

**SYLVAN UNION SCHOOL DISTRICT
REGULAR MEETING OF
THE BOARD OF TRUSTEES
October 29, 2019**

MINUTES

Members Present: Mmes. Christine Harvey, Cynthia Lindsey, and Jennifer Miyakawa.
Messrs. David Collins and George Rawe.

Members Absent: None

District Administration Present: Debra Hendricks, Velma Beck, Didi Peterson, Laura Granger, Lizett Aguilar, Marti Reed, Laura Granger, Dawn Mori, Carrie Albert, Lemuel Vergara, Lisa Sandoval, and Tierra Crothers.

Audience Present: Michael Stagnaro, James Bates, Orion Potts, Amber Wethern, Katie Bennett, Nicol Alvarado, Sean Smith, Mary Ann Sanders, Jami Vermeulen, Marjorie Clagett, Michele Calton, Nikki Codromac, Kathy Friedmann, Debbie Moniz, Dawn Webster, Joanna O'Brien, Brenda Flores, Bonny Jewell, Suzette Souza, Sara Bradley, Shelley Arakelian, Angela Quinteros, Irving Milbury, Kris Winter, Anna Kaskel, Carla Vera, Linda Rovig, Julie Quinones. Amy Rivera, Erica Amezcua, and about sixty other people.

Call to Order: The meeting was called to order at 6:00 p.m.

Adjourn to Closed Session: The meeting adjourned to Closed Session for the following:

- a. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Number of Cases: One (1)
- b. **CONFERENCE WITH LABOR NEGOTIATOR**
Title: Employee Organizations: All Groups (Sylvan Educators Association, California School Employees Association, Chapter 73, and Unrepresented
- c. **PUBLIC EMPLOYEE EMPLOYMENT**
Title: Administrative Assignments

Reconvene to Open Session: The meeting reconvened to Open Session at 7:07 p.m.

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Board President Announcement: Mr. Collins advised all attendees that in accordance with Board Policy, tonight's Board Meeting was being recorded. He also advised any persons wishing to address the Board on any agenda or non-agendized item must fill out a speaker card.

Report Out of Closed Session: Mr. Collins reported that direction was given to staff regarding all matters.

Adoption of Agenda: The motion was made by Mr. Rawe, seconded by Ms. Harvey, adopting the Agenda.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Pledge of Allegiance: Mr. Collins welcomed everyone to the meeting. Mrs. Angela Quinteros, principal at Orchard Elementary School introduced Alexis Prather a 5th grader, who has been selected to lead the Pledge of Allegiance.

Alexis led the audience in the Pledge of Allegiance.

Mrs. Quinteros, shared that Alexis was selected to be recognized tonight because she is a true leader. She has been an Orchard owl since Kindergarten. Alexis soars and is an excellent role model and peer on campus. She never gives up and is constantly practicing her math facts and reading skills. Alexis offers support to her peers and loves helping with studying strategies. Mrs. Quinteros said Alexis will be a super student for many years to come.

Mr. Collins presented Alexis with a certificate for her accomplishment.

Recognition Presentation: The school selected to be recognized at tonight's Board Meeting was Orchard Elementary School. Mrs. Quinteros and Assistant Principal Jami Vermeulen shared lots of good things happening at Orchard. Mrs. Vermeulen introduced Orchard teachers Mrs. Blakley and Mrs. Stout who presented along with Leadership Academy students who presented the theme for the 2019-20 school year. Students were excited to share what being a part of their Leadership Academy is all about.

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Communications: COMMUNICATIONS

- Written Communication:*
- a. Mrs. Hendricks shared the following information with the Board:
 - Stanislaus County Office of Education: notifying the district that our 2019-20 LCAP and adopted budget was approved.

Public Hearing:

- b. **PUBLIC HEARING: California School Employees Association/Chapter #73 (CSEA) Initial (“Sunshine”) Proposal to Sylvan Union School District for 2019-2020 Contract Negotiations.**

The hearing was opened by the Board President, Mrs. Cynthia Lindsey at 7:16 PM.

The hearing was closed at 7:16 PM.

- Public Participation:*
- c. Kris Winter, parent of students at Freedom Elementary School, shared his concerns with the Board of Trustees.

