BOARD REPORT</u></b>
Rodriguez, America - Attendance Technician	Limited Term - V	Limited Term - E	1.00	Berkeley High	9/18/2019
Adero, Fundisha - Instructional Assistant ECE	Limited Term - V	Limited Term - E	0.40	Jefferson	10/2/2019
Arnold, Marques - Instructional Technician - Before & After School	Limited Term - V	Limited Term - E	0.20	Cragmont	10/2/2019
Burton, Raven - Instructional Technician - Before & After School	Limited Term - V	Limited Term - E	0.20	Longfellow	10/2/2019
Cabral-Coecho, Ofelia - Instructional Assistant ECE	Limited Term - V	Limited Term - E	1.00	Franklin CDC	10/2/2019
Dolly, Pierre - Instructional Technician - Before & After School	Limited Term - V	Limited Term - E	0.20	Sylvia Mendez	10/2/2019
Esquivel-Nava, Blanca - Nutrition Services Assistant	Limited Term - V	Limited Term - E	1.00	Nutrition Services	10/2/2019
Fahn, Rosarin - Instructional Assistant ECE	Limited Term - V	Limited Term - E	0.40	Hopkins	10/2/2019
Hall, Robin - Instructional Assistant II - Special Education	Limited Term - V	Limited Term - E	0.80	Willard	10/2/2019
Dyas-Hill, Diamond - Nutrition Services Assistant	Limited Term - V	Limited Term - E	1.00	Nutrition Services	10/2/2019
Hillard, Ciaundria - Instructional Assistant II - Special Education	Limited Term - V	Limited Term - E	0.20	Berkeley Technology	10/2/2019
Landry, Melina - Instructional Technician - Before and Afterschool	Limited Term - V	Limited Term - E	0.20	Malcolm X	10/2/2019
Morgan, Pamela - Nutrition Services Assistant	Limited Term - V	Limited Term - E	1.00	Nutrition Services	10/2/2019
Nicholson, Courtney - Nutrition Services Assistant	Limited Term - V	Limited Term - E	1.00	Nutrition Services	10/2/2019
Powell, Akili - Nutrition Services Assistant	Limited Term - V	Limited Term - E	1.00	Nutrition Services	10/2/2019
Powell-Smith, Jordan - Instructional Technician - Before & After School	Limited Term - V	Limited Term - E	0.20	Cragmont	10/2/2019
Stepney, Korin - Instructional Technician - Before & After School Program	Limited Term - V	Limited Term - E	0.20	Cragmont	10/2/2019
Tijerino, Alicia - Instructional Assistant ECE	Limited Term - V	Limited Term - E	1.00	Franklin CDC	10/2/2019
Wade, Jeremy - School Campus Aide	Limited Term - V	Limited Term - E	0.20	Cragmont	10/2/2019

E = Extra Support

P = Provisional

V = Vacancy

\*Upon completion of six work months

\*\* Upon completion of twelve work months