INFORMATION AND DISCUSSION

Supt’s Update: a. **Superintendent’s Update – CSBA AEC Presentation:**

Mrs. Hendricks shared the district is excited to be presenting at the California School Boards Association Annual Education Conference in December. Mr. Collins, Ms. Harvey, Mrs. Albert and Mrs. Hendricks will be providing a session titled Riding the Emotional Rollercoaster. Mr. Collins mentioned he is genuinely looking forward to presenting and showcasing Sylvan Union School District and their strategies to support students.

Presentation: Sylvan Educational Foundation Mini-Grant Recipients: b. **Presentation: Sylvan Educational Foundation Mini-Grant Recipients:**

Mrs. Hendricks and Mr. Collins recognized and congratulated the 2019-2020 mini-grant recipients. This year, the Sylvan Educational Foundation awarded thirty-one projects totaling \$25,677.02. Monika Teves, counselor at Somerset Middle School, welcomed and thanked Marilyn Dixon and Ginger, Modesto Covenant Church, for their

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INFORMATION AND DISCUSSION Continued

dedication and support to the Clothes Closet for students at Somerset Middle School. They have impacted many lives of Somerset students. Mr. Collins thanked everyone who submitted a mini-grant application. The Foundation's ability to fund these projects is limited by the amount they are able to raise at their annual Gourmet Breakfast and Kids Fun Run and the Fourth of July Fireworks booth at the district office. He thanked staff and families for their support.

Fall 2019 CA School Dashboard Local Indicators:

c. Fall 2019 CA School Dashboard Local Indicators:

Mrs. Reed shared she district's local indicators that have to be presented to the Board of Trustees before November 1st. Local performance indicators include basic conditions, implementation of academic standards, parent engagement, school climate, and board course of study. Mrs. Reed shared survey results from staff, students, and parents. Now that all standards of the dashboard have been satisfied and met, Mrs. Reed will upload the information to the dashboard.

Woodrow 2019- 2020 Williams Monitoring:

d. Woodrow 2019-2020 Williams Monitoring:

Mrs. Reed reviewed information about the Williams Monitoring at Woodrow Elementary School. Woodrow is reported to have sufficient instructional materials for all students and facilities are in exemplary order. This couldn't have been achieved without the help of Joanna O'Brien, Janet Ralph, Adriana Marquez, and Mary Martinez. She applauded everyone for their hard work and dedication to Woodrow's great rating.

Mrs. Reed asked the Board if they had any questions. No questions were asked.

2019-2020 Fall Governance and Superintendent Goals Update:

e. 2019-2020 Fall Governance and Superintendent Goals Update:

Mrs. Hendricks shared the Fall update for the Board appointed 2019-20 Governance and Superintendent's goals. The security system at Somerset will be installed within the next three weeks.

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INFORMATION AND DISCUSSION Continued

***Ed Services
Update: Student
Achievement
Report:***

f. Ed Services Update: Student Achievement Report:

Mrs. Granger shared the Spring 2019 SBAC results for English Language Arts/Literacy and Mathematics for students in third to eighth grade. She showcased the most important findings which demonstrated consistent gains in ELA and Math. Third graders reading at or above grade level has been a district goal. She was happy to report that results show that the district has outperformed the county average and we continue to close the achievement gap. Some data results also indicate that we have outperformed the state average. Data results indicate that students are meeting or exceeding standards. Mrs. Reed will be presenting more information on the dashboard in January. She applauded the contributions of our dedicated educators.

***Project and
Infrastructure
Update from
DataPath:***

g. Project and Infrastructure Update from DataPath:

Mr. James Bates with Datapath provided a thorough update on the district's current infrastructure since the virus attack earlier this year. He sincerely thanked staff for their assistance and cooperation with Datapath staff. He shared that the district has installed the next generation firewall and added end point protection. Datapath continues to monitor traffic as they check for cross hacking. Mr. Bates applauded the Board of Trustees for their quick response and decision making when making district security a top priority. He shared the current situation regarding the district's aged phone system. The current system lacks support and the ability to obtain replacement parts. He explained that in order for a new phone system to be in place, the district will need to obtain proper switching and newer technology to support the volume of devices the district needs. Mr. Bates proposed for the Board of Trustees to not award the current E-Rate bid and consider a different approach for a complete phone system replacement. The Board of Trustees requested detailed expense and funding information. Staff will gather information and present it at a future board meeting.

***Leasing Student
and Staff
Technology
Devices:***

h. Leasing Student and Staff Technology Devices:

Mrs. Aguilar shared a few options for leasing of student and staff technology devices moving forward. The information and options presented were for lease to own, fair market values, and tax exempt

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INFORMATION AND DISCUSSION Continued

(municipal lease). The tax exempt option presented is mainly structured for districts, and is the lowest interest option. This item will be brought back for action at a future board meeting.

Superintendent Search:

i. Superintendent Search:

Mr. Collins indicated he contacted four agencies to submit their proposal for the Superintendent search for the 2020-21 school year. Of the four contacted, School Services of California indicated that they no longer provide this type of service. The Cosca Group and Leadership Associates provided proposals. He shared we are awaiting a response from Dave Long and Associates. Due to the nature of filing the position of Superintendent, he requested a Special Board Meeting on Tuesday, November 5th at 5:00 PM to review proposals and award the bid to one of the three agencies contacted.

Facilities and Safety Update: Board Questions:

j. Facilities and Safety Update: Board Questions:

Mrs. Aguilar shared the contractor for the Ustach Middle School Modernization Project discovered black mold in room 67 during phase one of the project. She also reported that structural repair will be needed and crews are still working to discover the main entry point of the water. This will cause a delay on phase one of construction in this particular classroom only. Staff will provide more updates once information is available.

Action Items:

ACTION ITEMS

Approval of California School Employees Association, Chapter 73 (CSEA 73) Initial (“Sunshine”) Proposals:

- a.** The motion was made by Mr. Rawe, seconded by Mrs. Miyakawa, approving the California School Employees Association, Chapter 73 (CSEA 73) initial proposal to begin negotiations for 2019-20.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Approval of the Revised Classified

- b.** The motion was made by Mr. Rawe, seconded by Mrs. Lindsey, approving the revised Classified Salary Schedule for

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ACTION ITEMS Continued

Salary Schedule:

cells C1, D1, and E1 to be increased to \$13.00/hour starting January 1, 2020.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Approval of Kurey & Associates (Ustach Middle School Modernization):

- c. The motion was made by Mrs. Lindsey, seconded by Mrs. Miyakawa, approving the agreement with Kurey & Associates as the labor compliance provide for the Ustach Middle School Modernization project.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Approval of Revised Capital Outlay Plan:

- d. The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the revisions to the 2019-2020 Capital Outlay Plan indicating budget savings of \$47,780.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Approval of Christy White Associates to conduct the Sherwood Elementary Modernization Project Performance Audit:

- e. The motion was made by Ms. Harvey, seconded by Mrs. Miyakawa, approving Christy White Associates to conduct the Sherwood Elementary School Modernization Project performance audit since the funds for the modernization project were received on April 12, 2018. The audit must be completed and submitted to the State Controller's office by May 16, 2020.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

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ACTION ITEMS Continued

- Adopt Resolution – 2019/2020 #13: Making Findings Pertaining to Developer Fees:*
- f. The motion was made by Mr. Rawe, seconded by Mrs. Lindsey, adopting Resolution 2019/2020 - #13: Making Findings Pertaining to Developer Fees by roll call vote.
- AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe
NOES: None
ABSENT: None
ABSTENTIONS: None
- Adopting Reso 2019/2020 - #10: Making Findings Pertaining to Designation of Specific Material, Product, Thing, or Service for use on Maintenance Projects:*
- g. The motion was made by Mr. Rawe, seconded by Mrs. Lindsey, adopting Resolution 2019/2020 - #10: Making Findings Pertaining to Designation of Specific Material, Product, Thing, or Service for use on Maintenance Projects by roll call vote.
- AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe
NOES: None
ABSENT: None
ABSTENTIONS: None
- Ratification of 2020 Developer Fee Justification Study:*
- h. The motion was made by Mr. Rawe, seconded by Mrs. Lindsey, ratification of 2020 Developer Fee Justification Study agreement with Capitol Public Finance Group for January 2020.
- AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe
NOES: None
ABSENT: None
ABSTENTIONS: None
- Approval of Banks Glass for Safety and ADA Upgrades to District Office Entryway:*
- i. The motion was made by Mrs. Lindsey, seconded by Mr. Rawe, approving the agreement with Banks Glass to replace the entry way doors at the District Office in the amount of \$10,680.
- AYES:** Collins, Harvey, Lindsey, Miyakawa, Rawe
NOES: None
ABSENT: None
ABSTENTIONS: None

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ACTION ITEMS Continued

Ratification of Change Order No. 4 with United Paving Maintenance, Inc for Paving Replacement Projects at Stockard Coffee Elementary School:

- j. The motion was made by Mrs. Lindsey, seconded by Ms. Harvey, ratifying Change Order No. 4 with United Paving Maintenance, Inc for paving replacement projects at Stockard Coffee Elementary School in the amount of \$1,698.53.

AYES: Collins, Harvey, Lindsey, Miyakawa

NOES: Rawe

ABSENT: None

ABSTENTIONS: None

Approve List of Obsolete Property:

- k. The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the list of obsolete property as listed by staff.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Approve Quote from Device Cycle, LLC:

- l. The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the quote from Device Cycle, LLC for the iPad and device buy back program.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Approval of Agreement with the Language People:

- m. The motion was made by Mr. Rawe, seconded by Ms. Harvey, approval of the agreement with the Language People for translator services as needed.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Approval to

- n. The motion was made by Mrs. Miyakawa, seconded by

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ACTION ITEMS Continued

Appoint the Parent Representative to SELPA CAC (Community Advisory Committee):

Ms. Harvey, approving to appoint Melissa Stone as the SELPA CAC Parent Representative for the district.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Ratification of the Contract with East Valley Center for Services:

- o.** The motion was made by Mrs. Lindsey, seconded by Ms. Harvey, ratifying the contract with East Valley Center for Services according to an incoming student's prior IEP.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Approve Contract with Stanislaus County Office of Education – MVP Math:

- p.** The motion was made by Mrs. Miyakawa, seconded by Ms. Harvey, approving the contract with Stanislaus County Office of Education – MVP Math professional development for staff.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Expenditure of Construction Funds:

- q.** The motion was made by Ms. Harvey, seconded by Mr. Rawe, approving the Expenditure of Construction Funds for the Freedom Paint Project, Ustach Modernization Project, Ustach Portables Project, Sylvan Window Project, and Paving Project.

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

NOES: None

ABSENT: None

ABSTENTIONS: None

Consent Agenda:

CONSENT AGENDA: The motion was made by Mrs. Lindsey, seconded by Ms. Harvey, approving the Consent Agenda with the amendment to the October 8, 2019 Regular Board Meeting minutes.

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CONSENT AGENDA Continued

a. The amended minutes from the October 8, 2019 Regular Board Meeting and the October 15, 2019 Special Board Meeting;

b. The Ratification of the following Personnel Actions:

The employment of:

Certificated Management:

Certificated management retirement = 1

Certificated:

Certificated resignation = 1

Classified:

Classified hired = 7

Classified termination = 2

Classified resignation = 4

Classified retirement = 1

Classified change in assignment = 1

c. The ratification of checks as listed;

d. The approval of the listed donations:

- The donation of \$10.00 from YourCause Corporate Employee Giving Program to Freedom Elementary School for instructional materials, curriculum or interventions for students.
- The donation of \$1,000.00 from Sherwood Parent Teacher Club to Sherwood Elementary School for the purchase of Unity Day t-shirts for all students.
- The donation of \$2,830.00 from Standiford Parent Teacher Association to Standiford Elementary School for class field trips.

TOTAL VALUE: \$3,840.00

AYES: Collins, Harvey, Lindsey, Miyakawa, Rawe

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CONSENT AGENDA Continued

NOES: None

ABSENT: None

ABSTENTIONS: None

Superintendent's Report:

SUPERINTENDENT'S REPORT: Mrs. Hendricks shared the following information with the Board of Trustees:

- The Annual Sylvan Educational Foundation Gourmet Breakfast and Kids Fun Run will take place at Somerset Middle School on Saturday, February 22, 2020 at 8:00-11:00 AM
- This week sites are celebrating Red Ribbon Week
- Upcoming Agenda items for the next Regular Board Meeting:
 - Budget Revisions
 - Single Plans
 - CSBA Delegate Assembly Nomination

Board Reports:

BOARD REPORTS

Ms. Harvey thanked everyone.

Mrs. Miyakawa no report.

Mrs. Lindsey no report.

Mr. Rawe shared he will not be able to attend the December 10th Regular Board Meeting due to his nephew's wedding out of state. He also requested to add discussion on the change order process as a future agenda item.

Mr. Collins thanked everyone for attending the meeting.

Future Agenda Items:

FUTURE AGENDA ITEMS:

- Special Board Meeting: November 5, 2019 at 5:00 P.M.
- Next Regular Board Meeting: November 19, 2019 at 7:00 P.M.

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Final

Adjournment:

The meeting was adjourned by Board President Mr. Collins at 10:03 p.m.

WITNESS:

Mr. Rawe, Vice President of the Board

Date